

DOUNREAY STAKEHOLDER GROUP

DSG(2009)M004

MINUTES OF THE DSG MEETING HELD ON WEDNESDAY 9TH DECEMBER 2009 AT 1900 HOURS IN THE PENTLAND HOTEL, THURSO.

Present:

Alastair MacDonald	DSG Chairman
Bob Earnsaw	Thurso Community Council (vice-chair)
Ronnie Johnstone	Church of Scotland
Trudy Morris	Caithness Chamber of Commerce
Koreen MacDougall	Caithness Partnership
John Green	Caithness Voluntary Group
Cllr Steven Heddle	Orkney Island Council
Cllr George Farlow	Highland Council
Ian Webster	Buldoo Residents Group
Derrick Milnes	Thurso & Wick Trades Council
Rod Johnstone	Scrabster Harbour Trust
Eann Sinclair	CNSRP Programme Manager
Roy Kirk	HIE Area Manager
Pat Gallagher	Rolls Royce

In addition:

June Love	DSRL, DSG Secretariat
Simon Middlemas	DSRL Managing Director
Tony Wratten	DSRL, Director of Assurance
Randall Bargelt	NDA Programme Director
Lt Cdr Mark Cleminson	Vulcan, MOD
Lyn Bevington	NII (Dounreay)
Roger Wilson	SEPA

MINUTES

1. WELCOME AND INTRODUCTIONS

Alastair MacDonald welcomed everyone to the meeting making special note of Councillor Steven Heddle (Orkney Island Council) and Rod Johnstone (Scrabster Harbour Trust) who were both attending their first meeting.

2. APOLOGIES RECEIVED

Apologies were received from the following:

- Anne Chard Caithness West Community Council
- Cdr Michael Moreland Vulcan (Mark Cleminson deputising)
- Pauline Crow Health Service
- Rosemary Thompson North Highland College
- David Mudie Highland Council, Planning
- John Rosie Highland Council
- John Deighan Dounreay TUs
- Tim O'Brien Caithness Contractors Consortium
- Stuart Chalmers NDA (Randall Bargelt deputising)

- Ian Bramwell NII (Vulcan)
- Richard Wilkins DNSR (Vulcan)
- Murray Lamont North Highland Tourism
- Cllr David Flear Highland Council (attending nuclear archives meeting)
- Donald Norrie Highland Council (Emergency Planning)
- Fiona MacPherson CNSRP Inward Investment Manager

3. MINUTES OF LAST MEETING

The minutes of the last meeting - DSG(2009)M003 – were circulated to members in advance of the meeting. The minutes were agreed as a true record and this was proposed by Derrick Milnes and seconded by Mark Cleminson.

4. PROGRESS ON ACTIONS

An updated report on the status of the actions had been circulated in advance to all members. Since then a number of actions have progressed:

- M003/A009: DSRL to provide electronic version of executive summary of DSRL's discharge authorisation. This was circulated on 7th Dec to all members.
- M004/A005: DSG to write to Babcock International (through Simon Middlemas) inviting them to meet with stakeholder group members at the earliest opportunity, *Action complete The 28th January has been identified as a suitable date to meet with Babcock International.* Availability from members to attend had been requested.

No issues were raised concerning the actions. See Appendix 1 for the status of actions.

5. VULCAN UPDATE

The Chairman noted that Vulcan activities were reported at the Site operations sub group meeting. He invited Mark Cleminson to provide an update. Of note:

- **Programme and Contract**

At the last meeting, the Shore Test Facility was approaching completion of a period of critical operation and routine trials. This was successfully achieved. On completion, the Shore Test Facility has been through a maintenance shutdown which was extended due to an emergent mechanical problem. Consistent with standard operating procedures, the trials programme has been delayed as a result, whilst the preferred way ahead to address the mechanical problem is ascertained.

- **Safety, Security, Environment and Waste**

Since the last meeting, the Defence Nuclear Safety Regulators have conducted two inspections, one of which was jointly with the Nuclear Installations Inspectorate. Both visits have resulted in satisfactory outcomes with no safety concerns highlighted.

In late September the Site conducted a joint counter-terrorist exercise with DSRL. This provided invaluable training benefit to the Site and allowed us to improve our inter-site liaison.

In late October the Site conducted an annual exercise to demonstrate the site's response to an environmental threat from a spill. This went successfully with the

Scottish Environmental Protection Agency present to observe.

Last week, the first scoping meeting was held for the annual nuclear accident exercise which will be called LONESTAR 2010. This will be a MOD Grade B exercise which means it will involve demonstration of response from the Highland Council and other off-site agencies. Against current plans, the exercise is expected to take place on 23 June 2010.

The REPPiR (Radiation (Emergency Preparedness and Public Information) Regulations) submission is a regulatory requirement where the Site presents what it considers is the accident scenario from which our emergency plans are then derived. The Site aspires to provide evidence that will allow the Detailed Emergency Planning Zone for Vulcan to reduce from the current 2km to 1.15km. The submission remains under evaluation by the regulators at this point and it is hoped to have a more concrete outcome to report at the next DSG.

[Secretary's note: Ian Bramwell, NII inspector for Vulcan was unable to attend the meeting but submitted a written brief as follows:

"I attended the last meeting to ensure members were up to date with the submission we have received from Vulcan under the REPPiR which seeks to justify a reduction in the site's Detailed Emergency Planning zone (DEPZ). The current situation is that the assessment of this submission by HSE-NII and DNSR has led to a number of questions of clarification which Vulcan will be addressing over the coming weeks. Once we have had a response, we will complete the assessment and HSE-NII will determine the appropriate size of the DEPZ. In the meantime, Highland Council have been advised not to review the offsite plan and that any subsequent changes do not have to be in place before the Lonestar exercise in June 2010 (ie the Lonestar exercise will be a demonstration of the current arrangements). I should be able to attend the next meeting so will update the group further at that time."

- **Decommissioning and Socio-Economics**
Future programme for the site remains under consideration. There is nothing to update from previous reports.

6. UPDATE REPORT FROM VARIOUS MEETINGS

The Chairman noted that a number of external meetings had taken place over the last few months with DSG involvement. Of note:

- Cllr David Flear attended the **Cowam in Practice workshop**. This project is funded under the framework of six of the European Union participating countries (France, Slovenia, Romania, Spain and the United Kingdom). Its aims and objectives were to improve governance arrangements, and to generate European guidelines for the management of radioactive waste.

Over the five meetings which took place, information and discussions centred on:

- Research conducted into community benefit packages.
- The National Case Study and the lessons that offers for co-operative research.
- Research across three briefs, forming one of three themes for this research, covering 'defining an affected community', 'community benefit packages' and 'sustainable territorial development'.

The findings of the research will be part of an EU Guidelines document which will also capture the research results from the other participating countries.

- Anne Chard attended the **CARL conference** in October. A written report on the workshop had been circulated to members (see DSG(2009)C100).

The project unites four types of partners (**Citizen stakeholders, Agencies responsible for radioactive waste management, social science Research organizations and Licensing and regulatory authorities**) in four countries: Belgium, Slovenia, Sweden and the UK).

The workshop was sponsored by the NDA to enable communities involved in radioactive waste management in the UK to meet with their counterparts in other countries.

The aims of the workshop was to provide

- an update of where international programmes are from a stakeholder perspective,
- to discuss the regeneration and development opportunities that have taken place in association with long term radioactive waste management facilities,
- to discuss how technical issues can be made more open and accessible to local stakeholders to support decision making, and
- to discuss opportunities for developing an international programme to promote local stakeholder interaction.

Anne's personal view on the value of this conference and the CARL project as a whole was that it contributed to her understanding of the huge range of possibilities for stakeholder input in the various decision making processes. Continued collaboration has allowed Anne to see what similar or different problems are faced by other stakeholder groups like the DSG in these countries and how they have tackled the challenges. This in turn was of great value when working in the Community Benefit sub-group of the DSG and considering the options available in relation to the proposed Dounreay Low Level Waste disposal facility.

- **Scottish Sites meeting – October 2009.** The Scottish Government organises a meeting which includes Dounreay, Chapelcross and Hunterston and involves stakeholder group representatives as well as the NDA, the operators, and others. The last meeting was held on 29th October and Bob Earnshaw attended on DSG's behalf. A number of items were discussed at this meeting, including:
 - NDA ' 21 Strategic Objectives ' – focus on medium term (20 – 25 years) – This will be distributed to the site operations sub group meeting for future discussion with presentation provided by local NDA to give a specific insight with regards the Dounreay site.
 - Scottish Government have launched a consultation on a Zero Waste Plan.

- Scottish Enterprise (with HIE and SEPA) outlined long term approach for the development of Environmental Clean Technologies in Scotland. Calls for more co-ordinated public sector collaboration.
- SEPA update included – LLW guidance on their website by end November, involvement with competition process, consultation on submarine dismantling.
- NII update – Inspectorate to be completely restructured effective from 1st April 2010.
- Scottish Government Policy – Non-nuclear LLW consultation not out yet. Waste Substitution – working up consultation document for issue at end of year with 3 months consultation.
- **NDA National Stakeholder Group:** This was held on 18th and 19th November and DSG, along with other stakeholder group representatives, met with new NDA Chief Executive Tony Fountain for an hour in the morning prior to the NSG starting. The NSG itself included a number of briefings, including:
 - Presentation on NDA business plan and funding.
 - Q&A with the NDA executive
 - Update on the geological disposal facility
 - Interactive discussions on health, safety and environmental performance and on waste issues.
 - Day two featured breakout sessions covering: Site end states, transport and logistics, Asset management and research & development.
 - There was also a chance to hold informal discussions on the NDA remit, the NDA's strategy, Corporate planning, the future of the NSG, NDA Executive and decommissioning activities.

The briefing material was sent to all members prior to the NSG and the full report will be circulated when available.

- **HSE's pre-consultation on bulk wastes:** Bob Eanrshaw attended on the 2nd December. This meeting was a pre-cursor to consultation later next year.

The nuclear site licensing regime currently applies to a set of defined activities, which includes storage of bulk quantities of radioactive materials, but does not include radioactive waste disposal. There is no clear definition of what constitutes "bulk quantities" of radioactive materials, the storage of which would need to be licensed. At the same time, current Government policy on the disposal of higher activity wastes is that a geological disposal facility should be licensed in accordance with the Nuclear Installations Act 1965.

For these reasons, action is required to consider the legislative change:

- to implement the Government's expectations of licensing the geological disposal facility and to clarify the position for any other planned disposal facilities.

Two pre-consultation workshops were held in preparation for formal consultation early in 2010 on proposals to alter some aspects of the existing arrangements. A

report from the workshop is currently awaited.

In response to a question on whether this activity impacts on the site, Simon Middlemas responded that whatever the outcome was the site would implement.

Lyn Bevington noted that discussion on licensing of low level waste disposal facilities was ongoing with some legal points to be addressed.

7. ENVIRONMENT SUB GROUP UPDATE

George Farlow provided an update. The meeting had been held that afternoon and therefore the minutes were not yet available. The previous minutes of the ESG (DSG/ESG(2009)M003) had been circulated to all members for information.

Highlights from the meeting held during the afternoon included:

- Particles update (DSG(2009)C103) provides a full report on the particles clean-up project. Of note:
 - DSG is represented on the Particles Retrieval Advisory Group (PRAG(D)).
 - ESG were pleased to hear PRAG(D) were positive about the off-shore clean-up work.
 - ESG members were also pleased to hear that monitoring of Sandside had resumed.
 - ESG members recognised the sterling work by Phil Cartwright in these matters.
- DSRL provided an update report. (DSG(2009)P028 refers). Of note:
 - The fuel cycle area ventilation project is continuing and is expected to be completed early next year.
 - Hazard reduction continues in DFR with a fifth of the liquid metal now destroyed.
 - DSRL continues to work on improvements to the Environmental regime.
 - The new discharge authorisation has been formally submitted to SEPA.

ESG members offered their congratulations to all staff and contractors on the recent safety award from the British Safety Council. *[Secretary's note: The Sword of honour awarded to the site for its safety record was displayed at the meeting].*

Simon Middlemas, DSRL stated he had nothing else to add on the environmental front. Generally safety, health and environment performance had been fairly good although the site needs to ensure this continues. George Farlow commented that the award reflected the health and safety which was about people and that is what DSG is concerned with.

- SEPA report (DSG(2009)P029) was tabled. Roger Wilson provided an update. Of note, SEPA
 - have received the application for a new discharge authorisation from DSRL. (A presentation was provided by DSRL later in the agenda.)
 - have reviewed the groundwater and surface water monitoring plan for the new low level waste facility and has found these to be acceptable.
 - Have been informed by DSRL that key technical submissions in support of the radioactive waste disposal authorisation application will not be available until

October 2010. This will impact on the determination date and SEPA's plans to consult. The DSG will be kept updated on progress.

- Are considering future action with respect to controlled waste storage where wastes have been stored longer than 3 years.
- Continue to liaise with NDA on the competition and will be present at both industry days.
- RIFE report (Radioactivity in Food and the Environment) has been published for 2008. Electronic versions are available on SEPA's website.

Alastair MacDonald asked if DSG could offer their support to the controlled waste storage where it appeared the site would be penalised for storing non-radioactive waste (for re-use) for more than 3 years. He noted that this could turn into a scenario of having to pay landfill tax to dispose of the waste stored and then in later years buy back in the aggregate needed for new construction. It was agreed that the DSG would write to Scottish Government to highlight this.

ACTION: DSG(2009)M004/A001: DSG MEMBERS TO WRITE TO SCOTTISH GOVERNMENT ON THE STORAGE OF WASTE AND LANDFILL.

- NDA provided a verbal report. Of note Roy Blackburn reported:
 - Tony Fountain, NDA Chief Executive had visited Dounreay and met with the NDA site facing team. He had been extremely positive in his remarks on the progress of decommissioning and safety on the site.
 - The Competition for Dounreay was discussed and an update report will be provided under the Socio Economic sub group report.
- Heritage strategy: James Gunn provided the ESG with a briefing on the draft heritage strategy for Dounreay. Engagement with stakeholders will now take place on the potential options. A newsletter with a questionnaire has been published and all DSG members were provided with the newsletter. All members are encouraged to discuss this with their respective organisations and complete the questionnaire to allow as many views as possible to be made before the strategy is finalised.
- A variety of correspondence was discussed under Any Other Business:
 - DSG(2009)C075 is a copy of the Scottish Land Register which demonstrates that NDA has now registered the land. This correspondence was for noting.
 - DSG(2009)C088 (a proposal for new radioactive substances act/exemption orders) is a copy of briefing material discussed at the Scottish Sites meeting which was held at the end of October. This document is technical in its content and it has been suggested to SEPA (through their policy office) that a pre-meeting to discuss what this actually means for the sites should be held before consultation is held. This will be important issue since it could potentially impact on the decommissioning sites and it is important that any impacts are understood. This will be followed up by the ESG.
 - DSG(2009)C091 - a brief from COMARE on the updated investigations of cancer excesses in the vicinity of Seascale and Dounreay). In the briefing COMARE are

inviting comment on any aspect of the design and scope of this study and it is expected to start in January 2010. ESG agreed that COMARE should be invited to attend a future DSG meeting when their study is complete to present the findings.

- DSG(2009)C092 – (an invitation from HSE to a pre-consultation on Scotland's bulk quantities and licensing of disposal). Bob Earnshaw attended on behalf of DSG. This is a pre-cursor to the actual consultation coming out next year.
- DSG(2009)C094 (agenda and draft terms of reference for the DSRL/local community liaison group meeting which was held on 17th November.) This group was set up as part of the planning conditions for the low level waste facility.

For completeness the actions identified at the Environment sub group are referenced here:

ACTION: DSG (2009)M004/A002: SECRETARY TO CIRCULATE LIST OF PAPERWORK FOR PRAG MEETINGS TO ESG MEMBERS.

ACTION: DSG(2009)M004/A003: TONY WRATTEN, DSRL TO PROVIDE A PRESENTATION TO THE ESG ON ENVIRONMENTAL MONITORING (CURRENT REGIME AND INTO THE FUTURE).

ACTION: DSG(2009)M004/A004: PHIL CARTWRIGHT TO SEND CLLR STEVEN HEDDLE THE DPAG DEFINED MAP OF THE MAIN PARTICLE PLUME (AND WEBSITE LINK TO DPAG'S 4TH REPORT).

ACTION: DSG(2009)M004/A005: JUNE LOVE TO ORGANISE A VISIT TO THE DOUNREAY SITE FOR COUNCILLORS STEVEN HEDDLE AND GEORGE FARLOW (AND EXTEND TO OTHER DSG MEMBERS) AT A CONVENIENT TIME.

ACTION: DSG(2009)M004/A006: TONY WRATTEN TO CIRCULATE THE HIGHLAND COUNCIL'S PLANNING FRAMEWORK DOCUMENT TO ESG MEMBERS WHEN COMPLETE.

ACTION: DSG(2009)M004/A007: ALL MEMBERS TO DISCUSS WITH THEIR RESPECTIVE ORGANISATIONS AND SUBMIT VIEWS TO THE HERITAGE STRATEGY.

ACTION: DSG(2009)M004/A008: SECRETARY TO INVITE COMARE TO PRESENT THEIR FINDINGS ONCE THE EXTENDED STUDY ON CANCER EXCESSES IN THE VICINITY OF SEASCALE AND DOUNREAY WAS COMPLETE.

- **DSRL's discharge authorisation presentation**

George Farlow noted that at the September meeting the ESG had been provided with a presentation on Dounreay's site discharges up to the interim end point of 2025. The ESG thought it would be appropriate for all DSG members to hear the presentation. (See DSG(2009)C105 for information.) Tony Wratten provided the presentation. Of note:

- There would be an opportunity for DSG to comment on the discharge authorisation via SEPA's consultation.
- For the new authorisation DSRL need to make the case for the limits that are required and these need to be justified to SEPA.
- The current authorisation is quite restrictive since it dates back to operational activities for the site and does not reflect the current decommissioning regime. The new authorisation will be more flexible so that the site can make changes which will also help to improve environmental issues.
- DSRL believe that they have requested realistic limits. Most of the radionuclides will be significantly lower while 1 or 2 will go up slightly due to the nature of the work (ie tritium, which disperses very readily, will increase because of reactor decommissioning.)
- Even though the authorisation will have limits the site will also strive to meet best practical means to drive the limits down as far as practicable.
- Roger Wilson noted that the consultation for the new authorisation will be available on SEPA's website. He estimated it would be about 2 years before the new authorisation is finalised.

8. SITE OPERATIONS SUB GROUP UPDATE

Alastair MacDonald provided the update in the absence of sub group chairman, Tim O'Brien.

The sub group meeting met on 28th October. Unfortunately there was no representative from DSRL or NDA – both of whom had sent apologies for their non-attendance.

The minutes of the meeting (DSG/SOSG)M004) were circulated in advance to all members. Of note:

- There are no outstanding actions from previous meetings. Four new actions were placed at the October meeting.
- An update on the NDA competition industry event was received (see Socio Economic sub group update for report).
- Update on Vulcan was provided. (see item 5 for Vulcan update).
- Dounreay update – DSG(2009)P021, P024 and P028 were tabled. No issues of concern were raised.

Simon Middlemas provided a verbal update.

- He noted that delivery and performance on the site is good with the site delivering 99% of the programme on behalf of the NDA. For every £1.00 spend DSRL is completing £1.08 worth of work.

- A number of management changes will come into affect over the next few months to deal with NDA competition. Andy Malkin (Programmes Manager) will leave in January and will be replaced by Paul White (CH2MHILL). Tom Cummings (Commercial Manager) will leave at the end of the month and his replacement John Gallagher (AMEC) is already in place. There are other changes to come and will be announced once finalised.
- Babcock International has now signed on the dotted line and have formally bought UKAEA Ltd. DSRL is a subsidiary company of UKAEA Ltd, which is a subsidiary company of Babcock International.
- DSG(2009)P022 – NII report for Dounreay was also tabled. No issues of concern were raised.

Lyn Bevington, NII provided a verbal update. He noted the following:

- The Dounreay emergency plan has now been approved and the emergency planning zone was now reduced to 1.15km. Highland Council has also modified its off-site emergency plan to reflect this. The reduction reflects the change to nuclear decommissioning activities. This is the first nuclear site that has reduced the zone and so in many ways Dounreay was leading the way again.
- NII has approved the Dounreay arrangements for controlling changes to the regulatory milestones which means that DSRL cannot change these milestones without prior agreement.
- NII have formally agreed the move from commissioning activities to routine operations for the DFR Nak Disposal Plant.
- A couple of weeks ago the NII inspection team, Dounreay management contractors and safety reps held an all day meeting for the annual review of safety. There were positive and negative areas to this meeting. It was noted that safety performance had been steadily improving although it is important that the site does not become complacent.
- NII recognise that there will be challenges ahead with competition and funding but emphasis will be placed on continued safety performance during these times.
- The NII fire assessment team inspected the site's fire safety and response arrangements. The team were satisfied with the arrangements they saw.
- NII were looking at an incident at DFR which resulted in low levels of contamination of some of the workforce. They were also looking at some practices for packaging some of the wastes on the site. Both these matters are being progressed and will be reported back to DSG when investigations are concluded.
- NII will take part in both parts of the NDA competition industry event.
- Most people are aware that NII are undergoing a re-organisation to a statutory corporation which will require a legislation reform order. Consultation ended at the

end of September [DSG and DSRL both responded to consultation document]. Submission now needs to go to Ministers late in November and with their agreement this will allow completion of the legislation reform order. It is hoped that the changes will come into being sometime next year. The key thing is that there will be no change to standards and legislation that has been carried out in the past. One of the aims is to improve transparency for existing duty-holders but also for new ones. It is possible that the new organisation will be called Office of Nuclear Regulation.

- A month or so ago NII were inspected by a team of IAEA (International Atomic Energy Agency) experts. This is a service that IAEA provides to member states to review the regulatory processes with a view to seeking improvements and allow the sharing of good regulatory practices. The report is not yet available but will be published on the HSE's website in the near future.
- NDA update – no update was provided at the sub group meeting.

Randall Bargelt provided a verbal update. Of note:

- NDA Chief Executive, Tony Fountain had visited the Dounreay site and had walked around the plants. One of the things he appreciated was the workforce's attitude. Morale on the site is good and staff are paying attention to safety. Mr Fountain listened to the workforce and not just the management team. His background is BP and, at present, is in listening mode looking across the estate and evaluating this.
- NDA is currently going through the Government's Public Value Programme which is evaluating all public bodies at this time. With Treasury, the NDA is looking at the spend and identifying what potential savings can be made. Each NDA site is looking at their lifetime plans, looking at individual projects and giving input in that process. A long list of project details has been created detailing lots of things across the estate, ie looking at what can be done now, how to maintain safety, hazard reduction, etc. The long list will be discussed with Government and a shortlist will be identified to allow this to be evaluated by Treasury in February 2010.

Simon Middlemas added that DSRL were looking at different scenarios and the input made was of high quality. He noted that it was unlikely that the NDA would escape budget reductions but at this point in time it was impossible to say what the extent of these reductions would be.

Randall Bargelt added that the DSG would be kept informed and updated as information becomes available.

- Under any other business the following was noted or actioned:
 - It was noted that the secretary had circulated a note to DSG members on 9th October regarding foreign fuel which is currently at Dounreay and is not in an appropriate form to send back to the originator. A media report had covered this topic.

Scottish Government had responded to DSG stating that the media report that a decision had been taken to keep wastes at Dounreay arising from overseas fuel

reprocessing contracts rather than return wastes to the countries involved is incorrect. The Scottish Government have taken no such decision.

The Scottish Government will be consulting widely and openly on proposals for how best to deal with the waste in the next few months.

- There was also a discussion on the number of forthcoming consultations. A letter has been sent to Scottish Government asking them for a list of consultations and timelines for consultations coming up.

The secretary noted that an update had been provided by Scottish Government on the various consultations taking place. The briefing note is reproduced here for ease of reference:

- **Scottish Government Update December 2009**

- **Exemption Order Review**

The review of the Radioactive Substances Act 1993 (RSA93) exemption orders is still ongoing. The initial proposals were put out for consultation in June and that consultation closed on 4 September 2009.

In addition to the consultation two stakeholder workshops (non-nuclear and nuclear) were held in Manchester in July to give those affected by the changes an early opportunity to feedback their views on the proposals. Participants were given an opportunity to highlight any problems they saw with the proposals and then asked to try and find solutions.

A number of concerns were raised at these workshops e.g. the proposals could have a major negative impact upon some NORM (naturally occurring radioactive material) industries, and the appropriateness of the radiological assessment underpinning some of the proposals was questioned.

These issues together with those received as formal responses to the consultation have now been considered carefully and as a result a further smaller consultation exercise will now take place. This will be targeted at specific areas of the industry.

You can view the consultation summary of responses which was published on 04 December 2009 and available at the following link

http://www.decc.gov.uk/en/content/cms/what_we_do/uk_supply/energy_mix/nuclear/radioactivity/government/legislation/exempt_review/exempt_review.aspx

The current plan is still to implement the new orders and changes to the Act by April 2010.

- **Higher Activity Radioactive Waste**

The Scottish Government will shortly publish a consultation document on the storage and disposal of Higher Activity Radioactive Waste in Scotland.

The consultation will consist of three elements.

- Consultation Document – approximately 96 pages

- Environmental Report – approximately 55 pages
- Supplementary Information Document – 80 pages

The intention is that the documents will be issued as a suite of documents. There will be a twelve week consultation period. Hard copies will be distributed to areas identified one of which is the SSG's

A Scottish Government workshop on the consultation document is planned for 29 January 2010. Further details on the workshop will be issued before Christmas following publication of the consultation.

- **Radioactive Contaminated Land Regulation**

During the application of the Radioactive Contaminated Land (Scotland) Regulations 2007 (SSI 2007 No. 179) to radioactive contamination at Dalgety Bay SEPA identified that they do not cover all relevant radioactive substances. The definition of substance as was set down in the Regulations did not include Radon (a naturally-occurring radioactive gas) and its radioactive progeny. As a consequence the determination of the status of the land could not take into account the radiation from these excluded radioactive substances some of which could be radiologically significant. In the case of Dalgety Bay this could mean the difference between being able to designate the land as radioactive contaminated or not.

The Regulations SSI 2009 No. 202 amending the definition of substance to include radon and its progeny came into force on 26 June 2009. The Statutory Guidance to SEPA which completes the regime has been updated to reflect this change to the regulations and to incorporate other minor recommendations identified during the application of the guidance. The Statutory Guidance was issued on 10 September 2009.

DECC is currently drafting the Radioactive Contaminated Land (Scotland) (Amendment) Regulations 2009 so that the change in definition of substance is extended to cover nuclear occurrences.

- **Waste Substitution Consultation Project**

This consultation will be issued in the new year (early January).

It will describe proposals by Government to allow Dounreay Site Restoration Ltd (DSRL), acting on behalf of the Nuclear Decommissioning Authority (NDA), to carry out substitution of wastes arising from the reprocessing of spent fuels. The fuels in question were received from overseas customers in the late 80's and early 90's. Changes in operations at the site mean that it is unlikely that all the forms of waste which were originally envisaged will be produced.

For completeness the actions identified at the Site Operations sub group are referenced here:

ACTION: DSG(2009)M004/A009: MARK CLEMINSON TO PROVIDE A BRIEF ON WHY THE EMERGENCY PLANNING ZONE IS PROPOSED TO BE REDUCED IN TIME FOR DECEMBER DSG.

ACTION: DSG(2009)M004/A010: CHAIRMAN TO WRITE TO DSRL AND NDA ON BEHALF OF DSG SUB GROUP EXPRESSING DISAPPOINTMENT THAT THERE WAS NO REPRESENTATION AT THIS MEETING. *Action superseded – letters from NDA and DSRL were received.*

ACTION: DSG(2009)M004/A011: SITE OPERATIONS SUB GROUP MEMBERS TO PROVIDE SECRETARY WITH COMMENTS ON DSG(2009)C085 RESPONDING TO THE PRE-CONSULTATION OF THE METHODOLOGY AND TIMETABLE FOR DECISION MAKING FOR LONG TERM PLUTONIUM MANAGEMENT. *Action complete.*

ACTION: DSG(2009)M004/A012: SITE OPERATIONS SUB GROUP TO WRITE TO SCOTTISH GOVERNMENT REQUESTING A LIST OF CONSULTATIONS AND THE TIMESCALE FOR THE PROPOSED CONSULTATIONS. *Action complete – see DSG(2009)C098 and Scottish Government has responded (see minutes).*

9. SOCIO ECONOMIC SUB GROUP UPDATE

Derrick Milnes provided the update. The sub group had met on 28th October. The minutes of the meeting (DSG/SESG(2009)M004) were circulated in advance to all members. Of note:

- There is one outstanding action – to invite the project manager for the nuclear archives project to a sub group meeting – Stewart Henderson wasn't available for the last meeting and therefore that action has been held over for the next meeting.
- HIE's Donna Chisholm provided a presentation on STEM (Science, Technology, Engineering Mathematics). An application for funding had been submitted to the NDA socio economic panel and the DSG provided a letter to support this application.
- David Brookfield provided an update on the Viewfirth redevelopment. It is apparent that there are many projects, similar to this, that are all looking for funding. The discussion is fully minuted and DSG are considering the best way of trying to co-ordinate projects such as this to allow clarity.
- The Community fund requests were endorsed and details of the organisations who were successful are available on the website. DSG(2009)C078 refers.
- A programme for the NDA competition industry event in Caithness has now been finalised and a number of actions have been identified.

Randall Bargelt provided an update. In summary, the NDA had originally been looking at holding the industry event in January with part 1 taking place in Caithness to concentrate on socio economic opportunities and part 2 being held in the central belt and concentrating on more technical details. The sale of UKAEA Ltd delayed the notification of the competition and now that the sale is finalised NDA has carried out some market engagement. It was suggested by bidders that they would like more time between the two parts of the industry event to allow them to form their bid teams. The competition team have responded and fixed a date to move the Caithness day to the 5th February. This will be held in the Wick Assembly Rooms and a DSG steering group is

working with the NDA to finalise the programme. The 2nd day will take place in March in either Glasgow or Edinburgh.

The NDA needs to ensure that the competition is fair and open, especially after the sale of UKAEA Ltd and also needs to ensure that the incumbent contractor does not have an advantage over other potential bidders.

- Ronnie Johnstone provided a brief update on the CNSRP Advisory Board. Of note:
 - Babcock International provided a presentation at the Advisory Board explaining the motivation of the company and its aspirations for the future.

Simon Middlemas added that Babcock International had also provided the same presentation to staff on the site. Paul Barrett, supported by Craig Lockhart, gave the presentation explaining what they do as a company, what their interests are, growth on the stock exchange, why they bought UKAEA Ltd, and support for the Pentland Alliance. There appeared to be a lot of hooks for future business.

Derrick Milnes noted that DSG had written to Norman Harrison asking for a meeting with Babcock International. This meeting has now been organised for 28th January 2010. Derrick emphasised to members the importance of this meeting to ensure there is full support for the pensions office as well as other parts of the UKAEA business.

- One concern raised was the funding situation of all public agencies. Whilst recognising that people were trying to be open and honest about the present financial climate it remained difficult due to the uncertainty.
- Another concern was that despite all the claims made by Caithness about renewable energy the media all carry reports about Orkney and its capabilities. It appeared that Orkney are delivering and getting on with it while Caithness continues to produce reports, statistics, etc. The concern was that Highland Council, primarily based in Inverness, did not know what is happening in Caithness. Rev Johnstone stated that this was in no way a criticism of Orkney.

Simon Middlemas stated that it was important for the whole county to get behind the initiatives for regeneration. While the agencies and private sector will be instrumental in securing future work it was imperative that everyone supports this and works together for the future of the area.

George Farlow stated that as a member of Highland Council he agreed with the statement in regard to renewables.

Derrick Milnes thanked Ronnie Johnstone for his update and stated that there was agreement around the table that there was a need to raise the profile of Caithness within Highland Council.

Disappointment was also expressed at the lack of Highland Councillors who had attended this meeting. [Secretary's note – Cllr John Rosie had tendered his apologies because of a meeting in Inverness. Cllr David Flear was attending an all day/evening meeting to discuss the national nuclear archive.]

ACTION: DSG(2009)M004/A013: DSG TO WRITE TO HIGHLAND COUNCILLORS ASKING THEM TO ATTEND MEETINGS AND PUT DEPUTY ARRANGEMENTS IN PLACE IN TIMES OF ABSENCES.

ACTION: DSG(2009)M004/A014: DSG TO WRITE TO HIGHLAND COUNCIL TO REINFORCE NEED FOR THE PENTLAND FIRTH PROFILE TO BE RAISED AND THE CAPABILITIES WITHIN CAITHNESS.

ACTION: DSG(2009)M004/A015: RANDALL BARGELT TO RAISE THE ISSUE OF RAISING THE PROFILE OF THE PENTLAND FIRTH AND THE CAPABILITIES WITHIN CAITHNESS AT THE CNSRP EXECUTIVE BOARD.

- The Pentland Firth Stakeholder Advisory Group was discussed resulting in a letter to Roy Kirk supporting the concept that the CNSRP Advisory Board becomes the advisory board of the Pentland Firth also. Roy Kirk had responded promptly to confirm that this was now the case.

Eann Sinclair confirmed that this was now the case and the Advisory Board would consider Pentland Firth issues as well. Derrick Milnes commented that this was moving in the right direction.

- The group had discussed concerns with Crown Estates and the delay for seabed leasing. A letter from DSG has been written supporting other organisations who had previously raised these concerns.

Derrick Milnes added that he believed that the Crown Estates will be called to one of the Treasury committee meetings.

- Eann Sinclair presented DSG(2009)P025, the CNSRP progress report. Of note:
 - the vision document, which was the subject of break-out sessions at the Caithness Conference, was currently being revised. A revised version will be available shortly and the draft design for the document has been received. By mid-January the document will need to go to the printers so that it is available by the 5th February for use at the NDA competition day. One of the aims of the vision document was to get the whole county fully behind the initiatives currently being worked on.
 - A programme of work was also being developed which will provide a timeline for all CNSRP high priority actions. This would be available in draft in January 2010.
- Roy Kirk, HIE provided a verbal update. Of note:
 - He emphasised the importance of looking at some of the local companies who need to diversify away from Dounreay. He noted that some companies had already begun the transition and were to be congratulated for doing that.

- HIE also considered that social enterprises needed support to help them to become sustainable without the support of grant aid.
- Transformational projects were making good progress.
- With regards to the Pentland Firth it is important to remember it is not the only show in town. HIE is encouraging companies to look at opportunities in off-shore wind which could be available for this community.
- HIE welcomes the success that Orkney has had and the reason that they have good media coverage is they have an established test centre and this plays in Caithness' favour. The expertise in Caithness is being developed and the recent announcement made by Aqua Marine is important to allow local companies to benefit from that. The requirement would be to ensure that the infrastructure is in place to service the marine energy. HIE has met with lots of companies and the local supply chain is out there networking and showcasing their capabilities.
- HIE is working well with the Highland Council and NDA (under the CNSRP umbrella). Robust discussions between the agencies are held and HIE's view is that the agencies are all working well together. The programme that Eann Sinclair reported on is important to the CNSRP and all the agencies involved. It is HIE's belief the CNSRP are a little bit ahead of programme with a lot of work still to be done. Business activity is positive and there are a lot of good things happening.

George Farlow noted that he had attended an off-shore wind meeting and some concerns were raised with Crown Estates over leasing options. He noted that Caithness were in competition with a lot of other areas for marine energy development.

- Trudy Morris, Caithness Chamber of Commerce provided a verbal update. Of note:
 - A productive meeting was held with the Crown Estates on the 26th November in as much as the Chamber came away with a better understanding of the Crown Estate processes. Crown Estates were made aware of a lot of mis-information being communicated (from both local and London office) which does not help businesses to plan for the future. Crown Estates are still going through the processes and can't, at this time, say who the successful bidders are. They were quite clear that the December 09 date was only a target. They agreed to act as a 'go-between' to allow information from our local supply chain to be made available to the developers they are currently speaking to so there is now a mechanism to raise the profile of local businesses. The Chamber was working with engineering groups, alongside HIE and CNSRP to promote Caithness capabilities. They have also a commitment from Crown Estates to continue meaningful dialogue.
 - The Chamber held an event recently between Scrabster, Wick and Orkney harbours. This meeting was very productive and showed collaboration with the sharing of plans to provide support for each other. The harbours were considering a combined marketing plan.

- Discussions were also required with Nigg who are also pursuing marine energy development. By working together as the North of Scotland this could also benefit Caithness.
 - The Chamber is involved with the NDA competition industry day in Caithness through DSG.
 - A presentation on DSRL's procurement strategy was provided and a follow up to this, with members of the local supply chain, will be held on the 14th December.
 - There are still some issues with the Highland Council procurement system in terms of local businesses being able to tender for work. It appeared the procurement process went against what the Highland Council have signed up to. The Chamber will be represented at the Highland Economic Forum in December which will include procurement issues.
 - The first anniversary of the newly formed Chamber is coming up in January and it is expected to mark the occasion by holding an event in conjunction with the Scottish Chambers.
- DSRL presented two papers – DSG(2009)P079 and P080 which outlined DSRL's socio economic strategy and plan. Derrick Milnes noted that these were useful documents, easy to read and well produced.
 - Pat Gallagher was invited to provide an update on the future of Rolls Royce. Pat stated that there was not much to add to his update at the socio economic sub group meeting. Rolls Royce were currently waiting to hear the decision on the future of the Vulcan site. Rolls Royce continues to pursue opportunities and are looking at the civil nuclear programme and opportunities in marine services. At this point it would be too early to say what the direct impact on the Rolls Royce workforce will be but the intention is to maintain a presence in Caithness.

For completeness the actions identified at the Socio economic sub group are referenced here:

ACTION: DSG(2009)M004/A016: JUNE LOVE TO CO-ORDINATE A SMALL DSG GROUP TO WORK UP A PROPOSAL TO TAKE FORWARD COMMUNITY PROJECTS IN A MORE COHESIVE APPROACH.

ACTION: DSG(2009)M004/A017: SECRETARY TO DRAFT LETTER, FOR SUB GROUP APPROVAL, TO ROY KIRK EMPHASISING THE IMPORTANCE OF ONE GROUP LOOKING AT ISSUES RELATING TO THE CNSRP INCLUDING THE PENTLAND FIRTH. *Action complete – see DSG(2009)C095. Response received from Roy Kirk confirming that the proposal had been tabled and accepted at the Advisory Board.*

ACTION: DSG(2009)M004/A018: DSG TO WRITE TO CROWN ESTATES MIRRORING CONCERNS ABOUT DELAYS IN SEABED LEASING. *Action complete – see DSG(2009)C096.*

ACTION: DSG(2009)M004/A019: ALL SUB GROUP MEMBERS TO PASS ANY COMMENTS OR QUESTIONS TO JUNE LOVE ON DSRL'S SOCIO ECONOMIC STRATEGY AND PLAN WHO WOULD ENSURE A RESPONSE FROM KEN NICOL (DSG(2009)C080 AND C079 REFERS).

ACTION: DSG(2009)M004/A020: DSG TO WRITE TO BABCOCK INTERNATIONAL (THROUGH SIMON MIDDLEMAS) INVITING THEM TO MEET WITH STAKEHOLDER GROUP MEMBERS AT THE EARLIEST OPPORTUNITY, *Action complete* – see DSG(2009)C097. Proposed dates are 21/22nd January or 28/29th January 2009.

10. ADMIN AND PROCEDURES SUB GROUP UPDATE

Bob Earnshaw provided the update. The Admin and Procedures sub group met on Friday 13th November. Minutes DSG/APSG(2009)M004 refers and were distributed to members in advance. Of note:

- the DSG budget was outlined up to end of October – the budget is on target and will be fully reported at the AGM in March.
- Attendance and membership issues and noted:
 - Councillor Steven Heddle was now the Orkney Island Council representative.
 - The two ERI posts are vacant following the two students completing their studies and returning home.
 - Rod Johnstone is now the representative for Scrabster Harbour Trust.
 - Koreen MacDougall now represents Caithness Partnership
 - John Green represents the Caithness Voluntary Group
 - The National Farmers Union representative is still vacant.

The sub group have agreed to review the membership of the sub groups following the AGM in March.

- The forward diary for the DSG is useful diary of events and following this meeting dates for the forthcoming year (beyond March 2010) will be identified and will be circulated to all members – members are asked to pencil in their respective sub group meetings as well as the full DSG meetings..
- The DSG website has gone through a redesign and is now live at www.dounreaystakeholdergroup.org.

For completeness the actions identified at the Admin & Procedures sub group are referenced here:

ACTION: DSG(2009)M004/A021: SECRETARY TO WRITE TO ALL MEMBERS, PRIOR TO AGM IN MARCH 2010, ASKING FOR WRITTEN CONFIRMATION OF REPRESENTATION FOR THEIR RESPECTIVE ORGANISATIONS.

ACTION: DSG(2009)M004/A022: SECRETARY TO WRITE TO ALL MEMBERS, PRIOR TO AGM IN MARCH 2010, ASKING FOR NOMINATIONS FOR CHAIR AND VICE-CHAIR.

ACTION: DSG(2009)M004/A023: SECRETARY TO RESPOND TO DSG(2009)C092 (INVITE TO PRE-CONSULTATION ON BULK QUANTITIES AND LICENSING OF DISPOSAL *Action complete – email sent on 16th November confirming Bob Earnshaw's attendance at workshop*

11. QUESTIONS FROM MEMBERS OF THE PUBLIC

Alastair MacDonald invited members of the public to raise any issues.

John Crofts stated that he was pleased to hear about the business and performance reports at Dounreay. With this in mind he noted he was concerned that the whole-sale removal of a lot of talent would be moved out and he asked whether the regulators had a view.

He also noted that the bidding process for site competition would start in March. He stated that competition takes a long time (approximately 18 months) and costs a lot of money when taking into account that the site has performed efficiently and the size of the budget is quite small in relative terms. He believed that the budget for Sellafield had been significantly reduced following the competition process and while he understood the inefficiencies that were removed as a result of competition he felt that Dounreay was the 'jewel in the NDA's crown'. He asked for assurance that the competition process would not significantly reduce the budget to the detriment of the workforce and supply chain.

Simon Middlemas responded that the site had been working on a plan for several months which has gone through Licence Condition 36 (Management Change) which the NII had introduced back in the 1990s to ensure the any changes to key positions did not inadvertently become detrimental to safety. He noted that the numbers of staff affected is not huge and added that when DSRL was formed justification had to be made to demonstrate that the site could perform without any PBO (parent body organisation) secondees. The forthcoming change proposal has been discussed with the regulators.

Lyn Bevington, NII confirmed that they were looking at the changes and they were being done on a like for like basis and being dealt with under Licence Condition 36. The NDA model of forming site licence companies (DSRL) was to ensure that the SLC should be self sufficient if the PBO secondees are removed and he was satisfied with the succession plan arrangements for the site.

Roger Wilson, SEPA added that he concurred with NII's review.

Randall Bargelt responded to the question concerning budget reductions following competition. He noted that the NDA would tend to agree with the comment with regards the effectiveness of Dounreay and the differences between the site and Sellafield. NDA were considering what the contract should be for Dounreay and this would need to be agreed by Government. He did not believe that there were budget cuts at Sellafield following competition. All budgets of Government funded organisations will be scrutinised by Treasury through the PVP (public value programme). Sellafield's budget will undergo the same scrutiny as Dounreay's and reductions are expected across the NDA estate.

One of the reasons that competition is held is to ensure that the most competitive market can bring to bear efficiencies to all the SLCs. At this point in time it was impossible to say what will happen with site budgets. Randall agreed to update the DSG as soon as the competition process and budget is finalised for Dounreay.

As regards timescales for competition, Randall noted, that competition for each site would vary in length dependent on the size of the contract. To put this into perspective Dounreay is a tenth of the size of the annual budget for Sellafield but it will not take a tenth of the time to complete the competition. The competition process has to go through Government to ensure governance and this includes dialogue with the Department of Climate Change, Scottish Government, Treasury and DMRG (Project Management Review Group).

The NDA competition team hope to be able to carry out some of the work in parallel to shorten the timescale and right now the expected date for completion of competition is November 2011. Randall Bargelt agreed to distribute the schedule of competition to DSG members when it was available.

ACTION: DSG(2009)M004/A024: RANDALL BARGELT TO DISTRIBUTE COMPETITION SCHEDULE TO DSG MEMBERS WHEN AVAILABLE.

John Crowden followed on with questions relating to socio-economics and noted that 27% of the National Skills Academy, Nuclear bursaries were awarded to Caithness. He asked that with the impending budget cuts could a commitment be made not to cut the socio economic budget.

Randall Bargelt responded that he could not commit to what the budget will be in future years. He noted that DSRL would work through scenario developments including skills, socio-economics but it was impossible, at this point in time, to say what will be preserved. As it becomes more visible the DSG will be updated.

Simon Middlemas added that DSRL was working closely with CNSRP and the whole county needed to get behind them. DSRL's staff were helping to produce the programme and is aware of the skills leaving Dounreay and the inverse of that is what new opportunities will come into the area. He stated that it would be up to everyone to get businesses into the area to absorb these skills.

Eann Sinclair agreed and noted that the support provided by NDA and DSRL was very valuable. He stated that looking at the graph of the downturn at Dounreay and a second graph of the upturn of regeneration jobs they start to cross over at about 2016. From that point of view the CNSRP is, at least, in the game if not slightly ahead of it but, he added, there was still a lot to play for.

Alastair MacDonald noted that there continued to be a drop in the population of 15-25 year olds and noted that this was one of the areas where training would be essential but there would still be a requirement for employment to retain youngsters in the area.

John Crowden noted that Simon Middlemas had mentioned there was approximately 951 people working on the Dounreay site. He asked what the contractor numbers were as he had heard that there was not a lot of work for contractors on site at this time. Simon Middlemas responded that some scenarios do change the profile for the site but

confirmed that the site needed to work with the supply chain to support each other. He added that if you look at the website (site performance report) the numbers of people working on the site is available. These numbers match with a fair degree of confidence the requirements of the plan. He pointed out, however, if funding changes it may change on the way through.

12. ANY OTHER BUSINESS

Alastair MacDonald asked members whether they wished to raise any issues. No additional issues were raised.

13. CLOSE

There being no further business Alastair MacDonald wished everyone a merry Christmas and closed the meeting.

**Alastair MacDonald
DSG Chairman
14th December 2009**

PROGRESS ON ACTIONS

ACTIONS ARISING FROM THIS MEETING (DECEMBER 2009)

DSG(2009)M004/A001: DSG members to write to Scottish Government on the storage of waste and landfill.

DSG(2009)M004/A002: Secretary to circulate list of paperwork for PRAG meetings to ESG members. .

DSG(2009)M004/A003: Tony Wratten, DSRL to provide a presentation to the ESG on environmental monitoring (current regime and into the future).

DSG(2009)M004/A004: Phil Cartwright to send Cllr Steven Heddle the DPAG defined map of the main particle plume (and website link to DPAG's 4th report).

DSG(2009)M004/A005: June Love to organise a visit to the Dounreay site for Councillors Steven Heddle and George Farlow (and extend to other DSG members) at a convenient time.

DSG(2009)M004/A006: Tony Wratten to circulate the Highland Council's Planning Framework document to ESG members when complete.

DSG(2009)M004/A007: All members to discuss with their respective organisations and submit views to the heritage strategy.

DSG(2009)M004/A008: Secretary to invite COMARE to present their findings once the extended study on cancer excesses in the vicinity of Seascale and Dounreay was complete.

DSG(2009)M004/A009: Mark Cleminson to provide a brief on why the emergency planning zone is proposed to be reduced in time for December DSG. *Will come forward after NII has approved Vulcan's emergency planning zone.*

DSG(2009)M004/A010: Chairman to write to DSRL and NDA on behalf of DSG sub group expressing disappointment that there was no representation at this meeting. *Action superseded – letters from NDA and DSRL were received.*

DSG(2009)M004/A011: Site Operations sub group members to provide Secretary with comments on DSG(2009)C085 responding to the pre-consultation of the methodology and timetable for decision making for long term plutonium management. *Action complete.*

DSG(2009)M004/A012: Site operations sub group to write to Scottish Government requesting a list of consultations and the timescale for the proposed consultations. *Action complete – see DSG(2009)C098.*

DSG(2009)M004/A013: DSG to write to Highland Councillors asking them to attend meetings and/or put deputy arrangements in place in times of absences.

DSG(2009)M004/A014: DSG to write to Highland Council to re-inforce need for the Pentland Firth profile to be raised and the capabilities within Caithness.

DSG(2009)M004/A015: Randall Bargelt to raise the issue of raising the profile of the Pentland Firth and the capabilities within Caithness with the CNSRP Executive Board.

DSG(2009)M004/A016: June Love to co-ordinate a small DSG group to work up a proposal to take forward community projects in a more cohesive approach.

DSG(2009)M004/A017: Secretary to draft letter, for sub group approval, to Roy Kirk emphasising the importance of one group looking at issues relating to the CNSRP including the Pentland Firth. *Action complete – see DSG(2009)C095. Response received from Roy Kirk confirming that the proposal had been tabled and accepted at the Advisory Board.*

DSG(2009)M004/A018: DSG to write to Crown Estates mirroring concerns about delays in seabed leasing. *Action complete – see DSG(2009)C096.*

DSG(2009)M004/A019: All sub group members to pass any comments or questions to June Love on DSRL's socio economic strategy and plan who would ensure a response from Ken Nicol (DSG(2009)C080 and C079 refers).

DSG(2009)M004/A020: DSG to write to Babcock International (through Simon Middlemas) inviting them to meet with stakeholder group members at the earliest opportunity, *Action complete – see DSG(2009)C097. Proposed dates are 21/22nd January or 28/29th January 2009.*

DSG(2009)M004/A021: Secretary to write to all members, prior to AGM in March 2010, asking for written confirmation of representation for their respective organisations.

DSG(2009)M004/A022: Secretary to write to all members, prior to AGM in March 2010, asking for nominations for chair and vice-chair.

DSG(2009)M004/A023: Secretary to respond to DSG(2009)C092 (invite to pre-consultation on bulk quantities and licensing of disposal *Action complete – email sent on 16th November confirming Bob Earnshaw's attendance at workshop*

DSG(2009)M004/A024: Randall Bargelt to distribute competition schedule to DSG members when available.

ACTIONS ONGOING FROM PREVIOUS MEETINGS

M003/A003: Secretary to invite National Nuclear Archives Project Manager to the next DSG Socio economic sub group meeting for an update. *Action ongoing – not available will be invited to next sub group meeting.*

M002/A001: Secretary to seek clarification on representation of the National Farmers Union. *Action ongoing – response from Tom Sayles on 26th July. NFU were awaiting clarification on representative and would respond in due course.*

M001/A018: ESG to write to Scottish Government and HSE to stress that a date for a decision on whether the low level waste facility should be licensed was given greater priority to allow a decision to be made. *Action ongoing* – Scottish Government have responded as follows: “There are currently actions outstanding arising from the last meeting with HSE and other interested parties which require to be completed but due to other priorities in each of the organisations we have not been able to progress this matter as quickly as we would have wished. The Scottish Government will continue to work closely with HSE and others to progress the issue of licensing facilities such as that planned for Dounreay”. [DSG(2009)C098 asks for this action to be closed out as a matter of urgency].

ACTIONS COMPLETED

M015/A021: Secretary to put heritage strategy presentation on September DSG agenda. *Action complete* – included in agenda for December meeting

M016/A014: Doug Graham to consider how best to present the information on environmental aspects and the frequency of this report. *Action complete* – this information is being refined and will be available on the Dounreay website shortly.

M001/A005: DSG members to write to MSP to try to affect progress with the Scottish land registry. *Action complete* – The NDA has now registered the land with the Scottish land registry. The process of first registration takes some time in Scotland and given the complexity of this application it is not expected that this will show up on a search of the land registry for the next couple of year. DSG(2009)C075 refers.

M002/A013: DSRL (Tony Wratten) to provide a diagram to show predicted future discharges. *Action complete* – provided with discharge authorisation presentation given at ESG on 16th September 2009.

M002/A014: DSRL to provide a presentation at next ESG and DSG on the application for new discharge authorisation. *Action complete* – presentation taking place at ESG in September and on agenda for DSG meeting on 9th December.

M002/A016: Secretary to collate all responses to NDA’s consultation on low level waste strategy and draft response for endorsement by DSG members before submitting to NDA. *Action complete* – response has now been submitted. See DSG(2009)C063.

M002/A017: June Love to ask David Brookfield for a brief on progress of Viewfirth redevelopment. *Action complete* – progress was provided at socio economic sub group meeting held on 28th October 2009.

M003/A001: Anna MacConnell to forward to minutes of the Pentland Firth Co-ordination Committee when available. *Action complete* – see DSG(2009)C074.

M003/A002: Secretary to draft letter to key partners raising concerns about the numbers of groups in existence. *Action complete* – see DSG(2009)C083. It was agreed at the last CNSRP Advisory Board meeting that the Advisory Board would look favourably on a proposal from HIE that the AB became the local stakeholder group for the Pentland Firth project. Roy Kirk was tasked with producing a written proposal to be agreed at the AB's November meeting.

M003/A004: Secretary to put update from Rolls Royce on the agenda for the next full DSG in September. Action complete – Pat Gallagher was unable to attend the September meeting therefore this item will be put on December agenda.

M003/A005: Secretary to amend DSG/ESG(2009)M002 with correction identified – Action complete.

M003/A006: Secretary to obtain copy of Government consultation on zero waste and circulate to ESG members to consider response. Action complete – website link circulated to members - <http://www.scotland.gov.uk/Publications/2009/08/19141153/1>.

M003/A007: ESG sub group chair to table congratulations to the workforce and site contractors for achieving a good result on safety performance. *Action complete – this was done at DSG meeting on 16th September 2009.*

M003/A008: Tony Wratten to provide secretary with electronic version of summary information in support of the application for authorisation from Dounreay. *Action complete – see DSG(2009)C102.*

M003/A009: Secretary to invite Donald Norrie, Highland Council, to next meeting to outline changes to Vulcan Emergency Planning Zone. *Action complete – will attend on 9th December 2009. [Donald Norrie did not attend but will be re-invited once NII decision is made on Vulcan Emergency Planning zone].*

M003/A010: Secretary to contact Alan Scott to discuss contractor number reporting with Simon Middlemas. *Action complete – meeting held and M002/A009 closed out.*

M003/A011: Secretary to speak to DSRL emergency planning team to put arrangements in place to provide an update to site operations sub group at the appropriate time. *Action complete – Colin MacDonald will attend the next site operations sub group meeting following an emergency planning meeting.*

M003/A012: All members to provide June with comments or feedback on the proposed restructuring of HSE. Following collation of the comments received a draft response will be circulated to all members for final comment before submission. *Action complete – DSG(2009)C069 refers.*

M003/A013: Secretary to circulate DSG(2009)C064 to all DSG members to ask for views or feedback to respond to pre-consultation on the key factors for the long term management of plutonium. *Action complete – see DSG(2009)C068.*

M003/A014: June Love to register Anne Chard to attend the CARL workshop. *Action complete.*

M003/A015: Secretary to put on forward diary a review of membership and chair/sub group chairs following the AGM in March 2010. *Action complete.*

M003/A016: June Love to check with David Flear whether he is available to attend Higher Activity Waste Workshop in Edinburgh on 28th October 2009. *Action complete – David Flear will attend – workshop has been rescheduled to 24th November 2009.*

Final version – endorsed by DSG on 10th March 2010

M003/A017: June Love to progress attendance at Scottish Sites meeting on 29th October 2009. *Action complete – Bob Earnshaw will attend on behalf of DSG.*

M003/A018: June Love to confirm to SEPA and DSRL that Alastair MacDonald will attend Particles Recovery Advisory Group. *Action complete.*

M003/A019: June Love to circulate flier for one day conference in London on 24th November and invite volunteers for attendance. *Action complete.*