

# **DOUNREAY STAKEHOLDER GROUP ANNUAL GENERAL MEETING**

**The Annual General Meeting of the Dounreay Stakeholder Group was held on Wednesday 10<sup>th</sup> March 2010 at 1830 hours in the Pentland Hotel, Thurso.**

<b>Present:</b>	Bob Earnshaw	DSG vice-chair (Thurso Community Council)
	Alastair MacDonald	DSG chairman
	Roy Kirk	Highlands and Islands Enterprise
	Eann Sinclair	Caithness & North Sutherland Regeneration Partnership
	John Deighan	Dounreay Unions
	Derrick Milnes	Wick and Thurso Trade Union Council
	Ronnie Johnstone	Church of Scotland
	Anne Chard	Caithness West Community Council
	Ian Webster	Buldoo Residents Group
	Hamish Pottinger	Caithness Against Nuclear Dumping
	Pat Gallagher	Rolls Royce, Vulcan
	Cllr George Farlow	Highland Council (Sutherland)
	Cllr Rick Nickerson	Shetland Islands Council
	Cllr Steven Heddle	Orkney Islands Council
	Cllr Donnie Mackay	Highland Council (Caithness)
	Donald Mackay	Association of Caithness Community Councils
	Koreen MacDougall	Caithness Partnership
	Trudy Morris	Caithness Chamber of Commerce
	Alan Scott	Caithness Contractors Consortium
	June Love	DSRL, DSG Secretariat
<b>Apologies:</b>	Cllr David Flear	Highland Council
	Gordon Jenkins	North Highland College
	Cllr Katrina MacNab	Highland Council
	Randal Angus	Caithness Young Farmers
	John Green	Caithness Voluntary Group
	Deirdre Henderson	Buldoo Residents Group
	Fiona MacPherson	CNSRP Inward Investment
	Pauline Crow	Health Service

## **1. WELCOME AND INTRODUCTIONS**

Bob Earnshaw, DSG Vice-chair welcomed everyone to the meeting. He explained that while the DSG Chairman, Alastair MacDonald, was in attendance that due to illness it had been agreed that he would chair this meeting. He noted that it was nice to see Alastair back on his feet and his attendance at the meeting was most welcome.

## **2. MINUTES OF AGM HELD IN MARCH 2009**

The minutes of the last AGM held on 19<sup>th</sup> March 2009 were agreed as a true record. This was proposed by Derrick Milnes and seconded by John Deighan.

## **3. CHAIRMAN'S REPORT**

Bob Earnshaw tabled DSG(2010)C006 which outlined the activities undertaken by DSG during the year. Bob noted that DSG:

- had held over 30 meetings this year including the four public meetings, sub group meetings and ad hoc working groups.
- had taken part in over 10 external meetings including the national stakeholder group, workshops of higher activity waste and plutonium workshops.
- Had been represented on six different groups including the CNSRP Advisory Board, North Highland Regeneration Fund and LEADER.
- Had submitted responses to seven separate consultations.

He noted that this had been a busy year for DSG members and extended his thanks to all members who had actively taken part in the various meetings and events.

#### **4. FINANCE REPORT**

DSG(2010)C007 was tabled providing details of the DSG spend for 2009/10. It was noted that additional costs would be incurred during March and the year end financial report would be finalised at the end of March and be the subject of audit by DSRL's finance department. It was noted that DSG should come in under budget. Arrangements with the RBS would continue. The paper was noted.

#### **5. ATTENDANCE REPORT**

The attendance report - DSG(2010)C008 – was tabled. Bob Earnshaw noted that It was important to remember, that within the terms of reference, if a member organisation does not send a representative to three consecutive full meetings or sub group meetings, the organisation may lose their place on the DSG. The paper was noted.

#### **6. WEBSITE REPORT**

Members noted the website report - DSG(2010)C009 refers. Bob Earnshaw noted that the website had gone through a major revamp and it is now easier to navigate and use. It was also good to note that the website is updated every three to five days to ensure that it is current and it appeared that people from all over the world was visiting the website. The paper was noted.

#### **7. KEY DATES FOR 2010/11**

DSG(2010)C010 outlining the forward diary was tabled. Bob Earnshaw noted that this document provided the dates for all full and sub group meetings and also includes topics to be covered over the coming months. The diary would be regularly updated and distributed to keep everyone up to date on future meetings and events.

#### **8. TERMS OF REFERENCE**

Bob Earnshaw noted that there was no change to the Terms of Reference since last year. Therefore the terms of reference had not been circulated. All members should have a copy of the Terms of Reference and if they required a copy they should request these via the Secretary.

#### **9. ELECTION OF CHAIRMAN**

On behalf of the DSG Chairman, Bob Earnshaw thanked members for their support throughout the year. He noted that Alastair's tenure as chairman had now come to an end and asked Alastair if he wished to say add anything.

Alastair MacDonald thanked everyone for their support since the DSG was formed five years ago. He had been honoured to be chairman for the five years and noted that within that timescale there had been times where discussions had been fraught but that despite that everyone continued to work together to achieve success.

He expressed his thanks, not only to existing members, but to those members who had moved on and said that members should be proud of what they had achieved.

He also thanked the secretary for her support during his office as Chairman.

Bob Earnshaw then handed proceedings over to the secretary for the nomination of the chairman and vice-chair.

### **Chairman**

June Love intimated that there had been no written nominations received for the chairman's position. She called for nominations from the floor.

Trudy Morris nominated Bob Earnshaw and this was seconded by John Deighan.

As there were no further nominations Bob Earnshaw was elected to the DSG Chairman's role.

### **Vice-chair**

June Love noted that one written nomination had been received for vice-chairman. Cllr David Flear had been nominated. June noted that while David was unable to attend this meeting she had approached him with the nomination and he had intimated that he would be willing to stand if a seconder came forward. As there were no further nominations for vice-chairman, David Flear was elected.

John Rosie had nominated David Flear, in writing and this was seconded by Koreen MacDougall.

The secretary then handed back to the newly elected chairman, Bob Earnshaw.

## **10. CLOSING REMARKS**

Bob Earnshaw thanked everyone for electing him into the chair and stated that he, while he had big boots to fill, he was looking forward to the challenges that lay ahead. He stated that the next two years would be extremely busy with the site competition and other activities and looked forward to working with everyone over the next year.

Before officially closing the meeting, Bob presented Alastair MacDonald with an honorary life membership for the DSG for his dedication and commitment to DSG.

Simon Middlemas, DSRL Managing Director, thanked Alastair for all his work relating to DSG over the last five years and presented him with a gift from DSRL.

Stuart Chalmers, NDA, also presented Alastair with a token of appreciation from the NDA local team and again thanked Alastair for his interaction over the past five years.

Since there was no further business Bob Earnshaw thanked everyone for their attendance and closed the meeting.

**Bob Earnshaw**  
**DSG Chairman**  
14<sup>th</sup> March 2010