

DOUNREAY STAKEHOLDER GROUP ANNUAL GENERAL MEETING

**The Dounreay Stakeholder Group Annual General Meeting was held on
Wednesday 13th March 2013 at 1830 hours in the Pentland Hotel, Thurso.**

Present:	Bob Earnshaw	DSG Chairman (Thurso Community Council)
	Alastair MacDonald	DSG Honorary member
	Nicola Dreaves	Caithness Chamber of Commerce
	Gordon Jenkins	North Highland College
	Alan Scott	Caithness Contractors Consortium
	John Deighan	Dounreay Unions
	Roy Kirk	Highlands and Islands Enterprise
	Eann Sinclair	Caithness & NS Regeneration Partnership
	Cllr Willie Mackay	Highland Council
	Iain Leslie	SGRIPD
	Deirdre Henderson	Buldoe Residents Group
	Thelma MacKenzie	Wick and Thurso Trade Union Council
	Cllr Roger Saxon	Highland Council
	June Love	DSG Secretariat, DSRL

1. WELCOME AND INTRODUCTIONS

Bob Earnshaw, DSG Chairman welcomed everyone to the Annual General Meeting.

2. APOLOGIES

Apologies were received from:

- Ross Mackenzie Health Service
- Cllr Alex MacLeod Highland Council
- Cllr Michael Stout Shetland Islands Council
- Ronnie Johnstone Church of Scotland
- Cllr Maurice Davidson Orkney Islands Council
- Cllr George Farlow Highland Council
- Jean Lipa Association of Caithness Community Councils
- Derrick Milnes Thurso & Wick Trades Council (Thelma Mackenzie deputising)
- Trudy Morris Chamber of Commerce (Nicola Dreaves deputising)
- Anne Chard Caithness West Community Council
- Sandy Mackie Scrabster Harbour Trust
- David Flear DSG Vice-chairman

3. MINUTES OF THE LAST MEETING

The minutes of the last AGM held on 7th March 2012 were accepted as a true record. This was proposed by Alastair MacDonald and seconded by Eann Sinclair

4. CHAIRMAN'S REPORT

DSG(2013)C007 refers. Bob Earnshaw noted that it had, again, been a busy year and thanked members for their contribution throughout the year.

He noted he would take the report as read unless anyone had any questions. On a personal note, Bob said he had enjoyed his time as Chairman of DSG. He had come to Caithness in 1977 and this was his way of putting something back into the community.

John Deighan, on behalf of DSG members, gave a vote of thanks to Bob for his commitment to DSG during his term as chairman.

5. FINANCE REPORT

DSG(2013)C008 refers. The financial report was noted. No issues were raised. The secretary noted the report would be updated at the end of the financial year and submitted to DSRL to audit the accounts.

6. ATTENDANCE REPORT

DSG(2013)C009 refers. Bob Earnshaw noted there were some members who had not attended any meetings during the year. The Business meeting would review the attendance report and would agree a way forward. Members were reminded that deputies should be nominated when members are not available.

7. DSG FORWARD DIARY

DSG(2013)C010 refers. The report was noted.

8. WEBSITE REPORT

DSG(2013)C011 refers. Alan Scott noted the high numbers of '.com' visitors. He asked if anyone knew what this related to. The Secretary responded that visitors to the site with a '.com' tag referred to commercial companies.

9. TERMS OF REFERENCE

The Terms of Reference were tabled. Bob Earnshaw noted no changes had been made to the Terms of Reference but suggested that members read these to refresh their understanding of the roles of members and deputies.

Before he handed over the Secretary for the nomination of office bearers he noted that David Flear (current Vice-chair of DSG) had stepped down from Highland Council during his term as Vice-chair of DSG. The Terms of Reference allow for continuity of chair and vice-chair and therefore David's representation at DSG had remained.

DSG, via the external review, had recognised that, and in accordance with the Terms of Reference, that there was capacity to expand member with up to five places for members of the public. As David had worked tirelessly for DSG in the past and because of his knowledge and contacts Bob Earnshaw proposed that David Flear be co-opted on to DSG as a member of the public. Roy Kirk seconded the proposal. Hence David Flear was officially co-opted to DSG as a member of the public.

At this point in the proceedings the DSG Chairman stepped down and handed over the chair to the Secretary.

10. ELECTION OF OFFICE BEARERS

June Love noted that there had been no written nominations for office bearers. However, she was aware of verbal nominations coming forward and had taken the liberty to check with those not present whether they would be willing to take on a role if nominated.

Chairman:

Bob Earnshaw nominated David Flear. This was seconded by Roger Saxon.
[NB: David Flear had been unable to attend meeting, however he had indicated his willingness to take on an office bearers role if nominated).

Vice-Chair:

John Deighan nominated Anne Chard. This was seconded by Gordon Jenkins.
[NB: Anne Chard had been unable to attend meeting, however she had indicated her willingness to take on an office bearers role if nominated).

Socio-Economic sub group chairman:

Eann Sinclair nominated Derrick Milnes. This was seconded by Thelma MacKenzie.
[NB: Derrick Milnes had been unable to attend meeting, however he had indicated his willingness to continue in socio economic sub group chair role if nominated).

Site Restoration sub group chairman:

Alan Scott nominated Bob Earnshaw. This was seconded by Roger Saxon.
Bob Earnshaw attended this meeting and accepted this post.

June Love noted that deputies chairs for the sub groups would be considered at the next sub group meetings. She also noted that Bob Earnshaw would remain as Acting Chairman for the evening meeting. She then handed proceedings back to Bob Earnshaw.

11. CLOSE

Bob Earnshaw thanked the group for their support while he was in the chair and looked forward to continued support to the incoming chairman. There being no further business he formally closed the meeting.

Bob Earnshaw
DSG Chairman
18th March 2013