

**DOUNREAY STAKEHOLDER GROUP
SOCIO ECONOMIC SUB GROUP**

DSG/SESG(2017)M001

Minutes of the DSG Socio Economic Sub Group meeting held on Wednesday 18th January 2017 at 1330 hours in the Pentland Hotel, Georgina Suite, Thurso.

Present:	Derrick Milnes	Thurso and Wick Trade Union Council (Chairman)
	Roger Saxon	DSG Vice-Chair (Highland Council)
	Alastair MacDonald	Honorary Member, DSG
	Trudy Morris	Caithness Chamber of Commerce
	Sandy Mackie	Scrabster Harbour Trust
	Eann Sinclair	CNS Regeneration Partnership
In attendance:	Dawn Clasper	DSG Minute Secretary, Dounreay
	June Love	Dounreay Socio Economic & Stakeholder Relations Manager
	Anna MacConnell	NDA Socio Economic and Stakeholder Relations Manager
	David Collier	Consultant, DSG review

MINUTES

1. WELCOME AND INTRODUCTIONS

Derrick Milnes welcomed everyone to the meeting. He introduced David Collier, an independent consultant, undertaking the DSG review. David Collier was in attendance as an observer and would provide an update on the review later in the meeting (see agenda item 8). Introductions were made around the table.

2. APOLOGIES

Apologies were received from:

-) David Flear
-) Bob Earnshaw
-) Cllr Matthew Reiss
-) Allan Tait

3. MINUTES OF LAST MEETING

Derrick Milnes noted minutes of the last meeting - DSG/SESG(2016)M003 - had been circulated to members in advance of the meeting. Roger Saxon noted an error on page 1 (under Apologies, 1st line 'Shone' should read 'Shona'). With this amendment, the minutes were accepted as a true reflection of the meeting. This was proposed by Trudy Morris and seconded by Alastair MacDonald.

No issues were raised from the minutes.

4. STATUS OF ACTIONS

Derrick Milnes noted that an updated status of actions had been circulated to members in advance.

June Love noted that a response had just been received to action M004/A006 (see below).

-) **DSG(2016)M004/A006:** Phil Craig, MD Dounreay to clarify the vacancies that DSRL had just published in relation to those skills required under the framework contract. **Action complete:** It is DSRL resourcing policy to deliver the site decommissioning programme and

meet its safety, environmental and nuclear site licence obligations through a core team of in-house staff, supplemented by suitably qualified and experienced staff obtained under contract whose skills complement and extend those available from directly employed staff. Where additional resource requirements are identified DSRL will decide whether to directly perform or contract out work in accordance with the DSRL Resource Enhancement Make/Buy Policy.

The Breeder Fuels Project requires an additional team of Supervisors and Operators on shifts. The Make/Buy review concluded that due to the length of the project and longer-term resources requirements within the Reactors Project this work should be directly performed. The positions will be filled by a combination of internal transfers and external recruitment on a phased basis over the next 3-4 months.

The skills and experience for these jobs are similar to those required under the Decommissioning Operator Framework contracts but they are new roles and, as is the case with all new appointments, to these roles will require specific plant related training in the operational activities involved. These roles are due to begin a number of months after the work previously being delivered by framework contractors ended.

This decision does not indicate a change in our policy towards the use of the supply chain, through the Framework and other contract routes, and resourcing decisions will continue to be based on the make-buy assessments for each work package.

Members said that they did not quite understand the response and asked for further clarity as to the direct question of what was the difference between the skills required for the decommissioning operatives (who were made redundant under the framework contract) to those recently advertised for the fuel area.

Action: DSG/SESG(2017)M001/A001: Phil Craig to provide further detail on the response to DSG(2016)M004/A006.

) **DSG(2016)M003/A024:** Eann Sinclair, CNSRP Programme Manager to provide the CNSRP high priority programme pipeline for projects for the next three years at next sub group meeting. **Action ongoing:** Eann Sinclair reported that work was ongoing to develop the new high priority programme and this would be available around March/April 2017. He would aim to bring to this to sub group meeting in April.

All other actions, related to the Socio Economic sub group were now complete. No further issues were raised from the status of actions.

5. DOUNREAY COMMUNITY FUND

Derrick Milnes noted that a summary of all funding applications had been provided to members in advance of the meeting. He reminded members to declare an interest where appropriate. The applications were reviewed and recommendations were endorsed.

6. DOUNREAY UPDATE

Derrick Milnes noted that a written update had been provided to members in advance of the meeting (DSG(2017)P004). He invited June Love and Anna MacConnell to pick up the key highlights from the report.

June Love noted that she would take the paper as read and highlighted the following:

-)] CNSRP review is in progress once this has finalised this will allow the Socio Economic plan to be updated to ensure there is alignment.
-)] There was no change to the Cavendish Nuclear project which was still ongoing.
-)] £130K of socio economic funding had been handed back to the site this financial year. This was because looking at projected spend until the end of the financial year it was unlikely that this funding could have been spent. However, the money is ring-fenced and will be available next financial year.
-)] HIAL car park was now complete and the funding had been released.
-)] Dounreay would be recruiting up to 8 apprentices and up to 10 graduates. The apprentice recruitment had been advertised in the local paper on 18 January.

Anna MacConnell noted:

-)] The NDA Archives (Nucleus) is now complete. The preview event was being held on the 13th February to allow stakeholders to preview the building and processes, before being open to the public on the 14th February.

June Love noted that DSG was considering organising transport from/to Thurso for this event but this would be dependent on numbers requiring transport.

-)] Funding of an interim solution for the Scrabster Ice plant had been approved.
-)] There was a meeting scheduled next week to discuss the requirements of a High Water Protection Gate with Wick Harbour Authority next week. CNSRP Programme Manager was facilitating this meeting with HIE, NDA and DSRL attending as potential funders for this project.

Eann Sinclair commented that Scottish Government have announced the consolation of devolution of asset management and he had been made aware of the £26 million going from the Beatrice project to the Crown Estate which would be channelled into the Coastal Communities fund and therefore available to everyone from Argyll to Shetland. The Leader of Highland Council had written to the Minister to suggest that the money should be focused on the coastal communities affected by the Beatrice project. Eann Sinclair had gone back to the Crown estate and asked whether the coastal communities fund would be a potential to support the high water protection gate at Wick Harbour.

Eann Sinclair also advised that he had taken part in a meeting to talk about the response to that consultation from the council. Scottish Government were considering three options which were that funding would be provided (1) nationally, (2) locally/community and (3) on a case by case basis. The consultation for this would close at the end of February.

Action: DSG/SESG(2017)M001/A002: DSG to respond to the Scottish Government's consultation on the coastal communities funding in relation to Beatrice Offshore Wind.

7. CNSRP UPDATE

Derrick Milnes noted that a written update had been provided for the meeting (DSG(2016)P003 refers) and had been circulated in advance to members. He invited Eann Sinclair to provide the key highlights from the paper. Of note, Eann Sinclair reported:

-) The BOWL project was progressing well and O&M planning had been granted. SSE plan to start construction at the end of February.
-) Atlantis (Meygen project) had generated the first power with distribution into the grid in November. They had also secured European funding to enable the second phase to continue.
-) The reporter for Berriedale Braes had now reported and permission was now granted to proceed with an un-amended scheme to re-align the hairpin bend.
-) Dounreay Tri Floating Offshore wind project was progressing well and had recently announced that Scrabster Harbour would be their Operations and Maintenance base.
-) The event, Jobs and How to get them, would be held on Saturday 4th February. A number of companies and organisations had committed to attend and this also involved the BOWL Project and Siemens.

Members had no further updates to add and therefore Derrick Milnes thanked Eann for his written update.

8. DSG REVIEW

Derrick Milnes welcomed David Collier to the meeting. He invited David to provide an updated of the DSG review.

David noted that he had done reviews 5, 10 and 15 years ago, the first was for the DTI to find the best model for the stakeholder groups within the NDA estate and Dounreay SG had been the model that was then mirrored by others.

He briefly provided some background information on the last review undertaken and would be speaking with as many DSG members and observers as he could to ensure that he had a good picture of the various views. A report would be structured following the various discussions.

Recalling previous reviews, there were a number of areas to look back on and see how these had moved forward including such things as the long range planning for DSG activities and toughening up oversight particularly at Vulcan as well as looking at potential overlaps (within the socio economic remit) of other groups and committees.

He noted that at this point he was observing DSG and the sub groups and would have discussed with a number of stakeholders their views by mid-February which would allow a draft report to be developed. The report would be ready for the March meeting however it would not be a topic for that meeting as by waiting for the next sub group meetings it would allow members time to digest the information and consider how they wish to take any recommendations made forward.

Derrick Milnes thanked David Collier for his input and invited questions from members.

Eann Sinclair asked if he had a 'gut' feeling about the report. David Collier responded that at present this was not the case. However, he had looked at the previous report and quite a lot had changed and progressed in relation to the site decommissioning programme, the meeting structure, relationships with external bodies etc.

Derrick Milnes asked when considering the report would he take into account other organisations and committees that were covering similar information. It appeared by many that there were a

number of committees set up but involved the same people and same topics and therefore it appeared there was now a tremendous amount of duplication of information and sharing of information between the same people at different meetings. Derrick added that he would like to see concentrate on looking into a more realistic way of working between groups/organisations. David Collier responded that this was something he had noted and would consider.

June Love noted that more recently if topics are discussed at DSG socio economic sub group but is more appropriate for another meeting an action is placed on that meeting and DSG, through its representation provides feedback to this group. This was perhaps about DSG focusing on topics strictly related to the socio economic support provided by the Dounreay Socio Economic Alliance. David Collier responded he could pose the question to try to identify where topics overlap and why this happens and more importantly what were the barriers for this happening.

9. CORRESPONDENCE SINCE LAST MEETING

Derrick Milnes noted a number of correspondence including:

) DSG(2017)C001: NDA Site Stakeholder briefing Jan2017

June Love noted that Adrian Simper was awarded an OBE for his services to the UK nuclear industry in Japan.

Action: DSG/SESG(2017)M001/A003: June Love to send congratulations to Adrian Simper for his OBE award from the DSG.

Alistair MacDonald noted that Steven Henwood and John Clarke were stepping down from the NDA and this should be recognised by the DSG. June Love responded that a small gift would be presented to Steven Henwood on the 14 February while he was visiting Caithness.

) NDA Business Plan 2017 (for consultation)

Derrick Milnes stated that members had received a copy of the draft business plan and asked for comments/views to be provided to June Love to allow DSG to submit a response to this consultation.

Action: DSG/SESG(2017)M001/A003: DSG members to provide comments to June Love on the draft NDA Business Plan.

10. ANY OTHER BUSINESS

There being no further business Derrick Milnes thanked everyone for their input and formally closed the meeting.

Derrick Milnes

DSG Socio Economic Sub Group Chairman

21st January 2017

ACTIONS ARISING

DSG/SESG(2017)M001/A001: Phil Craig to provide further detail on the response to DSG(2016)M004/A006.

DSG/SESG(2017)M001/A002: DSG to respond to the Scottish Government's consultation on the coastal communities funding in relation to Beatrice Offshore Wind.

DSG/SESG(2017)M001/A003: June Love to send congratulations to Adrian Simper for his OBE award from the DSG.

DSG/SESG(2017)M001/A003: DSG members to provide comments to June Love on the draft NDA Business Plan.