

**Third Scottish nuclear sites meeting
30th October 2008 (pm)
Victoria Quay, Edinburgh**

Remit

- **To enable two way engagement between Scottish Government and stakeholders on issues which affect the nuclear sector.**
- **To provide a forum to facilitate discussion of cross-Scotland issues and information sharing for site operators, SSG's and other stakeholders.**

Attendance

Elizabeth Gray (CHAIR)	Scottish Government, Radioactive waste team
Sandra Jack	Scottish Government, Radioactive waste team
Marianne Cook	Scottish Government, Radioactive waste team
Neil Murchiston,	Scottish Government, Radioactive waste team
Graham Marchbank	Scottish Government, Planning
Stuart Fowell	Babcock, Rosyth
Alyson Russell-Stevenson	British Energy
Dave Wilson	Chapelcross, Site Director
Sean Marshall	Chapelcross SSG
Ronnie Ogilvy	Chapelcross SSG
Peter Roach	Hunterston A, Site Director
Angus Cochrane Patrick	Hunterston SSG
John Lamb	Hunterston SSG
Bill Dryburgh	MoD
Kevin Allars	Nuclear Installations Inspectorate
Stuart Chalmers	Nuclear Decommissioning Authority
Brian Burnett	Nuclear Decommissioning Authority
Randall Bargelt	Nuclear Decommissioning Authority
Brian Cowell,	Torness, Site Director
Tom Dean	Torness LLC
Jim Cochrane	SEPA

By phone -

Tony Wratten	Dounreay site
John Deighan	Dounreay site/ union
Alastair MacDonald	Dounreay SSG
June Love	Dounreay SSG

Welcome, introductions and apologies

1. Elizabeth Gray (Chair) welcomed everyone and thanked all for attending. Introductions were made and new members welcomed, including Tom Dean, representing Torness stakeholders. Apologies were noted from Greg Allan, Stuart Hudson and Sam Anderson, David Stevenson (all SG), Rod Crawford (SCCORS), Duncan Thompson, Jim McLaughlin, Bob Churchill, Richard Griffin (all NDA), Mark Gorry (Hunterston B), Yvonne White (BE).
2. Tom Ungi and Jerry Abbot have moved post. All members were asked if they could advise when contact details change and if any actions from this meeting are sent via Marianne Cook for dissemination (**Rolling Action 3.1- ALL**)
3. Marianne Cook will circulate current contact list and ask everyone to check detail. (**Action 3.2- Marianne Cook**)
4. Members were advised that both CoRWM and Vulcan had been invited to send a representative, however both had sent apologies for this meeting.
5. An update was given on the new Whitehall Department DECC - Department of Energy and Climate Change was given, which will be comprised of sections of both BERR and DEFRA, however the exact makeup has yet to be fully finalised, although a website has been set up at <http://www.decc.gov.uk>
6. A presentation was due to be given at this meeting by Jim McLaughlin from NDA on skills, but unfortunately apologies had to be given and an action will roll to next meeting for NDA to give this presentation to a future meeting. (**Action 3.3 - NDA**)

Minutes of last meeting and update on actions

7. Minutes of last meeting were agreed, and an update on each action was given (see table below).

Update of actions from second meeting – (with updated verbal updates given at 3rd meeting in **bold**)

Number	Action	Lead	Status
2.1	Seek community representation from Torness for the next meeting of this group.	Brian Cowell - Torness	Complete. Tom Dean attending.
2.2	To report back on this meeting to MoD stakeholder groups and consider whether community involvement from MoD sites is needed.	MoD	Complete. MoD confirmed that they had considered this, but were content with existing arrangements- MoD attend this meeting and SG and SEPA attend Rosyth stakeholder meeting
2.3	SG to invite planners from SG to clarify government planning policy	SG Radioactive Waste Team	Complete. Planners attending
2.4	Circulate weblink and details of membership of skills related groups	Ken Nicol/ Jerry Abbott	Complete. Email and weblink circulated by Gerry Abbot. In email summary of actions since last meeting sent by M Cook on 19 th August
2.5	SSGs to individually approach their sites for presentations on skills.	SSGs	Chapelcross on agenda for next SSG. Dounreay have already had update. Complete.

2.6	Speak to Prof. Alex Elliott about potential health links to the skills academy	Elizabeth Gray	Roll forward to next meeting
2.7	Feed into the national plan for Scotland for the skills academy	Everyone	Complete
2.8	Speak to NDA about the sharing of positive socio-economic strategies/ initiatives.	Greg Allan	Roll forward to next meeting
2.9	Request nominees for a subgroup to discuss regeneration	Greg Allan	Roll forward to next meeting
2.10	Prepare a paper for Scottish Government (SG) on export of waste.	Stuart Fowell	Complete. Received by SG in March 08. Elizabeth Gray raised the issue of ILW with Government and NDA and the Waste Management Steering Group (WMSG) and will update future meetings. NDA is taking work forward with the producers and will report back to WMSG (action 3.4)
2.11	Produce a timetable including key dates for exemption orders etc.	SG Radioactive waste team	Complete. Attached with agenda to this meeting.
2.12	Email web links for CoRWM and the Transfrontier Shipments consultation.	SG Radioactive waste team	Complete. In email summary of actions since last meeting sent by M Cook on 19 th August
2.13	SEPA to clarify timescale for GRA	SEPA	Complete. Louise Brown email dated 12 th March. In email summary of actions since last meeting sent by M Cook on 19 th August
2.14	Invite nominee from Vulcan to attend	SG Radioactive waste team	Complete. Sends apologies.
2.15	Add site end states and 'new build/ operational issues' to agenda for next meeting	SG Radioactive waste team	Complete. On agenda.
2.16	Feed any agenda items for future meetings to the Radioactive waste team no later than 10 working days in advance	Everyone	Standing action. Completed for this meeting. Email trawl for agenda items completed August 2008. Agenda updated
2.17	Set date for next meeting.	SG Radioactive waste team	Complete.

Update from Site operators/ SSG Chairs (joint update) and others

8. Sites (and others) were invited to give a brief oral update. In the absence of SCCORS it was noted that SCCORS intends to re launch in Spring 2009. SG have met with SCCORS and discussed some initial suggestions for upcoming items which may be of interest for launch. There was interest in this and several asked whether others from outwith SCCORS would be able to be attend/ be involved.
Action 3.5 – Marianne Cook to advise SCCORS that many from this group are keen to be involved and provide support.
9. SSG's were interested in learning who their local SCCORS representative was.
Action 3.6 – Rod Crawford to advise group of SCCORS membership.
10. All sites confirmed that safety, security and environmental issues were the key priority in all sites. All expressed pride in the good progress made towards decommissioning on individual sites.
11. The following is a brief summary of updates from each site which have taken place since the last meeting in March 2008.
12. **Site update – Dounreay**
 - DSRL formally established as site licensee on 1st April
 - Safety record broken recently with over 4 million man hours since last time lost incident
 - Trials of sea bed particle recovery ongoing to demonstrate feasibility of project
 - Cabinet Secretary had a successful visit to the site in July
 - Apprentice scheme is going well, with a large number of applications received.
13. **Site update – Chapelcross**
 - De-fuelling has begun, scheduled to last until 2011
 - ILW characterisation has begun
 - First tranche of vocational qualifications is due to be awarded at next SSG
 - Await outcome of socioeconomic funding bids submitted to NDA
14. **Site update – Hunterston A**
 - Heavy SSG involvement on various NDA consultations
 - All key milestones set to be delivered
 - Magnox has now been split into 2 legal entities as of 1st October 2008- Magnox North (which includes Chapelcross and Hunterston A) and Magnox South
 - Foreshore around VLLW pits has been reinforced
15. **Site update – Torness/ Hunterston B**
 - Effective Torness local liaison subgroup on technical aspects which is working very well
 - Successful 12 moths, no nuclear reportable incidents
 - Following two extensive outages for boiler inspection and repair both units are now running at 70 percent capacity as planned

16. **Site update – MoD**

- Site decommissioning at Rosyth is roughly two thirds complete and running on time and under budget.
- Recycling rate of 97% for non-contaminated material
- Isolus project remains committed to find end location for vessels following public consultation

Actions arising from site updates-

17. **Action 3.7 – NII/ SEPA** to each discuss internally within own organisations to maximise attendance at SSG meetings, eg where possible to co-ordinate with site inspections.
18. **Action 3.8 - Brian Burnett** to discuss within NDA the Chapelcross socioeconomic bids.
19. It was agreed that SCCORS and Regulator (NII and SEPA) updates will be added to the next agenda. (**Action 3.9 - Marianne Cook**)
20. It was agreed that site updates would be kept on the agenda for future meetings but that the lead providing the update would provide SG with a written summary of the top 4 or 5 bullet points for inclusion within future minutes. (**Action 3.10-Site Director/ SSG chair**)

NDA update

21. Draft business plan will soon be out for consultation – and funding guidance to sites issues on 31st October 2008. NDA will liaise closely with SSGs and trade unions over the annual site funding letters due to issue in March 2009
<http://www.nda.gov.uk/news/draft-bus-plan-2009-12.cfm>
22. Sellafield competition will conclude around late November 2008 when share transfer takes place. Future bundling has not yet been agreed, but will depend on market interest. SG are part of the process providing Government oversight to the entire competition strategy.
23. Everyone was thanked for contributing to work on S3 programme
24. CEO recruitment is ongoing and will conclude over the next few months.
25. Non-Executive appointments are also being advertised in the next few weeks.

New build/ operational issues

26. It was agreed that an update on planning would replace this agenda item.
27. Graham Marchbank provided an overview of the National Planning Framework for Scotland 2 Discussion Draft which recognises the new Dounreay LLW facility and the potential need for another facility/ facilities in the south of Scotland. It is intended that the Proposed NPF2 will be laid before parliament in late November and will be finalised in the spring.
28. In delivering wider planning reform SMs' have issued a revised Scottish Planning Policy to focus on core principles and key elements with policy on thematic areas including waste being produced during 2009. There will also be a focus on local decisions on planning issues.
29. A number of key links to planning documents and a link to also sign up for email alerts are attached at the end of this meeting note.

Radioactive Waste issues

30. It was confirmed that a Rosyth application to SEPA for treatment abroad of metals has been agreed by Cabinet Secretary and SEPA will issue the authorisation. This is in line with Scottish (and UK wide) LLW policy and residual waste will be returned to Scotland.
31. The fragmentation of the decommissioning industry was raised and it was felt that talent would naturally drift to any new nuclear build. **Action 3.11 – Elizabeth Gray** to raise at NDA Strategy meeting on 7th November 2008.
32. Higher activity waste policy was discussed. In June 2007 SG policy for higher activity waste changed to support interim near surface, near site storage. Following discussion within government and with stakeholders we will develop a policy statement alongside a Strategic Environmental Assessment. SG look to this group and others to contribute towards this policy which will be in place by June 2010. This timing will allow it to fit in with the development of the NDA strategy . SG is grateful for help so far and looks forward to continuing to work together in future. SG looks to lead UK in finding storage solutions for higher activity waste which can be used across UK. There will, of course, be extensive public engagement.

Any other business/ date of next meeting

33. It was suggested that the Cabinet Secretary be invited to attend a future meeting of this group (**Action 3.12- Elizabeth Gray**)
34. Elizabeth Gray offered to circulate a timetable of consultations and publications being developed by UK Government (**Action 3.13 - Elizabeth Gray**)
35. Minutes of this meeting will be circulated by end November 2008. (Action Marianne Cook to draft and circulate and Elizabeth Gray to clear) **Action 3.14**
36. Date of next meeting was set **for 30th April 2009 at 10.30 am in Victoria Quay, Leith.**

Summary of actions from third meeting –

Number	Action	Lead	Status (at 3/12/08)
2.6	Speak to Prof. Alex Elliott about potential health links to the skills academy	Elizabeth Gray	Carried forward from 2 nd meeting
2.8	Speak to NDA about the sharing of positive socio-economic strategies/ initiatives.	Greg Allan	Carried forward from 2 nd meeting
2.9	Request nominees for a subgroup to discuss regeneration	Greg Allan	Carried forward from 2 nd meeting
2.16	Feed any agenda items for future meetings to the Radioactive waste team no later than 10 working days in advance	Everyone	Rolling action.
3.1	All members to advise when contact details change to marianne.cook@scotland.gsi.gov.uk	All	Rolling action
3.2	Marianne Cook to email contact list to all members for checking/ update	Marianne Cook	Email sent 11th November 2008. Updates recieved and list circulated.
3.3	Jim McLaughlin to give skills presentation to future meeting	NDA	
3.4	Elizabeth Gray to raise the issue of ILW export with Government and NDA and Waste Management Steering Group meeting	Elizabeth Gray	
3.5	SG to advise SCCORS that some from this group are keen to be involved in launch and provide support.	Marianne Cook	Complete. Email sent 11th Nov 2008. Forwarded to Derek Miller (SCCORS) December 2008.
3.6	Rod Crawford to advise group of SCCORS membership	Rod Crawford	Email sent to Rod 11th Nov 2008. Forwarded to Derek Miller (SCCORS) December 2008.
3.7	NII/ SEPA to each discuss internally within own organisations to maximise attendance at SSG meetings	NII/ SEPA	
3.8	NDA to discuss within NDA the Chapelcross socioeconomic bids.	Brian Burnett	NDA reminder sent 11 th Nov. Confirmed by return will be actioned by next meeting (30 th April 2009)
3.9	Regulator (NII and SEPA) and SCCORS updates will be added to the next agenda	Marianne Cook	SCCORS advised (Regulators at meeting)
3.10	Lead(s) providing the site update to provide SG with a written summary of the top 4 or 5 bullet points for inclusion within future minutes	Site directors/ SSG Chairs	
3.11	Raise issue of fragmentation of the decommissioning industry at NDA strategy meeting on 7 th November	Elizabeth Gray	
3.12	Invite Cabinet Secretary to future meeting	Elizabeth Gray	
3.13	circulate a timetable of consultations and publications being developed by UK Government	Elizabeth Gray	

3.14	Minutes to be circulated by end November	Marianne Cook/ Elizabeth Gray	MC drafting complete and sites cleared their sections by 17 November 2008
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Websites/ useful links on planning provided by Graham Marchbank (SG) -

Link to Delivering Planning Reform -

<http://www.scotland.gov.uk/Publications/2008/10/27130725/0>

Scottish Planning Policy 2008 (parts 1,2 and 3)

<http://www.scotland.gov.uk/Publications/2008/10/28115149/0>

Scottish Planning Policy 2008 (parts 1,2 and 3) homepage-

<http://www.scotland.gov.uk/Topics/Built-Environment/planning/National-Planning-Policy/newSPP>

Future planning publications (register for alerts)-

For future alerts on planning publications you can register for Planning eNews at-

<http://register.scotland.gov.uk/bulkmail/clickTrack>