

Endorsed at AGM on 7th March 2012

**DOUNREAY STAKEHOLDER GROUP
ANNUAL GENERAL MEETING**

The Dounreay Stakeholder Group Annual General Meeting was held on Wednesday 9th March 2011 at 1830 hours in Pentland Hotel, Thurso.

Present:	Bob Earnshaw	DSG Chairman (Thurso Communitiy Council)
	Roy Kirk	Highlands and Islands Enterprise
	Eann Sinclair	CNSRP Programme Manager
	Derrick Milnes	Thurso and Wick Trade Union Council
	John Deighan	Dounreay Unions
	Pauline Crow	Highland Health Service
	Ronnie Johnstone	Church of Scotland
	Gordon Jenkins	North Highland College
	Deirdre Henderson	Buldoe Residents Group
	Alan Scott	Caithness Contractors Consortium
	Chris Jones	SGRPID
	Anne Chard	Caithness West Community Council
	June Love	DSG Secretariat, DSRL

In addition: Kenneth Naismith Church of Scotland (observing)

1. WELCOME AND INTRODUCTIONS

Bob Earnshaw, DSG Chairman thanked everyone for attending.

2. APOLOGIES

Apologies were received from:

- Rick Nickerson, Shetland Island Council
- David Flear, Highland Council (Vice-chair) – on DSG business
- John Hook, Rolls Royce
- Koreen MacDougall, Caithness Partnership
- John Green, Caithness Voluntary Group
- David Mudie, Highland Council Planning
- Stephen Heddle, Orkney Islands Council
- George Farlow, Highland Council
- Sandy Mackie, Scrabster Harbour Trust

Bob Earnshaw noted that DSG had received two resignations. Caithness Against Nuclear Dumping (Hamish Pottinger) had written to the secretary relinquishing his position on the DSG. He noted that he had enjoyed his many years representing CAND but now felt that with the decommissioning going forward so well he had less to offer the group personally and as a CAND member. He went on to state that CAND would continue to maintain a watching brief on future works. He wished DSG every success for the future.

In addition, following her resignation from Highland Council, Katrina MacNab had also stepped down.

Bob recorded his thanks for both for their valued input to the DSG, especially Hamish Pottinger who had been involved for many years. Members agreed that a letter should be sent to Hamish to thank him.

Action: Secretary to write to Hamish Pottinger thanking him for his involvement with DSG over the years. [Secretary's note – a letter would also go to Katrina MacNab].

Bob noted that DSG had recently invited the Vulcan Trade Unions to rejoin the DSG and was currently awaiting a response.

3. MINUTES OF THE LAST AGM

The minutes of the last Annual General Meeting had been circulated for comment to members following the meeting held in March 2010. No amendments were received by correspondence.

Since there were no amendments to the minutes they were agreed as a true record of the meeting. This was proposed by Derrick Milnes and seconded by John Deighan.

4. CHAIRMAN'S REPORT

Bob Earnshaw noted that he had provided a chairman's report for the year 2010/11 (DSG(2011)C151 refers). He noted that this had been a busy year for DSG members and recorded his thanks to everyone who had worked extremely hard. He also thanked the secretary for the support she provided to the group.

He noted that representatives from DSG had been identified to sit on either the socio economic or site restoration sub group meetings. However, he made it clear that members were able to attend both sub groups if interested in doing so.

5. FINANCE REPORT

DSG(2011)C147 was tabled for noting. There were no issues raised on the financial report. The secretary stated that she would update the report at the end of March and the finances would be audited by DSRL. Bob Earnshaw noted that, once again, DSG had come in under budget.

6. ATTENDANCE REPORT

DSG(2011)C148 was tabled for noting. John Deighan asked what was being done about those members who had not attended three consecutive meetings (or sub group meetings). Bob Earnshaw responded that the attendance report would be considered at the next business meeting. He also noted that discussion on new members would also take place.

Action: Secretary to put attendance report on next DSG business meeting.

7. WEBSITE REPORT

DSG(2011)C149 was tabled for noting. Bob Earnshaw noted that the website had undergone a major revamp over the year and it was interesting to see the number of visitors, hits and the different countries who took an interest in the website information.

8. KEY DATES FOR 2011

DSG(2011)C150 was tabled for noting. The forward diary is updated on a regular basis and circulated to members for their information.

At this point in the proceedings the DSG Chairman stepped down and handed over to the Secretary.

9. ELECTION OF CHAIRMAN

June Love noted that there had been no written nominations for chairman and called for nominations from the floor. John Deighan proposed Bob Earnshaw and this was seconded by Anne Chard.

10. ELECTION OF VICE-CHAIRMAN

June Love noted that there had been no written nominations for vice-chairman. While Councillor David Flear was unable to attend the meeting (he was DSG business) he had indicated a willingness to stay on as vice-chairman if no other nominations were forthcoming. Bob Earnshaw proposed that David Flear be re-elected as vice-chairman and this was seconded by Alan Scott.

June Love then handed back the chair to Bob Earnshaw.

Bob Earnshaw thanked the group for re-electing him and David Flear and looked forward to another busy year which would culminate with a new parent body organisation taking over at Dounreay.

11. DSG TERMS OF REFERENCE

Bob Earnshaw noted that the Terms of Reference had been reviewed and amended in light of the reformatted sub group meetings. The revised ToRs had been circulated to members in advance to consider the suggested changes. There were no issues raised by members and the revisions were proposed by Derrick Milnes and seconded by Anne Chard.

Action: Secretary to amend Terms of Reference as per circulated document.

12. CLOSE

There being no further business Bob Earnshaw closed the meeting.

Bob Earnshaw
DSG Chairman
10th March 2011