

Endorsed on 10th May 2013

**DOUNREAY STAKEHOLDER GROUP
BUSINESS MEETING**

DSG/BM(2013)M001

Minutes of the DSG Business meeting held on Friday 8th February 2013 at 1330 hours in Dounreay.com, Thurso.

Present: Bob Earnshaw DSG Chairman
David Flear DSG Vice-Chairman
Derrick Milnes DSG Socio Economic Sub Group Chairman
June Love DSG Secretariat, DSRL

MINUTES

1. WELCOME

Bob Earnshaw welcomed everyone to the meeting.

2. APOLOGIES

Apologies was received from Cllr George Farlow, DSG Site Restoration Sub Group Chairman.

3. MINUTES OF LAST MEETING

The minutes of the last meeting – DSG/BM(2012)M004 – had been circulated to members in advance. These were accepted as a true reflection of the meeting. The minutes were proposed by David Flear and seconded by Derrick Milnes.

4. PROGRESS ON ACTIONS

Members reviewed the status of actions from the main DSG and sub group meetings.

The secretary noted that there was outstanding actions in relation to the National Nuclear Archives and these would be discussed at a meeting with the project manager scheduled for 20th February 2013. The secretary would distribute out these actions when confirming the venue for the meeting on the 20th.

Action: DSG/BM(2013)M001/A001: June Love to circulate actions relating to the National Nuclear Archives when confirming venue for meeting to be held on 20th February.

David Flear noted that while the NDA funding had now been provided to Transport Scotland for the Berriedale Braes re-alignment study it appeared that nothing more had happened. It was agreed to write to Anna MacConnell, NDA for an update. If no update was forthcoming the DSG would write to Rob Gibson, copying to Keith Brown to ensure progress was forthcoming.

Action: DSG/BM(2013)M001/A002: June Love to write to Anna MacConnell enquiring if she had received an update on progress from Transport Scotland on

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Berriedale Braes.

Members were content with the progress being made on the outstanding actions.

5. ISSUES ARISING FROM SUB GROUP MEETINGS

The draft minutes of the sub group meetings held on 16th January were currently with members for comments.

No issues were raised from the sub group meetings.

6. ANNUAL GENERAL MEETING

The paperwork for the Annual General Meeting (AGM) was reviewed. Members endorsed the agenda and noted that election of office bearers would include both sub groups as well as the chair and vice-chair.

The secretary noted that some of the paperwork required updating before being distributed to members. Paperwork would be sent out at the end of February and would reflect this when the final paperwork was distributed.

Action: DSG/BM(2013)M001/A003: Secretary to update AGM paperwork and distribute to member at the end of February 2013.

7. MARCH DSG MEETING

Members reviewed both sub group meetings and agreed that it would be useful to request a presentation by DSRL on the consolidate lifetime plan. The draft agenda, with the inclusion of the presentation, was agreed.

Action: DSG/BM(2013)M001/A004: Secretary to request a presentation by DSRL on consolidated plan.

Action: DSG/BM(2013)M001/A005: Secretary to update agenda to include presentation by DSRL on consolidated plan.

8. DSG REVIEW

A draft paper was tabled for consideration by members. The paper provided draft correspondence to address all recommendations endorsed by DSG members at the sub groups on 16th January. Members agreed to take the paper away and provide comments to the secretary on the draft correspondence.

Action: DSG/BM(2013)M001/A006: DSG Business meeting members to provide secretary with comments on DSG review paper.

9. COMMUNICATIONS

No communication issues were raised.

10. ANY OTHER BUSINESS

The secretary noted that George Farlow had previously raised that he was now a member of SCCORS. At the first meeting an independent consultation, George Hunter (previously SEPA) had provided members with a presentation. George Farlow felt that George Hunter may be a suitable person to provide independent views to DSG on

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certain topics. The members in attendance agreed this may be a useful contact and would bear this in mind if independent views are required on a particular topic.

Bob Earnshaw noted that Cumbria County Council and Allerdale County Council had both voted not to pursue the GDF. It was agreed that DSG would write to NDA to ask what their strategy and timeline for this facility would be now.

Action: DSG/BM(2013)M001/A007: Secretary to request NDA's strategy and timeline for the next step for the GDF location.

There being no further business Bob Earnshaw closed the meeting.

Bob Earnshaw
DSG Chairman
10th February 2013

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ACTIONS ARISING FROM THIS MEETING

DSG/BM(2013)M001/A001: June Love to circulate actions relating to the National Nuclear Archives when confirming venue for meeting to be held on 20th February.

DSG/BM(2013)M001/A002: June Love to write to Anna MacConnell enquiring if she had received an update on progress from Transport Scotland on Berriedale Braes.

DSG/BM(2013)M001/A003: Secretary to update AGM paperwork and distribute to member at the end of February 2013.

DSG/BM(2013)M001/A004: Secretary to request a presentation by DSRL on consolidated plan.

DSG/BM(2013)M001/A005: Secretary to update agenda to include presentation by DSRL on consolidated plan.

DSG/BM(2013)M001/A006: DSG Business meeting members to provide secretary with comments on DSG review paper.

DSG/BM(2013)M001/A007: Secretary to request NDA's strategy and timeline for the next step for the GDF location.