

Minutes of the Dounreay Stakeholder Group held on Wednesday 13th September 2017 at 1900 hrs in the Pentland Hotel (Ballroom), Thurso.

Present:	Roger Saxon	DSG Chairman
	Brian Mutch	SGRIPD
	Cllr Kirsteen Currie	Highland Council
	Eann Sinclair	CNSRP
	Alastair MacDonald	DSG Honorary member
	Bob Earnshaw	DSG Site Restoration Sub group chairman
	David Flear	DSG member
	John Deighan	Dounreay Unions
	Thelma Mackenzie	Thurso Community Council
	Ronnie Johnstone	Church of Scotland
	Cllr Stephen Clackson	Orkney Islands Council
	George MacDougall	Caithness West Community Council
	Tor Justad	DSG co-opted member
	Mike Flavell	NHS Highland
	David Broughton	DSG co-opted member
	Trudy Morris	Caithness Chamber of Commerce
	Gillian Coghill	Chair, Buldoo Residents Group
	Cllr Matthew Reiss	Highland Council
	Murray Lamont	North Highland Tourism
	Cllr Willie Mackay	Highland Council
	Bob Robertson	Highland Council, Planning
	Mark Raffle	Programme Manager, NDA
	Phil Craig	Managing Director, Dounreay
	Stephen Adamson	Head of Commercial, Dounreay
	Wendy Newton	MOD, Vulcan
	Cdr Ken Dyke	MOD, Vulcan
	Stewart Ballantine	SEPA
	Danny Gregory	ONR (Dounreay)
	Liam Bain	CNC (deputising for Martin O’Kane)
	June Love	Dounreay, DSG Secretariat

MINUTES

1. WELCOME AND INTRODUCTIONS

Roger Saxon welcomed everyone to the meeting. He noted that since the last DSG meeting a number of new members had joined DSG including:

-) Councillor Kirsteen Currie, Highland Council
-) Councillor Malcolm Bell, Shetland Island Council
-) Councillor Stephen Clackson, Orkney Islands Council
-) Gillian Coghill, Independent chair of Buldoo Residents Group

Roger Saxon noted that the representative from the Association of Caithness Community Council was still to be identified. He asked that thanks be minuted to all those who had stood down from DSG over the last few months for their input and involvement with DSG.

Roger Saxon stated that following the DSG review consideration had been given to making some small changes to the working of DSG. The format of the public meeting had been questioned and the meeting tonight would be a slightly different format as a trial to see whether it would improve the flow of information. For this meeting there would be no sub group verbal reports. Members had received the minutes of sub groups in advance of the meeting and had been encouraged to read before the meeting and would have the opportunity to raise questions or points of clarity. Those observers attending who provided updates had been asked to keep these at a high level and not to repeat topics which had been discussed at sub groups. By doing this and making small changes to the format allowed DSG to consider a relevant presentation for each meeting.

Roger Saxon welcomed Stephen Adamson, Dounreay's Head of Commercial, who was attending the meeting to provide an update presentation on procurement activities.

2. APOLOGIES

Apologies were received from:

) Sandy Mackie	Scrabster Harbour Trust
) Roy Kirk	Highlands and Islands Enterprise
) Struan Mackie	Highland Council
) Derrick Milnes	Wick and Thurso Trade Union Council (DSG Vice-chairman)
) Roy Blackburn	DSG co-opted member
) Donald MacBeath	North Highland College
) Cllr Malcolm Bell	Shetland Island Council
) SI Martin O'Kane	Civil Nuclear Constabulary (Liam Bain deputising)
) James Bryson	DNSR (Vulcan)

3. MINUTES OF PREVIOUS MEETING

Roger Saxon noted that the minutes (DSG(2017)M002 refers) had been circulated to members in advance of the meeting. The minutes were accepted as a true reflection of the meeting. This was proposed by Eann Sinclair and seconded by Alastair MacDonald.

Roger Saxon invited members to raise any issues from the minutes.

Tor Justad asked if there was an update on the enquiry into the Magnox contract which had resulted in NDA paying £100M compensation to Energy Solutions/Bechtel. With the enquiry ongoing until the end of the calendar year, Tor asked whether this would be relevant to Dounreay and other contractors in the future. Mark Raffle, NDA responded that enquiry interviews would commence later this month and the report would be available later this year. At this time he had no further information to provide as the enquiry was an independent one. *[Post-meeting update from Mark Raffle – An interim report is expected in October 2017, with a final report in Spring 2018.]*

Tor Justad asked for an update on the Caesium which had been discovered in the low active drainage system. Stewart Ballantine, SEPA responded that their investigation had concluded, monitoring continued at the point of discharge with no further detections of caesium.

Tor Justad also asked for clarification on the status of his membership of DSG. Roger Saxon responded that this would be taken up at the Business meeting and would respond outside the meeting.

Action: DSG(2017)M003/A001: June Love to put public members on business meeting agenda for discussion.

4. STATUS OF ACTIONS

Roger Saxon noted that the status of actions had been circulated to members in advance. He noted that the majority of actions had been closed out and actions set at the sub group meetings were being progressed. He stated he did not intend to go through the actions in full but encouraged members to raise questions if relevant. He noted the following:

-) Following the business meeting a request for Dounreay to provide a commercial update had been requested. A request for an NDA presentation had also been made but given that NDA intended to hold a stakeholder event on 18/19th September it had been agreed to defer the NDA presentation until this event had taken place. Roger Saxon and David Flear would be attending the NDA event from the DSG and would feedback an update to members. If members felt it still appropriate a request for an NDA presentation would be made for the December meeting.
-) A previous action to write to the MOD enquiring about whether they plan to consult with the community on the options for the future of the Vulcan site had been completed. A response had been received and had been the subject of discussion at the site restoration sub group meeting held in July. It was agreed that the business meeting would continue the discussion and agree a course of action. Following the business meeting further correspondence was sent re-emphasising the desire for community input before a final option was identified (DSG(2017)C030 refers). A response was awaited.
-) DSG had also submitted comments to the Dounreay planning phase 3 consultation and Roger Saxon thanked those members who had contributed to this. (DSG(2017)C029 refers).

5. VULCAN UPDATE

Roger Saxon noted that the Vulcan update was provided at the Site Restoration sub group meeting held in July. He noted the following papers had been provided at the sub group:

-) DSG(2017)P12: Rolls Royce progress report, July 2017
-) DSG(2017)P17: Vulcan update, July 2017
-) DSG(2017)P18: DNSR report

He invited Commander Ken Dyke to provide a verbal update. Cdr Dyke reported the following:

-) No major changes from the sub group report.
-) The site's safety record continued to be positive with no lost time accidents during 2017.

) No environmental non-compliances had been reported.

Roger Saxon noted that there was no ONR or DNSR representation at the meeting. He invited Stewart Ballantine to provide any issues relating to Vulcan from a SEPA perspective. Stewart Ballantine noted he had nothing to add.

Roger Saxon invited questions from DSG members.

) John Deighan asked what the employment figures were at Vulcan. June Love noted that this had been raised at the sub group and an action had been placed which John Hook, Rolls Royce had responded to stating there was currently 268 Rolls Royce employees. Cdr Dyke noted that in addition to Rolls Royce personnel there was also 6 MOD staff on site.

) Tor Justad asked if Vulcan's timetable for transporting materials to Sellafield had changed since the last presentation provided to DSG. Cdr Dyke confirmed that the Vulcan timetable as outlined in previous presentations remained the same.

) Tor Justad asked how many transports were expected to take place. Cdr Dyke responded that the previous presentation provided to the DSG (20 Jan 2016) had stated 12 movements over six years and that was still the case with the programme currently on track to be delivered.

There were no further issues raised with regards Vulcan. Roger Saxon thanked Cdr Dyke for his update.

6. DOUNREAY UPDATES

Roger Saxon noted the minutes of the Site Restoration and Socio Economic sub group meetings and invited the following to provide updates:

NDA: Mark Raffle, NDA Programme Manager noted:

) Nucleus (The Nuclear and Caithness Archives) had been shortlisted (one of five) in the Architectural Journal for Public Building of the Year award.

) A new Commercial Director, Kate Ellis and General Counsel, Neil Hewlett had recently been appointed by the NDA.

) One member of the NDA team had participated in the recruitment of a new Caithness & North Sutherland Fund Director.

) NDA had hosted or had been involved in various site visits, including

- o Jamie Stone, MP (primarily a DSRL visit)
- o CoRWM (Committee on Radioactive Waste Management)
- o Atomic Energy Canada (AECL)

) Next month, NDA would also be hosting a visit by Japanese representatives.

-) NDA would be hosting a stakeholder event on 18/19th September with a number of Caithness and North Sutherland representatives attending, including DSG representatives.
-) NDA had also announced a PhD research proposal relevant to decommissioning, land quality or other topics related to nuclear decommissioning.

Roger Saxon thanked Mark Raffle and invited questions from DSG members.

-) David Flear asked if the PhD research was something that ERI (Environmental Research Institute) could get involved in. Mark Raffle confirmed that it was something ERI may be interested in.
-) Tor Justad asked whether there had been any progress on the use of commercial freight in relation to Georgemas Junction. Tor Justad had spoken to a HiTrans representative who considered the Georgemas Terminal facilities used by nuclear trains to be unsuitable for trains with non-nuclear freight. He asked whether any attempts were being made to attract the use of the crane for commercial use. Mark Raffle confirmed that the terminal and crane could be used by other commercial operators and was not just confined to DRS. DRS had held a number of discussions with various companies but DRS could not force people to use it. DRS operates in a commercial manner.

Roger Saxon noted that the Caithness Transport Forum was meeting on Thursday (14th Sept 2017) and progress on DRS' interactions with other businesses would be requested. Trudy Morris, Caithness Chamber of Commerce, confirmed that DRS had issued an update for the Transport Forum and this would be made available. Trudy Morris re-iterated that Georgemas was an open terminal and this had been clarified some time ago. The Far North review group was looking into this as well, which Highland HiTrans was part of. The issue for commercial freight was ensuring there was enough traffic and volume to make it cost effective. It was agreed that June Love would circulate the DRS update following the Caithness Transport Forum.

Action: DSG(2017)M003/A002: June Love to circulate DRS update to DSG members following the Caithness Transport Forum.

Action: DSG(2017)M003/A003: Tor Justad to provide June Love with the information he received from Highland HiTrans.

Dounreay: Phil Craig, Managing Director, reported:

-) From an industrial safety perspective, it is 135 days (as of today) since there had a lost time accident.
-) One of the other safety metrics we measure is TRIR (total recordable injury rate). This is measured on the lower the number the better, and Dounreay's TRIR currently stands at 0.09. By way of comparison, the last information received (a few months ago) from Sellafield and Magnox puts them both just below 0.3. A company such as ExxonMobil which is known worldwide had a rate of 0.2 last year. That is also the number that BP insists divisions of its company achieves before they get a green rating on their safety performance. The TRIR rate of 0.09 is the lowest recorded number on record for Dounreay. This had not been achieved by mistake, it is a demonstration of the excellent work that everyone has contributed to in the last

year or so and starts to show these improvements which align to the Dounreay improvement plan, introduction of the Dounreay Professional standards and expectations and focus on ensuring all the workforce does not become complacent.

As Managing Director, Phil Craig indicated how proud he was when considering the scale of work that had been delivered in recent months and some of the change that comes with being a decommissioning site. While he was extremely pleased with these achievements, it was important that the site did not become complacent and it remained equally important that the focus on nuclear safety and environmental performance was maintained.

-) On environmental compliance, there had been some minor environmental non-compliances since the last meeting with none posing any harm to the environment. The introduction of Dounreay Professionalism and topics of the month for staff are helping with this to improve performance, while working with SEPA to ensure the regulator is content with progress.
-) An empty flask being moved to Dounreay was found to have a very small amount of low level contamination upon arrival which was dealt with using well established processes. It had been detected by Dounreay surveyors who had applied rigorous and thorough safety checks. The levels of radioactivity detected were too low to pose a risk to staff or public, and were within the limits tolerated by the regulations for the presence of radioactivity on used flasks. The regulators were informed as soon as this was discovered.
-) Decommissioning progress continues in a number of areas, notably:
 - Work had commenced to remove the last remaining fuel elements that have been stuck for decades inside DFR. Most of the core fuel had been removed when the reactor was shut-down in 1977. Around 1,000 elements had been left behind when they were found to be swollen and jammed. After many years of designing and testing equipment, alongside local supply chain partners, JGC Engineering and Technical Services, the first elements have now been removed. This is a fantastic achievement for the breeder removal team who have worked tirelessly to get to this point.
 - At DMTR (Dounreay Materials Test Reactor) the commercial process had begun to find a contractor who will demolish the structure. Stephen Adamson, Head of Commercial, would touch on this during his presentation later but it was pleasing to see the level of interest in this opportunity so far, which is testament to the work going on at the site that companies wish to be a part of. It is just one of the supply chain contracts that is currently being looked at as the site decommissioning programme moves forward.
 - From a people perspective, the site welcomed 11 new graduates and 8 new apprentices this month. Members may recall that the apprentice scheme was originally due to end two years ago (as per original decommissioning programme). This has been extended to allow recruitment to continue this year. The site's challenge is to ensure that there is the right mix of skills to support upcoming decommissioning projects and our new recruits will help to support this.
 - Meanwhile on Friday (8th September) the site celebrated the indentures of 11 of Dounreay's apprentices who have now completed their four year programme. Ten of them have

secured employment at the site, while the 11th apprentice had already decided to pursue a career in Glasgow. Jamie Stone, MP attended this event and presented them with certificates. It was a good celebration of the hard work the apprentices had completed during their training.

- Looking to the future, initial positive discussions with North Highland College have begun to look at what could exist in the future as the site looks ahead to when the Dounreay apprenticeship scheme will conclude. A community apprenticeship scheme is being explored which has potential but is at a very early stage of discussion.
- In terms of our wider workforce and looking to the future, the production of the latest staff profile remains on track to be provided to CNSRP later this month.
- The site's phase three planning consultation has now closed and thanks are due to those who attended our drop in events at Reay, Thurso and Wick or those who fed back questions or views via discussions, presentations or having read the information on the website. The feedback is currently being reviewed and remains on target to submit the formal planning application to Highland Council by end September/beginning of October.

Roger Saxon thanked Phil Craig and invited questions from members.

-) John Deighan asked what the employment figures were for Dounreay. Phil Craig responded that there was currently 1182 Dounreay staff rising to 1200 people if supply chain personnel were included.
-) John Deighan asked how many did they expect would be employed at Dounreay this time next year. Phil Craig responded that there was currently a round of voluntary early redundancies which could equate to around 150 staff leaving with additional 50 agency workers.
-) Tor Justad noted the progress on the breeder project which had been widely reported in the press. The report had mentioned 1000 elements but as a lay person he was unsure as to how long this would take. Phil Craig responded this work would take several years and were currently working to a programme to get all the fuel to Sellafield which is a joined up programme between the sites.
-) Tor Justad referred to the exotics programme and asked whether Phil Craig could provide any indication of what stage this project is at. Phil Craig responded that, as previously stated, he could not go into detail but confirmed that the site continues to make progress on what is a nationally strategic project.
-) David Broughton commented that he had recently been reading a book on the history of stainless steel in the UK and he had found it interesting that the DFR reactor had been mentioned as the most complicated stainless steel structure ever made in the UK.
-) Gillian Coghill noted that at the Buldoo Residents Group meeting held recently comments had been made in relation to the planning phase 3 consultation where they had made mention of landfill waste. June Love noted that all the questions, views and/or comments made from the various stakeholder events held had been collated and the site was currently on track to provide

feedback to everything that had been raised. This was likely to be issued around the end of September.

-) John Deighan noted that the Dounreay Unions had recently hosted a visit of Graham Smith, TUCC. He had been most impressed with the work being undertaken at DFR. While on site Graham had met with the Union representatives and a number of other key stakeholders where the opportunity to discuss health issues had also been raised. NHS issues had also been raised with Jamie Stone when the union representatives had met with him. Both had offered their support if required.

Ronnie Johnston noted the comments made regarding the NHS. He stated that there was a tendency for people to give the impression of chaos and nothing happening around the health service provision. He noted that half a million pounds had been allocated to improve the ambulance services. He felt it was time to stop the unfounded criticisms that nothing was being done.

David Flear noted Ronnie Johnston's point and agreed that there had been additional ambulance provision which supported the people from Caithness and Sutherland who needed to go to Inverness for hospital care. He noted that if the NHS communications was not pro-active it was inevitable that people would fill the voids with mis-information.

John Deighan noted that he had no argument with Ronnie Johnston's comments however it was clear that there was a rundown of the two hospitals and the community needed to support the continuation of health service provision in the area.

-) Bob Earnshaw noted that at the Site Restoration sub group meeting he had asked for the updated staff profile to be provided. Phil Craig responded that the site was on track to provide the new profile by mid/end September and this would be provided to CNSRP. June Love noted that it would be brought forward at the next sub group meeting due to be held in November.

ONR: Danny Gregory reported:

-) Site inspections continued with training and supervision competencies being reviewed.
-) ONR continues to follow up on the DFR Breeder Removal project responding to project content.

There were no questions raised for ONR.

SEPA: Stewart Ballantine reported:

-) As a follow up to the work to top off the grouting of low level waste containers had now been completed with the authorisation now returning to full compliance.

There were no questions raised for SEPA.

CNC: Liam Bain reported:

-) CNC continued to provide support to Dounreay in relation to the fuels project.
-) CNC community liaison officer, Pete Shewell had recently left the organisation and asked that thanks be minuted for all the work he had undertaken when working with the local community. Andy Cambridge had been temporarily appointed to the role of liaison officer.
-) CNC had provided supported to an elderly gentleman in distress and had taken the person to Caithness General where Police Scotland took over.
-) CNC were also providing support to Police Scotland with traffic calming measures on the A886.
-) CNC were in the process of having officers trained as disruption support officers supporting Project Servator. This project involved the collaboration of the community to deter criminal activity.

Councillor Matthew Reiss stated that a number of his constituents had raised concerns regarding the speed of traffic on the A886 and welcomed the support being provided. He took the opportunity to plead that if anything further could be done to ensure the workforce considered the people on the Forss straight when driving to work.

Phil Craig responded that they were currently considered a joint venture with Vulcan to raise awareness of this to both Dounreay and Vulcan staff and were looking to do something in the coming months.

Cllr Matthew Reiss thanked CNC for its support to Police Scotland on this matter and also asked that his thanks also be minuted in relation to the work undertaken by Pete Shewell.

The actions from the Site Restoration sub group, Socio Economic sub group and Business Meeting are recorded here for completeness.

DSG(2017)M003/A004: June Love to contact Gary Cameron regarding North Sutherland councillor.

DSG(2017)M003/A005: June Love to request a presentation at the next public DSG meeting on procurement and local benefits within contracts.

DSG(2017)M003/A006: DSG to provide comments to June Love on the Dounreay Socio Economic Plan 2017-202 by 7th August.

DSG(2017)M003/A007: June Love to provide Caithness Horizons letter to Cllr Matthew Reiss.

DSG(2017)M003/A008: DSG to write to Highland Council regarding Caithness and North Sutherland being a priority area.

DSG(2017)M003/A009: DSG review to be taken to the Business Meeting to review questionnaire.

DSG(2017)M003/A010: Eann Sinclair to circulate to DSG Socio Economic Sub Group members the Ekos report (socio economic impact study).

DSG(2017)M003/A011: Anna MacConnell to arrange a meeting for all those attending the NDA stakeholder summit prior to the event.

DSG(2017)M003/A012: June Love to circulate the Caithness Adult Services Review and Redesign paper for feedback.

DSG(2017)M003/A013: June Love to draft letter to Paul Dale, SEPA congratulating him on his recent appointment.

DSG(2017)M003/A014: June Love to contact John Hook, Rolls Royce to find out employment figures at Vulcan.

DSG(2017)M003/A015: June Love to put DSG letter and MOD response (re consultation on options for the Vulcan site) on the Business Meeting agenda.

DSG(2017)M003/A016: June Love to write to all DSG Site Restoration sub group members re Deputy sub group chair.

DSG(2017)M003/A017: June Love to email to all members regarding the NDA Stakeholder Summit to see whether there was an interest to attend.

DSG(2017)M003/A018: DSG Business meeting to consider the roles and remit of the sub groups once all vacancies had been filled.

DSG(2017)M003/A019: June Love to update DSG review update reflecting discussions at the business meeting and circulate to DSG members for their endorsement.

DSG(2017)M003/A020: DSG Chairman to agree draft letter to MOD regarding stakeholder consultation on future options for the Vulcan site.

DSG(2017)M003/A021: June Love to circulate draft MOD letter to DSG members for endorsement before sending to MOD and the agreed copy correspondence.

DSG(2017)M003/A022: June Love to request both DSRL and NDA provide presentations at the September public meeting (Dounreay contracts and NDA direction of travel).

DSG(2017)M003/A023: June Love to write to DSG observers clarifying information required to be verbally reported at the DSG public meeting.

DSG(2017)M003/A024: June Love to issue reminder to DSG members for feedback to the Dounreay planning phase 3 consultation (deadline 11th August for responses to be received).

7. UPDATE ON DOUNREAY COMMERCIAL ACTIVITIES

Roger Saxon noted that the Socio Economic sub group had worked over the last few years with Dounreay to include socio economic clauses in contracts. This had been started with the previous Managing Director (Mark Rouse) and had been picked up by Phil Craig who had continued to move this forward. Following the discussions at the last DSG meeting there had been a full report

provided to the sub group and members had been pleased to see the socio economic content within contracts that had been undertaken.

The business meeting had met following the sub groups and had felt it would be a good time to request a full update for all DSG members. The DSG had been informed of the amount of work that had been going on within this area to advertise the contract opportunities, including encouraging larger companies to work with the local supply chain. The site had worked with the Caithness Chamber of Commerce to promise this.

Roger Saxon then handed over to Stephen Adamson, Head of Commercial to provide an update presentation. DSG(2017)C031 refers.

Following the presentation, Roger Saxon invited questions. Of note:

-) Trudy Morris noted that following a number of commercial events some of the larger companies had contacted the Chamber for information on the local supply chain capabilities.
-) John Deighan stated that he admired what Commercial was trying to do however he was disappointed that there was no mention of DSRL staff and how they would play into this. Stephen Adamson responded that the site had considered the requirement for a combination of skilled staff and local supply chain. DSRL was required to ensure that a number of activities would be self-performed. There had been limits as to the size of job, where there was a requirement for supply chain activity as well as the self-performance of DSRL staff. On the decommissioning services it was an 'and & and' performance and would include self-performance. None of the commercial work undertaken would display the workforce.

Phil Craig added that there would always be the requirement to maintain a level of in-house jobs. An example of this was the pond cutting project which had been undertaken in-house although it could have easily been outsourced. The value of the decommissioning services contract was the 'top' values but did not mean the site would spend all this and would use this to provide a range of decommissioning support services. The reason for putting the contract out in its entirety was that it allowed an OJEU notice to be issued only once and this allowed the site to build long term suppliers which the workforce would work with.

Stephen Adamson noted that when the whole NDA estate was taken into account it was recognised that each site had different end states. Longer term, some people working at Dounreay now would look to relocate but others would opt to stay in the area. Building relationships with larger companies allowed the skilled workforce to be exposed to future opportunities.

Councillor Stephen Clackson asked whether OJEU would be requirement once Brexit was finalised. Stephen Adamson responded that on the 20th March it was unlikely that there would be any change to EU laws and it was unclear as to what transition would look like. Once Brexit was complete some fundamental rules may continue to apply as it was seen as good process.

Trudy Morris asked out of the 50+ companies involved how many of these were local. Stephen Adamson responded that it was in the region of 10%.

Trudy Morris asked how the socio economic clauses would be enforced, noting that penalties associated with other Government procurement exercises were not severe enough to take seriously. Stephen Adamson responded that if a company did not adhere to the socio economic plan submitted they would be in breach of one area of their contract. Penalties would be proportionate.

Ronnie Johnston said he congratulated the site management on what they were trying to achieve however noted that the difficult part would be enforcing it. He reminded members that when the site contract was being competed a number of promises had been made by the parent body organisation with the support of the Halkirk Games etc. He likened it to a courting couple but when the lady said 'I do' things changed and this is what happened when the contract was won, the first announcement was that the site was going to stop supporting the Halkirk Games. While he supported the endeavours of the site to take socio economics into account within contracts past history showed it was difficult to make this successful. Many Companies would take a risk and prefer to take the fine rather than undertake their socio economic commitment. Stephen Adamson responded that while he understood some of these concerns the only other option was not to do anything. He believed it was worthwhile to get contractors to provide a socio economic plan which provided some form of leverage.

Bob Earnshaw reminded members that when the site was being competed there had been no mention of socio economics and following a number of meetings between DSG and NDA, socio economics had been built into the contract. What had been done since in regards to commercial operations had been a big step forward and had taken a lot of effort by DSG and the Caithness Chamber of Commerce to get this off the ground.

David Broughton noted the comments made regarding DSRL staff and stated that the make/buy policy was a little unclear. As an example, he asked whether emptying the shaft would be a turnkey contract and would DSRL staff be involved. Past history would suggest that many contractors/SMEs did not have the historical knowledge as opposed to the intrinsic DSRL knowledge. Stephen Adamson agreed. DSRL knowledge was something that the site valued and believed that the programme could not be delivered via the supply chain without DSRL operational support and experience. He re-iterated this was not an 'and/or' it was an 'and, and and'.

Councillor Matthew Reiss asked whether the socio economic commitments were prescriptive or were companies allowed to use their imagination. Stephen Adamson responded that the Commercial team did not pre-determine these activities. All parts of the tender submissions including socio economics were assessed.

David Flear noted that it was interesting speaking about this on the basis that contracts with the NDA had not previously had a socio economic commitment but following a series of meetings this had changed for the Dounreay site contract. He emphasised that this did not happen by accident, it happened because DSG pushed quite hard, making it clear that there were community expectations regarding benefits to the area.

Roger Saxon noted the LINC initiative and asked if 2 or 3 contractors signed up did that effectively make it a bid. Stephen Adamson responded that it would be unique to the companies bringing it forward.

Bob Earnshaw asked if DSG could be provided with progress on LINC as it moves forward. June Love noted that this could be provided the written update report.

Action: DSG(2017)M003/A025: June Love to include update on progress of LINC initiative via sub groups in November.

8. QUESTIONS FROM MEMBERS OF THE PUBLIC

Roger Saxon invited questions from those sitting in the public seating. No questions were raised.

9. ANY OTHER BUSINESS

Before opening up to members, Roger Saxon noted the following:

-) Correspondence had been received from a member of the public welcoming Dounreay's commitment to the continued apprentice and graduate training programmes. The author also raised some thoughts on carrying out in-house training and subsequent employment of site owned health physics surveyors. The correspondence had only just been received and would be taken forward to the Socio Economic sub group meeting for further consideration. Progress would be reported at the December meeting.

Action: DSG(2017)M003/A026: June Love to put correspondence relating to health physics training on next Socio Economic sub group meeting for discussion.

-) DSG representation for external meetings had now been identified. Paperwork relating to external meetings would be circulated in advance to members to allow them to provide input to the representative to take forward at relevant meetings.
-) Simon Bowen, DSRL Board Chairman had visited Dounreay and had requested a meeting with DSG representatives. Derrick Milnes had hosted the DSG meeting and along with other DSG representatives had met with the DSRL Board non-executive directors. Simon Bowen unfortunately had been delayed due to other meetings and had subsequently written to apologise for not attending and indicated he would schedule a meeting around October.
-) In July, DSG representatives met with Rick Wylie, a researcher from the University of Lancaster who was carrying out a study on the public value of a large industrial business within an area. A number of DSG reps met with him for an informal discussion which led to the production of a short questionnaire which was subsequently provided to the socio economic sub group to complete. The questionnaire was also completed by a small group of DSRL staff. The report will be provided to DSG when complete.
-) As noted previously, DSG representatives also met with Graham Smith, TUCC leader. This discussion concentrated on DSG issues around site operations and also the wider socio economic landscape. This proved to be a useful discussion.
-) Advisory Board
-) Caithness Transport Forum

) ONR letter

Roger Saxon then invited members to raise any other business.

) David Flear welcomed the recent announcement of the procurement for the Berriedale Braes stating that a number of organisations and individuals had campaigned for this for a very long time. He asked that it be recognised that if it was not for the Langwell Estate this project would not have proceeded and also recognised the involvement of the Caithness Partnership, Orkney Island Council, Caithness Transport Forum, DSG, CNSRP, Councillors and politicians. This had been a co-ordinated effort by everyone to get a suitable resolution to the hairpin bend.

) Thelma Mackenzie asked what the current status was with the Community Sports Hub. June Love noted that there was a meeting scheduled shortly with Sports Scotland and the CSH would then meet again to agree a way forward. Progress would be reported via the Socio Economic sub group report.

) Tor Justad noted that the recent research shows the price for nuclear was quoted at £92.50 per kw/hr while offshore wind was quoted as £62.00 per kw/hr. Along with the Meygen project the Government was showing to be more supportive of renewables.

) Tor Justad also noted that the UN Rapporteur has recently come out with a review on waste issues which he felt should encourage the Government to reconsider waste disposal.

Action: DSG(2017)M003/A027: Tor Justad to send the website links to June Love on power cost and the UN Rapporteur relating to waste.

) Tor Justad stated that the flights to Wick John O’Groats airport, via Lossiemouth, to the USA were still causing concerns. An aviation expert had reported that there was no radar at Wick and therefore operators were unaware that these flights were happening. There were also lots of question marks relating to not having enough fuel when flying from Lossiemouth to the USA. He noted that following this evidence he had a number of questions and would be happy to put these in writing. David Flear noted that this was not an issue for the DSG and that questions should be directed to UK Government, NDA, MOD or HIAL. Trudy Morris stated, as chair of the Wick John O’Groats airport consultative meeting she rebutted the statement regarding that no-one is aware of these flights in the air. She added that this was simply not true and would just not happen. She felt it important to clarify that.

) John Deighan noted Tor’s comments on the strike price of power and asked whether the windmill price was when these were turning. He added that this was comparing apples and pears.

) David Broughton noted the action on Eann Sinclair with respect to the CNSRP priority projects and acknowledged that the DSG review had noted the overlap of information in various groups. He noted that the socio economic reports provided to the sub group did not detail concrete achievements and it would be useful to see a report with what the committee was achieving. Eann Sinclair responded that the Dounreay Socio Economic Annual Review provided quite a lot of the impacts of the direct support adding that this years’ one was particularly good. In terms of information on the CNSRP projects, a quarterly report is provided updating progress on the

Endorsed on 5th December 2017

programme activity and these reports would continue.

There being no further business, Roger Saxon everyone for their input and formally closed the meeting.

Roger Saxon
DSG Chairman
18th September 2017

ACTIONS ARISING FROM THIS MEETING

DSG(2017)M003/A001: June Love to put public members on business meeting agenda for discussion.

DSG(2017)M003/A002: June Love to circulate DRS update to DSG members following the Caithness Transport Forum.

DSG(2017)M003/A003: Tor Justad to provide June Love with the information he received from Highland HiTrans.

DSG(2017)M003/A004: June Love to contact Gary Cameron regarding North Sutherland councillor.

DSG(2017)M003/A005: June Love to request a presentation at the next public DSG meeting on procurement and local benefits within contracts.

DSG(2017)M003/A006: DSG to provide comments to June Love on the Dounreay Socio Economic Plan 2017-202 by 7th August.

DSG(2017)M003/A007: June Love to provide Caithness Horizons letter to Cllr Matthew Reiss.

DSG(2017)M003/A008: DSG to write to Highland Council regarding Caithness and North Sutherland being a priority area.

DSG(2017)M003/A009: DSG review to be taken to the Business Meeting to review questionnaire.
Action complete.

DSG(2017)M003/A010: Eann Sinclair to circulate to DSG Socio Economic Sub Group members the Ekos report (socio economic impact study).

DSG(2017)M003/A011: Anna MacConnell to arrange a meeting for all those attending the NDA stakeholder summit prior to the event.

DSG(2017)M003/A012: June Love to circulate the Caithness Adult Services Review and Redesign paper for feedback.

DSG(2017)M003/A013: June Love to draft letter to Paul Dale, SEPA congratulating him on his recent appointment.

DSG(2017)M003/A014: June Love to contact John Hook, Rolls Royce to find out employment figures at Vulcan. **Action complete:** There is at present 268 Rolls-Royce personnel working on the Vulcan site.

DSG(2017)M003/A015: June Love to put DSG letter and MOD response (re consultation on options for the Vulcan site) on the Business Meeting agenda.

DSG(2017)M003/A016: June Love to write to all DSG Site Restoration sub group members re Deputy sub group chair.

DSG(2017)M003/A017: June Love to email to all members regarding the NDA Stakeholder Summit to see whether there was an interest to attend. **Action complete** – Roger Saxon and David Flear will attend as DSG reps.

DSG(2017)M003/A018: DSG Business meeting to consider the roles and remit of the sub groups once all vacancies had been filled.

DSG(2017)M003/A019: June Love to update DSG review update reflecting discussions at the business meeting and circulate to DSG members for their endorsement.

DSG(2017)M003/A020: DSG Chairman to agree draft letter to MOD regarding stakeholder consultation on future options for the Vulcan site.

DSG(2017)M003/A021: June Love to circulate draft MOD letter to DSG members for endorsement before sending to MOD and the agreed copy correspondence.

DSG(2017)M003/A022: June Love to request both DSRL and NDA provide presentations at the September public meeting (Dounreay contracts and NDA direction of travel).

DSG(2017)M003/A023: June Love to write to DSG observers clarifying information required to be verbally reported at the DSG public meeting.

DSG(2017)M003/A024: June Love to issue reminder to DSG members for feedback to the Dounreay planning phase 3 consultation (deadline 11th August for responses to be received).

DSG(2017)M003/A025: June Love to include update on progress of LINC initiative via sub groups in November.

DSG(2017)M003/A026: June Love to put correspondence relating to health physics training on next Socio Economic sub group meeting for discussion.

ACTIONS ONGOING FROM PREVIOUS MEETINGS

DSG(2016)M003/A016: Wendy Newton to liaise with June Love to agree appropriate sub group meetings to provide update on the future options of the site. **Action ongoing.**

DSG(2016)M003/A024: Eann Sinclair, CNSRP Programme Manager to provide the CNSRP high priority programme pipeline for projects for the next three years at next sub group meeting. **Action ongoing:** Plans and scopes are currently being developed – will be available around September 2017.

ACTIONS COMPLETED SINCE LAST MEETING

DSG(2017)M001/A003: David Lowe, Dounreay Deputy Managing Director to provide information on the technical challenges for forthcoming decommissioning projects to the site restoration sub group meeting. **Action complete:** this was discussed in full at the site restoration sub group meeting held on 19th July 2017 (see minutes for update).

DSG(2017)M001/A004: David Lowe, Deputy Managing Director to provide a summary of Euratom and IAEA regulations for the next site restoration sub group meeting. **Action complete:** See DSG(2017)C024. In addition further information was provided: Reports of Euratom provided and link to UK Gov report: <http://www.parliament.uk/business/committees/committees-a-z/commons-select/business-energy-industrial-strategy/news-parliament-2015/leaving-eu-energy-climate-change-report-published-16-17/>.

DSG(2017)M002/A001: June Love to send link of DSG survey back round members. **Action complete:** Sent by Dawn Clasper on 20th June 2017.

DSG(2017)M002/A002: June Love to send out final DSG review report to all DSG members. **Action complete:** Sent out on 1st May 2017.

DSG(2017)M002/A003: Letters to be written to all DSG members/co-opted members outlining role of member, need to ensure feedback up/down organisations, is representation still pertinent, format of public meetings, etc. **Action complete.**

DSG(2017)M002/A004: DSG Chairman to write to DSG member regarding expenses for attendance at DSG meetings. **Action complete:** see DSG(2017)C017.

DSG(2017)M002/A005: DSG Chairman to write to DSG members clarifying the role of co-opted members. **Action complete:** see DSG(2017)C017.

DSG(2017)M002/A006: DSG Secretariat to email out to all members/observers to cancel sub groups for 11th May 2017. **Action complete:** cancelled and email out to members/observers on 30th April 2017.

DSG(2017)M002/A007: DSG Secretariat to write to all observers requesting specific topics to be covered for June public meeting. **Action complete:** requests made on 1st May 2017.

DSG(2017)M002/A008: DSG Secretariat to write to Steve Payne asking for written updates of GDF. **Action complete:** Correspondence sent on 1st May 2017.

DSG(2017)M002/A009: DSG Chairman to sign off DSG response to NFLA report and DSG Secretariat to send to NFLA. **Action complete** – see DSG(2017)C018.

DSG(2017)M002/A010: DSG Chairman to write to member who was not in agreement with DSG response to NFLA report. **Action complete.**

DSG(2017)M002/A011: June Love to circulate MOD response to DSG letter to all DSG members. **Action complete:** circulated on 20th June 2017 – see DSG(2017)C019.

DSG(2017)M002/A012: June Love to circulate planning documents to all DSG members and collate responses. **Action complete:** Planning summary and non-technical summary both circulated electronically on 20th June 2017.

DSG(2017)M002/A013: DSG Chairman to respond formally on behalf of DSG to the phase 3 planning. **Action complete:** See DSG(2017)C029.

DSG(2017)M002/A014: Trudy Morris, CEO Chamber of Commerce to report to socio economic sub group the impacts of the supplier's day in Manchester in regards contacts with the Chamber.

Action complete: Dounreay held an event in Manchester and invited the Chamber to speak at this. The Chamber took down the nuclear directory and video which showed local capability (funded by Dounreay). Over 100 companies took the director/video information with them in the form of a usb stick. The chamber team is logging any enquiries from companies who attended this event to see what the impact is of the Chamber's attendance. Approximately 6 companies had already made contact with a further holding discussions next week. Further updates would be provided as appropriate at the socio economic sub group meetings.

DSG(2017)M002/A015: June Love to put procurement on the DSG socio economic sub group agenda for a general discussion. **Action complete:** discussion held on 19th July and included in written socio economic update report.

DSG(2017)M002/A016: June Love to clarify who submitted planning for the firing range and the conditions of the approved plan. **Action complete:** The planning application for the CNC firing range was submitted by DSRL (Reference 13/00493/FUL) which detailed the proposed change of use from agricultural grazing land to provide new firing range and support building. A number of conditions were placed on the planning approval including 'on the cessation of use of the site by those involved in the security of provision for the Dounreay facility the site shall be returned to agricultural use'.

DSG(2017)M002/A017: Mark Raffle, NDA to provide website link to the Secretary of State Terms of Reference for the enquiry into the Magnox contract. **Action complete:** link sent on 20th June 2017 <https://www.gov.uk/government/speeches/nda-settlement-contract-termination-and-inquiry>