

**NATIONAL SITE STAKEHOLDER GROUP CHAIR'S FORUM**

**Tuesday 16<sup>th</sup> June 2009 - Hilton Hotel, Deansgate**

**Present:**

David Moore	-	Chair, West Cumbria Sites Stakeholder Group
Shirley Williams	-	Secretariat WCSSG
Rosina Robinson	-	Secretariat WCSSG
Sandra Ellis	-	Chair, Winfrith Stakeholder Group
Penny Wride	-	Chair, Berkeley Stakeholder Group
Brian Main	-	Chair, Bradwell Stakeholder Group
Ian Lindsay	-	Chair, Chapelcross Stakeholder Group
Bob Earnshaw	-	Vice Chair, Dounreay Stakeholder Group
George Smythe	-	Chair, Dungeness Stakeholder Group
Terry Joslin	-	Vice Chair, Harwell Stakeholder Group
Mike Caswell	-	Vice Chair, Hinkley Point Stakeholder Group
John Lamb	-	Chair, Hunterston Stakeholder Group
Malcolm Lynden	-	Chair, Oldbury Stakeholder Group
Richard Smith	-	Chair, Sizewell Stakeholder Group
Bernard Whittle	-	Chair, Springfields Stakeholder Group
John Isgood Williams	-	Chair Trawsfynydd Stakeholder Group
Aled Morris Jones	-	Chair, Wylfa Stakeholder Group
Elaine Woodburn	-	Vice Chair WCSSG

**Agenda item 1** - Welcome

The Chairman welcomed everyone to the meeting and members introduced themselves.

**Agenda item 2** – Purpose and role of the NSG Chairs forum.

Shirley Williams explained to members why the decision had been made to invite Chairs only to the meeting in the hope that it would make the meetings more effective, manageable, cost effective and purposeful, before asking members what their thoughts were on the way the group was working and whether it produced meaningful outputs and fulfilled members expectations.

Comments were received as follows:

- The meeting was a forum that provided a way of fulfilling Chairs duties in bringing the NDA to account
- When an issue effected all members the group can 'carry more weight' as a collective body.
- The meeting should be used to enable members to have an input into the NDA's NSG agenda.
- If the latter was to be possible, the meetings would have to be held further in advance of the NSG stakeholder meeting in order to have time to forward input from it to the NDA for them to consider inclusion in the NSG agenda

- No depth without Vice Chairs present
- The forum should represent the SSG in their entirety (united voice)
- The forum should be utilised to share information with each other
- Meeting should be held at least 1 month before NSG
- Perhaps meeting doesn't need to be held correspondence could be done electronically to contact each other in terms of issues of successes.
- Purpose was defined as: The forum needs to shape and influence the NSG agenda; to identify issues of common concern that either effect all sites or which may in time become bigger and effect all sites; share good news and share best practice as well as form relationships with the NDA and each of the SSG's sharing learning from issues
- Should concentrate more on higher level issues that affect everyone.
- Combine next meeting with a visit to Dounreay
- Resistance by some members for a visit to Dounreay. Members should not be excluded from meetings if they do not wish to visit a particular site.

**Action: Secretariat to provide options to consider for the role and purpose of the group in order to achieve best value for money in terms of output and e-mail to members for comment.**

**Agenda item 3** – NSG Chairs' forum Membership.

Membership was discussed with mixed views on whether the group should operate as Chairs only or Chairs and Vice Chairs. Comments received include:

- If the group is restricted to Chairs it will make for a more focused and structured meeting.
- Membership should be 2 reps from each site, ie: Chair and Vice Chair or Chair and secretariat etc.
- Chairs will sit at the table for the meeting and Vice Chairs or other representative will sit as observers (but can participate in the meeting)
- Some members work very closely with Vice Chairs and to ensure continuity it is important that Vice Chairs are invited.
- Meeting will be easier to facilitate/Chair with less people.
- Easier to arrange visits to other sites with less people.
- Chairs should be able to bring views of their SSG's not personal views of Chairs and Vice Chairs

**Action: Consensus of opinion was that 2 representatives would be entitled to attend the meeting with one (preferably the Chair) sitting at the table and the other sitting as an observer) Secretariat to include membership in the options document above.**

**Agenda item 4** – End States – disappointment re: 25years.

The Chair of Sizewell reported that he had been sent to the meeting with a mandate from his SSG members to raise this issue at the NSG main meeting and wished to gauge support from NSG Chairs forum to continue pressure for continued accelerated clean up.

The issue being that Sizewell had conducted a consultation programme (as all sites had) 21/2 years ago on the site end states and were excited to hear the NDA say that it would be a 25 year decommissioning programme.

The January 2009 NDA board minutes had stated that the 25 year decommissioning programmes were totally ruled out.

The SSG is keen to accelerate clean up and wished to understand:

- Whether Sizewell had the support of the group to take it to the NDA
- From the NDA the rationale behind the decision to change the timeframe

**Action: Vice Chairman to raise the issue at the NSG meeting on 17<sup>th</sup> June.**

**Agenda item 5** – Feedback on £2.5m socio-economic awards to Chapelcross. Chapelcross Chair raised this ‘good news’ in order to share the experience with other members of the group. After 3 years of work Chapelcross has been promised £2.5m to erect some business and incubation units at a total cost of £5m with match funding coming from Scottish Enterprise. They have established a project steering board led by Scottish Enterprise. The Chapelcross Chair emphasised that there could be a possible problem with ensuring the work was completed within the 3 year timescale suggested.

More ‘good news’ was received from the Chair of Oldbury who reported that his SSG had received an excellent presentation by an health official on cancer clusters, it had received a very good reception from members and observers and was very successful.

More ‘good news’ reported by the Chair of Dounreay that the LLW facility had been successful in its planning process and had secured a £4m community benefit fund. 1m upfront with a gradual increase over the life time of the site.

**Action: None**

**Agenda Item 6:** - Discussion on Harwell and Winfrith lack of budget. This item was added to the agenda at the request of Terry Joslin and referred to the remuneration budget for SSG Chairs and not site specific budgets. This had been resolved prior to the meeting and was no longer an issue to discuss

**Action: None**

**Agenda Item 7** - Discussion on the prevention of the Culham site to have attendance rights at NSG level.

The item was added to the agenda at the request of Terry Joslin and referred to the Culham site and Jet who had attended the first meeting of the NSG. The question was asked why they were no longer invited to attend the meetings.

An e-mail was produced by one member with an explanation that the Culham site and jet is not an NDA site and therefore not members of the NDA site stakeholder group forum.

**Action – David Moore to raise with NDA – (are Culham and jet funded by NDA)**

**Agenda Item 8** - Discussion on whether the Decommissioning sites will benefit financially from the sale of NDA land and other assets

This agenda item was again added at the request of Terry Joslin and discussions took place resulting in the following comments:

- Whether the money raised will go into a bottomless pit or whether it could be used to help alleviate the 25 year timescale issue
- Whether the money will be fed back into decommissioning
- Whether an element of the money would go towards socio economic causes

**Action – David Moore to ask NDA what the money will be used for**

**Agenda Item 9** – Discussion of supply chains and introduction of local companies. Experience at other sites.

This agenda item was added at the request of John Roberts who had been the Chair of Wylfa SSG. Aled Morris Jones was the new Chair of Wylfa SSG and reported that Wylfa, where possible ensured that local companies were utilised to perform work

Comments included:

- Dounreay are good at encouraging local contractors, however if there was more detailed knowledge of the funding for future years the employment of contractors would be easier.
- Magnox South – Sizewell utilised the trained workforce at Berkeley
- Need to press the NDA to do more in terms of employing contractors

**Action – David Moore to raise with the NDA**

**Any other business**

Hunterston Chair raised the issue of socio economic funding and the criteria the NDA use to determine whether an area is socially deprived. The Hunterston Chair reported that Hunterston is socially deprived, however the information the NDA is using to determine that is 20 years out of date and the issue needs to be addressed.

**Action - David Moore to suggest to NDA that a re-assessment is carried out of the criteria it uses and to re-appraise priorities**

John Whitton addressed the group and gave feedback on his consultation work, following which, the Chair closed the meeting.