

**DOUNREAY STAKEHOLDER GROUP  
BUSINESS MEETING**

**DSG/BM(2014)M003**

**Minutes of the DSG Business meeting held on Friday 1<sup>st</sup> August 2014 at 1330 hours in  
Dounreay.com, Thurso.**

**Present:** David Flear                      DSG Chairman  
              Derrick Milnes                DSG Vice-chairman / DSG Socio Economic Sub Group chair  
              June Love                            DSRL / DSG Secretariat

## **MINUTES**

### **1. WELCOME**

David Flear welcomed everyone to the meeting.

### **2. APOLOGIES**

Apologies was received from Bob Earnshaw.

### **3. MINUTES OF LAST MEETING**

David Flear noted that the minutes of the last meeting had been circulated to members in advance. DSG/BM(2014)M002 refers. The minutes were accepted as a true reflection of the meeting.

### **4. PROGRESS ON ACTIONS**

Members reviewed the current status of actions. Outstanding actions would be progressed in the coming weeks to ensure the majority was completed before the September meeting. Of note, there was a small number of actions which had been outstanding for a period of time and these would be progressed as quickly as possible. These were as follows:

- **DSG(2013)M002/A009:** June Love to invite Paul Dale to the next site restoration sub group meeting to outline PRAG(D) final report. **Action ongoing** – not expected until November sub group meeting.
- **DSG(2013)M004/A006:** Nigel Lowe, NDA Head of Programme, to provide a comprehensive briefing on fuels strategy and the engagement process undertaken. **Action ongoing:** Awaiting Tor Justad to come back with specific questions (Tor has received all DSG correspondence relating to the fuels strategy and engagement process undertaken).
- **DSG(2014)M001/A005:** Alex Anderson to confirm whether network rail had carried out a review on the infrastructure of the rail network.
- **DSG(2014)M001/A006:** Cllr George Farlow to raise with Highland Council the transport of fuel by sea.

David Flear noted that he had been in contact with Mark Rouse (DSRL) and Roy Kirk (HIE) regarding off-site accommodation for DSRL. A meeting had been held between DSRL and HIE and David Flear was currently waiting to hear the outcome of the discussions.

## 5. ISSUES ARISING FROM SUB GROUP MEETINGS

The draft minutes of the main DSG meeting (June), socio economic sub group (July) and site restoration sub group (July) were reviewed. June Love noted that all minutes had been distributed to the 'observers' to check for factual accuracy before distribution to DSG members.

The following was noted:

- David Flear noted that, following the discussion at the socio economic sub group regarding DRS, he had received an invitation to meet with the DRS Chairman when he visited Caithness. David asked for all DSG information relating to DRS to be printed off so he could provide this to the DRS Chairman when he met.

**Action: DSG/BM(2014)M003/A001: June Love to provide David Flear with all DSG/Caithness Transport Forum correspondence relating to DRS.**

- David Flear noted that discussion on socio economics in Dounreay's procurement had been briefly discussed at the sub group. This had now been circulated to members – DSG(2014)C051 refers. The business meeting reviewed the content and raised a number of questions for clarification. June Love noted that a representative from DSRL Commercial Department had offered to attend a socio economic sub group meeting to discuss procurement requirements. This had been agreed and an action raised to invite Mike Muir to attend the socio economic sub group in November.
- David Flear noted that the queries arising from the applications for the Dounreay Communities Fund had been addressed. Both David and Derrick confirmed they were content with the responses given.

## 6. DOUNREAY SOCIO ECONOMIC PLAN

David Flear noted that discussions had taken place between David Flear, Bob Earnshaw and Phil Cartwright on the spending profile for the socio economic activity. David noted he was content that the funding was moving in the right direction and more focus was being given to socio economic activity. He stated that the following was discussed with Phil Cartwright:

- the spent against the project team was staff costs which included 1 full time equivalent, 0.2 (for two people) and 0.4 (for one person)
- Membership costs was questioned as to whether this was really a socio economic activity.
- A small sum of money was identified for market research. David Flear had asked whether DSG could make use of this if there was a requirement to carry out market research. Phil Cartwright had responded that this could be done in principle but would need to be justified as a business benefit.
- It had been questioned whether funding for socio economic activity would continue beyond the 2022-2015 given the decommissioning plan was being revised and likely to take longer to complete. Phil Cartwright had responded that this would be the case but the spending profile was still to be clarified.
- David Flear noted, that given DSG funding was included in the socio economic spend, would it be possible to spend surplus funding on socio economic activity if required. Phil Cartwright

responded that in principle this could be the case but would require further discussion.

- It was noted that a six monthly review on socio economic activity/spend would be undertaken and Phil Cartwright would continue to update the DSG Business meeting.

## **7. FUELS AND EMERGENCY PLANNING ARRANGEMENTS**

It was noted that there had been a lot of media activity around the proposal to trial sea transport for exotic fuel. David Flear noted he had been contacted by a number of media to provide comment. In parallel with these was the press activity around the Highland Council's decision not to publish emergency plans on their website. June Love noted she had spoken with Donald Norrie, Highland Council Emergency Planning who had confirmed that the residents information for emergencies was in the public domain and that the emergency plans would be published following the revamp of the website (NB some information may be redacted for security reasons). There was a discussion on whether it would be useful to invite Donald Norrie to the next DSG meeting in September. It was decided not to do this however the chairman asked June Love to contact Donald Norrie and ask for a written statement for the meeting.

**Action: DSG/BM(2014)M003/A002: June Love to request a written statement from Donald Norrie regarding Highland Council's position on publishing emergency plans.**

## **8. DOUNREAY STAKEHOLDER GROUP – SEPTEMBER MEETING**

It was noted that there would be a Dounreay Socio Economic presentation provided at this meeting.

## **9. ANY OTHER BUSINESS**

The following was discussed:

- **Caithness Conversation:** David Flear noted he had received correspondence from Foundation Scotland informing DSG that Elidh Gunn had been seconded from Caithness Renewables for two days per week to work with Foundation Scotland's community engagement team for a trial period. The secondment commences on 11<sup>th</sup> August. Foundation Scotland hope that this secondment will enable them to make a more consistent contribution to the follow on stages of the Caithness Conversation.
- **EU Conference:** June Love noted she had received correspondence on a European conference relating to the promotion and enhancement of public participation in the implementation of energy policies. This is a joint initiative agreed between the Directorate-General for Energy (DG ENER) and the Joint Research Centre (JRC). JRC is organising an open seminar on public participation in radioactive waste management taking place on 23<sup>rd</sup> October 2014 in Amsterdam. David Flear noted that Dounreay did not appear to exist in the information which had been sent through and he found that disappointing given DSG's (and DSRL's) involvement in other joint research seminars. He asked that the secretary write back to the organisers outlining the public consultation and continued engagement for the Dounreay site's new low level waste facility.

**Action: DSG/BM(2014)M003/A003: June Love to write to JRC regarding open seminar on public participation in radioactive waste management.**

- David Flear noted that, at the socio economic sub group, a request had been made for a DSG representative to get involved in considering funding applications (recognising there may be commercial sensitivities). Ken Nicol, DSRL had provided a draft process which would include the DSG Socio Economic sub group chairman and the CNSRP programme manager for their input. This process was currently in draft and an internal review would be undertaken

before finalising the process.

**Action: DSG/BM(2014)M003/A004: June Love to ask Ken Nicol to provide final process for funding applications once considered internally.**

There being no further business, David Flear thanked everyone for attending and formally closed the meeting.

**David Flear**  
**DSG Chairman**  
6<sup>th</sup> August 2014

**ACTIONS ARISING FROM THIS MEETING**

DSG/BM(2014)M003/A001: June Love to provide David Flear with all DSG/Caithness Transport Forum correspondence relating to DRS.

DSG/BM(2014)M003/A002: June Love to request a written statement from Donald Norrie regarding Highland Council's position on publishing emergency plans.

DSG/BM(2014)M003/A003: June Love to write to JRC regarding open seminar on public participation in radioactive waste management.

DSG/BM(2014)M003/A004: June Love to ask Ken Nicol to provide final process for funding applications once considered internally.