



## AN UPDATE FROM THE NDA

### 1. Response to Voting Pad Session

The National Stakeholder Group (NSG) meeting in November used electronic keypad voting to test participants' views on changes to the format and style of the NSG going forward. Five questions were asked and the voting responses along with the NDA's comments are below. The full details of the session are on pages 58-60 of the NSG Meeting Report available on the NDA website (<http://www.nda.gov.uk/documents/upload/7th-National-Stakeholder-Group-Meeting-Report-5-6-November-2008.pdf>)

**A: A smaller NSG meeting:** Only 22 out of 79 votes cast indicated a strong preference for this option or that this option should be explored further.

**B: Replace the NSG meetings with an annual conference(s):** Only 30 out of 78 votes cast indicated a strong preference for this option or that this option should be explored further.

**C: No major change:** 60 out of 78 votes cast indicated a strong preference for this option or that this option should be explored further.

**D: Topic based engagement only:** Only 21 out of 75 votes cast indicated a strong preference for this option or that this option should be explored further.

**E: Bespoke engagement by special issue/sector groups day 1, moving to national forum day 2:** 64 out of 77 votes cast indicated a strong preference for this option or that this option should be explored further

As promised at the NSG, we have considered the output from the voting session, along with that from the NSG breakout session on Communication and Stakeholder Engagement, the Evaluation Report and the ongoing needs of the NDA's Strategy Management System. Our conclusion is as follows:

While there was a diversity of views on all options, there seems little appetite for any major change (Option C: No major changes – continue with and improve within the current model). One area of change that many participants supported was the chance for topic or sector-based discussions, separated out from the main national NSG discussions. We are bearing this in mind in the design of future events.

We will continue to keep this under review and if anyone has any thoughts, they should feel free to feed them in at any time.

## 2. Way forward on NSG

Clearly the review of our Strategic Plan is a major project for the NDA and we believe the NSG should play a key role in helping us to deliver this important piece of work. We will therefore proactively use the next four NSGs as milestones towards the publication of the revised Strategic Plan, which has to take place by 31 March 2011. On or before that point, we will again review the national engagement requirements of both the NDA and stakeholders. The precise scope and nature of that review will be discussed with stakeholders nearer the time.

## 3. Convenor Update

As you are aware, we have been in the process of recruiting a new contractor to help us with the actual delivery of our stakeholder engagement activity, particularly the design and delivery of the NSG meetings. We can now announce that we have engaged the Environment Council to help us in this capacity and they have already started to work with us on the June NSG.

## 4. Planning for NSG 8

The next NSG meeting will take place, as planned, on 17-18 June. As previously, it will be preceded by a meeting of the SSG Chairs' Forum on the afternoon of 16 June. Invitations will follow shortly, but we would like to take this opportunity to flag up to you a change we are bringing in for the June meeting. We have decided to change the more formal sit down dinner that we usually have to an informal hot buffet. This reflects the fact that there has been a progressive reduction in the level of attendance for these dinners, with a 20-25% drop-out rate for the last one, and the fact that, in the current climate, we are looking even closer than normal at the overall costs of these meetings.

We know you will all support us in our continued efforts to deliver an effective event, whilst securing value for money, and if anyone has any other suggestions as to how we might improve the cost effectiveness of the NSG, they should feel free to let Richard Griffin or Kelly Anderson know.

## 5. Updates on NSG 7 Breakout Sessions

Six breakout sessions were held at the last NSG and the key points from each were fed back to the plenary by the NDA lead. A short update on progress in each area is set out below.

### Communication and Stakeholder Engagement (Richard Griffin)

Following the NSG discussions, we have been working on the public and stakeholder engagement strategy, a critical enabler under the NDA's Strategy Management System (SMS). We will be building in the feedback from the last NSG and be sharing a draft text with stakeholders in the near future. The one thing we have already done is recognise the potential of the SMS (a key point from the last NSG) and, as we have flagged up in Section 2 above, built the NSG agenda around delivering the next version of our Strategic Plan.

### Land Quality Management (Anna Clark)

Since the National Stakeholder Group meeting in November, work to understand the roles of key stakeholders in the management of land quality has gathered momentum. Soon after the NSG, NDA met with Regulators (representatives of NII, EA and SEPA) and elected to try and document our common expectations for the management of contaminated ground and groundwater arising on and extending off nuclear licensed sites in the UK. The process will also highlight our differing expectations where consensus is difficult, which is likely to form the basis of ongoing engagement.

With respect to the specific strategic options for land quality management, the first draft of a strategic review of land quality across the NDA estate is nearing completion, and will underpin the process of identifying and screening options. To date the review continues to support the preferences expressed at the last NSG meeting for an approach to prioritising the characterisation of contaminated ground and groundwater.

### People Plan (Jim McLaughlin)

Since the last NSG, the NDA Board has approved an approach to Trade Union and employee engagement on the development of the People Plan. This will lead to a series of formal meetings being held at national and local level which will enable the open sharing of both the threats and opportunities that exist within the estate. These will compliment the normal TU and staff engagement processes managed by the SLCs.

### Asset Optimisation (Sean Balmer)

The auction process which commenced on 16<sup>th</sup> March is progressing to plan. Funds raised from this process are effectively ring fenced, but as with all NDA surplus, the rights to use this are subject to Government approvals against an acceptable business case. Discussions continue on potential life extension for Springfields and the possible accelerated removal of liability from Capenhurst.

### Non-NDA Liabilities (Peter Brazier)

We continue to work with those organisations whose needs fall outside of the NDA's scope so that we may establish their precise requirements, compare

these with our programme and identify the mismatch in requirements (if any). It will then be for these organisations to work with Government and/or others (including the NDA if the solution involves one of NDA's sites and or contractors) to address any issues.

We noted and agreed with the need to involve the devolved governments and their different regulatory environments in the development of this topic strategy. To that end, we will continue to take advantage of the Strategy Development and Delivery Group (SDDG) meetings, which are chaired by DECC and involve all the regulatory authorities and devolved administrations.

#### Safe and Secure Sites (Brian Burnett/Stephen Barker)

The Sites safe and secure study has been closed out. The data and scenario modelling capability developed by Magnox as part of the work is in use both to enhance and optimise the existing lifetime plan and to examine various tactical options we may have as we look toward Spending Review '09.

### 6. NDA Topic Owners

The list below includes all the current Strategy Management System topics and their "owners" or strategic authorities as they are also called. We will continue to keep you updated on how the SMS structure develops, including through the update we provide to the June NSG. All of the information contained below is subject to change, so any questions should, in the first instance, be directed to Richard Griffin, Kelly Anderson or [enquiries@nda.gov.uk](mailto:enquiries@nda.gov.uk)

#### **Topic Strategy**

Non NDA Liability Management  
End States  
Land Quality Management  
Clean Up & Decommissioning Prioritisation  
Plutonium  
Uranium  
Magnox Fuel  
Oxide Fuel  
Exotic Fuel  
Higher Activity Wastes  
Lower Activity Wastes  
Non-Rad & Hazardous Waste  
Land & Property Management  
Asset Optimisation  
Revenue Optimisation  
Miscellaneous  
Skills & Capability  
Research & Development  
Information & Knowledge Management  
Socio Economics

#### **Owner**

Peter Brazier  
Anna Clark  
Anna Clark  
John Inkester  
Paul Gilchrist  
Paul Gilchrist  
Paul Gilchrist  
Paul Gilchrist  
Paul Gilchrist  
James McKinney  
Jo Fisher  
Jo Fisher  
David Atkinson  
John Inkester  
Lee Anderson  
Adrian Simper  
Nigel Couzens  
Melanie Brownridge  
Stuart Hunt  
Jonathan Jenkin

Competition  
 Contracting  
 Funding  
 Supply Chain  
 Public & Stakeholder Engagement  
 Transport & Logistics  
 HSSEQ

Phil Trevena  
 Charles Frankland  
 Martin Liefeth  
 Ron Gorham  
 Richard Griffin  
 Alastair Brown  
 Alan Rae

## 7. NSG7 Actions

What	Who	Status
Guidance for SSGs on how to deal with issues outside of the NDA's core remit (including new build)	Richard Griffin	Discussions held with all SSGs and some principles for how to deal with such approaches have been included in the revised local arrangements guidance. General advice is: if it is deemed of interest to SSG members then NDA content, but SSG should not become <u>primary</u> vehicle of community engagement on any matter outside of NDA remit.
Through Site Programme Managers (SPMs), clarify system for SSG application for socio-economic projects (and make spending of socio-economic fund more transparent)	Jon Phillips	<p>Discussions have been held with SPMs to obtain specific inputs which have enabled the development of Priority Area Plans. The process for approval of Socio-Economic Applications has been further developed to provide clarity of both the application and project performance activities.</p> <p>A half-day workshop has been arranged for 12 May during which SPMs will be provided with guidance to clarify the application process, the Priority Area Plans, the approval processes and the project performance activities.</p> <p>We will keep stakeholders updated and a breakout session on Socio-Economics has been included on the draft agenda for the next NSG.</p>
Share plans for the value framework and associated engagement with	Richard Griffin to liaise with Mark Wareing	Mark Wareing has written to all the regulators and an article is in preparation for the Dialogue Newsletter.

stakeholders (in particular the EA - Clive Williams)		
Consider publishing an interim /update strategy between now and 2011	Richard Waite and Jon Philips	A discussion was held at the January BMB (Business Management Board) and a decision taken not to proceed with this suggestion given our focus on the development of the new Strategy.
Circulate meeting report etc including slides	Convenor	Done.
Consider including job title on name badges for NDA attendees at next NSG	Convenor	In hand.
Consider output from key pad session with a range of stakeholders	NDA and Convenor	In hand - session held with Strategy Division on 9 December 2008. Work now being undertaken to look at how best to use the NSG to support the development of "Strategy 2". Detailed feedback on the voting pad session is included elsewhere in this "Update".
Consider more regular updates re. whole estate to SSGs so they can communicate the bigger picture	Richard Waite	In hand. Discussions underway with the SLC communications teams about sharing existing publications and publicity material.
Report to site programme managers on outputs from NSG	Bill Hamilton	Done via a note from Richard Flynn.
Register on NDA website with your email for web alert updates to SMS	Stakeholders	Ongoing.
Clarify strategy theme owners in SMS	Richard Mrowicki	Topic Owners listed in Section 6 above and a further update has been included on the draft agenda for the June NSG.