

**DOUNREAY STAKEHOLDER GROUP
SOCIO ECONOMIC SUB GROUP**

DSG/SESG(2018)M002

Minutes of the DSG Socio Economic Sub Group meeting held on Wednesday 25th July 2018 at 1330 hours in the Pentland Hotel, Georgina Suite, Thurso.

Present:	Derrick Milnes	Wick and Thurso Trades Council (chair)
	David Flear	Honorary member, DSG (deputy chair)
	Roger Saxon	DSG Chair
	Alastair MacDonald	Honorary member, DSG
	Ronnie Johnstone	Church of Scotland
	Donald MacBeath	North Highland College
	David Swanson	Caithness Chamber of Commerce
	Sandy Mackie	Scrabster Harbour Trust
	Cllr Struan Mackie	The Highland Council
	Ron Gunn	CHAT
	Eann Sinclair	CNS Regeneration Partnership
In attendance:	Dawn Clasper	DSG Minute Secretary, Dounreay
	June Love	Dounreay Socio Economic & Stakeholder Relations Manager
	Anna MacConnell	NDA Socio Economic & Stakeholder Relations Manager
	Phil Cartwright	Chair, Community Sports Hub
	Bill Hamilton	NDA Stakeholder Relations

MINUTES

1. WELCOME AND INTRODUCTIONS

Derrick Milnes welcomed everyone to the meeting. He introduced Phil Cartwright, Chair Community Sports Hub and Bill Hamilton, NDA Stakeholder Relations Manager. Derrick Mines noted that the agenda had been changed to allow Bill Hamilton to leave as soon as possible as he was travelling south following the meeting. He thanked Bill Hamilton and Phil Cartwright for agreeing to attend the meeting.

2. APOLOGIES

Apologies were received from:

-) Trudy Morris, Caithness Chamber of Commerce – David Swanson Deputising
-) Debbie Murray, North Highland College – Donald MacBeath Deputising
-) Cllr Matthew Reiss, The Highland Council
-) Bob Earnshaw, Honorary member, DSG
-) Linda Bremner, Association of Caithness Community Councils
-) Allan Tait, Caithness Voluntary Group
-) Murray Lamont, North Highland Tourism

3. MINUTES OF LAST MEETING

Derrick Milnes noted the minutes of the last meeting - DSG/SESG(2018)M001 - had been circulated to members in advance of the meeting. The minutes were accepted as a true reflection of the meeting. This was proposed by Ron Gunn and seconded by Roger Saxon.

No issues were raised from the minutes.

4. STATUS OF ACTIONS

Derrick Milnes noted that an updated status of actions had been circulated to members in advance.

-) **DSG(2018)M004/A011:** June Love to request a meeting with Alan Cummings and DSG members when next visiting the Dounreay site. **Action ongoing:** Anna MacConnell has responded that she will organise this as soon as Alan Cummings is back in Caithness.
-) **DSG(2018)M004/A012:** June Love to respond on behalf of DSG to Rick Wylie, Lancaster University, requesting further information on the research he wished to undertake with DSG involvement. **Action ongoing:** Wrote to Rick Wylie asking for further info.
-) **DSG(2018)M004/A031:** Cllr Matthew Reiss to confirm with Stage Coach that coaches were not stipulated for the Dounreay contract. **Action Closed:** Cllr Matthew Reiss provided June Love with an updated. Cllr Matthew Reiss did say that Stage Coach were planning having further discussions with Dounreay to agree potential routes where numbers of passengers would allow smaller vehicles to be used. This information was also passed to the Caithness Transport Forum as this has been raised and answered before and we will keep an eye on this via the Transport Forum. David Swanson noted from the Transport Forum following a discussion with Dounreay there will be one low lever bus available in the next contract round.

5. NDA SOCIO ECONOMIC SPEND

Derrick Milnes noted that the agenda had changed to allow Bill Hamilton to depart following this agenda item.

Derrick Milnes reminded members that DSG had received a report on the NDA socio economic spend for 2016/17 and a number of questions for clarification had been raised. This was primarily based on the overall NDA estate and therefore the business meeting had felt it was appropriate to collate all queries raised and send to Bill Hamilton for an NDA-estate wide response. The final letter had been agreed by the DSG Business meeting and subsequently sent to Bill Hamilton for his response.

The discussions primarily had centred on the understanding of how the socio-economic funding flowed given the change of contractual arrangements with Sellafield which would also inevitably include Magnox sites in the future. The understanding was around whether the private funding committed by the then parent body NMP was now being committed by NDA/Sellafield. DSG had also been interested to understand why Copeland and Allerdale Borough Councils received £500K per annum and had queried what this was in connection with.

Having read through the 2016/17 report it had been felt that comparisons were not easily made across the different NDA sites and therefore it would be useful to understand these differences. As an example, the Dounreay socio economic budget shows staff costs coming out of the £500K while it appeared that Sellafield's socio-economic staff costs do not. Therefore there was a lot of clarity around some of these issues required.

Derrick Milnes noted that DSG members had received a copy of the letter sent to the NDA.

Bill Hamilton thanked the DSG for a comprehensive letter and while he may have some quibbles with some of the details he was willing to the issues raised in the letter. He recognised that the

truth was that Sellafield and West Cumbria got a lot more funding than Dounreay but this had to be put into the context that Sellafield was ten times the size of Dounreay along with the site annual budget which was also around 10 times the size. Bill Hamilton stated he would provide a written response to the DSG letter within four weeks of the meeting. For the present he was happy to provide a high response to which questions could be raised.

Bill Hamilton made the following points:

-) There has been no reduction to the NDA Socio Economic budget and any idea that there had been a reduction was simply not true.
-) There was an acceptance that there was a significant difference of spend in areas that NDA would term socio economics at Dounreay and in West Cumbria. In West Cumbria the major part of the spend was around 'mission delivery' and not socio economics. The socio economic spend was focused on helping to create sustainable local economic communities once the nuclear sector has moved away. A lot of the spend in West Cumbria was to do with the ongoing decommissioning mission in Sellafield, that site would be a live decommissioning site for centuries and there was a need not just for one new generation of workforce but for several generations to be capable to do that work. Therefore there had been a lot of work and commitment funding through NDA, Sellafield Ltd and other bodies to create the pipeline of skilled workforce from secondary school stem subjects through to training for apprentices at the Energis building and the University Technical Collage that was next door to the Dalton Cumbria facility that sits at West Lakes Science Park where the NDA main building was also situated.

The pipeline from school, to apprentice, to under graduate, to post graduate work, to provide that pipeline of skills required not only to carry on the decommissioning of Sellafield but also to support government policy to make Sellafield and West Cumbria the global centre of excellence so that other decommissioning bodies, other countries and nations would draw on the lessons learnt from this. Due to this a lot of the funding was to support the skills pipeline whereas it was a difference response required for Caithness and North Sutherland when facing a site closure in the next decade.

-) In relation to the Copeland and Allerdale Borough Council's funding this was to allow specialist reports for planning application purposes and was only drawn down from the NDA as and when required. There was no reason for The Highland council to bid in for funding and as long as it was followed by a strong business case/reason NDA would work with them. For funding to come forward for any given project the NDA and DSRL was willing to work together to bring forward good projects that would bring sustainable jobs. As long as the projects had strong buy in the NDA would always consider this as a partner funder. From his knowledge, Bill Hamilton noted that the NDA had not turned away any requests for funding provided a robust business case had come forward.

Anna MacConnell agreed that the NDA had not refused many applications that had come forward and re-iterated that if good projects with a good business case came forward these would be considered. Anna MacConnell further noted that it would be important to find ways to get projects on to the CNSRP programme.

David Flear stated that it would be very helpful for an explanation as to how projects are prioritised within the CNSRP programme and this should include a process where the community could input into.

Roger Saxon asked whether it would be possible that if a project came forward but did not have a strong business case but looked like it had some merit would it be possible for NDA or DSRL to fund a feasibility study to understand what the impacts would be. June Love responded this would be given consideration via CNSRP and the Dounreay Socio Economic Board.

Donald MacBeath, North Highland College acknowledged the benefit that NHC had previously received from the NDA. Currently, NHC was looking at developing an enhanced main campus which would bring the facilities up to modern day standard similar to the ETEC building. This was currently being developed to ensure it would be sustainable going forward. Bill Hamilton noted that he was under no doubt for this area to be successful there was a requirement for a strong NHC with support from partners. Donald MacBeath asked whether NDA policy allowed NDA to make an initial commitment which would potentially allow leverage of funding from other sources. Bill Hamilton agreed that NDA could do this as long as it was based on a good business case and was dependent on the amount of funding requested.

Sandy Mackie asked for clarity around the socio economic budget which appears to report £7M in the NDA annual business plan but it was a fairly hidden figure. Bill Hamilton responded that there was not a detailed ring-fenced socio economic budget but was part of the wider NDA budget. In the Business Plan the budget heading included a number of topics with socio economics being one of these – on average NDA spend around £7M on socio economics including the skills agenda but Bill Hamilton re-iterated this was not a fixed budget.

Cllr Struan Mackie asked whether there could be clarity around that especially in the examples of local authority funding in the Cumbria area. Bill Hamilton responded that he had noted comments around funding awarded to Copeland and Allerdale Borough Councils but indicated that this funding was provided to support these councils with the constant churn of planning applications. While both councils had been allocated an annual sum of £500K each the funding was only drawn down as required. As an example, if a specialist report was required to determine a planning application the Council could draw down on that funding to allow an independent report to be commissioned. David Flear stated that perhaps this was something The Highland Council should be considering and asked whether Cllr Mackie would take this forward.

DSG/SESG(2018)M002/A001: Cllr Struan Mackie to discuss with The Highland Council requirements for planning applications relating to NDA funding.

David Flear noted the discussions around council funding in essence had three parts to it – community benefit, planning gain and local authority work. He stated it would be useful to have this clarified in the written response to be provided. David Flear also noted that the community benefit associated with the LLWR facility had been given an inflationary increase while the Dounreay low level waste community fund did not. He asked for clarity on this also when the written response was provided.

There being no further immediate questions, Derrick Milnes thanked Bill Hamilton for attending. He noted that Bill Hamilton had agreed to provide a written response to the DSG letter within four weeks of this meeting.

DSG/SESG(2018)M002/A002: Bill Hamilton to provide a written response to DSG letter regarding clarity around NDA socio economic spend by 22nd August 2018.

6. COMMUNITY SPORTS HUB

Derrick Milnes welcomed Phil Cartwright, Chair of Community Sports Hub to the meeting and handed over for an update on the project. Phil Cartwright provided handouts for this meeting (See DSG(2018)C029) and gave a brief update as to the status of this project.

David Flear noted that DSG had supported the sports facilities since the outset and added that the request for an update was because members had lost sight of where this project was and the phases that would now be required given the funding pressures.

Phil Cartwright acknowledged that the hub would require to increase their social media presence to ensure there was a common understanding of this project. David Swanson, Chamber of Commerce said he may be able to provide some marketing advice if required. Phil Cartwright responded that he would be pleased to receive that type of support.

Phil Cartwright thanked the subgroup for the invitation to provide an update for the Thurso Community Sports hub. He noted that the project was registered as a charitable organisation in 2014 and the main committee contained representatives from various member clubs. The purpose of this project was not just about focussing on the facility but there was a need to also promote the development of clubs, coaching and sport within the community.

There was currently 18 member clubs which represented over 2000 people who participate in sports and over 200 coaches and other deliverers of sporting provision. The main reason for setting up the sports hub was the lack of facilities and the requirement for a running facility. As well as a running track there was also a need for a games hall which would four Badminton court facilities with changing rooms and a 3G indoor football pitch. The original project had looked at various venues and by far the best option for a number of reasons was the Viewfirth area which was owned by the NDA and The Highland Council who had been very supportive of the project.

SportScotland had attended a meeting where representatives from the local sports clubs outlined the issues in relation to sports provision in the area. After various other meetings, SportScotland confirmed that they would support the project and assist with the application process. The NDA had also confirmed funding of £350,000 to the project which may help to provide leverage with other funders. This allows the Community Sports Hub to move forward with the primary focus on the sports hall and changing facilities.

The Community Sports Hub had secured funding from Tesco Community Support a number of months ago and there had been a timescale attached for this funding to be spent. With the agreement of the NDA the CSH made small improvements to the land by using a contractor to remove the foundations of the old Viewfirth.

The next stage for this project would be to secure funding from SportScotland and then later apply to Highland council with a planning application.

June Love asked if they had touched on community engagement at the AGM. Phil Cartwright responded that they had not done this at the AGM but they would be holding a further meeting in August and this would be on the agenda along with how to increase information being provided and increase their social media presence.

David Flear noted press articles on sports facilities based in Wick and felt this had been unacceptable and confusing in terms of the CSH project.

Anna MacConnell commented that under the current plan the building was not going to be sited on the NDA land but would occupy The Highland Council land. Phil Cartwright noted that the placement of the buildings had been commented on and while previously this had been shown to be on NDA land this had changed following a request from The Highland Council regarding road access.

Alastair MacDonald commented that the grants that come from Dounreay are very good but the Sports Council which used to exist has now gone. He asked what would happen when the Dounreay grants start to reduce and how do projects such as this remain sustainable for the future. Phil Cartwright responded that they had produced a Business Case to demonstrate sustainability of the Sports Hub.

David Swanson, Chamber of Commerce noted that the Chamber acts as the managing agent for the Bailie Wind Farm community benefit fund which would consider applications from sporting organisations and he would be happy to discuss this further.

DSG/SESG(2018)M002/A003: June Love to send David Swanson contact details for Phil Cartwright to discuss social media for Community Sports Hub.

Donald MacBeath, North Highland College commented that he was interested in the phasing as set out and asked what the logic was to construct the facility with changing rooms first before adding in the running track. Phil Cartwright responded that this had been robustly discussed with the members of sports hub and the decision had been taken that it was more important for the children to have an indoor facility with the possibility that a track would be put in later dependant on funding.

David Flear commented that this would be a West Caithness and North Sutherland facility not just a Thurso facility and intimated that there was other wind farm money available as long as the case could be made. He stated that the CSH would benefit from ensuring this was something that was clear in all community engagement activities.

There being no further questions raised, Derrick Milnes thanked Phil Cartwright for his update.

7. DOUNREAY COMMUNITY FUND

Derrick Milnes noted that a summary of all funding applications had been provided to members in advance of the meeting. He reminded members to declare an interest where appropriate. The applications were reviewed and recommendations were made.

8. DOUNREAY UPDATE

Derrick Milnes noted that a written update from the Dounreay Socio Economic alliance had been provided to members in advance of the meeting (DSG(2018)P017). He invited Anna MacConnell and June Love to pick out the key highlights from the report.

Anna MacConnell noted:

) Work continued with funding for the Wick Harbour Authority high water protection gate and it would be helpful to see this project concluded.

David Flear asked what progress had been made with the funding for the Wick harbour high water gate. Anna MacConnell responded that the NDA had committed £1M towards this project but was unclear what progress was being made by HIE.

Eann Sinclair responded that HIE had a technical review carried out that had raised questions which Wick harbour were currently responding to. The next step would be for HIE to complete their due diligence and then submit a paper to the HIE leadership team that would make the case for funding. It was agreed that an update on the timeline for HIE to submit their case for funding would be requested from CNSRP Programme Manager.

DSG/SESG(2018)M002/A004: June Love to write to CNSRP Programme Manager asking for an update on progress with Wick harbour high water gate with regards funding from HIE.

-) Nucleus had been closed to the public, during the extremely hot weather there had been an issue with water temperature that was at a level where there had been concern that there could be microorganisms such as legionella. The system had been tested and there was no legionella or poisonous bacteria found and the system had been flushed and a remedial process is being looked at in the short term, until a long term solution can be found.
-) Nucleus was being considered for Best Building in Scotland award.
-) Migration of documents from Harwell was now complete. The Dounreay records would be transferred to Nucleus shortly.
-) The Nucleus Advisory Panel had now been re-invigorated and was currently seeking a date for their first meeting which would look at the Terms of Reference for this group. It was noted that David Flear would continue as the DSG representative for this panel.
-) Support continues to Scrabster Harbour Trust which was one of the most productive organisations that NDA were working with in the context of economic delivery. The NDA was supporting SHT with a marine engineer's contract and the development of the St Ola pier.

Sandy Mackie noted that Scrabster Harbour was continuing with this project to redevelop the St Ola Pier. Project management work was now underway and it was hoped that the re-development of the pier would commence sometime in 2019. At present it was estimated that the total cost of the redevelopment would be in the region of £15M. Scrabster Harbour Trust was looking to fund around £7.5M with a further NDA commitment of £3.75M. HIE were also considering a funding request and it was currently estimated that there would be a potential shortfall of funding. He noted Scrabster Harbour Trust was looking for clarity on potential Dounreay funding, adding that the previous project to develop the Jubilee Quay had resulted in a positive economic impact which estimated around 330 jobs had benefited from this work which was not just confined to the harbour.

David Flear asked whether Scrabster had been in any discussions with regards the potential spaceport project. Sandy Mackie responded that there have been some early discussions and understood that HIE was providing information the harbour to those interested in the spaceport activities. He noted that at this time, the work on the St Ola pier would be targeting cruise and energy related markets while recognising that there may be potential in the delivery by sea of space products as well as potential in recovery. In addition, Sandy Mackie noted that The Crown Estate was doing a leasing round in terms of future of offshore wind and there were a number of sites to the North and West of Orkney which potentially provided another option for port infrastructure, given the success of offshore wind to get the cost down.

Dounreay update: June Love noted:

-) Inward investment secondment continues with particular focus on the spaceport project.
-) A further inward investment homeworking project had been initiated and there had been positive interest in this.
-) Two early funding enquiries had been received and further work would be carried out to take these forward dependent on the business case.
-) CNSRP were currently considering further work relating to the airport following on from the study commissioned by the Caithness Chamber of Commerce.
-) NDA were currently undertaking an internal audit of site's socio economic funding.

David Flear asked if there was a structural staffing change in the NDA at Dounreay as there was a post advertised. Anna MacConnell confirmed that they are going to be appointing a Head of Programme at Dounreay and Magnox as these were previously covered by Nigel Lowe and Geoff Soutter (respectively).

David Swanson commented, in relation to the socio economics within Dounreay contracts that Wood and Cavendish Nuclear had committed to a 5 year Premier partnership. The Chamber were also organising a business breakfast for Wood to engage with the local supply chain. Wood had recently launched a Nuclear Innovation Fund to fund SME with interesting ideas on decommissioning.

David Flear asked how this is being advertised and if this was through the Chamber was there a need to become a member? June Love responded that this would be advertised on social media and that it was open to all SMEs.

Ronnie Johnstone asked how many people were

David Flear asked what the long term plan was for the Scrabster Farm land. Sandy Mackie responded that SHT had been in contact with HIE who were looking at other industrial land around West Caithness and do not see this as a priority. SHT had looked at their strategy and what would be achievable and it was agreed that the redeveloping of the pier would be the top priority for the Trust.

-) The first 4 turbines for the Beatrice project had been installed and had been commissioned and were now exporting electricity to the grid. Related to this, both SSE and Seimens were actively recruiting.
-) Continuing with the Beatrice project, North Highland College working with UHI and Orkney College are considering ways of upskilling local fisherman to support a transition into the crew transfer vessel market. Given six of the transfer vessels are based out of Wick it would be useful to have this expertise in the area.
-) Moray offshore had recently announced its' decision to utilise Fraserburgh as their Operation & Maintenance. This did not mean that some of the operations would not be based at Wick.
-) The UK Government had announced grant funding to the Spaceport Project which is based in North Sutherland. The Melness site was the only site to be granted funding towards a vertical launch capability. This was in parallel with announcements that both Lockheed Martin and Orbex had also received grant funding with their plans to utilise the Sutherland spaceport.

Sandy Mackie asked what the figures for jobs would be in relation to the spaceport. Eann Sinclair responded that there would be a requirement for permanent staff as well as the local supply chain. Current estimates indicated in the region of 150 jobs in the North Highlands with around 400-500 jobs in the wider Highlands and Islands direct, indirect and induced jobs.

June Love commented that HIE, along with industry partners, would be looking to organise a number of supplier days for the local supply chain as well as organising local community engagement sessions.

David Flear noted the written update on the North Coast 500 and enquired who the multi-agency working group was that had been established and wondered whether the position of the Highland Council to close public toilets would be taken on board by this group. Eann Sinclair responded that this was public sector agencies including all the community planning partners.

Cllr Struan Mackie responded on the subject of the closure of public toilets that there had already been some changes and consideration of keeping some open if viable was being given.

-) Two separate projects - Business Services and Nuclear Services – were being merged into one project and would be known as Nuclear and Business Services.
-) Inward Investor, Sykes Homeworking had held a recruitment fare in June and had received a very good response. This opportunity was different to any that had previously been advertised on the homeworking front. Skyes were a global company who were offering salaried positions.

David Flear asked Cllr Struan Mackie whether he could find out how much of the £370M City Region Deal had been spent in areas outside of Inverness. Cllr Struan Mackie responded that this was a

concern that had been taken to the council administration and also at a meeting in Westminster. He noted that he would get a response to the question and come back to DSG.

DSG/SESG(2018)M002/A005: Cllr Struan Mackie to find out how much of the City Region Deal (£370M) had been spent (or earmarked) outside of Inverness.

Ron Gunn stated that Highland Health Board had agreed to consultation with the public on the options for healthcare which would result in public meetings and leafleting households with information. Donald MacBeath stated that NHC had been in discussions with NHS personnel concerning the wider implication of the implementation of the proposed care village concept and approach in the area as well as the future training needs and the possibility to synergise the vision of the new enhanced campus with the care requirements.

David Swanson noted that work will start on the Berriedale Braes in the financial year 2018/19.

There being no further questions raised from the CNSRP report, Derrick Milnes thanked Eann Sinclair for his update.

10. CORRESPONDENCE SINCE LAST MEETING

Derrick Milnes noted the following correspondence and indicated he would take these as read:

-) DSG(2018)C023: CNSRP presentation (provided at June DSG public meeting).
-) A copy of the consultation on STEM engagement across the NDA estate had been received and a response had been drafted with a request to DSG members for comments before this submission was finalised. Members were encouraged to provide any additional comments to the draft response.

DSG/SESG(2018)M002/A006: All DSG members to provide comment/additions to the DSG response to STEM engagement across the NDA estate.

11. ANY OTHER BUSINESS

Derrick Milnes noted:

-) Derrick Milnes noted that he and David Flear had attended the NDA Stakeholder Summit in Berkeley along with June Love, Anna MacConnell and Phil Cartwright.
 - Day one opened with a number of key note speeches from the Chair and CEO of the NDA and a representative from BIES providing updates on all major strategic issues and the focus of the discussion was about change and the NDA's focus to do this in light of the Magnox sites becoming subsidiary companies of the NDA.
 - After a number of other presentations from Berkeley, Sellafield and policy DSG reps attended the SSG chair's forum. From a DSG point of view disappointment was voiced about the lack of agenda and any actions from previous meetings along with lack of information from the chair throughout the year. It appears the Magnox sites were being kept informed but Dounreay (and Sellafield) had been omitted from any correspondence – Assurances have now been provided that this will be rectified.

- Day two was themed on working with communities to create a positive legacy and a number of interesting presentations relating to socio economic activities were presented. Later, a number of workshops were held and Derrick Milnes attended the transition of the Magnox management model presented by Nigel Lowe which was interesting. The transition of Magnox is due to take place around 1st September 2019.
-) Following on from an email received from David Lee regarding the revival of the Archive Advisory Panel for Nucleus. David Flear would continue as DSG representative on this group.
-) The DSG Chairman had been invited to a stakeholder dinner with a Japanese delegation but was not available to attend – Derrick Milnes and David Flear attended this on behalf of DSG.
-) Direct Rail Services had provided an update on the 10th July regarding the commercial freight trial. The update indicated that the majority of requirements were now in place to do this with completion of train paths, customer support and funding. The one final requirement was for DRS to confirm the use of a lifting beam and once this was in place DRS would share a date for the event. They believe they will complete the trial in the summer.

Derrick Milnes asked if anyone wish to raise any other business.

Roger Saxon noted that the September DSG pubic meeting will potentially be Phil Craig's last meeting before he moves on and it was agreed that a small token of his time in the area would be provided.

June Love noted that there would be updates on waste and Site End States at the Site Restoration meeting to be held later that evening.

12. CLOSE

There being no further business, Derrick Milnes thank everyone for attending and formally closed the meeting.

Derrick Milnes
DSG Socio Economic Sub Group Chairman
14 August 2018

ACTIONS ARISING

DSG/SESG(2018)M002/A001: Cllr Struan Mackie to discuss with The Highland Council requirements for planning applications relating to NDA funding.

DSG/SESG(2018)M002/A002: Bill Hamilton to provide a written response to DSG letter regarding clarity around NDA socio economic spend by 22nd August 2018.

DSG/SESG(2018)M002/A003: June Love to send David Swanson contact details for Phil Cartwright to discuss social media for Community Sports Hub.

DSG/SESG(2018)M002/A004: June Love to write to CNSRP Programme Manager asking for an update on progress with Wick harbour high water gate with regards funding from HIE.

DSG/SESG(2018)M002/A005: Cllr Struan Mackie to find out how much of the City Region Deal (£370M) had been spent (or earmarked) outside of Inverness.

DSG/SESG(2018)M002/A006: All DSG members to provide comment/additions to the DSG response to STEM engagement across the NDA estate.