

DOUNREAY STAKEHOLDER GROUP ANNUAL GENERAL MEETING

The Dounreay Stakeholder Group Annual General Meeting took place on Wednesday 14th March 2018 at 1830 hours in the Pentland Hotel, Thurso.

Present:	Roger Saxon	DSG Chairman
	Derrick Milnes	DSG Vice-chair (Wick and Thurso Trades Council)
	Bob Earnshaw	DSG Site Restoration sub group Chair
	Andrew Taylor	SGRPID
	Alastair MacDonald	DSG Honorary member
	Sandra Owsnett	Dounreay Unions
	Thelma Mackenzie	Thurso Community Council
	Ron Gunn	CHAT
	Roy Blackburn	DSG co-opted member of the public
	Tor Justad	DSG co-opted member of the public
	George MacDougall	Caithness West Community Council
	Eann Sinclair	CNSRP
	Linda Bremner	Association of Caithness Community Councils
	Gillian Coghill	Chair, Buldoo Residents Group
	Mike Flavell	NHS
	Roy Kirk	HIE
	Trudy Morris	Caithness Chamber of Commerce
	David Broughton	DSG co-opted member of the public
	Cllr Willie Mackay	Highland Council
	June Love	DSG Secretariat, DSRL

1. WELCOME / MINUTES OF AGM 2017

Roger Saxon welcomed everyone to the Annual General Meeting. He noted that the public meeting was due to commence at 1900 hrs and therefore would move straight on to the agenda.

Apologies were received from:

- Cllr Stephen Clackson, Orkney Islands Council
- David Flear, DSG Honorary Member
- Brian Mutch, SGRPID (Andrew Taylor deputising)
- Sandy Mackie, Scrabster Harbour Trust
- Cllr Struan Mackie, Highland Council
- Cllr Kirsteen Currie, Highland Council
- Cllr Malcolm Bell, Shetland Islands Council
- Murray Lamont, North Highland Tourism

Roger Saxon noted that the minutes of the last AGM held on 15th March 2017 had been circulated in advance of the meeting. He asked if anyone wished to make any amendments.

The minutes were accepted without change. This was proposed by Derrick Milnes and seconded by Eann Sinclair.

2. CHAIRMAN'S REPORT

Roger Saxon stated that a written report had been provided to members in advance of the meeting. DSG(2018)C011 refers. He noted:

- A number of changes in membership over the year and expressed his thanks to those outgoing representatives for their input while with DSG.
- The voluntary early reductions which had been announced by site last year was a good reminder to people that Dounreay was closing down and that the reduction in the workforce will continue to decrease overtime. He emphasised the work of the CSNRP and encouraged every to work together to ensure there were opportunities for future employment.

3. FINANCE REPORT

The financial report for 2017/18 was tabled. DSG(2018)C010 refers.

Roger Saxon offered his thanks to Dounreay for continuing with the operational budget for DSG. The finance report provided information up to end February and this would be finalised at the end of March with the records being submitted to Dounreay Finance Department for auditing purposes. He noted the projected spend for the year was around £21,000.

Tor Justad asked what happened to the underspend of the DSG budget. June Love noted that projections were provided throughout the year which allowed potential early release of some funding to be moved to alternative decommissioning projects if required. The nature of the contract for the site was that any funding not spent by end of the financial year was not accrued.

4. ATTENDANCE REPORT

The attendance report was tabled. DSG(2018)C007 refers. This paper was noted. Roger Saxon reminded members it was useful to have deputies in place to ensure continuity at meetings.

5. FORWARD DIARY

The forward diary was noted. DSG(2018)C008 refers.

6. WEBSITE REPORT

Roger Saxon noted that the website report continued to attract a number of visitors/hits. DSG(2018)C009 refers. The paper was noted.

7. DSG TERMS OF REFERENCE

Roger Saxon noted that there had been no consideration of changes to the Terms of Reference during the year, although clarification had been provided to those sitting as a co-opted member of the public.

He emphasised the need to ensure that the first point of contact for any DSG business is the DSG Secretariat. With the lobbying act about to commence it would be important to ensure

DSG officials were aware of any lobbying being undertaken if using the DSG as the organisation to raise the questions.

Tor Justad asked what progress was being made on the recommendations from the DSG review. In particular he asked about consideration of different venues. Roger Saxon responded that updates had been provided to DSG members with recommendations closed out and others that may be considered when appropriate.

8. ELECTION OF OFFICE BEARERS

Before stepping down, Roger Saxon handed the chair over to June Love, DSG Secretariat.

June Love thanked Roger Saxon. She noted that there had been no written nominations received although the chair and vice-chair had indicated their willingness to continue as Chair if required. She asked the floor for nominations.

The following were elected:

DSG Chair:	Roger Saxon	Proposed by: Derrick Milnes Seconded by: Alastair MacDonald
DSG Vice-chair:	Derrick Milnes	Proposed by: Thelma MacKenzie Seconded by: Trudy Morris
DSG Socio Economic SG Chair:	Derrick Milnes	Proposed by: Eann Sinclair Seconded by: Ron Gunn
DSG Site Restoration SG Chair:	Cllr Willie Mackay	Proposed by: Bob Earnshaw Seconded by: Roger Saxon

June Love handed the chair back to Roger Saxon.

9. CLOSE OF AGM

Roger Saxon thanked everyone for their support to take the chair's role forward. He gave special thanks to Bob Earnshaw who had stepped down as Site Restoration Sub Group Chair having filled the post for the past three years.

Roger noted there was still a lot of work to do over the coming years and he looked forward to working with members in the coming year.

There being no further business, he formally closed the Annual General Meeting.

Roger Saxon
DSG Chairman
19th March 2017