

**DOUNREAY STAKEHOLDER GROUP
DSG BUSINESS MEETING**

Minutes of meeting held on Friday 4th February 2018 at 1330 hours in Dounreay.com, Thurso

Present: Roger Saxon DSG Chairman
Derrick Milnes DSG Vice-chair / Socio Economic sub group chair
June Love DSG Secretariat, DSRL

Apologies: Bob Earnshaw DSG Site Restoration sub group chair

MINUTES

1. WELCOME

Roger Saxon welcomed attendees to the meeting.

2. MINUTES OF THE LAST MEETING

The minutes of the last meeting were reviewed – DSG/BM(2017)M004 refers. It was agreed that this was a true reflection of the meeting.

3. ACTION STATUS

The DSG action status was reviewed. Actions were generally being progressed in a timely manner, noting that some continued to be in progress. No issues were raised and it was agreed that most of actions were now on track to be completed before the March public meeting.

4. MEMBERSHIP

It was noted that Ron Gunn, CHAT had attended the DSG Socio Economic sub group meeting. This had been as a result of applying for DSG membership. He had been invited to attend as an observer to allow him to assess whether membership of the DSG was useful in relation of providing the socio-economic landscape for the area. Following the sub group meeting, he had been provided an opportunity to feedback his thoughts. It had been stressed earlier that CHAT could not use the DSG as a platform for a single issue public debate and at the sub group Ron Gunn had intimated that CHAT wished to gather information to allow them to argue the future of the local hospitals from a socio-economic argument as well as a safety one. He had confirmed that he had no wish to use public meetings as a platform for CHAT's purposes. Following the sub group, members discussed CHAT's membership and felt it was appropriate to invite them to sit on DSG.

Action: DSG/BM(2018)M001/A001: June Love to write to Ron Gunn, CHAT confirming membership of DSG and providing him with induction paperwork.

It was also noted that John Deighan, Dounreay Unions, had been replaced by Sandra Owsnett and an induction pack would also be sent to Sandra.

Action: DSG/BM(2018)M001/A002: June Love to provide Sandra Owsnett with DSG induction paperwork.

Roger Saxon noted that he had also contacted the Association of Caithness Community Councils to request confirmation of a representative to replace Jean Lippa. A response was currently awaited.

5. DSG MARCH AGM / PUBLIC MEETING

June Love reported that the AGM paperwork was currently being progressed. This would be available by mid/end February and provided to the Business meeting for approval to issue. Paperwork would include a chair's annual report, finance report, membership attendance report, website report.

With respect to the public meeting the CNC had requested an opportunity to provide a presentation on Project Servitor (a police/community initiative). In addition, the Caithness Transport Forum were currently trying to identify a suitable date for Frank Roach, HiTrans to present and had approached

discussed at both sub groups at this time there was no indication that there was a natural successor as chair and this would need to be considered.

June Love said she would send the business meeting officials the updated roles and remit of the DSG and its sub groups which provided a complete list of attendees etc. Roger Saxon and Derrick Milnes agreed to have a discussion on potential options but recognised that there was a need for at least three officials. They agreed to further consider how this could be approached if no-one volunteered or was nominated to take on an official role.

June Love also noted that there was a new Scottish Government Lobbying register and she was attending a Chamber of Commerce workshop on this matter to better understand the guidance. It was felt that the DSG should register under this act as the body does carry out a lobbying role. June Love agreed to provide an update on this following attendance at the workshop.

Action: DSG/BM(2018)M001/A003: June Love to provide information from the Chamber of Commerce's workshop on the Lobbying (Scotland) Act.

7. CLOSE

There being no further business, Roger Saxon thanked both for their input and formally closed the meeting.

Roger Saxon
DSG Chairman
8th February 2018

ACTIONS ARISING FROM THIS MEETING

DSG/BM(2018)M001/A001: June Love to write to Ron Gunn, CHAT confirming membership of DSG and providing him with induction paperwork.

DSG/BM(2018)M001/A002: June Love to provide Sandra Owsnett with DSG induction paperwork.

DSG/BM(2018)M001/A003: June Love to provide information from the Chamber of Commerce's workshop on the Lobbying (Scotland) Act.