

## **DOUNREAY STAKEHOLDER GROUP**

### **DOUNREAY SOCIO ECONOMIC ALLIANCE UPDATE, OCTOBER 2018**

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#### **NDA direct support**

- ) Wick Harbour Authority: Funding of £1M has been committed by NDA to support infrastructure at Wick harbour which will support the sustainable jobs created from the offshore wind farm – this infrastructure is a high water protection gate which will help to shield the outer harbour from storm surge. In addition, DSRL funded the design of the high water protection gate. CNSRP partner funding discussions continue.
- ) Nucleus, the Nuclear and Caithness Archives: Migration of documents to the archive continues, with the Harwell migration complete. At a local level, the Dounreay archives stopped receiving site records on 25 May. All Dounreay records will shortly be transferred to Nucleus.

The NDA is undertaking a study of the wider public value of Nucleus, the Nuclear and Caithness Archives in Wick. The Applied Policy Science Unit of University of Central Lancashire (UCLan) is working in collaboration with the NDA on this study. The work is funded by the Samuel Lindow Foundation (an independent educational charity), and Nucleus is one of a number of case studies in a wider project funded by the Foundation which include the National Nuclear Laboratory and the European Space Agency.

- ) Scrabster Harbour Trust: NDA continues to support Scrabster Harbour Trust to investigate the affordability of the redevelopment of the St Ola Pier. NDA has committed to part-funding the investigation work with Scrabster Harbour Trust also providing funding. Tentative discussions have commenced on the potential to part fund the development of the pier longer term and while not yet approved and it is understood that a request of £3.75M support may be made to NDA towards a the total funding package and an additional amount sought from DSRL.



- ) UKVL Sutherland: CNSRP partner, HIE is in discussions with NDA regarding potential financial support to help build out the proposed space port in Sutherland. NDA has been approached for a £5M funding package for this project. Discussion with HIE has commenced and with a focus on gaining more detailed information on job numbers, defining areas of benefit and potential funding mechanisms.

- ) Community Sports Hub: Permission was granted by NDA Properties to carry out some ground works including site levelling at the old Viewfirth site. This allowed the group to utilise monies granted by Tesco. This is now complete and the area has been tidied up. NDA has received a FOI requesting information on the Sports Hub proposal.
- ) North Highland College: Early discussions have commenced regarding NHC's potential campus development and this is facilitated by the projects inclusion in the CNSRP priority programme.

## **Dounreay direct support**

### **CNSRP secondments**

- ) **Inward Investment secondment:** CNSRP Programme Manager has written to the Dounreay Socio Economic Board to request that rather than the secondment being focused on inward investment this resource be reallocated to supporting the stakeholder and communications for the UKVL Sutherland project. The DSEB has responded that it is for CNSRP/HIE to decide best use of this resource and would not expect to see a request asking for additional resource.
- ) **North Highland College (NHC) secondment:** 0.2 FTE seconded to NHC to support the senior phase programme designed to support pupils with their school senior phase programme. Focus over the last few months has been meeting with all nine schools to plan for academic year 2019/20. NHC are working in partnership with IC & WHC so going forward all three colleges have an aligned school link programme. The preparation of marketing material (online and paper based) for 2019/20 and the planning of promotional events at schools/college over the next 6 months has commenced.
- ) **Wick Harbour Authority:** Cavendish Nuclear seconded 0.5 fte to Wick Harbour Authority and this will continue this financial year following agreement from Cavendish Nuclear in December 2017. At present, funding applications for the high water gate are being progressed which include applications to Highland and Moray FLAG funding and Scottish Government's decommissioning fund.
- ) **Community Sports Hub:** Cavendish Nuclear seconded 0.1 fte to support this project with the development of a business case. Fundraising activities are continuing.
- ) **CNSRP Programme Support:** Cavendish Nuclear, through its contractor, has supported the CNSRP programme activity throughout the year.



Support has been provided to revamp the communications of CNSRP as well as support into individual projects. CNSRP presentations were held on the Dounreay site in July with plans in

development to continue these in October with further Dounreay updates along with presentations to schools (pupils and teachers).

## Dounreay Socio Economic funding

**Dounreay Socio Economic Budget for 2018/19:** The Dounreay Socio Economic Board has agreed funding on a rolling three year basis:

Activity	2018/19	2019/20	2020/21 [1]
<b>Overhead costs</b>			
Dounreay Socio economic management	£30,000	£31,000	£32,000
CNSRP programme manager & support (part funding)	£40,000	£41,000	Tbc
CNSRP independent chairman (part funding)	£9,300	£9,300	Tbc
<b>CNSRP Project Delivery</b>			
CNSRP: Inward Investment project delivery	£35,000	£35,000	Tbc
CNSRP: Offshore wind supply chain	£50,000	-	-
CNSRP: Business mentoring project (CoC)	Tbc [2]	£15,000	Tbc
<i>CNSRP Project funding (uncommitted funding)</i>	<i>£237,929</i>	<i>£294,700</i>	<i>Tbc</i>
<b>CNSRP Enabling Activities</b>			
Caithness Transport Forum	£10,000	£10,000	Tbc
NHC School Link senior phase	£18,000	£19,000	Tbc
STEM co-ordination/activities (Dounreay activities)	£15,000	£15,000	Tbc
<b>Other activities (non CNSRP commitments)</b>			
Caithness Horizons operational costs	£75,000	Tbc	Tbc
Dounreay Community Fund	£20,000	£20,000	£20,000
Business Development	£10,000	£10,000	Tbc
Carry over funding from 2017/18:	£11,229.33[3]		
<b>TOTAL</b>	<b>£500,000</b>	<b>£500,000</b>	<b>£500,000</b>
<b>GRAND TOTAL</b>	<b>£561,229.33</b>	<b>-</b>	<b>-</b>

[1] CNSRP review on a 3 yearly basis and was undertaken in 2017/18, therefore a further review of CNSRP activity will take place in 2019/20 and therefore any budget allocation for 2021/21 will be identified in future years hence little funding is allocated at present.

[2] The business mentoring project, managed on behalf of DSRL by the Caithness Chamber of Commerce, will continue during 2018/19. At this stage, existing funding will cover this activity. A half year review has taken place and further funding within this financial year is not required to continue with this project.

[3] Carryover from 2017/18 was £61,229.33. Funding of £50K was committed during 2017/18 to the CNSRP project for offshore wind supply chain analysis but was delayed and was therefore accrued in 2018/19. However CNSRP Programme Manager has indicated that it is unlikely this activity will be carried out during this financial year.

[4] A CNSRP Funding Group meeting is to be scheduled to discuss funding requirements this financial year and to look at funding requirements over next three years.

) **Follow up air study:** An application for £23K has been submitted to the Dounreay Socio Economic Board from the Chamber of Commerce to carry out an additional airport study particularly relating to having a PSO (public service order) for the airport. The DSEB discussed this in full and recognise the importance of having a viable airport in the area for future

business. Before committing this funding advice is being taken on a couple of issues.

- ) **Caithness Horizons:** UKAEA’s historical funding commitment for Caithness Horizons ceased in 2017/18 and discussions continued throughout the year to explore further support for this facility. DSRL provided funding in 2017/18 for a business consultant to be brought in to look at the operating plan. The business consultant continues to work with Caithness Horizons and a number of changes have been made. The Dounreay Socio Economic Board continued to discuss future funding requirements, and alongside co-funder The Highland Council, there was an agreement to provide £75K each to cover the operating costs for this year. While CH continue to develop their operating model it is apparent without partner funding being secured for next financial year it will be difficult to continue to operate. A meeting between Caithness Horizons, The Highland Council and Dounreay Site Restoration Ltd was held on 4<sup>th</sup> October 2018 to explore support for next year.
- ) **CNSRP Independent Chairman:** DSRL has agreed to fund a small remuneration for the CNSRP chair during 2018/19 and 2019/20, with HIE providing T&S support. This funding is conditional on receiving a clear identification on how performance will be measured.
- ) **Dounreay funding of CNSRP projects:** All funding requests are discussed and agreed at the Dounreay Socio Economic Board. Discussions with DSG representatives also continue. The table below sets out the funding conditions to be met before funding is released. The information below provides the deliverables of each supported project:

Ref	Project	Funding	Deliverables	Due
001-2018	Caithness Transport Forum	£10K	Outcome indicators and targets	30-04-2018
			Annual summary	28-02-2019
002-2018	CoC: business mentoring	tba	Monthly progress report Apr	02-04-2018
			Monthly progress report May	02-05-2018
			Monthly progress report June	02-06-2018
			Monthly progress report Jul	02-07-2018
			Feedback from beneficiaries	02-07-2018
			Monthly progress report Aug	02-08-2018
			DSRL/CoC review of finances	02-09-2018
			Monthly progress report Sept	02-09-2018
			Monthly progress report Oct	02-10-2018
			Feedback from beneficiaries	02-10-2018
			Monthly progress report Nov	02-11-2018
			Monthly progress report Dec	02-12-2018
			Monthly progress report Jan	02-01-2019
			Feedback from beneficiaries	02-01-2019
			Monthly progress report Feb	02-02-2019
			Monthly progress report Mar	02-03-2019
Annual summary	01-03-2019			
003-2018	CNSRP Independent Chair	£9.3K	Copy of job description	30-04-2018
			Transparent process evidence	30-06-2018
			PBO involvement in interviews	30-06-2018
			Performance measures agreed	30-07-2018
004-2018	CNSRP Programme Manager	£40K	Job description provided	28-04-2018
			Annual objectives review	28-07-2018
			One magazine bi-monthly article	01-05-2018
			One magazine bi-monthly article	01-07-2018
			One magazine bi-monthly article	01-10-2018

Ref	Deliverables	Due
	One magazine bi-monthly article	01-01-2019
	Comms plan development	31-03-2019
005-2018	Qrtly meeting with wider STEM	01-04-2018
	Qrtly meeting with wider STEM	01-07-2018
	Qrtly meeting with wider STEM	01-10-2018
	Qrtly meeting with wider STEM	01-02-2019
006-2018	Job description provided	01-04-2018
	Objectives for 2018/19	28-04-2018
	Agreement on 24 <sup>th</sup> September at Dounreay Socio Economic Board for change of focus on DSRL secondment to concentrate 50% effort on UKVL Sutherland at present.	
007-2018	NHC School Link support	

interactions for this project. The programme of work is currently under review as well as development of community engagement activities.

- ) **Business Services:** During June, HIE hosted a visit from a Global company, SKYESHOME, which is looking to increase its employees by 100 people. Following a number of enquiries there has been some local recruitment activity. Support to this campaign will be transferred to CNSRP to agree who will take this activity forward.
- ) **Staffing profile:** The best available Dounreay staffing profile has been provided to CNSRP and DSG in earlier reports. While work continues to update the new decommissioning plan, which is on schedule to be submitted to NDA during July, it is unlikely that approval will be provided until later in the year. It is expected that a resource plan will be available by the end of the financial year.

## Workforce and Skills

- ) **Voluntary Redundancies:** One year one, 127 people had left on VER by end of September. The remaining 17 will leave by April 2019. A Transition Board has been established to provide governance overview of the VER programme and the associated Management of Change (MoC) where organisational changes have been made. A key activity has been to address concerns about potential loss of knowledge for the site through the implementation of a new Knowledge Management process to ensure that key knowledge is captured and passed on as individuals leave the business.
- ) **Recruitment** of apprentices and graduates continued this year with 8 apprentices and 11 graduates being offered positions. David Hubbard has now joined the Dounreay team as Construction Director and Alexander (Mac) MacGill took up his role as Security and Resilience Director in September 2018.

Meanwhile, 8 apprentices completed their training and were presented with their indentures in September. Guest speaker, Simon Middlemas provided an insight into the future opportunities for the area after Dounreay is decommissioned.

Three new business apprentices started work on site in September. During their 18 month apprenticeship they will complete a Scottish Vocational Qualification in business and administration while getting hands on work experience.



- ) **Dounreay/North Highland College Working Group** next meeting takes place in late October. Discussions between the relevant staff at Dounreay and NHC are taking place to move potential opportunities forward.
- ) **STEM:** A review of the key ambassador programme has been done with many key ambassadors continuing in the role for academic year. Activities with schools have either commenced or are being planned to commence later in the academic year:



- Dounreay currently has 85 active STEM Ambassadors: 28 female and 57 male.
- Women in Engineering Day: Two Dounreay Ambassadors returned to their primary schools (Miller Academy and Mount Pleasant) to speak to their pupils about STEM, their career path to date and where they hope it will take them. The aim was to inspire the pupils to follow the STEM path and in particular the girls.
- Goblin Cars: to date two primary schools and Caithness Girl guides have signed up to the Goblin Car Project, which will commence after the October break and run through to the end of the academic year. This project will be supported by Dounreay and Rolls Royce apprentices.
- Lego Education WeDo 2.0 Training: 16 apprentices from Dounreay and Rolls Royce were trained on the delivery of this activity: building a car from a mechanical set and using coding via an App to run the cars. This activity will complement the Goblin Car project.
- CREST Awards: 46 Primary two pupils at Noss Primary School have commenced a CREST Star Award.
- World of Work Week at Castletown Primary School: Dounreay apprentices delivered a CREST activity and giving talks on STEM careers to all pupils at Castletown Primary School on 5 October as part of the school's World of Work Week.
- Big Bang event: Dounreay is supporting the first Caithness Big Bang event which will be held at North Highland College's ETEC on 19th and 20th March and Golspie High School on 21st March alongside the Caithness Science Festival. The event is being coordinated by Developing the Young Workforce with the support of various other organisations. This will be an interactive event aimed at S2 pupils to inspire them to consider STEM and open their eyes to the various jobs that require STEM related subjects.
- Dounreay's Erin Jappy has been selected as one of the three finalists in the Technician Award category for this year's WISE Awards. Erin attended an interview in London in September with the winner being announced at the awards ceremony on 15 November.
- DYW Business Ambassadors: Dounreay's Business Ambassadors are supporting the mock interviews for pupils at Farr High School, Wick High School and Thurso High School in November.



## Visits/Events

- ) During August, the site launched the Dounreay Professionalism Awards providing an opportunity to anyone on the site to nominate a colleague or teams in recognition of the work that they do. There were a number of categories selected and those shortlisted, along with a number of site representatives celebrated these successes at the awards dinner held in September.
- ) Greg Clark, MP (Department for Business, Energy and Industrial Strategy Secretary of State) visited site in August where he met with some of the apprentices and new graduates during

their first week working at the site. He also took the opportunity to visit with CNC while on site.

- ) On Sunday 26<sup>th</sup> August Dounreay featured in an episode of Hidden Britain by Drone presented by Tony Robinson on Channel 4.
- ) Gail Ross, MSP also visited Dounreay in August where she met with Trade Union representatives, Women's network members and visited D1313 to meet with the new apprentices and receive an overview of the apprenticeship programme.
- ) A family fun day was held at Dounreay on Saturday 8<sup>th</sup> September.
- ) During September, Mr Niizuma, Parliamentary Vice-Minister, Japanese Ministry of Education, Culture, Sports, Science and Technology visited site with three colleagues where they received a series of presentations and visited PFR and DFR.

NDA also hosted two Japanese visits during September when the welcomed senior member of staff from the Nuclear Damage Compensation and Decommissioning Facilitation Corporation and on a separate visit the Executive Director of Monju.

- ) National Inclusion Week was held during 24-30 September which is an annual campaign to raise awareness of the importance of inclusion in the workplace and highlight the business benefits to having a diverse and included workforce.
- ) Members of IChemE visited site at the end of September to assess the site for re-accreditation. The visit went well and a draft report with some excellent feedback has been received along with a few recommendations for improving the current scheme. The official results of the re-accreditation are expected in November.

## **Procurement**

- ) Five short-listed companies tendering for a contract to demolish DMTR were on site in July presenting their bids to the panel evaluating each tender. A review of these bids was completed in August and discussions are ongoing with the preferred bidder to finalise details before the contract is signed.
- ) JGC Engineering and Technical Services Ltd were awarded the contract for LINC opportunity 2 (in-cell size reduction methodology).

## **Charitable giving**

- ) Dounreay Communities Fund sponsored a t-shirt for each participant of the Wick Junior Triathlon. Around 130 children aged between 8-16 took part from schools on the east side of Caithness.



## Heritage

) Twenty heritage objects were collected in the period:

1. Dounreay pen
2. Two UKAEA key rings
3. UKAEA screwdriver set
4. Crane driver's certificate dated 1981
5. Caithness Glass bowl on wooden plinth for UKAEA winners of "Leaders in innovation" in 2005.
6. 2018 NDA mug
7. Metal pin badge with DFR silhouette and "UKAEA Dounreay"
8. UKAEA eraser
9. Flexi armband
10. DFR postcard dated 1962
11. Densitometer for TLD film
12. 20 finger the



