

**DOUNREAY STAKEHOLDER GROUP
BUSINESS MEETING**

DSG/BM(2012)M001

**Minutes of DSG Business meeting held on Tuesday 21st February at 0900 hrs in
Dounreay.com, Thurso.**

Present:	Bob Earnshaw	DSG Chairman
	David Flear	DSG Vice-chairman
	George Farlow	DSG Site Restoration sub group chair
	Derrick Milnes	DSG Socio Economic sub group chair
	June Love	DSG Secretariat, DSRL

MINUTES

1. WELCOME

Bob Earnshaw welcomed everyone to the meeting.

2. APOLOGIES

There were no apologies.

3. MINUTES OF LAST MEETING

The minutes of the last meeting – DSG/BM(2011)M006 – were endorsed by members as a true reflection of the meeting.

No issues were raised from the minutes.

4. PROGRESS ON ACTIONS

All DSG actions were reviewed. A small number of actions were still ongoing and these would be continued to be progressed.

5. ISSUES ARISING FROM SUB GROUP MEETINGS

• **DSG/SESG(2012)M001: Mtg held on 18th January**

Bob Earnshaw noted that HITRANS have now published the Caithness Internal Transport Connectivity study report and appendices. These are now on the HITRANS website. The secretary noted that she had the links to the website and would forward to Bob for his information.

Action: DSG/BM(2012)M001/A001: Secretary to email links to HITRANS Caithness Internal Transport study to Bob Earnshaw.

It was noted that the community fund rules had been redrafted. The secretary noted that with the new Parent Body Organisation taking over the management of the site on the 2nd April there may be a short delay in publishing the new funding rules.

• **DSG/SRSG(2012)M001: Mtg held on 18th January**

David Flear noted that he and the secretary had just returned from the Aarhus Convention workshop which had been held on 15th February. He felt that the UK and, in particular, Dounreay was well ahead of other countries when it came to stakeholder engagement. He did note that a lot of the discussion had centred around emergency preparedness plans and thought that this was something DSG would like to consider further. The secretary noted that the site restoration sub group had emergency planning as part of its remit but earlier approaches to be involved in emergency planning had not come to anything. It was agreed that this should be explored again at the next site restoration sub group meeting.

Action: DSG/BM(2012)M001/A002: Secretary to put emergency planning onto agenda for next site restoration sub group meeting.

The secretary noted that she had received a number of comments/views on the NDA's credible options paper for Exotic fuel which had been collated and circulated to members for further comment. It was agreed that a presentation at the main DSG meeting on the 7th March would be useful to allow further questioning before finalising DSG's response.

Action: DSG/BM(2012)M001/A003: Secretary to request NDA to provide a presentation to DSG on 7th March on Exotic fuels.

David Flear asked if all actions, placed on DSG, from the special meeting held in October on low level waste had been closed out. The secretary confirmed that all actions had been carried out and she now needed to organise a time for the DSG Chairman to meet with the chair of Buldoo residents group to outline the responses received.

Action: DSG/BM(2012)M001/A004: Secretary to organise meeting between DSG Chairman and Chair of Buldoo Residents Group to discuss close out of LLW actions placed on DSG.

Following discussion it was agreed that the reports from the sub groups through to the main meeting would be kept to a minimum to keep to timings for the agenda.

6. AGM PAPERWORK

Members reviewed the paperwork for the DSG Annual General Meeting which included the following:

- Agenda
- Minutes of last AGM
- Chairman's report
- Attendance report
- Finance report
- Website report
- DSG forward diary

Bob Earnshaw noted that he would provide comments on the chairman's report by the end of the week.

Endorsed at meeting held on 11th May 2012

Action: DSG/BM(2012)M001/A005: Bob Earnshaw to comment on chairman's report for AGM by 24th February 2012.

Action: DSG/BM(2012)M001/A005: Secretary to issue paperwork for AGM to all DSG members.

7. DSG AGENDA

Members reviewed the draft agenda for the 7th March. It was recognised that it was a busy agenda and because of the request being made to NDA for a presentation on Exotic fuels it was agreed to defer the presentation by ETEC to the June meeting.

Action: DSG/BM(2012)M001/A005: Secretary to notify Alan Ogg that the ETEC presentation would be deferred until the June meeting.

The agenda was agreed.

8. ANY OTHER BUSINESS

The following was discussed:

- Fergus Ewing visit to Caithness. The visit programme had been circulated and it was agreed that given DSG had invited the minister to visit that the DSG chairman should be involved in the entire visit. This will be reflected in the visit programme.
- David Flear noted that he now represented SCCORS on behalf of Highland Council. SCCORS had invited all members to a meeting on the 23rd March to discuss Exotic fuels.
- The Secretary noted she had received an invitation to a stakeholder seminar in Barcelona on 21st and 22nd March as part of the INSOTEC project. DSG had intimated they would like to be involved with this project and had also suggested that Dounreay would make a good case study for decommissioning activities and stakeholder engagement. It was agreed that it would be worthwhile attending this seminar and suggested that Anne Chard was the most appropriate to attend if she was willing and available to do so.

Action: DSG/BM(2012)M001/A006: Secretary to speak to Anne Chard re availability to attend INSOTEC Stakeholder Seminar on 21st/22nd March 2012.

- The Secretary noted that the chairman had been invited to join a panel of speakers at a nuclear industry forum in June to discuss stakeholder engagement activities. This had been accepted.
- An early invitation had been sent to DSG Chairman from the NDA regarding the share transfer event which will be held on 2nd April. The secretary noted that arrangements were progressing well and there would also be a community event which would involve DSG members.
- The Secretary noted that she had received email correspondence from someone working for a Japanese consulting company which studies nuclear policies,

Endorsed at meeting held on 11th May 2012

nuclear development, and systems of nuclear regulation in foreign countries. They have a project to study involvement of stakeholders in nuclear regulation and were interesting in attending a Dounreay Stakeholder Group meeting to understand the UK system of stakeholder involvement. A response had been sent and was currently awaiting a response.

There being no further business the meeting was closed.

Bob Earnshaw
DSG Chairman
23rd February 2012

Endorsed at meeting held on 11th May 2012

ACTIONS ARISING FROM THIS MEETING

DSG/BM(2012)M001/A001: Secretary to email links to HITRANS Caithness Internal Transport study to Bob Earnshaw.

DSG/BM(2012)M001/A002: Secretary to put emergency planning onto agenda for next site restoration sub group meeting.

DSG/BM(2012)M001/A003: Secretary to request NDA to provide a presentation to DSG on 7th March on Exotic fuels.

DSG/BM(2012)M001/A004: Secretary to organise meeting between DSG Chairman and Chair of Buldoo Residents Group to discuss close out of LLW actions placed on DSG.

DSG/BM(2012)M001/A005: Bob Earnshaw to comment on chairman's report for AGM by 24th February 2012.

DSG/BM(2012)M001/A005: Secretary to issue paperwork for AGM to all DSG members.

DSG/BM(2012)M001/A006: Secretary to speak to Anne Chard re availability to attend INSOTEC Stakeholder Seminar on 21st/22nd March 2012.