

DOUNREAY STAKEHOLDER GROUP

Minutes of the meeting held on Wednesday 16th March 2016 at 1900 hours in the Pentland Hotel (Ballroom), Thurso.

Present:	David Flear	DSG Chairman
	Derrick Milnes	DSG Socio Economic sub group chairman
	Alastair MacDonald	DSG Honorary member
	Bob Earnshaw	DSG Site Restoration sub group chairman
	Thelma MacKenzie	Thurso Community Council
	Cllr Roger Saxon	Highland Council / DSG Vice-chairman
	Cllr George Farlow	Highland Council
	Cllr Matthew Reiss	Highland Council
	Cllr Willie Mackay	Highland Council
	George McDougall	Caithness West Community Council
	John Deighan	Dounreay Unions
	Eann Sinclair	CNSRP
	Keith Muir	HIE
	Ronnie Johnstone	Church of Scotland
	Trudy Morris	Caithness Chamber of Commerce
	Brian Mutch	SGRIPD
	Tor Justad	DSG member
	David Broughton	DSG member
	Roy Blackburn	DSG member
	June Love	DSRL, DSG Secretariat
	Nigel Lowe	NDA Head of Programme
	Phil Craig	Dounreay Managing Director
	Cdr Ken Dyke	MOD, Vulcan
	Stewart Ballantine	SEPA
	Sheila Hutchison	ONR (for Dounreay)
	David Mudie	Highland Council, Planning
	Andrew Dunnett	Dounreay intern
	Ian Morris	CNC

MINUTES

1. WELCOME AND INTRODUCTIONS

David Flear welcomed everyone to the meeting. Before he moved on to the DSG agenda he noted that the Annual General meeting had just been held and the following had been elected as office bearers:

- David Flear, DSG Chairman
- Roger Saxon, DSG Vice-Chairman
- Derrick Milnes, DSG Socio Economic sub group chairman
- Bob Earnshaw, DSG Site Restoration sub group chairman

He also noted that the Terms of Reference had been updated following approval from the members.

He made mention of DSG members who had now moved on and thanked them for their support during the year. The three public member positions had been re-advertised and all three existing public members were re-elected for a further three year term.

David Flear noted that during the year John Green, Caithness Voluntary Group had sadly passed away. John had been an active member of the DSG for many years and had been well respected by the community for his involvement in a number of groups and organisations. At this sad time thoughts were with John's family.

David Flear also welcomed Bill Hamilton, NDA Head of Stakeholder Relations, Elizabeth Grey, DSRL Board Director, David Lowe, Dounreay Deputy Director (David Lowe has replaced Bob Kury) and Wendy Newton, Vulcan stakeholder relations who were sitting in the public seating. He placed on record thanks to Bob Kury for his interaction with the stakeholder group and looked forward to working with David Lowe in the coming months.

David Flear also welcomed Andrew Dunnett, Dounreay intern, who was attending tonight to provide DSG members with a presentation on his experience of working at Dounreay and his ongoing development plans.

David Flear noted that the meeting would concentrate on two presentations and therefore sub group briefings would be kept to a minimum. He thanked those members who had provided written updates prior to the meeting and noted that the sub group minutes had been circulated in advance to members. These minutes would be taken as read.

2. APOLOGIES

Apologies were received from:

- Roy Kirk, HIE (Keith Muir deputising)
- Chris Layton DNSR for Vulcan
- Martin MacDonald Scottish Government
- Andy Brotherston, CNC (Iain Morris deputising)
- Mark Raffle, NDA (Nigel Lowe attending)
- Mike Flavell NHS Highland
- Donald MacBeath North Highland College, UHI
- Sandy Mackie Scrabster Harbour Trust
- Murray Lamont North Highland Tourism
- Charles Stewart-Roper Scottish Government, Radwaste

June Love noted that Scottish Government had provided a short written brief for the meeting, as follows:

As everyone will be aware, the election period is fast approaching and will be followed closely by the build-up to the European Referendum. Unfortunately it was not possible to clear and release the final Implementation Strategy for the Scottish Government's Higher Activity Waste Policy ahead of the election period. As a result of the dual election periods, the consultation on

the principles for the new regulations under the Regulatory Reform (Scotland) Act, to cover radioactive substances, water, waste and industrial pollution, will not start until late June. The Scottish Government Radwaste team are working on the detail of the implementation of the new Basic Safety Standards Directive that has to be transposed by the end of 2017. Scottish Government officials continue to have regular update meetings with Dounreay and the NDA, and have regular contact with MOD colleagues over Vulcan issues.

3. MINUTES OF LAST MEETING

David Flear noted that the DSG minutes for December (DSG(2015)M004) had been circulated in advance to all members. There were no amendments made to the minutes and these were accepted as a true reflection of the meeting. This was proposed by Derrick Milnes and seconded by John Deighan.

David Flear invited members to raise any issues from the minutes.

David Broughton asked what Paul Monaghan, MP had covered at the NIA conference held in London. David Flear responded that the MP had clarified his position on nuclear, had mentioned the shaft and silo and the residents around the site. He had spoken with Paul Monaghan following the conference discussion and asked him when he was going to meet with DSG members. Paul Monaghan had intimated he had previously visited Vulcan and the Dounreay site and it was hopeful that he would organise a meeting with DSG soon.

Tor Justad noted the previous discussion on DRS and the use of the Georgemas facility, specifically concerning questions on archive material transportation. Nigel Lowe responded that he would cover this later in his update. David Flear noted that DRS had provided a short written update at the last Caithness Transport Forum which had indicated DRS were still trying to develop these opportunities. The Transport Forum had asked for more detailed information in future briefings.

4. STATUS OF ACTIONS

David Flear noted that the status of actions had been circulated to members in advance. He proposed not to go through the actions unless there was anything specific members wished to raised.

David Flear noted that due to purdah the business meeting had taken a decision to cancel the April sub group meetings. He noted, however that information would be cascaded as appropriate throughout that time. [Secretary's note: a meeting would continue to take place on the 13th April to talk through the local benefit in procurement guidance paper which had been developed by Commercial Department and would be implemented by 1st April 2016.]

Tor Justad noted that he had previously raised a point regarding emergency tug vessels. Nigel Lowe responded that he had gone back to the NDA Executive and raised this again. The Executive had previously spoken with the Department of Transport on separate occasions and therefore did not see any merit in raising this again. Therefore this was not taken any further.

David Flear noted that Cllr George Farlow had raised a motion through the Highland Council. Cllr Farlow also noted that an extension had been provided for the emergency tug vessel in Orkney and further decisions would be made at the end of September by UK Government. Any mention of a second boat would require partnership working and some organisations felt this was essential for the Minch particularly with nuclear fuels transportation. Because of this a question was raised with Highland Council many months ago in the community and it was recognised that it would not be possible to condone transportation through the Minch for nuclear fuel without an emergency tug vessel on hand. The Highland Council minutes reflect this discussion. David Flear asked whether the motion had been accepted by Highland Council. George Farlow agreed to provide the minutes of the meeting which reflected this discussion.

Action: DSG(2016)M001/A001: George Farlow to provide HC minutes which reflect discussion on emergency tug vessels.

Tor Justad noted that there was an action to reflect the timeline for nuclear transportation. Nigel Lowe responded that this information would be provided at the next meeting but for clarity re-iterated that this information would be in terms of broad timelines already in the public domain. Tor Justad noted that HANT had asked Paul Monaghan, MP for his views on transportation. Paul Monaghan had responded that there was a need to balance transparency within the nuclear industry against security issues.

5. UPDATE FROM VULCAN

David Flear noted that at the last sub group meetings held in January Vulcan had provided a presentation on fuel movements from the Vulcan site and had also provided a written update paper.

At the sub group meeting members had continued to encourage MOD to ensure that the community was fully engaged with the future options for the site and to ensure that engagement with the community was included while the options were being considered. Members did not want to find that a decision had been made prior to community engagement. The sub group had written to Steve Firth, MOD, inviting him to attend the April sub group meetings. A response had just been received and those involved with this project would attend the sub group meeting in July.

David Flear invited Commander Ken Dyke, Vulcan to provide a verbal update.

Cdr Ken Dyke noted the following:

- There had been no lost time accidents since the 19th January 2016.
- Compliance on environmental issues continued.
- The shore test programme was progressing with decay heat reduction to allow complete defueling.
- Radioactive disposals for the year were within the current limits.

- DNSR continue their audit programme.
- Vulcan had agreed to host a DSG observer at the next emergency exercise.

Action: DSG(2016)M001/A002: June Love to identify a DSG representative to attend Vulcan emergency exercise.

Tor Justad asked for an explanation of the Lonestar exercise? Ken Dyke responded that this was part of the REPPIR programme.

6. UPDATES FROM SUB GROUPS

David Flear noted that, as previously mentioned, sub group updates would be kept brief.

DSG Business meeting

David Flear noted that the business meeting had met on 24th February. Draft minutes had been circulated to all members for information (DSG/BM(2016)M001 refers). He indicated that review of the AGM paperwork and the setting of the agenda for this meeting had been the primary focus of this meeting.

No questions or issues were raised.

For completeness, the actions from the business meeting (date) are recorded here:

DSG(2016)M001/A003: June Love to write to all DSG members asking them to keep updates at March meeting brief and not repeat anything reported via the sub groups.

DSG(2016)M001/A004: June Love to highlight proposed changes to Terms of Reference to allow members to reconsider these before the AGM with a view to adopting these at the meeting.

DSG(2016)M001/A005: David Flear to approve or amend the Chairman's review paper for AGM.

DSG(2016)M001/A006: June Love to convey decision to enquirer regarding expenses to attend meetings.

David Flear handed over to Bob Earnshaw for the site restoration sub group update.

DSG Site Restoration sub group

Bob Earnshaw thanked members for re-electing him as the site restoration sub group chairman and looked forward to the year ahead. He noted that the sub group had met on 20th January 2016 and had covered a number of topics (DSG/SRSG(2016)M001 refers).

Bob Earnshaw noted that written updates from Vulcan, Dounreay, ONR and SEPA had been received for the sub group meeting. He proposed not to cover the many topics discussed as the majority would be covered within the presentation to be provided

later. He noted the following:

- The site was currently developing the next issue of the Highland Council Planning Framework document which would cover the activities up to the site interim end state. As part of that work, the Environmental Closure Department were looking at a number of projects, including a review of the site end state and looking at potential landscaping options for the site at the end of the decommissioning programme.

Information on these projects would be provided to DSG members at the appropriate time and Bob Earnshaw had attended a site end state technical workshop which had been held over two days. The technical review was to revisit all the options (without any constraints) to see whether this would change the strategy for site end state. He had found the two days very informative, albeit very technical and all those who had taken part had pro-actively challenged the current thinking. A briefing would be provided at the next sub group meeting and the site was committed to further consultation if the outcome differs greatly from the site end state consultation carried out in 2007.

- DSG was informed that the MoD Police and Police Scotland had requested use of the new firing range for training of their officers. He invited the CNC representative to provide further update.

Bob Earnshaw then invited the following to provide verbal updates:

NDA Update: Nigel Lowe, NDA Head of Programme updated the following:

- About a year ago an opportunity with the Co-op had been suggested and investigated by DRS. However, in view of the Co-op restructuring it had been difficult to progress this particular opportunity at that time. DRS had been speaking with Restore plc regarding the transportation of the archive records from NDA sites and that dialogue was continuing. The DRS contract with Tesco was up for renewable and if successful they would be exploring other opportunities with that organisation. There were also other discussions ongoing with another commercial company. The acting Managing Director, Alan Moore, had acknowledged some reporting difficulties to the Caithness Transport Forum and had apologised. Given the market DRS are in they cannot subsidise commercial freight and if another organisation came along outside of DRS with a proposal to use the facility this could be accommodated. DRS actively encourages the Caithness Transport Forum to seek out other rail freight operators who may be able to utilise the facility at Georgemas.

Tor Justad asked if NDA could confirm that there is no impediment to the use of Georgemas because of the priority of nuclear transports. Nigel Lowe responded that transportation of nuclear would always be the priority since that was the reason for building the facility. However, the frequency of its use suggested there should not be a problem in scheduling other traffic through Georgemas. Tor Justad noted that it was taking a long time for discussions with commercial companies. David Flear responded that he had spoken with DRS in London and they had indicated it was difficult to get someone to commit. Nigel Lowe added that DRS operate in a particular market in that business and look at opportunities within that. He re-iterated that if there were other

operators who operated in other market sectors then the Caithness Transport Forum should approach them since the NDA would not block the use of the facility for other freight provided it did not interfere with the nuclear moves.

- The UK Government's Corporate Spending Review was now complete and Dounreay's budget had not been impacted. The current budget remains for Dounreay because of the priority for fuel movements which is part of the ongoing site operations. Since the last meeting, the local MP had visited the site and had been given an overview of the fuels programme, skills on the site and programme progress. It had been felt that this had been a useful opening meeting and clearly the NDA and Dounreay would wish to see him visit again soon.
- On an NDA national level, the NDA were two weeks away from growing their organisation to over 10,000 people as Sellafield would become a wholly owned subsidiary company of NDA. The NDA would set up an owners representative group (similar to site facing teams at Dounreay and Magnox) but the function would be slightly different and based largely around support, advice and challenge in order to ensure the Sellafield programme was effectively delivered. An independent assurance group would be put in place to do the relevant checks. These changes to the business model, would come into place on the 1st April 2016.
- Consolidation of the Magnox contract was progressing.. Mark Raffle, NDA Programme Manager and a number of other NDA personnel were currently finalising this.
- Jon Phillips, Director of Communications, had resigned from NDA and a successor was being identified.

Roy Blackburn asked whether the Assurance Group for Sellafield would be a different set up from those at Dounreay and Magnox. Nigel Lowe responded that it was. Tor Justad asked whether everything was on schedule for this to happen on 1st April and asked what the challenges at Sellafield were. Nigel Lowe responded the Dounreay Interim End State was circa 2033 with Magnox circa 2028 to 2030. The Sellafield Interim End State was around 130 years out and that was why Sellafield continues to be a challenge to the NDA. Because of the length of time for decommissioning the Sellafield site it was difficult to predict the technologies that would be available over that timeframe.

Roy Blackburn asked about the change of Dounreay Management, noting that the Deputy Site Director had recently changed. Nigel Lowe responded progress was being made on this. The NDA and PBO had honoured the previous contracts looking at longer terms when individuals were being succeeded. Consideration was given to the totality of succession planning over time and it was beginning to show that secondments were being agreed for longer periods. Phil Craig and David Lowe, as examples, were contracted to complete three years.

Dounreay update: Phil Craig reported the following:

- Dounreay had been awarded the Safety Council International Award for safety with distinction.
- As of last Sunday, the site had gone 100 days without a lost time accident
- Safety culture programme was starting to pay dividends, however the site would not get complacent and would continue to look for improvements.
- On 29th Feb there had been a small spillage of grout plant powders at the grout plant. The spillage was swept up and contained within the vicinity, ie it did not go off site and therefore no breach of licence conditions.
- In February, SEPA had inspected against compliance of the site RSA permit. Early indications were that the site's compliance rating for 2015 for the RSA permit has improved markedly from 2014. This had been a really good team effort and the senior team would like to thank everyone on site for their contribution.
- The Dounreay Improvement Team continues its' work. They hosted a visit of senior Heads of Environment, Health, Safety and Quality and a full-time Lead Safety Representative from Sellafield. The discussions had included the setting up and role of DIT, the Assurance arrangements on site and areas where knowledge could be shared between the sites. They had met with a number of Dounreay safety representatives and discussions included having full-time safety representatives involved. This was something that DIT was actively pursuing for at Dounreay.
- The latest Leaders for Safety seminar took place with presentations from Leslie Mackay covering Emergency Arrangements and Mary-Jane Statham on Quality Management. Both presentations were well received.
- The tragic road accident near Forss in February had been a reminder to everyone to remain focussed and vigilant when driving. The site's fire and ambulance crews were first on the scene until the local authorities took over.
- Safety briefings continue and following on from a focussed effort on slips, trips and falls given the wintry weather the site concentrated on working at height for February and spacial awareness in March.
- A site counter terrorist exercise had been held (16th March) which had been witnessed by representatives from ONR. This exercise involved all personnel on the Dounreay site.

On operational updates:

- In DMTR the decommissioning team have removed the mezzanine floors in the reactor containment building, to open up space in the building that will be used for decommissioning.
- D1206 active filter change repair has been successfully completed. This means D1206 can proceed with its programme of cell clean-up work.
- DFR completed the work associated with removal and size reduction of the PCTL bowser. This required careful planning and execution to avoid the spread of contamination during the work activities.
- WRACS grouted the 100th HHISO container of LLW, and were on target for 120 by the end of March.

On more general topics:

- The NDA visited the Dounreay Castle recently to see its current state and discuss the various options to make the castle safe. They will provide a report on the various options. In the meantime, hazard warning signs will be installed around the perimeter as it was noticed some signs appeared missing.
- Atomic Energy of Canada Ltd was on site recently for a security benchmarking visit. Good feedback was received.
- The MP for Caithness, Sutherland and Easter Ross, Paul Monaghan, had visited site on 5th February. He met the unions and some of the graduates, and visited D3100 (Low Level Waste facility). He also joined the Buldoo Resident's meeting for a while.
- The site have contracted NBC Bird & Pest Solutions, to undertake bird deterrent measures under licence from SNH, starting mid-March and continuing through to July. They will use real birds of prey, dogs, kites (bird of prey mimics), acoustic sounders and lasers.
- A team from Capenhurst Nuclear Services (CNS) visited site to see how we manage waste on site, and how we operate and manage our business to minimise environmental impact. They started the day with a tour of D3100 LLW waste disposal facility, and the Grout Plant [D2179]. In the afternoon, the CNS team had discussions with members of the Waste Directorate on the waste management processes and systems employed at Dounreay. The CNS team were very happy with the information gathered from this visit.

ONR update: Sheila Hutchison reported:

- ONR continues with planned inspections and has found an adequate standard of compliance. One of these included looking for evidence of implementation of safety case requirements for the containment of radioactive material and this was deemed adequate. Further discussions on safety cases will continue in the future.

SEPA update: Stewart Ballantine reported:

- SEPA have seen a positive step forward in the site's processes. This year's scores are far better than last years and the report would be issued to DSG members once available. SEPA were pleased with the improvement in performance.
- PRAG(D) (Particles Retrieval Advisory Group) report would be published on the 17th March .

Bob Earnshaw noted that the PRAG(D) report was welcomed given the final report had been due to be completed around 2 years ago. He noted this would be taken forward at the next sub group meeting.

CNC update: Iain Morris reported:

- With regard to the CNC firing range a proposal had been received for the use of this facility for the MOD and Police Scotland. There was a shared responsibility for the protection of the fuel at Dounreay and there were benefits for all three forces to make use of the facility. Discussions had taken place with The Highland Council and the current planning conditions would continue to apply. Local residents had also been informed.

Roger Saxon asked whether the residents had been informed first. Ian Morris responded that this was correct.

There being no further issues raised Bob Earnshaw handed over to Derrick Milnes for update on the socio economic sub group meeting.

For completeness the actions from the site restoration sub group meeting (17th January) are included here:

DSG(2016)M001/A007: June Love to write to Steve Firth, MOD to attend a forthcoming DSG meeting for an update on the VDAD programme.

DSG(2016)M001/A008: Cdr Ken Dyke to identify date for DSG observer to attend Exercise Lonestar.

DSG(2016)M001/A009: All members to provide any comments/views on the NDA's draft Strategy III and NDA draft business plan.

DSG Socio economic sub group

Derrick Milnes thanked members for re-electing him as the chairman of the Socio Economic sub group. He note that the sub group had met on 20th January 2016 and members had received the draft minutes in advance of the meeting (DSG/SESG(2016)M001 refers).

Derrick Milnes noted that a representative from Restore plc would attend the next public DSG meeting to provide an update on the NDA National Archives. It was also hoped that Morrison Construction would also attend.

Discussion at the sub group had included local benefit in Dounreay site contracts. David Flear stated that he had been disappointed in a recent press article published in the John O’Groat Journal on 26th February regarding a £27M contract awarded to Creagh, under a framework agreement for the supply of concrete containers. He had immediately phoned the Dounreay Managing Director to discuss and was informed that the framework agreement had been awarded in December 2013 and had been discussed at the socio economic sub group in January 2014. Two elements of this contract had been advertised locally, haulage and the manufacture of lids, but these had not been taken up or had proved to be much more costly. David Flear also noted that he was aware that Scrabster Harbour had made contact with Creagh to explore transportation of the concrete boxes by sea.

Derrick Milnes noted that local benefit in procurement would be one of the topics at the next sub group meeting to be held in April. In addition the Dounreay Socio Economic Plan for 2016 would also be presented to members.

Derrick Milnes also noted that members had provided written updates from Highland Council and NHS Highland. These updates had been circulated to members in advance of the meeting.

Derrick Milnes invited the following to provide verbal updates:

NDA update: Nigel Lowe reported the following:

- The construction of the NDA Nuclear Archives was making good progress.
- NDA had been working with the Australian Government about sharing some thoughts on engaging and liaising with stakeholder groups and the community. He noted the involvement of DSG members who had provided a community input to the Australian Government and David Flear noted he had received a letter recognising DSG role within this community and was exploring ways of replicating this.

Dounreay update: Phil Craig reported the following:

- **Procurement:** With regards to previous comments on the Creagh contract. Phil Craig re-iterated that the site had encouraged local suppliers to tender for the two pieces of work previously mentioned. It was unfortunate that their costs did not compare favourably. The first of these containers arrived on site in June 2014 and procurement had written at that time to Creagh outlining the commitment of DSRL to seek local benefit opportunities on contracts. A request that they explore local

supply chain for haulage services had been provided and this had been actively followed up.

Since that contract the site's Commercial team had done a lot of work to look at local benefit in procurement activities and had produced a guidance document which looks to achieve community benefit from procurement activities. This document was currently being reviewed by legal department and DSG would be provided with copies of this document as soon as it was finalised. He re-iterated that the site was committed to providing community benefit where it made sense to do so and but that this had to be considered against other requirements such as technical solutions and price. More importantly, it could not contravene EU procurement legislation [cannot be seen to discriminate against bidders by simply favouring Caithness Companies which would leave the site open legal challenge.] Where opportunities have been identified for community benefit in contracts above a threshold value, bidders would be requested to submit a Community Benefit method statement or accept contract clauses. Like any other contract requirement this would be monitored.

- The Dounreay socio economic plan which covers 2016 to 2018/19 was currently being finalised. The plan would be shared with DSG members at the next sub group meeting.
- An annual report on the socio economic activities undertaken this year by our Dounreay Alliance was currently being written and the report which would be available to members will cover NDA, PBO and Dounreay site's contributions to the overall CNSRP programme.

David Flear noted that the presentations from suppliers' day was now available on the Dounreay website and it had been pleasing to see the theme of local benefit running through all three presentations.

Ronnie Johnstone stated that socio economic benefit in contracts was vital for the community. It was seen as a major function of this group to make sure benefit was realised. He had previously described work done on this as a 'pig in a poke' but felt there was a danger of not even being offered a 'poke'. He hoped that what DSG members see with the guidance paper is something that is concrete. Lots of promises had been made but it appeared at this point nothing had actually materialised. While he understood complex contracts he was hopeful that benefits would start to come through.

David Flear responded that he and Derrick Milnes had attended a number of discussions with the site and the NDA and had been assured of their commitment. Phil Craig had built this into the process for contracts and both he and Derrick had been working on this for the last two years and feel something had now been achieved. The NDA nuclear archives was a good example of socio economics being built into contracts both the construction and commercial running with local people being provided the opportunity to gain training and employment.

John Deighan noted that DSG had been here before with the Grahams' contract for the construction of the low level waste vaults. He noted that the £27M contract for Creagh had created up to 80 jobs but these were not in the county. David Flear stated that he would be happy to share information on meetings taking place to discuss local benefit and asked what the Dounreay unions had done to raise this issue. John Deighan responded that they had been lobbying politicians and raised this within the Trades Council. Meanwhile a massive contract had slipped through the net giving no benefit to the local community.

David Flear stated that he felt that DSG had made positive advances towards this with the site's assurance that local benefit would be included. John Deighan responded that he hoped this was the case. David Flear added that if he was not confident that this was not part of the process for contracts he would not be sitting in the chair now. He added that while it was disappointing that these contracts had not included local benefit it was a case of looking forward and ensuring that future contracts included this benefit.

Trudy Morris asked whether the guidance document would be circulated to DSG members. Phil Craig confirmed that this would be done. [Secretary's note: while the sub group meetings in April had been cancelled due to purdah an ad hoc meeting for all DSG members available would take place to go through the guidance paper.]

Action: DSG(2016)M001/A010: June Love to circulate guidance paper on local benefits in contracts to DSG members.

Highland Council update: Derrick Milnes noted that Roger Saxon had provided a written update for Highland Council. Roger Saxon highlighted the following:

- A root and branch exercise had been undertaken for the design of the Highland Council budget.
- An area committee would be set up and within this would provide 16 new powers for local agreement.
- Your Cash, Your Caithness would be repeated again next year with £30,000 allocated for this area.

Caithness Chamber of Commerce update: Trudy Morris noted:

- There was a potential issue around risk assessments for work experience pupils which had been discussed at the Developing the Young Workforce project. She asked the Councillors present whether they could raise these issues with a view to rectifying them. Roger Saxon agreed to explore this and report back to the Chamber.

Action: DSG(2016)M001/A011: Roger Saxon to explore work experience risk assessments and report back to Chamber.

CNSRP update: Eann Sinclair noted:

- Meygen project continued to make progress with deployment of the first four tidal devices due to take place later this year.
- Hexicon (company looking at developing floating windfarms off the Dounreay coast) had held a public consultation in January.
- SSE discussions continued with Wick harbour to explore what the operations and maintenance facility would look like. SSE's final financial decision was still awaited.

Alan Scott welcomed the local community benefit for procurement and noted that DSG had carried out a piece of work around two years' ago outlining benefit from contracts. He asked whether this paper had been taken into account. June Love noted that the paper had been flagged up during the development of the guidance paper.

For completeness, the actions from the socio economic sub group (17th January) are included here:

DSG(2016)M001/A012: Ken Nicol to provide guidance document on community benefit in DSRL contract for the next sub group meeting.

DSG(2016)M001/A013: June Love to put procurement on next sub group agenda to allow a fuller discussion to take place.

DSG(2016)M001/A014: David Flear to phone Cllr Matthew Reiss about previous experience of meeting with Scottish Water to discuss flooding in Halkirk.

DSG(2016)M001/A015: : June Love to ask CNC what for information on their recruitment policy.

DSG(2016)M001/A016: All members to provide comments/views on the NDA's Draft Strategy III and Business Plan as quickly as possible.

DSG(2016)M001/A017: : All members to provide any views/comments on the key themes and activities for 2016 Socio Economic Plan.

7. DOUNREAY PRESENTATION

David Flear handed over to Phil Craig who provided those present with an update presentation on progress of decommissioning activities at Dounreay. In addition Andrew Dunnett provided a short presentation on his experience of working at Dounreay and his on-going development plans. For these presentations please see DSG(2016)C018.

Before ending his presentation Phil Craig stated that the site continued to invest in young people. He, himself, had come through the apprentice route and the site was committed to continue the development of apprentices and graduates. By growing and developing the local talent in the area these young people would be an asset to the site for the longer term and provide the opportunity to those people to leave Dounreay at

the interim end state with a good CV. Growing its' own talent was something that would be further developed within the site. With that, Phil Craig then introduced Andrew Dunnett who provided a presentation on his experience of working as an intern at Dounreay, his continued employment and the development opportunities provided to him.

David Flear thanked both Phil Craig and Andrew Dunnett for their presentations. He praised Andrew's presentation and commented it was good to see a young person being developed and had the obvious enthusiasm to continue to grow. He also noted that the younger generation was the type of people DSG was looking to encourage some active engagement with and this would be considered going forward. He then opened the floor to questions.

Tor Justad asked whether there was a general issue with young people not opting to choose STEM subjects and asked how young people would be engaged with. Andrew Dunnett replied that this was something he did not know about. Tor Justad added that he thought there was not much interest from girls pursuing these subjects. Andrew Dunnett responded that he was aware that the ratio of females coming through STEM subjects was indeed lower.

David Flear stated that he thought the site had come a long way with the recruitment of young people, especially pleasing to see continued recruitment of apprentice and graduate roles. John Deighan added that this was excellent news and it was good to see people like Andrew attend and present with passion. He added that people like Andrew would be the future for, not only the site programme, but for the future of the community beyond Dounreay.

Questions then returned to Phil Craig's presentation. Tor Justad noted that while he understood that nuclear transports could not be announced before these happened he asked if Mr Craig could confirm that a shipment had recently arrived at Barrow even given there was no second emergency tug vessel on the west coast. He asked whether the NDA or DSRL would continue with these transports and questioned whether this was a responsible decision. Nigel Lowe responded that they could not discuss issues like this in public meetings on security grounds.

David Broughton asked whether the shaft and silo decommissioning required one or two encapsulation plants and further asked what type of waste containers would be used. Phil Craig responded that the site was looking at one encapsulation plant which would cover both shaft and silo. As for the waste containers, the current strategy was outdated and when considered would look to the local supply chain re-iterating that if a tender was economically advantageous there would be no reason why these containers could not be manufactured in Caithness.

Roy Blackburn noted that the site had received planning for up to six low level waste vaults and DSG was aware that two had been constructed and were now operational with a further two being constructed in later years. He noted that within the presentation there appeared to be a requirement for a fifth vault. Phil Craig responded that as it stood today there was a potential for a fifth vault. He confirmed that while

planning permission had been granted for six vaults the strategic planning identified the need for the construction four vaults with the potential for a fifth.

Roy Blackburn noted comments in the presentation regarding the breeder fuel. Phil Craig responded that the site was currently working through a technical solution.

David Broughton stated that previous presentations had mentioned demolitions but this presentation had not. He asked whether the tragic accident at Didcot had some bearing on this. Phil Craig responded that any accident across any nuclear site provided learning for other sites. Through this, the site was keen to learn any lessons which would allow improvements and make the site more efficient. In relation to waste packages the site had the potential to change their thinking on the packages required and was not wedded to one idea. He re-iterated that the site continues to learn from other sites and industries and the sites tries to apply any learning which will ensure the site is a safer place.

Roy Blackburn noted that one of the long standing challenges for the site was the removal of the residual sodium and ensuring the safety case was robust and that regulators could accept the case. He asked whether the site was continuing with the water vapour nitrogen process to deal with the residual sodium. Ken Heider, Reactors Project Director [sitting in the public audience] confirmed that the site was continuing its technical review, with water vapour nitrogen being the preferred method. The Reactor team had been working with ONR, including the team in Bootle, to progress this and to identify the safety case requirements taking on board all issues that had been raised during the past 10 years. The site now believed they have good solid answers to the ONR's concerns and Mr Heider believed they were heading in the right direction overall.

Cllr George Farlow stated that he quite liked the presentation and asked who would tell the Captain of the Ocean Pintail when it was not safe to sail down the Minch. On a different note he asked if there were any shipments planned to route through the Sutherland coast. Nigel Lowe responded that no-one would tell the Captain about when it was safe to sail as this was the Captain's sole responsibility and the transport safety plan, approved by the regulators, had to be adhered to. On the second question Nigel Lowe re-iterated that they would not discuss any transport routes due to security.

8. QUESTIONS FROM MEMBERS OF THE PUBLIC

David Flear noted that members of the public had been invited to raise questions throughout the meeting. He then asked whether anyone had any further questions to raise. No further issues were raised from those members of the public attending this meeting.

9. ANY OTHER BUSINESS

Before opening up discussion to all members, David Flear noted the following:

- He had met with Mark Rouse (former Managing Director at Dounreay) in March when Mark had visited the site. He had re-iterated to Mark that it was good to see

continued engagement with the site.

- He had also met with Mark Raffle, NDA Programme Manager who would be the NDA representative at future DSG meetings. This has been an informal discussion to get acquainted at this point.
- On 2nd March a number of DSG representatives had met with David Batters, Chief Financial Officer for NDA. This had been a round table discussion and David Batters was keen to continue to meet with stakeholder representatives when he was in Caithness. Following this, an invitation was extended to attend the launch of a new video from Venture North. He urged members to have a look at Venture North's website to see the first of three videos which was very impressive.
- David Flear had been invited to become part of the NDA Nuclear Archive Advisory Panel. The first meeting had been held on 8th March and is being chaired by Lord Lt Anne Dunnett. The Advisory Panel will become a focus group which will ensure the widest range of people enjoy, learn and be inspired by their visit to the archives.
- Due to the Scottish elections and the European Referendum purdah would affect DSG sub group meetings in April. The Business Meeting had discussed this and as a result had decided to cancel the sub group meetings due to be held in April. [Secretary's note: The April sub groups were cancelled but a meeting will take place on 13th April to discuss local benefit in procurement and the Dounreay Socio Economic Plan 2016. Further the DSG public meeting would be changed from 22nd June to 28th June so that it was outside the European Referendum.]

David Flear then invited members to raise any further business. There being no further business David Flear thanked everyone for attending and for their contribution and formally closed the meeting.

[Secretary's note: Actions arising from the AGM held at 1830 hrs on 16th March have been included here for ease of reference.]

Actions:

DSG(2016)M001/A018: June Love to take David Broughton through the financial report for clarity.

DSG(2016)M001/A019: June Love to look at DSG website and identify the information being accessed.

DSG(2016)M001/A020: June Love to update DSG Terms of Reference with all amendments included.

David Flear

Endorsed on 28th June 2016

DSG Chairman
27TH March 2016

ACTIONS ARISING

DSG(2016)M001/A001: George Farlow to provide HC minutes which reflect discussion on emergency tug vessels.

DSG(2016)M001/A002: June Love to identify a DSG representative to attend Vulcan emergency exercise.

DSG(2016)M001/A003: June Love to write to all DSG members asking them to keep updates at March meeting brief and not repeat anything reported via the sub groups.

DSG(2016)M001/A004: June Love to highlight proposed changes to Terms of Reference to allow members to reconsider these before the AGM with a view to adopting these at the meeting.

DSG(2016)M001/A005: David Flear to approve or amend the Chairman's review paper for AGM.

DSG(2016)M001/A006: June Love to convey decision to enquirer regarding expenses to attend meetings.

DSG(2016)M001/A007: June Love to write to Steve Firth, MOD to attend a forthcoming DSG meeting for an update on the VDAD programme.

DSG(2016)M001/A008: Cdr Ken Dyke to identify date for DSG observer to attend Exercise Lonestar.

DSG(2016)M001/A009: All members to provide any comments/views on the NDA's draft Strategy III and NDA draft business plan.

DSG(2016)M001/A010: June Love to circulate guidance paper on local benefits in contracts to DSG members.

DSG(2016)M001/A011: Roger Saxon to explore work experience risk assessments and report back to Chamber.

DSG(2016)M001/A012: Ken Nicol to provide guidance document on community benefit in DSRL contract for the next sub group meeting.

DSG(2016)M001/A013: June Love to put procurement on next sub group agenda to allow a fuller discussion to take place.

DSG(2016)M001/A014: David Flear to phone Cllr Matthew Reiss about previous experience of meeting with Scottish Water to discuss flooding in Halkirk.

DSG(2016)M001/A015: : June Love to ask CNC what for information on their recruitment policy.

DSG(2016)M001/A016: All members to provide comments/views on the NDA's Draft Strategy III and Business Plan as quickly as possible.

DSG(2016)M001/A017: : All members to provide any views/comments on the key themes and activities for 2016 Socio Economic Plan.

DSG(2016)M001/A018: June Love to take David Broughton through the financial report for clarity.

DSG(2016)M001/A019: June Love to look at DSG website and identify the information being accessed.

DSG(2016)M001/A020: June Love to update DSG Terms of Reference with all amendments included.