

Dounreay Stakeholder Group

Dounreay Socio Economic Alliance: November 2015 (Report to 31 October 2015)

General

- All the socio economic budget has been committed for 2015/16
- An outline budget for DSRL Socio Economic Funding has been prepared for the period 2016/17 to 2018/19. This highlights the current commitments during the period and the potential funding available to support socio economic projects. This has been presented to the CNSRP Delivery Team.

Cavendish Nuclear Services

- Activities over the last period have focused on the following areas:
 - Alignment of the programme with Dounreay activities, review with Cavendish Nuclear and modification. It still remains aspirational at this stage due to the number of broad assumptions and is likely to remain like that for at least the near term
 - Production of the underpinning business plan information
- There are a number of key agreements to be obtained internally and externally before any details or commitments can be given on whether this project will proceed or not. These are likely to be bottomed out in the next 12 months and are the focus of future activities. Assuming a positive outcome, much of the work will be able to be widely communicated.
- There are a number of associated work activities, all covered by the CNSRP Programme, that affect the ability of this project to succeed. These are:
 - Skills 1 (North Highland College) – medium to long term source of resources
 - Skills 2 (Talent Attraction, owned by HIE) – short term source of resources
 - Business and Industrial Land (owned by HIE) – assistance with any office build
 - Site decommissioning – alignment, to ensure that no activity impacts on the site programme
 - Superfast Broadband (owned by HIE) – Delivered
 - Airport (owned by HIAL) – reliability of flights
 - Roads 1 (A9 – owned by Transport Scotland) – overcoming the real and perceived problems at the Berriedale Braes

NDA Archive

- Build Phase: Construction is progressing to schedule. The building is due to be completed by the end of 2016.
- Commercial Partner: The contract was award to Crimson (now Restore Limited). There is no change to the contract deliverables.
- NDA Archive Limited has been established with the appropriate governance processes.
- Socio economic work associated with Archive is ongoing. A report will be circulated by the end of 2015

Business Support/Development

- Information on business events continue to be promoted to all staff at Dounreay via internal communication systems. These have include HIE and Caithness Chamber of Commerce events to assist businesses.
- The Business Support & Mentoring Pilot Project funded by the NDA and DSRL is being delivered by the Chamber of Commerce. The Business Support/Mentoring Project continues to delivered outputs which have resulted in the development of new sustainable businesses. The support provided has been wide ranging but included Marketing; Finance; Business. Initial Guidance (up to 4 hours) has been provided to 43 potential businesses and Business Advice/Consultancy (up to 2 days) to 18 potential businesses and mentoring to 1 potential business. 10 companies involving 11 are trading. 2 individuals are known to have left their full time employment to concentrate on their new business ventures.
- 21 individuals who work on the Dounreay site are involved with the establishment of 16 businesses. Of these 5 companies involving 7 individuals (DSRL / supply chain) are trading. A project review of the impact to date is being undertaken.

CNSRP Support

- Support to CNSRP continues through the following:
 - Secondment to HIE continues and work focuses on inward investment activities.
 - Cavendish Dounreay Partnership providing support to Eann Sinclair to support the CNSRP programme of major activities focusing on jobs.
 - A project manager from the Cavendish Dounreay Partnership continues to be seconded to support Wick Harbour Authority over a 12 month period.
 - Cavendish Dounreay Partnership providing support to the Thurso Community Sports Hub to assist development of a new sports facility in Thurso.
- Communications: A series of CNSRP information posters have produced for CNSRP.
- 2015 Annual Report: DSRL has provided support to the tender process (scope and assessment) and will be part funding the report.

Direct Funding (NDA)

- Funding to the Caithness Chamber of Commerce for the developing Young People programme has been agreed. The funding is £180k over 3 years.
- Wick Harbour is developing a funding submission for the High Water Protection Gate.

DSRL Direct Funding

- Following discussions with DSG and CNSRP the following funding applications were approved
 - Wick Harbour Authority: Site investigation for the high water protection gate (Award: £110,000).
 - Highlands & Islands Enterprise: Cost comparison study. Part of this work is being undertaken through Scrabster Harbour Trust. (Award: Up to £50,000)
- All direct funding has been committed for 2015/16.
- A funding application has been received from Highlands & Islands Airports Ltd for infrastructure improvements at Wick John O Groat's Airport. Both DSG and CNSRP are supportive of the project. The funding would be allocated from the 2016/17 budget.

DSRL Procurement (Socio Economic Benefit)

- Regular discussions with the Commercial services team to identify potential socio economic benefits in forthcoming contracts continue.
- DSRL continues to support the Scottish Enterprise and Highlands & Islands Enterprise Nuclear Supply Chain Project. The project aim to encourage and assist Scottish SMEs to work in the nuclear sector.
- M+W Group has been appointed as the lead design and safety case consultant for the shaft and silo decommissioning project. The seven year contract covers design, safety and environment case development as well as construction management support. Socio Economic KPIs are being developed for the contract. M+W Group's will be supported by Oxford Technologies Ltd, 3T Safety Consultants and Sanderson Watts Associates. As part of the development of these M+W has met with North Highland College and the DSRL Socio Economic Manager. The Socio Economic KPIs are expected to be agreed by the end of the year.
- Supply of Grouting Powders for the Encapsulation Plant: As part of the tender documentation there is a question on delivery and the assessment takes a number of criteria including socio economic and environmental impacts.
- Decommissioning Operatives Framework: A further 3 trainees recruited for 2015. The total into scheme is now 11. Discussions. Options to extend the scheme to a technical level are being investigated.
- Following the success of the Civilian Guard Force training scheme, the contractor intends to recruit an additional trainee. The scheme has also been rolled out by the contractor into other sectors.
- Further details on benefits through procurement are given in Appendix 1

Asset Transfer

- Viewfirth disposal to community organisation for sports use: Search to determine the site boundaries are complete. Business case expected by the end of 2016 from the group.

Workforce Development & Transition

- Socio-Economic transition activities are not envisaged until 2020.

Education & Skills

- A seconded is now working with North Highland College in a School Liaison role. This is initially for a period of 1 year.
- The Secondment of an individual to support the National Skills Academy for Scotland continues.
- 15 Graduates commenced work at DSRL in August 2015. 6 of these individuals are from Caithness & North Sutherland area and a further 2 from the wider Highland Council area.
- 11 apprentices (including 3 'accelerated apprenticeships' from existing DSRL support staff and 1 Apprentice from North Highland College) started with DSRL in August 2015. This is the sixtieth batch in a long line of young people joining the site's apprenticeship scheme since 1955. The scheme is being reviewed but is expected to continue for at least another 2 years.
- 5 Sponsored Engineering Students via North Highland College
- Twelve students successfully completed the Ready Steady Work course held in early July. The four day course was supported by DSRL and North Highland College and was offered to all senior secondary schools in Wick, Thurso and Farr. The aim of the course is to prepare young people for the world of work by giving them the skills and knowledge they need to secure the job they

want. This year a mature student also attended, having completed their HNC studies at North Highland College.

- DSRL is supporting the Caithness Chamber of Commerce's developing our Young Workforce Project with regards to the development of a non-STEM Ambassador Programme.
- DSRL is investigating the developing skills through a decommissioning project. This would involve the delivery of a vocational qualification relating to Process Industries Operations. These qualifications provide recognition of the skills and knowledge of individuals working in a process environment in the chemical, pharmaceutical, petrochemical and nuclear environments.

Dounreay Site Restoration Ltd

6th November 2015

Appendix 1

Summary Report of Socio Economic in Contracts (£150K): (1 July – 31 October 2015)

Contract	Value Band	SE Benefit	Socio Economic Benefit
Modifications to 180 x Trashed Containers	B	N	<ul style="list-style-type: none"> All activities provided remotely at Contractor's Premises
Design & Supply of Forklift	B	N	<ul style="list-style-type: none"> All activities provided remotely at Contractor's Premises
Design & Safety Cases Services to the Shaft & Silo Decommissioning Project	F	Y	<ul style="list-style-type: none"> Contractor to consider Engineering Graduate opportunities with UHI. KPI being agreed with Contractor.
Mill Lade Flood Alleviation Project	B	Y	<ul style="list-style-type: none"> All works to be undertaken by local Contractor
Standardized Reporting of Radioactive Discharges	B	N	<ul style="list-style-type: none"> All activities provided remotely at Contractor's Premises
Safety Case for FCA Facility	B	Y	<ul style="list-style-type: none"> All activities to be undertaken by local Contractor and subcontractor
Services of Department Manager for ECD	C	Y	<ul style="list-style-type: none"> Individual will reside in local accommodation and use local amenities working at the Dounreay Site
Services of Project Manager	C	Y	<ul style="list-style-type: none"> Individual will reside in local accommodation and use local amenities
Safety Case Support Services – 2 Persons	B	Y	<ul style="list-style-type: none"> Individuals will reside in local accommodation and use local amenities while working at the Dounreay Site
Study into Fuel Movements	B	Y	<ul style="list-style-type: none"> The Contractor appointed has local offices and although the main work will be done elsewhere the Scrabster office will be used for minor work and design reviews resulting in an income stream for hospitality, flights and car hire locally.
Enabling Works for Temporary Accommodation	B	Y	<ul style="list-style-type: none"> All works to be undertaken by local Contractor
Design & Supply of New Fire Appliance	B	N	<ul style="list-style-type: none"> All activities will take place at the Contractor's Premises
Supply & Delivery of Grouting Powders (PFA & OPC)	B	N	<ul style="list-style-type: none"> All activities will be self-performed by the Contractor
Enabling Works for the DCP ILW Store Extension	B	Y	<ul style="list-style-type: none"> All activities to be undertaken by Contractor based in local

			area
Design & Safety Case Support to the DCP ILW Store Extension Project	D	N	<ul style="list-style-type: none"> All activities will take place in the Consultant’s (and their nominated Sub consultant’s) Office
Design & Supply of Overhead Facility Crane for the DCP ILW Store Extension	C	N	<ul style="list-style-type: none"> Possible involvement of local Contractors for onsite activities (installation, lifting operations, commissioning)

Existing Contracts

Contract	Socio Economic Benefit
Decommissioning Support Services Framework	<ul style="list-style-type: none"> Trainee Scheme: Currently, there are a total of 11 trainees in place.
Catering Services	<ul style="list-style-type: none"> Eurest have committed to mentoring 3-4 students from UHI over the duration of their studies – covering all aspects of food preparation, service and canteen management. This programme is now in place with 2 students currently in place.
Civilian Man Guarding Force	<ul style="list-style-type: none"> Profile Security Services Limited (PSSL), have been working with DRSL and the Wick Job Centre Plus to identify ways of providing work experience to young people in the local community. The scheme is aimed at providing work experience to young people (18-25 years old) and in doing so give them the opportunity to achieve a formal qualification in security guarding (SIA License) and valuable experience in working on a high profile industrial site. <p>The first candidate selected to undertake this programme has now successfully completed training off and on Site and is working for the Contractor on Site.</p> <p>The Contractor has also expressed their satisfaction with the</p>

	<p>outcome and has successfully interviewed a second candidate who is currently awaiting BPSS clearance to start on site. PSSL will continue to run this programme with the next one commencing November/December 2015.</p>
<p>Professional Services Framework Agreement</p>	<ul style="list-style-type: none"> • Opportunities to be identified for Intern Placements for agreed packages of work. The Framework Contractors have been approached about a Graduate Scheme and very positive responses have been received.

Ongoing Activities

- The Socio Economic Team continues to engage in monthly meetings with the Commercial Team to identify opportunities where socio-economic benefit can be included in new contracts.
- The Head of Commercial attended the Scottish Region SME Group on 13 October as part of DSRL’s commitment to supporting the SME business community.
- The Head of Commercial attended the Scottish Enterprise “Meet the Buyer” event in Inverness on 20 October and presented on behalf of DSRL. The event was well attended with a number of organisations requesting further engagement with Dounreay.
- The Deputy Managing Director and Head of Commercial met with CEO of the Caithness Chamber of Commerce and Chair of the Dounreay Stakeholder Group and Socio Economic Sub-Committee on 26 August to discuss the impact, initiatives and progress on socio-economic aspects of procurements.

Appendix 1

Summary Report of Socio Economic in Contracts (£150K): (1 April – 30 June 2015)

Contract	Value Band	SE Benefit	Socio Economic Benefit
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Modifications to 180 x Trushield Containers	B	N	• All activities provided remotely at Contractor's Premises
Design & Supply of Forklift	B	N	• All activities provided remotely at Contractor's Premises
Design & Safety Cases Services to the Shaft & Silo Decommissioning Project	F	Y	• Contractor to consider Engineering Graduate opportunities with UHI. KPI being agreed with Contractor.
Mill Lade Flood Alleviation Project	B	Y	• All works to be undertaken by local Contractor
Standardised Reporting of Radioactive Discharges	B	N	• All activities provided remotely at Contractor's Premises
Safety Case for FCA Facility	B	Y	• All activities to be undertaken by local Contractor and subcontractor
Services of Department Manager for ECD	C	Y	• Individual will reside in local accommodation and use local amenities working at the Dounreay Site
Services of Project Manager	C	Y	• Individual will reside in local accommodation and use local amenities
Safety Case Support Services – 2 Persons	B	Y	• Individuals will reside in local accommodation and use local amenities while working at the Dounreay Site
Study into Fuel Movements	B	Y	• The Contractor appointed has local offices and although the main work will be done elsewhere the Scrabster office will be used for minor work and design reviews resulting in an income stream for hospitality, flights and car hire locally.

Existing Contracts

Contract	Socio Economic Benefit
Decommissioning Support Services Framework	<ul style="list-style-type: none"> • Trainee Scheme: Currently, there are a total of 8 trainees in place and a further 3 have been taken on in June.
Catering Services	<ul style="list-style-type: none"> • Eurest have committed to mentoring 3-4 students from UHI over the duration of their studies – covering all aspects of food preparation, service and canteen management. This programme is now in place with 2 students currently in place.
Transport	<ul style="list-style-type: none"> • Transportation of Trushield waste containers from manufacturer’s premises to Dounreay using large haulage companies based in Caithness .
Civilian Man Guarding Force	<ul style="list-style-type: none"> • Profile Security Services Limited (PSSL), have been working with DRSL and the Wick Job Centre Plus to identify ways of providing work experience to young people in the local community. The scheme is aimed at providing work experience to young people (18-25 years old) and in doing so give them the opportunity to achieve a formal qualification in security guarding (SIA License) and valuable experience in working on a high profile industrial site. <p>The first candidate selected to undertake this programme has now successfully completed training off and on Site and is working for the Contractor on Site.</p> <p>The Contractor has also expressed their satisfaction with the outcome and intends to repeat the exercise on a regular basis.</p>
Professional Services Framework Agreement	<ul style="list-style-type: none"> • Opportunities to be identified for Intern Placements for agreed packages of work. The Framework Contractors have been approached about a Graduate Scheme and very positive responses have been received.

Ongoing Activities

- The Socio Economic Team continues to engage in monthly meetings with the Commercial Team to identify opportunities where socio-economic benefit can be included in new contracts.
- DSRL are currently engaged with the preferred Contractor for Phase 2 of the Vaults to discuss and agree socio economic aspects of the Contract Delivery and the Contract mechanisms that may be used to underpin the desired outcomes.
- The Head of Commercial attended the Scottish Region SME Group on 10 June as part of DSRL's commitment to supporting the SME business community.
- The Head of Commercial attended the Scottish Enterprise "Meet the Buyer" event in Dunblane on 11 June and presented on behalf of DSRL. The event was well attended with representation from both local and regional businesses in attendance.
- The Director for Support Services and Head of Commercial met with the chairs of the Dounreay Stakeholder Group and Socio Economic Sub-Committee to discuss the impact, initiatives and progress on socio-economic aspects of procurements.