

**DOUNREAY STAKEHOLDER GROUP  
BUSINESS MEETING**

**DSG/BM(2013)M003**

**Minutes of the DSG Business meeting held on Friday 16<sup>th</sup> August 2013 at 1330 hours in Dounreay.com, Thurso.**

**Present:** David Flear                      DSG Chairman  
              Bob Earnshaw                DSG Site Restoration sub group chair  
              Anne Chard                      DSG Vice-chair (by confertel)  
              Derrick Milnes                DSG Socio Economic Sub Group Chairman  
              June Love                        DSG Secretariat, DSRL

**MINUTES**

**1. WELCOME**

David Flear welcomed everyone to the meeting.

**2. APOLOGIES**

No apologies.

**3. MINUTES OF LAST MEETING**

The minutes of the last meeting – DSG/BM(2013)M002 – had been circulated to members in advance. These were accepted as a true reflection of the meeting.

**4. PROGRESS ON ACTIONS**

Members reviewed the status of actions from the main DSG and sub group meetings.

The secretary noted there were a few outstanding actions being progressed. Of note:

- **DSG(2013)M002/A018:** NDA NNA Project Team to advise DSG, via Anna MacConnell, of the date and location of the Commercial Partner Industry Day, when confirmed.
- **DSG(2013)M002/A020:** Anna MacConnell to share NNA Project Communications Plan with DSG once it is ready and approved.

David Flear noted he had discussed the National Nuclear Archives with Anna MacConnell. Anna had informed him that the industry day and comms plan would be available once some legal information was received. David had emphasised the need for a small stakeholder group to keep the community informed of progress. Anna had responded that a small group would be informed as soon as practicable.

- **DSG(2013)M001/A012:** Request to Vulcan for site visit and a presentation at main DSG meeting.

June Love stated that the 13<sup>th</sup> November in the afternoon had been identified and she had circulated an email asking for those who wished to attend to confirm.

All other actions were progressing.

## **5. ISSUES ARISING FROM SUB GROUP MEETINGS**

The draft minutes of the sub group meetings held on 24<sup>th</sup> July 2013 were tabled. The following was discussed:

### **Socio Economic sub group**

- **Community Fund:** It was agreed that it had been a useful update from John Henderson at the last socio economic sub group meeting and noted the CNSF's wish to be operating for two years before they considered other funding mechanisms going forward. At the sub group, DSG members felt it would be beneficial to start a discussion on best use of community funds from wind farms. Since DSG had no wish to administer funds nor set up a funding organisation it was felt they were in a good position to start a dialogue with other funding bodies to see whether agreement could be reached in how best to utilise wind-farm funding. It was proposed that a working group be set up in April 2014 to discuss ways of starting the process to look at this.
- **NDA funding:** David Flear stated that he had re-iterated to NDA's Chairman the need for NDA to publicise their socio economic funding in the area more. Following discussion it was agreed to ask Anna MacConnell to provide a list of all funding provided for Caithness & North Sutherland for socio economic projects. It was further felt that it would be useful to receive an update of socio economic funding across the NDA estate.

**Action: DSG/BM(2013)M003/A001: June Love to request information on all NDA's contribution to socio economics for Caithness and North Sutherland. In addition to ask for a list of funding provided across the NDA estate.**

- David Flear asked about DSRL's paper on measuring impacts. June Love responded there was an action placed on Ken Nicol to provide a report when information is available. David Flear asked that Ken Nicol provide a timeline for production of the report.

**Action: DSG/BM(2013)M003/A002: June Love to ask Ken Nicol to provide a timeline for the production of the measuring impacts paper.**

- June Love noted she had met with Anna MacConnell and Ken Nicol to discuss the action re a visit to Sellafeld and skills. She tabled a draft of the discussions held which suggested a small working group to look at community views on skills. Business meeting members felt that there was a skills group already in existence with Eann Sinclair leading. They felt it would be more worthwhile if any questions on skills were raised that they were directed at Eann for clarification or action.

The group, however, felt that it would be beneficial for a visit to Sellafeld in the near future to explore a number of topics. It was agreed to consider this in the new year.

**Action: DSG/BM(2013)M003/A003: June Love to circulate to DSG Socio Economic sub group members the short document on skills and the decision of the Business meeting not to progress with a working group.**

### **Site Restoration sub group**

- Police Patrols: It was noted that John Thurso, MP had received a response regarding MOD Police patrols. Following discussion around instances where the CNC police had been involved it was agreed that the chairman would meet with CNC representative for the DSG before the next meeting.

Derrick Milnes noted that he had read the recent residents newsletter and asked which 'local residents' were affected by providing car registrations to CNC. June Love responded that the CNC were attempting to identify local transport to allow them to go about their daily business without being disturbed. She would ask for clarity on how far 'local residents' extended.

**Action: DSG/BM(2013)M003/A004: June Love to arrange for David Flear/Bob Earnshaw to meet with CNC representation for CNC.**

**Action: DSG/BM(2013)M003/A005: June Love to ask for clarity on extent of 'local residents' re CNC patrols and car registrations.**

### **6. SEPTEMBER DSG MEETING**

A draft agenda for the September meeting was discussed. It was agreed that a presentation on Scottish Government's higher activity waste policy impacted on the Dounreay site.

**Action: DSG/BM(2013)M003/A006: Secretary to request a presentation on Higher Activity Waste.**

### **7. DSG ADMIN**

The roles and remit of the DSG membership and its sub groups were discussed as was the representation on external bodies. Agreement was reached for the following changes:

- Jean Lipa, Association of Caithness Community Councils would move from the site restoration sub group meeting to the socio economic sub group.
- CNC would be added to the Site Restoration sub group and main DSG as an observer.
- David Flear would become DSG representative on CNSRP Advisory Board.
- David Broughton would become DSG representative on Scottish Government's Higher Activity waste implementation strategy group.

**Action: DSG/BM(2013)M003/A007: Secretary to update sub group remit and membership and circulate to all members.**

### **8. ANY OTHER BUSINESS**

- David Flear noted that he had received a letter from John Thurso, MP regarding Berriedale Braes and progress with the detailed design work.

Endorsed on 4<sup>th</sup> December 2013

- June Love stated she had received an invitation to attend an InSoTEC Stakeholder Seminar in Berlin. Following discussion it was agreed that David Flear would attend on DSG's behalf.

**Action: DSG/BM(2013)M003/A008: June Love to look at travel arrangements for InSOTEC seminar in Berlin, November 2013.**

- Bob Earnshaw requested a visit to the new low level waste facility. All members said they would be interested to visit the site.

**Action: DSG/BM(2013)M003/A009: June Love to identify a date for DSG business meeting members to visit new low level waste facility (and extend to other DSG members who had not already visited).**

There being no further business David Flear thanked everyone for their contribution and formally closed the meeting.

**David Flear**  
DSG Chairman  
18<sup>th</sup> August 2013

### **ACTIONS ARISING FROM THIS MEETING**

**DSG/BM(2013)M003/A001:** June Love to request information on all NDA's contribution to socio economics for Caithness and North Sutherland. In addition to ask for a list of funding provided across the NDA estate.

**DSG/BM(2013)M003/A002:** June Love to ask Ken Nicol to provide a timeline for the production of the measuring impacts paper.

**DSG/BM(2013)M003/A003:** June Love to circulate to DSG Socio Economic sub group members the short document on skills and the decision of the Business meeting not to progress with a working group.

**DSG/BM(2013)M003/A004:** June Love to arrange for David Flear/Bob Earnshaw to meet with CNC representation for CNC.

**DSG/BM(2013)M003/A005:** June Love to ask for clarity on extent of 'local residents' re CNC patrols and car registrations.

**DSG/BM(2013)M003/A006:** Secretary to request a presentation on Higher Activity Waste.

**DSG/BM(2013)M003/A007:** Secretary to update sub group remit and membership and circulate to all members.

**DSG/BM(2013)M003/A008:** June Love to look at travel arrangements for InSOTEC seminar in Berlin, November 2013.

**DSG/BM(2013)M003/A009:** June Love to identify a date for DSG business meeting members to visit new low level waste facility (and extend to other DSG members who had not already visited).

### **ACTIONS ONGOING FROM PREVIOUS MEETINGS**

**DSG(2013)M001/A007:** Secretary to request NDA's strategy and timeline for the next step for the GDF location. **Action ongoing:** UK Government launched (on 13<sup>th</sup> May) a consultation on the Siting Process for a Geological Disposal Facility. Consultation closed on 10<sup>th</sup> June 2013. Acknowledgement of submission received with indication that consultation will proceed summer/autumn 2013.

### **ACTION COMPLETE**

**DSG(2013)M002/A002:** Secretary to put skills update on the next socio economic sub group agenda. **Action complete** – discussed at July socio economic sub group – see DSG(2013)C039.

**DSG(2013)M002/A003:** Secretary to request a presentation on the progress of CNSRP for the June meeting. **Action complete** – on June DSG agenda.

**DSG(2013)M002/A004:** Secretary to write to those members identified with reference attendance at meetings. **Action complete.**