

DOUNREAY STAKEHOLDER GROUP

Minutes of the meeting held on Wednesday 12th September 2012 in the Pentland Hotel, Thurso.

Present:	Bob Earnshaw	DSG Chairman (Thurso Community Council)
	Alastair MacDonald	DSG Honorary member
	David Flear	DSG Vice-chairman
	Anne Chard	Caithness West Community Council
	Trudy Morris	Caithness Chamber of Commerce
	Andrew Cummin	ERI
	Jean Lipa	Association of Caithness Community Councils
	Cllr Michael Stout	Shetland Islands Council
	Alan Scott	Caithness Contractors Consortium
	John Deighan	Dounreay Unions
	Derrick Milnes	Thurso & Wick Trade Union Council
	Roy Kirk	Highlands and Islands Enterprise
	Eann Sinclair	Caithness & NS Regeneration Partnership
	Cllr Willie Mackay	Highland Council
	Cllr Roger Saxon	Highland Council
	Cllr George Farlow	Highland Council
	Cllr Alex MacLeod	Highland Council
	Gordon Jenkins	North Highland College
	Cllr Maurice Davidson	Orkney Islands Council
	Deirdre Henderson	Buldoo Residents Group

In addition:	Alastair MacDonald	Change Director, Dounreay
	Nigel Lowe	NDA
	Roger Wilson	SEPA
	Cdr Ken Dyke	MOD, Vulcan
	David Mudie	Highland Council, Planning
	June Love	DSG Secretariat, DSRL

MINUTES

1. WELCOME AND INTRODUCTIONS

Bob Earnshaw, DSG Chairman welcomed everyone to the meeting. He noted that this was Councillor Michael Stout's (Shetland Islands Council) first meeting and introductions were made.

Bob noted that DSRL would be providing a presentation on the site's pre-planning application for phase 2 of the decommissioning programme.

2. APOLOGIES

Apologies have been received from:

- Roger Hardy, Managing Director, Dounreay – represented by Alastair MacDonald.
- Peter Watson, ONR for Dounreay
- Stephen Saunders, ONR for Vulcan
- Ian Miller, DNSR for Vulcan
- Martin MacDonald, Scottish Government
- Ross Mackenzie, Health Service
- Ian Leslie, SGRIP,
- Ronnie Johnstone, Church of Scotland.
- John Green, Caithness Voluntary Group

3. MINUTES OF LAST MEETING

The minutes of the last meeting – DSG(2012)M002 – were circulated to all members in advance of the meeting. The minutes were agreed as a true reflection of the meeting and this was proposed by Derrick Milnes and seconded by John Deighan.

There were no issues raised from the minutes.

4. STATUS OF ACTIONS

The status of actions was circulated to all members in advance of the meeting. Bob Earnshaw noted the following:

- **DSG Action 18:** Anna MacConnell to continue to keep DSG updated on progress of national nuclear archives.

Anna MacConnell had continued to update DSG members and a further update was provided at the Business meeting held in August. The business case for the national nuclear archives would go to DECC/Treasury for approval.

Nigel Lowe, NDA noted that a further action had been placed on him in relation to socio economic benefits in the NNA contract. He reported that an engagement plan had been prepared and the NNA project team would be meeting with stakeholders after approval of the business case. DSG members would be included in the engagement process.

- **DSG Action 31:** DSRL and HIE to discuss requirement for trades and skilled people.

It was noted that this action would be progressed after the consolidation period had been completed which was expected in December.

The following actions had been completed since the last meeting.

- **DSG Action 6:** Secretary to write to all members asking for volunteers to take part in small working group to take DSG review forward.

A working group had been set up and have met a couple of times. David Flear was chairing the working group and members included Eann Sinclair, John Deighan, Alan Scott and Anne Chard. The group had come forward with a number of recommendations which have been discussed at the business meeting/

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- **DSG Action 6a:** Roger Hardy to identify whether socio economic elements had been included in the contract awarded to Graham Construction for the encapsulation plant.

At the last socio economic sub group meeting Roger Hardy confirmed that no socio economic elements had been included in the contract. This was opened up a discussion on the subject and a presentation would be made at the December meeting following consolidation of the site's decommissioning plan.

- **DSG Action 16:** Secretary to write to Scottish Government requesting representation from all three site stakeholder groups at meetings to discuss the implementation strategy for higher activity wastes.

Scottish Government had agreed that all three site stakeholder groups would be represented. The first meeting was held on 24th August in Edinburgh and David Flear attended.

David Flear noted that he had been the only site stakeholder representative who had attended this meeting. It had been an interesting meeting where various issues were raised and clarification sought. The next meeting would take place in the next two months.

- **DSG Action 25:** Secretary to contact DRS to identify a suitable date for interested stakeholders to visit DRS' terminal at Inverness.

It was noted that some members had visited the Georgemas railhead on 18th July followed by a discussion with Direct Rail Services. This followed visits from Chamber members and Caithness Transport Forum members. Direct Rail Services have indicated they have ambitions to grow their commercial freight route to Caithness and a number of suggestions were made to them which they are pursuing.

5. VULCAN UPDATE

Bob Earnshaw noted that at the last site restoration sub group meeting Commander Ken Dyke had provided an updated briefing. The Vulcan trials programme were continuing on schedule and the maintenance period was almost complete.

A response to a letter regarding the future of the Vulcan site had been received and this was currently being considered through the DSG Review working group.

Rolls Royce had provided an update in July and clarification was sought on the contract awarded to Rolls Royce. John Hook, Rolls Royce had confirmed that the £30M contract awarded would all be based in Caithness.

A further update from Rolls Royce had been received – DSG(2012)C074 refers. Safety performance remains their key focus and there had been no lost time accidents. Further work had been won by Rolls Royce – they have recently been awarded a £1.1 billion contract by the MoD to deliver reactor cores for the UK's nuclear power submarine fleet. Four new apprentices have recently been recruited, bringing a total of 16 apprentices now in training at Vulcan.

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Reports had also been received from DNSR (Defence Nuclear Safety Regulator) and ONR (Office for Nuclear Regulation). No issues were identified from these reports.

Ken Dyke was invited to provide an update. Of note:

- The Lonestar exercise which took place in June had been successful. An internal exercise would take place in November to exercise those who had not taken part in the June exercise.
- There was no further update to make as the maintenance programme continued.
- Tom Smith would be attending the next DSG in December.

No issues were raised.

6. UPDATE FROM BUSINESS MEETING

Bob Earnshaw reported that the DSG Business meeting had met on 17th August – DSG/BM(2012)M003 – had been circulated to members in advance of the meeting. He noted that Nigel Lowe, NDA Head of Programme had been invited to attend this meeting along with Anna MacConnell, NDA Socio Economics and Stakeholder Relations Manager.

Of note:

- A full discussion on fuel transports took place and a couple of issues were raised relating to the road safety of commercial freight at Georgemas.

Nigel Lowe, NDA stated that the points raised relating to road safety had been well made and the NDA/DRS were fully on board with the need to do something. A dialogue had commenced and an update would be provided at the next meeting.

- A short paper from the DSG review working group had been discussed and agreement was made to take the actions forward. Members would have the opportunity to discuss these at the sub group meetings in November.

For completeness the actions arising from the Business meeting are recorded here:

DSG(2012)M003/A001: Nigel Lowe, NDA to discuss with DRS traffic management for commercial freight at Georgemas junction.

DSG(2012)M003/A002: Anna MacConnell, NDA to discuss Georgemas with Transport Scotland to encourage Transport Scotland and DRS to consider how to address the issue of traffic management.

DSG(2012)M003/A003: Secretary to ask DSRL to provide a presentation on DSRL contracts at next main DSG meeting (September).

DSG(2012)M003/A004: Secretary to reschedule September DSG to week before scheduled meeting.

DSG(2012)M003/A005: Business meeting members to provide comment on the DSG Review working group's recommendations.

7. SITE RESTORATION SUB GROUP UPDATE

Cllr George Farlow provided the report. The site restoration sub group had met on 18th July and members had received the draft minutes – DSG/SRSG(2012)M003 – in advance of the meeting. He highlighted the following:

Dounreay update: (DSG(2012)P013 refers). Dyan Foss, Deputy Managing Director reported the following:

- The site had been awarded 5 stars for occupational health and safety and environment.

George Farlow noted that this was a credit to the Dounreay workforce – DSRL and contractors – and that congratulations should be extended to all.

- The site had been busy consolidating their lifetime plan and is expected to be complete by December 2012.
- The emphasis for site decommissioning is starting to look at the shaft and silo work. (This was covered in the presentation provided – see agenda item 9).
- Grahams Construction was slightly behind programme at the low level waste facility but that they were working on a recovery plan.

George Farlow asked Alastair MacDonald (Dounreay) whether there was an update on this. Alastair MacDonald (Dounreay) said it was as reported however it would not affect the end date of the contract.

- A question had been raised about lost time accidents (LTA) because there appeared to be inconsistencies in reporting.

Alastair MacDonald (Dounreay) responded that any confusion could be caused by different definitions of a lost time accident. Previously the site tended to report LTA's greater than 3 days but now any LTA is reported. For clarity that last greater than 3 day LTA was on the 16th February 2012 but there have been three LTAs of less than 3 days which have all been investigated. The site takes health and safety very seriously and because of this all three injuries was being investigated and the site would continue to investigate any lost time accident rather than concentrating on those greater than 3 days.

- Following questions raised about the breakdown in WRACS - an update from the site on the current status was received – DSG(2012)C065 refers.
- The sub group also received a briefing from Christine Lee who is responsible for taking the site to its' interim site end state. This sub group asked that this become a standing item on the agenda.
- The site was currently reviewing how it manages all radioactive waste from site closure and previous studies (in 2003 and 2009) had input from DSG before being presented to SEPA. The next review has begun and is due for completion in June

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2013. This will be on the agenda for the next sub group meeting.

- A progress update on the particles off-shore work which appeared to have gone well again this year with positive results. DSG(2012)C059 refers.

Office for Nuclear Regulation (ONR) report: (DSG(2012)P014). Peter Watson, ONR reported:

- ONR had a new team at Dounreay with four site inspectors and a range of technical specialists which the inspectors can call upon when required.
- Recent activities included the active commissioning of handling the breeder material.
- ONR are continuing with organisational changes and it is expected that ONR will become a statutory corporation independent of the Health and Safety Executive in April 2014.
- Submissions from the site on the shaft and silo and fuel cycle area decommissioning were currently being considered.
- ONR were asked whether the accelerated decommissioning of the site was going to cause resource issues. Peter Watson had noted that it would be challenging but he believed it was manageable.
- ONR had published a supplementary consultation on bulk quantity waste. DSG had considered the supplementary information and submitted a response (DSG(2012)C064 refers).

George Farlow noted that Peter Watson could not attend the meeting due to the date being changed. Peter had written to the secretary to say if there were any issues raised he would be happy to address these by correspondence.

SEPA update:

NDA update:

George Farlow noted that no-one from NDA had been available to attend the sub group meeting. Stuart Chalmers had provided a written update.

George Farlow noted that Stuart Chalmers had recently left the NDA and asked that DSG's thanks were placed on record for Stuart's input and involvement over the years.

Of note:

- DSG(2012)C050 and C058 – NDA's site stakeholder group briefings - were tabled.
- The NDA had also announced £15M was available for research and development projects.

George Farlow then invited the following to provide a verbal update:

SEPA update: Roger Wilson, SEPA reported:

- Site Inspection Work - In July 2012, SEPA took part in a joint inspection of DSRL's implementation of the strategy for transfer of DFR Breeder material to Sellafield & DSRL's strategy for the management of 'exotic' materials pending NDA's announcement of which strategy it will adopt. The overall outcome of the inspection was favourable.
- Site Regulation - SEPA has now formally agreed with DSRL the post closure monitoring arrangements for Landfill 42.
- RSA Compliance - Following notification from DSRL of the identification of unauthorised disposals of radioactively contaminated effluent, involving very low levels of radioactivity from the environmental labs, SEPA has concluded its investigation. As a result SEPA sent a warning letter to the site on this matter and do not envisage taking any further enforcement action regarding this.

Following notification from DSRL that a consignment of solid waste had been removed from the site without it going through DSRL's due process for waste leaving site, SEPA's has been investigating the circumstances.

- RSA Authorisations - In August, SEPA granted DSRL a variation to the gaseous waste authorisation. The variation reallocated a portion of the site's existing Krypton-85 limit from the Fuel Cycle Area stacks to the Prototype Fast Reactor stack, resulting in an overall reduction of the site's authorised Krypton-85 discharge limit.

The discretionary and public consultation on DSRL's application for a decommissioning authorisation is due to commence end September/early October. The consultation will include details of SEPA's review of the beach monitoring programme for fragments of irradiated nuclear fuel (particles) and the proposed revised monitoring programme. The DSG will be included in the consultation process.

- Dounreay Low Level Waste Facility - There were about 10 responses to the consultation, none being contentious. SEPA is responding to consultees & where

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appropriate will amend the Decision Document & Authorisation to reflect technical points raised.

- Vulcan - Roger Wilson is now the Site Inspector for Vulcan.

Dounreay update: Alastair MacDonald (Dounreay) reported:

- That the investigation into the waste (as reported above in SEPA section) was almost complete and the report would be submitted to SEPA next week.

Nigel Lowe, NDA endorsed everything that Roger Wilson had said. He stated that Dounreay site was amongst the top performing site of the 19 sites within the NDA estate. On the issue of the waste leaving site without due process the NDA take this extremely seriously. While this particular incident was not serious it did have the potential. A similar incident had happened at one of the Magnox sites and once the Dounreay investigation is complete the NDA would expect to see the site enact the recommendations swiftly. The lessons learnt will be shared across the NDA estate.

George Farlow then invited members to raise any questions.

Alan Scott asked Roger Wilson if the offshore particle recovery was now complete or whether it would continue next year. Roger Wilson stated that this was still under consideration.

For completeness the actions from the Site Restoration sub group are recorded here:

DSG(2012)M003/A006: Secretary to write back to Maritime and Coastguards asking for a response to previous correspondence. Action complete – see DSG(2012)C068

DSG(2012)M003/A007: Secretary to circulate DSRL's socio economic elements paper for further consideration.

DSG(2012)M003/A008: Secretary to ask Rolls Royce whether the £30M contract award related to work being taken at the Vulcan site. .

DSG(2012)M003/A009: Dyan Foss to provide a brief on the WRACS supercompactor.

DSG(2012)M003/A010: Secretary to put interim site end state on agenda for site restoration sub group as a standing item.

DSG(2012)M003/A011: Secretary to ensure conventional safety is discussed at DSG Review working group.

DSG(2012)M003/A012: Secretary to write to NDA to ask for examples of the type of projects that could attract funding from the £15M research and development fund.

DSG(2012)M003/A013: Secretary to invite Nigel Lowe to next DSG business meeting to further discuss Exotic fuel lifetime costs.

DSG(2012)M003/A014: Site Restoration sub group members to provide the Secretary with any comments on ONR's consultation on bulk quantity of waste (supplementary consultation).

DSG(2012)M003/A015: Site Restoration sub group members to provide the Secretary with any comments on SEPA's consultation on LLW authorisation.

8. SOCIO ECONOMIC UPDATE

Derrick Milnes provided the update. The Socio Economic sub group had met on 18th July and the draft minutes had been distributed to all members in advance of the meeting (DSG/SESG(2012)M003 refers). Of note:

- The Caithness & North Sutherland Regeneration Partnership Programme Manager had provided an update on the activities currently underway by the partner organisations. (DSG(2012)P011 refers).
- There had been a general discussion on Wick airport. Derrick noted that there had been a lot of press on this lately. DSG had written to HIAL supporting their intentions to produce a business development plan and offering support as appropriate. Derrick expressed concern that the negative press did not do the county any favours and called for everyone to get behind the airport to support it. He also noted that at times the issues lay with the plane operators and HIAL.
- The National Nuclear Archives was continuing to move forward. This had been covered earlier in the meeting.
- The funding for the Berriedale Braes had been confirmed and thanks were given to the NDA for providing some funding for this project.

David Flear noted that if the NDA had not provided funding for the feasibility study it would not have happened. He was disappointed, however, that Transport Scotland had not started the study and called for the Councillors present to raise this with the Highland Council Convenor.

DSG(2012)M003/A016: Highland Councillors (Willie Mackay, Roger Saxon, Alex MacLeod and George Farlow) to raise with Convenor the timeline for getting the feasibility study for the Berriedale Braes started.

- The Dounreay Socio Economic Plan for 2012-2015 had been tabled and comments invited by members. There were a number of comments provided at the meeting and further comments sent to the socio economic team at Dounreay. These are now being considered and a revised document will come forward at the next sub group meeting.
- Since the sub group meeting there had been an announcement on the Marine Energy Park, ASCo have purchased 50% of Scrabster Port Services, and Scrabster Harbour Trust's phase 1 development was nearing completion. Scrabster Harbour Trust is now turning its' attention to phase 2 to develop the land at Scrabster farm.

Derrick invited the following to provide verbal updates:

Dounreay – Alastair MacDonald reported:

- The Dounreay Socio Economic Plan (2012-2015) was tabled at DSG Socio Economic Sub Group on 18th July where a number of comments were made. Subsequently written comments were also provided from DSG and CNSRP members. The document is currently being revised and will be published shortly.
- The first draft of the Staffing forecast data had been submitted to NDA for comment. This had also been provided to CNSRP Delivery Team. At present the staffing data will not be finalised until the consolidation period is complete. The information will be updated in December and will be provided to agencies as raw data to the data can be used for organisations own purposes. The paper also provides details of the procurement strategy and at present DSRL were taking legal advice on what can be done within OJEU rules. DSRL were aware of the Scottish Government's Procurement bill consultation.
- Six apprentices had recently been recruited and DSRL's Apprentice Manager and Administrative support had co-located to the North Highland College. North Highland College had also recently recruited 12 apprentices.
- DSRL's Socio Economic Team continues to work with CNSRP and HIE and focus will be on delivery of the Dounreay Socio Economic Plan which is being treated as a 'live' document to allow flexibility in co-ordination of activities with CNSRP programme.

CNSRP – Eann Sinclair reported:

- The Marine Energy Park had recently been announced and received some high profile press coverage. Since then there has been the official opening of North Highland College's ETEC and MaREE facilities by the First Minister.
- The Scottish Government has announced the four contenders for the Saltire prize – three of the four sites are within the Caithness/North Sutherland coasts.

Chamber of Commerce: Trudy Morris reported:

- The Chamber's 40th anniversary dinner is scheduled for 28th September and is fully subscribed. Scottish Government's John Swinney and UK Government's Vince Cable will be guest speakers and there will be an opportunity for stakeholders to meet with them during the day.
- A stand has been taken at the forthcoming Scottish Power Renewables Conference (18th/19th Sept) and the Chamber would be exhibiting under its' Invest Caithness brand. A stand has also been booked for the Offshore Decommissioning conference in November.

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- The AGM would take place on 3rd October at Old Pulteney Distillery with an opportunity for a tour of the distillery along with whisky sampling.
- The pitches of the Innovation Challenge, sponsored by NDA and Babcock Int Group took place earlier today (12th Sept). There were six interesting pitches and it is hoped that all six will continue to develop their business ideas. The winner will be announced at the Annual Dinner.
- An advertisement had been placed for a vacancy within the Chamber for a management accountant.
- The Chamber was working with Skills Development Scotland and others, through the Make the Right Connections programme, to support those who had recently become unemployed.
- The Chamber was working with other CNSRP partners to organise a future jobs event aimed at school leavers, unemployed and those who have recently lost jobs.

North Highland College: Gordon Jenkins reported:

- The new term had just started and student numbers were up with no-one being turned away.
- The First Minister had officially opened ETEC and MaREE and was most impressed by both facilities.
- The college had recently recruited 12 apprentices and continued to work with the Nigg Training Academy.

HIE – Roy Kirk reported:

- HIE had been working with DSRL and welcomed the open relationship, in particular Alastair MacDonald and Collette McMullen and was pleased with the fruitful actions that were coming from these discussions.
- A proposal was currently in draft for establishing a renewable energy centre of excellence to take further advantage of the Enterprise Zone (at Scrabster) and the recent announcement of the Marine Energy Park. The centre of excellence would encompass Scrabster/Thurso for marine renewables and Wick for operations and maintenance for offshore wind. Further announcements on this project will be made shortly.
- HIE were working with Scrabster and others to develop Scrabster particularly as a supply base for operations for opportunities within the West of Shetland oil and gas business.
- Inward investment opportunities continued to be investigated and DSRL had seconded June Love to support this activity on behalf of HIE.

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David Flear noted that the John O'Groats development was making good progress. He noted that a number of people he had spoken to recently had spoken positively about the development.

Roy Kirk responded that this was a helpful remark. Natural Retreats were now operating the centre. The building works for the hotel were almost complete and construction of the units/apartments adjacent to the hotel would be completed next year. The work ongoing at present was the first of four proposed phases and it was pleasing to see local businesses working alongside other companies. While there was still a lot to do it had been a very good start and there had been a lot of positive feedback.

Cllr George Farlow noted he had met with Councillor Jim Foubister (Orkney) regarding the Green award which was now available. Highland Council was working on a submission.

Cllr Roger Saxon stated that he was aware that Andrew Sumner, Direct Rail Services, had recently moved and asked who the new contact would be to further develop commercial freight at Georgemas. Nigel Lowe responded that a new person had been appointed and was enthusiastic about developing the railhead. He said he would pass on the new person's contact details.

DSG(2012)M003/A017: Nigel Lowe, NDA to provide contact details for the newly appointed DRS Business Development Manager.

Cllr Alex MacLeod noted that the Caithness & Sutherland Area Committee had recently reported that 80% of the Highland Council's investment was going back into the local community. He also made mention of the Scottish Governments Procurement bill which was presently out for consultation. Alastair MacDonald (Dounreay) responded that DSRL were aware of the Bill and noted there were some commendable ideas in the consultation document.

John Deighan noted that the Dounreay Unions, alongside the Wick and Thurso Trade Union Council had recently met with David Stewart, MSP and were considering holding an event in Holyrood to ensure Caithness and North Sutherland continued to maintain a profile. He added that the Trade Council had engaged with a number of Councillors and would be requesting a meeting before Christmas.

John Deighan also stated that there were a lot of good things happening but it was important to maintain the profile of the area. It was important that everyone continued to work together to maintain the profile of the area and ensure positive stories were reported both locally and nationally.

For completeness the actions from the Socio Economic sub group are recorded here:

DSG (2012)M003/A018: Secretary to draft letter to HIAL outlining support for the production of the business development plan.

DSG (2012)M003/A019: Roger Hardy to write to HIAL illustrating the effects on business at the cancellation of flights.

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DSG (2012)M003/A020: Eann Sinclair to put Coastal Community Fund on next CNSRP Advisory Board to explore this with Crown Estates.

DSG(2012)M003/A021: Secretary to circulate an electronic version of the Dounreay Socio Economic Plan 2012-15 to all DSG members.

DSG (2012)M003/A022: DSG members to provide comments/views on Dounreay's Socio Economic Plan by 17th August.

8. DOUNREAY'S PRE-PLANNING PHASE 2

Bob Earnshaw stated that at the last site restoration sub group meeting it had been reported that the site would be applying for phase 2 decommissioning planning in mid October. The Highland Council had encouraged the site to do some work in advance of the planning application to inform stakeholders what the scope of phase 2 planning would be.

Bob Earnshaw noted that, before the presentation was given, this would culminate with a planning application for Highland Council consideration. He asked the Councillors present whether this gave them any issues.

Cllr George Farlow stated that he was the Deputy Chair for the Planning Committee and while he understood the requirements of Highland Council for DSRL to undertake pre-planning briefings he would take no part in these discussions. Cllr Alex MacLeod echoed George Farlow's statement and would also make no comment during discussions. Cllr Roger Saxon noted that he sat on the Appeals Committee and therefore would also make no comment. Cllr Willie Mackay noted that he would have a local vote if this arises.

As part of that process Alastair MacDonald provided an update to the DSG.

For the presentation – see DSG(2012)C074.

Following the presentation members of DSG and members of the public were invited to ask questions or raise any issues.

John Deighan asked if DSRL was aware how many construction jobs would be required for this phase of site decommissioning. Alastair MacDonald responded that at this point it was difficult to provide expected numbers. Supply chain meetings were scheduled to be held at the end of September and further work would be done to understand the needs for the contracts coming forward.

Alan Scott noted that the new plan had a major impact on site activities. He asked if DSRL had any concerns about the progress of decommissioning if the planning application was rejected. Alastair MacDonald responded that there was always a concern but that was why the site was carrying out early engagement.

It was noted that there had been a public information drop-in session at Reay Village Hall on Tuesday 11th September and a further session would take place in Dounreay.com on Thursday 13th September. Members were invited to attend if they wished to explore details of the application.

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9. QUESTIONS FROM MEMBERS OF THE PUBLIC

Bob Earnshaw invited questions from members of the public. No issues were raised.

10. ANY OTHER BUSINESS

Before opening up to members Bob Earnshaw noted the following:

- The chair and vice-chair would be attending the NDA's national stakeholder group meeting in Manchester on 29th/30th October and on 31st October the chair and secretary would attend Scottish Government's Scottish Sites meeting. Paperwork from both these meetings would be circulated to members when received and members were encouraged to highlight any questions/issues they would like to see raised and pass to the secretary.
- George Farlow now represents Highland Council of SCCORS (Scottish Council Committee on Radioactive Substances) and therefore any issues members wish to raise at this particular forum if they let the secretary know she would pass to George for these meeting.
- Alan Scott stated that he wished to echo earlier comment on the unique skills base in the county. He added that since the 1950s skills had been honed in a number of areas, not least liquid metal technology and fast reactor technology. He noted a paper had been submitted to NDA HQs proposing to build 2 new fast reactors and suggested that the skills available in Caithness should be taken into account. Nigel Lowe, NDA responded that this could be done and agreed to highlight the skills available within the NDA project team.

DSG(2012)M003/A023: Nigel Lowe, NDA to highlight skills from Caithness (on liquid metal technology and fast reactors) to NDA Project Team responsible.

There being no further issues Bob Earnshaw thanked everyone for their attendance and formally closed the meeting.

Bob Earnshaw

DSG Chairman

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ACTIONS ARISING FROM THIS MEETING

DSG(2012)M003/A001: Nigel Lowe, NDA to discuss with DRS traffic management for commercial freight at Georgemas junction.

DSG(2012)M003/A002: Anna MacConnell, NDA to discuss Georgemas with Transport Scotland to encourage Transport Scotland and DRS to consider how to address the issue of traffic management.

DSG(2012)M003/A003: Secretary to ask DSRL to provide a presentation on DSRL contracts at next main DSG meeting (September). **Action ongoing – presentation requested and will be provided in December 2012.**

DSG(2012)M003/A016: Highland Councillors (Willie Mackay, Roger Saxon, Alex MacLeod and George Farlow) to raise with Convenor the timeline for getting the feasibility study for the Berriedale Braes started.

DSG(2012)M003/A017: Nigel Lowe, NDA to provide contact details for the newly appointed DRS Business Development Manager.

DSG(2012)M003/A023: Nigel Lowe, NDA to highlight skills from Caithness (on liquid metal technology and fast reactors) to NDA Project Team responsible for R&D projects.

ACTIONS ONGOING FROM PREVIOUS MEETINGS

DSG(2012)M002/A018: Anna MacConnell, NDA to continue to keep DSG updated on progress of national nuclear archives. **Action ongoing - further update will be available at end of September.**

DSG(2012)M002/A029: Nigel Lowe to discuss socio economic elements in contract (in relation to National Nuclear Archives) with project team. **Action ongoing – will be considered by Project Team at appropriate time.**

DSG(2012)M002/A031 – DSRL and HIE to discuss requirement for trades and skilled people. **Action ongoing – will take place after December 2012 when consolidation phase is complete.**

ACTIONS COMPLETE SINCE LAST MEETING

DSG(2011)M006/A033: Roy Kirk to speak to George Farlow re potential local business for the supply of wood fuel. **Action complete:** “Highland Councillor George Farlow met with HIE Area Manager for Caithness and Sutherland, Roy Kirk, to discuss an action from a previous meeting of the Dounreay Stakeholders Group.

The overall position of the Forestry Industry in Sutherland and West Caithness was discussed, specifically noting the high level timber extraction from the counties and the current higher global price. There was a perception that this level of activity however has challenges for the area with inordinate damage to single track roads, particularly over peat; resulting transport issues; visual pollution and virtually no community benefit from employment for example.

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Difficulties in considering a sustainable future for the industry were noted and that a desirable outcome might be that a Forest Plan be prepared for Caithness and Sutherland - however, given our remit, a forest plan for the Dounreay Travel to Work Area should be considered. A report on timber extraction by rail exists and that can be made available.

A possible way forward could be via the Caithness and North Sutherland Regeneration Partnership or a pilot scheme by the Highland Economic /Environmental Forum. They welcomed the launch of the Highlands and Islands as a bio-energy region.”

DSG(2012)M001/A004: Secretary to put emergency planning onto agenda for next site restoration sub group meeting. **Action complete** – incorporated into DSG review discussions on 13th August 2012.

DSG(2012)M002/A007: Nigel Lowe to discuss the comments made with regards fuel movements and benefits with NDA HQ. **Action complete** – discussion took place at business meeting on 17th August 2012.

DSG(2012)M002/A009: Alastair MacDonald (BDP) to consider how the site can report more accurately on the number of contractors working on the Dounreay site on a regular basis. **Action complete** – Figures for 18th July – 469 (Contractor) and 474 (DSRL). Figures for 13th August 2012 – 448 (Contractor) and 477 (DSRL). Figures appear low due to summer holiday season. Further updates will be provided at DSG Site Restoration sub group meetings on regular basis.

DSG(2012)M002/A010: Alastair MacDonald (BDP) to draft a Period 1 report using the Dounreay report template to allow members to comment on the substance of the report. **Action complete** – see DSG(2012)P013.

DSG(2012)M002/A012: Secretary to write to ONR to request information on what consultation ONR will carry out between various bodies along a transport route for nuclear materials. **Action complete** – see DSG(2012)C046 and DSG(2012)C071.

DSG(2012)M002/A014: June Love to request documents relating to the low level waste site for tabling at site restoration sub group meetings. **Action complete** – three reports (progress report issued to site restoration sub group for meeting on 18th July).

DSG(2012)M002/A016: Secretary to write to Scottish Government requesting representation from all three site stakeholder groups at meetings to discuss the implementation strategy for higher activity wastes. **Action complete** – see DSG(2012)C060.

DSG(2012)M002/A017: Koreen MacDougall, Caithness Partnership to provide a written update on progress with Berriedale Braes. **Action complete** - press release issued on 22nd June 2012.

DSG(2012)M002/A019: Bob Earnshaw, Thurso Community Council, to provide update to DSG on status of Tesco's proposed new store at the old mart, Thurso. **Action complete** – Bob Earnshaw noted that this action had moved on. Tesco have until February 2013 to adhere to planning permission.

Endorsed on 12th December 2012

DSG(2012)M002/A020: Eann Sinclair to provide DSG with summary of employment statistics. **Action complete** – see DSG(2012)C063

DSG(2012)M002/A021: Eann Sinclair to send June Love website link to economic study when published. **Action complete:** <http://www.cnsrp.org.uk/wp-content/uploads/Socio-economic-Impacts-of-Dounreay-Decommissioning-Final-Report.pdf>

DSG(2012)M002/A025: Secretary to contact DRS to identify a suitable date for interested stakeholders to visit DRS' terminal at Inverness. **Action complete** – invitation sent to all DSG members to visit Georgemas on 18th July 2012.

DSG(2012)M002/A027: Nigel Lowe, NDA to discuss taking forward outline planning for the National Nuclear Archives with the project team. **Action complete** – Nigel Lowe had discussed this with Project team. The project team was reluctant to apply for planning permission until the business case was sanctioned.

DSG(2012)M002/A028: June Love to distribute previous audit report from the NAO to DSG site restoration sub group members. **Action complete:** link to NAO's website with NDA audit documents – note this is an example of a report – at present there is no audit report on Dounreay published on website.
<http://web.nao.org.uk/search/search.aspx?Terms=nuclear%20Decommissioning%20Authority>

DSG(2012)M002/A030 - DSRL to provide information, previously distributed, on the requirements for the six vaults. **Action complete** – see DSG(2012)C057.

DSG(2012)M003/A004: Secretary to reschedule September DSG to week before scheduled meeting. **Action complete – DSG will now be held on 12th September – notification has been issued.**

DSG(2012)M003/A005: Business meeting members to provide comment on the DSG Review working group's recommendations. **Action complete.**

DSG(2012)M003/A006: Secretary to write back to Maritime and Coastguards asking for a response to previous correspondence. **Action complete** – see DSG(2012)C068

DSG(2012)M003/A007: Secretary to circulate DSRL's socio economic elements paper for further consideration. **Action complete** – DSG(2012)C019 circulated on 22nd July 2012.

DSG(2012)M003/A008: Secretary to ask Rolls Royce whether the £30M contract award related to work being taken at the Vulcan site. **Action complete** – John Hook emailed on 23rd July confirming that the £30M related to work at Vulcan.

DSG(2012)M003/A009: Dyan Foss to provide a brief on the WRACS supercompactor. **Action complete** – see DSG(2012)C065.

DSG(2012)M003/A010: Secretary to put interim site end state on agenda for site restoration sub group as a standing item. **Action complete** - on agenda for next site restoration sub group meeting (7th November 2012).

Endorsed on 12th December 2012

DSG(2012)M003/A011: Secretary to ensure conventional safety is discussed at DSG Review working group. **Action complete** – discussed at DSG review meeting on 13th August 2012.

DSG(2012)M003/A012: Secretary to write to NDA to ask for examples of the type of projects that could attract funding from the £15M research and development fund. **Action complete:** Information on the fund can be found here: <http://www.innovateuk.org/content/competition/developing-the-civil-nuclear-power-supply-chain1.ashx>. The closing date for registration is 2nd September therefore there are no specific examples available at present.

DSG(2012)M003/A013: Secretary to invite Nigel Lowe to next DSG business meeting to further discuss Exotic fuel lifetime costs. **Action complete** – Nigel Lowe attended Business meeting on 17th August 2012.

DSG(2012)M003/A014: Site Restoration sub group members to provide the Secretary with any comments on ONR's consultation on bulk quantity of waste (supplementary consultation). **Action complete** – see DSG(2012)C064.

DSG(2012)M003/A015: Site Restoration sub group members to provide the Secretary with any comments on SEPA's consultation on LLW authorisation. **Action complete** – see DSG(2012)C072.

DSG (2012)M003/A018: Secretary to draft letter to HIAL outlining support for the production of the business development plan. **Action complete** – DSG(2012)C069.

DSG (2012)M003/A019: Roger Hardy to write to HIAL illustrating the effects on business at the cancellation of flights. **Action complete** – letter was sent.

DSG (2012)M003/A020: Eann Sinclair to put Coastal Community Fund on next CNSRP Advisory Board to explore this with Crown Estates. **Action complete – on Advisory Board agenda for next meeting.**

DSG(2012)M003/A021: Secretary to circulate an electronic version of the Dounreay Socio Economic Plan 2012-15 to all DSG members. **Action complete** – emailed to all DSG members on 19th July 2012.

DSG (2012)M003/A022: DSG members to provide comments/views on Dounreay's Socio Economic Plan by 17th August. All comments should be sent to the DSG secretary who will collate all comments for consideration. **Action complete** – all comments received by 17th August were incorporated and are currently being considered.