

# **DOUNREAY STAKEHOLDER GROUP ANNUAL GENERAL MEETING**

**The Annual General Meeting of the Dounreay Stakeholder Group was held on  
Wednesday 18<sup>th</sup> March 2009 at 1830 hours in the Pentland Hotel, Thurso,**

## **Present:**

Alastair MacDonald	DSG Chairman
Bob Earnshaw	Thurso Community Council
John Green	Caithness Voluntary Group
Donald Mackay	Association of Caithness Community Councils
Trudy Morris	Caithness Chamber of Commerce
Hamish Pottinger	Caithness Against Nuclear Dumping
Sandy Mackie	Scrabster Harbour Trust
Sandra McCaughey	Highlands & Islands Enterprise
Eann Sinclair	Caithness & North Sutherland Regen Partnership
Ronnie Johnston	Church of Scotland
John Deighan	Dounreay Unions
Derrick Milnes	Wick and Thurso Trades Council
Anne Chard	Caithness West Community Council
Rick Nickerson	Shetland Island Council
Tim O'Brien	Caithness Contractors Consortium

## **Apologies:**

David Flear	Highland Council
Pauline Craw	National Health Service
Nick Blowfield	Orkney Island Council
Pat Gallagher	Rolls Royce (Vulcan)
George Farlow	Highland Council
Bill Fernie	Highland Council
John Rosie	Highland Council
Niall Smith	Caithness Voluntary Group
Roy Kirk	HIE
George Bruce	Caithness Chamber of Commerce
Anna MacConnell	Caithness Partnership

## **MINUTES**

The Chairman welcomed everyone to the meeting.

### **1. CHAIRMAN'S REPORT**

DSG(2009)C017 was tabled which provided a brief summary of the activities of the group during the year. Of note:

- This is the 4th year of the DSG and there has been some changes to the membership over the past year. On behalf of the DSG thanks were conveyed to all members, old and new, for their contribution.
- All members were reminded they should consider their own needs to understand the issues that may come before them. This could include a programme of training and the use of experts.

- The Caithness Conference held in September built on the success of the first conference held and it is pleasing to see some progress via the Caithness and North Sutherland Regeneration Partnership.
- DSG continues to build relationships with other NDA sites – through attendance at the National Stakeholder Group, Scottish sites meetings and exchange visits to other sites.
- The NDA has now issued guidance to the site stakeholder groups and it was pleasing to see that guidance reflects a lot of what is already being done by the DSG.
- Thanks were also conveyed to all observers who have inputted at sub group and full meetings over the past year.

## 2. **FINANCE REPORT**

DSG(2009)C010 outlines the spend for DSG over the past year. Additional costs will be incurred for March and the year end financial year will be audited by DSRL's finance department.

## 3. **ATTENDANCE REPORT**

DSG(2009)C011 refers. It was noted that it showed Rick Nickerson attending the March Environment sub group when in fact he was unable to attend. The secretary said she would amend the attendance report to indicate this.

## 4. **WEBSITE REPORT**

DSG(2009)C012 refers.

## 5. **KEY DATES FOR 2009/10**

DSG(2009)C009 refers. Members should note dates of full DSG meetings and involvement in relevant sub group meetings.

## 6. **TERMS OF REFERENCE**

Following the publication of NDA's guidance for site stakeholder groups the Terms of Reference had been reviewed by the Admin and Procedures sub group. This had resulted in some amendments to the Terms of Reference and these had been circulated in advance for members to consider and endorse.

Rick Nickerson welcomed the inclusion of the definition of communities with the additional paragraph which clarifies the concerns raised.

He also noted that at the last Admin and Procedures sub group meeting only two members were present and he question whether a quorum should be identified. Bob Earnshaw said this was exceptional circumstances – there were only four members of the Admin and Procedures sub group and unfortunately two had had to tender their apologies at very short notice. Given the fact that the AGM paperwork was the main focus of the meeting it was felt important to continue with the meeting. He did, however, acknowledge that further review of sub groups would be required and they would take this into consideration.

Rick Nickerson requested a change to the 'other councillors (outside of Highlands and Islands) be amended to "other local authorities (Orkney and Shetland).

The amendment was agreed and following amendment members endorsed the Terms of Reference. The secretary would amend the Terms of Reference and distribute to all members.

**7. ELECTION OF CHAIRMAN**

The secretary took over the chair at this point and asked members for nominations for chairman. Bob Earnshaw nominated Alastair MacDonald, on the understanding that in line with the Terms of Reference, this would be the chair's fifth year in office. This was seconded by Tim O'Brien.

**8. ELECTION OF VICE-CHAIRMAN**

John Deighan nominated Bob Earnshaw and this was seconded by Alastair MacDonald.

**9. CLOSE OF MEETING**

There being no further business the Chairman thanked members for their attendance. He concluded that it had been a good four years and that he had no hesitation in accepting the chair for the fifth year.

**Alastair MacDonald**

DSG Chairman  
22<sup>nd</sup> March 2009