

DOUNREAY STAKEHOLDER GROUP

Minutes of the DSG meeting held on Wednesday 26th June 2019 at 1900 hrs in the Pentland Hotel (Ballroom), Thurso.

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| Present: | Roger Saxon | DSG Chair |
| | Cllr Struan Mackie | Highland Council (DSG Vice-chair) |
| | Cllr Willie Mackay | Highland Council (Site Restoration sub group chair) |
| | Davie Alexander | Thurso & Wick TU Council (Socio economic SG chair) |
| | Gillian Coghill | Independent chair, Buldoo Residents Groups |
| | David Broughton | Co-opted member of the public |
| | Ronnie Johnstone | Church of Scotland |
| | Donald MacBeath | North Highland College, UHI |
| | George McDougall | Caithness West Community Council |
| | Alastair MacDonald | DSG, Honorary member |
| | David Flear | DSG, Honorary member |
| | Bob Earnshaw | DSG, Honorary member |
| | Sand Owsnett | Dounreay Unions |
| | Andrew Taylor | SGRIP |
| | Thelma Mackenzie | Thurso Community Council |
| | Derrick Milnes | Co-opted member of the public |
| | Ron Gunn | CHAT |
| | Trudy Morris | Caithness Chamber of Commerce |
| | Eann Sinclair | Highlands and Islands Enterprise |
| | Peter Faccenda | Caithness & North Sutherland Regeneration Partnership |
| In addition: | June Love | DSG Secretariat, DSRL |
| | Tony Perry | NDA Head of Programme |
| | Mark Raffle | NDA, Lead Programme Manager |
| | Martin Moore | Managing Director, Dounreay |
| | Stewart Ballantine | SEPA |
| | Ian Rogers | ONR |
| | Wendy Newton | Head of Establishment, Vulcan (MOD) |
| | Simon Middlemas | CDP Socio Economic Support |
| | Roy Kirk | Space Hub Sutherland, Project Director, HIE |

MINUTES

1. WELCOME AND INTRODUCTIONS

Roger Saxon, DSG Chairman welcomed everyone to the meeting. He welcomed Tony Perry, NDA Head of Programme to his first meeting of DSG and noted that some DSG representatives had previously met Tony at an informal meeting. He acknowledged

John McNamara, NDA Head of Stakeholder Relations who had recently taken over this role from Bill Hamilton and noted that an informal meeting had been held with John earlier that afternoon. Roger Saxon also welcomed Peter Faccenda, CNSRP Programme Manager to his first meeting of DSG.

Roger Saxon asked that the DSG recorded their thanks to Bill Hamilton for his involvement with DSG over many years and wished him well in his new post as Director of Communications for Magnox.

2. APOLOGIES

Apologies have been received from:

- Tor Justad Co-opted member of the public
- Roy Blackburn Co-opted member of the public
- Brian Mutch SGRIP (Andrew Taylor deputising)
- Matthew Reiss Highland Council
- Stephen Clackson Orkney Island Council
- Cllr Malcolm Bell Shetland Islands Council
- SI Martin O’Kane CNC

3. MINUTES OF LAST MEETING

Roger Saxon stated that members had received an email to indicate the Business meeting had agreed to endorse sub group minutes at the public meeting. This allows these minutes to be published on the website in a more timely manner. Therefore, for the first time three set of minutes would be endorsed at this meeting.

- **DSG Public meeting: 13th March 2019:** DSG(2019)M001 refers. No changes were requested and the minutes were taken as a true reflection of the meeting. This was proposed by Cllr Willie Mackay and seconded by Bob Earnshaw.
- **DSG Site Restoration sub group: 8th May 2019:** DSG/SRSG(2019)M002 refers. – David Broughton noted two changes to the minutes as follows:
 - Page 5: 3rd bullet: 3rd line: add ‘contain’ after ‘a shielded store that would’.
 - Page 5: 4th bullet: 1st line: David Broughton asked if concrete [add: boxes were] industry ... standard.

With these changes it was agreed that the minutes reflected the discussion at the meeting and this were proposed by Sand Owsnett and seconded by Thelma Mackenzie.

- **DSG Socio Economic sub group: 8th May 2019:** DSG/SESG(2019)M002 refers. No changes were requested and it was agreed the minutes were a true reflection of the meeting. This was proposed by Derrick Milnes and seconded by Gillian Coghill.
- **DSG Business meeting: 7th June 2019:** DSG/BM(2019)M002 refers. These minutes were endorsed by correspondence on 11th June 2019.

Roger Saxon invited members to raise any issues from the minutes.

David Broughton noted the comments regarding National Museum Scotland and the wording around the legacy of the Dounreay site. He added that the legacy should reflect the large number of multi-skilled people with acceptable risks. He indicated that James Gunn had given a presentation on the history of Dounreay recently and it was a great example of a community weighing up economic prosperity against risks. In his opinion the balance was right; he felt that the potential risk and economic benefit was something that people have lost sight of.

David Alexander responded that he had seen the display and given that Dounreay was in partnership with Caithness Horizons and National Museum Scotland where site artefacts was loaned to enhance the energy exhibition he felt that it was not a useful description. Members agreed that a letter would be written to the Museum representing community views on the legacy of nuclear in the Caithness area.

Action: DSG(2019)M002/A001: Roger Saxon, on behalf of DSG, to write to National Museum Scotland regarding the nuclear narrative around displays.

4. STATUS OF ACTIONS

Roger Saxon noted that all members had received a status of actions update which was currently as at 14th June 2019. He noted the following actions:

- **DSG(2019)M001/A007:** Roger Saxon to raise Japanese presentation and how momentum can continue at the next Scottish Sites meeting. **Action ongoing:** Scottish sites meeting is scheduled for 31st October 2019.
- **DSG(2019)M001/A009:** Roger Saxon to raise Scottish Government's policy on nuclear at the next Scottish Government Scottish Nuclear Sites meeting. **Action ongoing:** Scottish Sites meeting is scheduled for 31st October 2019.
- **DSG(2019)M001/A015:** Cllr Struan Mackie to contact the defence minister with a view to holding a meeting with DSG on MOD's plans to decommission the site. **Action ongoing:** Cllr Struan Mackie noted that he had not yet identified a date to meet with the new Defence Minister however he had held a meeting with Jamie Stone, MP who holds the defence portfolio. He agreed he would report back to the DSG Business meeting as soon as this meeting had been held.

- **DSG(2019)M001/A020:** Cllr Struan Mackie and CNSRP programme manager to look at potential funding opportunities for Caithness and North Sutherland within the next round of the City Region Deal funding. **Action ongoing:** Cllr Struan Mackie noted he had attended a recent conference in Edinburgh on the City Region Deal on behalf of DSG. He had also had discussion with civil servants afterwards on the future potential of a phase 2 and 3 deal. A 5 gate process was being used to review the existing projects that were granted funding in the first round to ensure these have met the funding criteria including delivery of project objectives (such as regional growth). Before any phase 2 funding was considered all the existing CRD projects had to be in place. Scottish Government would carry out a review of the first round of funding and decisions on whether this will be extended into a new phase of funding would follow.

Roger Saxon invited member to raise any issues from the actions.

- David Flear noted that Cllr Willie Mackay had been actioned to take the City Region Deal discussion to the Caithness Area Committee and while he noted the action was complete he asked what the outcome of that discussion had been. Cllr Willie Mackay responded that this was in hand with Cllr Struan Mackie taking the lead in driving this forward with support from Cllr Matthew Reiss.
- Alastair MacDonald noted that the status of actions showed a great deal of work undertaken by the DSG secretariat to ensure actions were completed in a timely manner.
- Member of the public, John Deighan (Unite the Union) noted he had attended a recent meeting with MP/MSPs and had been concerned that the funding from the City Region Deal to the Caithness and North Sutherland area which equated to about 1%. Cllr Mackie confirmed that this was correct and equated to direct spend. Roger Saxon added he had raised this at the CNSRP Advisory Board. It had been estimated that if phase 2 of the CRD was to progress it would probably be around 2025-26 before any new deal is launched.

Member of the public, Alexander Glasgow asked whether the 1% funding to Caithness had been as a direct request to The Highland Council or something that was provided across the wider area. Roger Saxon responded that this was part of the initial CRD based on a cost neutral approach.

All other actions from the March meeting had been completed. The actions from the sub group meetings were also included and the majority had been closed out. There were a few outstanding actions and these would be progressed in time for the next sub group meetings scheduled for the end of July.

For completeness all actions from sub groups are recorded here:

DSG(2019)M002/A002: : June Love to resend correspondence on Vulcan to the new Defence Minister Penny Mordaunt.

DSG(2019)M002/A003: Trudy Morris to speak to CNSRP Programme Manager regarding the tourism strategy.

DSG(2019)M002/A004: Anna MacConnell to ask JOG mill project whether the business plan could be shared with DSG members.

DSG(2019)M002/A005: Anna MacConnell to raise with CNSRP Programme Manager to consider how the CNSRP programme will be continually refreshed.

DSG(2019)M002/A006: Anna MacConnell to provide copies of the 'One NDA' handbook to distribute to DSG members.

DSG(2019)M002/A007: June Love to organise a meeting with Martin Moore, Dounreay MD to discuss supply chain concerns and staffing profiles

DSG(2019)M002/A008: DSG Socio Economic sub group chair to write to Rolls Royce regarding issues with recruitment from local supply chain companies.

DSG(2019)M002/A009: June Love to distribute the Socio Economic sub group minutes to Site Restoration sub group members to provide information on the NDA SSG Chair's forum.

DSG(2019)M002/A010: DSG members to provide comments on ONR's consultation paper on the Approved Code of Practice for the Radiation (Emergency Preparedness and Public Information) Regulations 2019 to June Love before the 5th June 2019.

DSG(2019)M002/A011: Roger Saxon to raise the issue of the City Region Deal at the CNSRP Advisory Board.

DSG(2019)M002/A012: June Love to speak to John Mcnamara to arrange a meeting with DSG Officials prior to the DSG public meeting on 26th June 2019.

DSG(2019)M002/A013: Roger Saxon to circulate draft questions to DSG Business meeting for consideration before finalising in time for June public meeting.

DSG(2019)M002/A014: Roger Saxon to raise responses to DSG letters regarding future of Vulcan at the next Scottish Government Scottish Nuclear Sites Meeting due to be held at the end of October.

DSG(2019)M002/A015: June Love to email DSG members to outline new arrangements for endorsing sub group minutes.

DSG(2019)M002/A016: June Love to contact Dounreay Heritage Officer and provide the textual context around Dounreay which is displayed.

Before moving on, Roger Saxon noted the correspondence sent to various organisations regarding the future options for the Vulcan site. He intimated that responses had now been received from Scottish Government and MOD. The business meeting had discussed these responses and it had been agreed that a further letter would be sent to MOD. A draft had been circulated to all members for comment and a number of comments had been received. The letter was now being finalised and would be sent shortly.

Action: DSG(2019)M002/A017: June Love to finalise MOD letter taking on board all comments for DSG Chair's approval/sign off.

Roger Saxon also noted that he had mentioned that the Scottish Government Scottish Nuclear Sites meeting would be held on 31st October. The April meeting had been cancelled with Ewan Young retiring and Charles Roper-Stewart moving on. He had written to Scottish Government asking them to clarify attendance and updates for DSG in the light of these staffing changes and had received a response from Don McGillivray, Deputy Director, Environmental Quality and Circular Economy, acknowledging the transition of the team. This had resulted in a telephone call where there had been a brief discussion on topics that would be raised in full in October. Mr McGillivray had also indicated that he and Martin MacDonald would be visiting Dounreay sometime in August.

5. UPDATES FROM DOUNREAY

Roger Saxon noted that written updates from NDA and Dounreay had been received at the last sub group meetings on both socio economics and site decommissioning.

Before inviting Tony Perry to provide an NDA update, he thanked Mark Raffle NDA Lead Programme Manager for all his work and attendance at DSG meetings.

NDA update: Tony Perry, NDA Head of Programme, reported:

- The NDA had recently published a booklet (One NDA). [Secretaries' note: copies of the booklet were available for all members at the meeting.] The One NDA was an initiative being led by the NDA CEO, David Peattie. Many people were aware that David Peattie would be visiting the area in early August to attend the Mey Highland Games and while here would be visiting the Dounreay site on the Thursday and visit areas of socio economic investments on the Friday.
- A recent meeting had been held with Jamie Stone, MP and representatives of the Dounreay Unions. John Mcnarama had also been in attendance along with Robbie Huston, NDA.

- The NDA were currently reviewing its socio economic strategy and NDA looked forward to working with DSG on this over the next few months.
- Relationships continue to develop with JAEA Monju following a successful visit by Craig Brown, DSRL and David Flear (representing community). Proposals were now being developed with NDA to generate further partnership working and this would include community engagement. The DSG would be involved at the appropriate time as this develops.
- £43,500 socio economic funding had been provided by NDA to the JOG mill project to buy the mill and associated buildings. These buildings would be developed into a community business and overtime it would become an attraction of the North Coast 500 route.
- The NDA stakeholder summit would be held in Anglesey on 9/10 July and Anna MacConnell would be amongst the NDA representatives attending.
- DRS had just advised that they would be conducting the commercial freight trial at Georgemas around mid-July. This would be a one-off trial to see what kind of interest it could generate in the area. It would also allow evidence that the crane facilities could be utilised for commercial freight. [Secretary's note: prior to this announcement DRS issued an update – due to operational requirements for DRS the date in July is no longer available and therefore will be carried out week commencing 19th August).

Roger Saxon asked whether the freight would be a real load. Tony Perry responded that he understood the train would be taking a load up. He added that DRS were planning to operate one full train wc 15th July and were committed to supporting this service with containerised freight. An invitation would be extended to a select group of people to watch the demonstration of the use of the crane for commercial freight.

Trudy Morris added that the Caithness Transport Forum (CTF) was awaiting an update from DRS and was aware that invites would be extended to CTF and DSG members to watch this demonstration. She said she would ensure invites were extended to DSG as soon as she had received formal notification from DRS.

Action: DSG(2019)M002/A018: Trudy Morris to notify DSG once a date for the DRS commercial freight trial is identified.

David Alexander noted the meeting held with Dounreay Unions, the MP and NDA noting his disappointment as it had been agreed that the Unions and Trade Council would work together but despite this the Trade Council had not been informed of this meeting. Tony Perry responded that this meeting had taken place at the request of the Dounreay

Unions and NDA would work closely with both union representatives and also DSG members, including the Trades Council.

John Mcnamara stated that he had attended the meeting with the Dounreay Unions and Jamie Stone, MP. The meeting had been set up at the request of Jamie Stone, MP and was general in manner. NDA had provided updates on the 'One NDA' initiative, socio economics and a general update on NDA issues.

David Flear noted that David Peattie would be visiting areas where socio economic funding had been provided and asked whether there would be an opportunity for him to meet with stakeholders. He felt this would be a good opportunity for him to meet with representatives from CNSRP as well as DSG. Anna MacConnell responded that she was working on the visit programme and would look to set some time aside on Friday 2nd August to do this.

Dounreay update:

Before inviting Martin Moore to provide an update, Roger Saxon noted that the socio economic sub group minutes provided some detail of a discussion members had held around Dounreay and the supply chain. As some of the issues identified could not be substantiated the sub group had felt it would be appropriate to have an early discussion on this and this had resulted in a meeting on the 17th June to discuss these issues. DSG members had felt this had been a very productive meeting and had appreciated Martin Moore's input. The outcome of the meeting had been that the Chamber of Commerce would work with the site to look at workable solutions for both Dounreay and the supply chain requirements. DSG would reconvene a meeting in around 6 months' time to explore whether progress was being made.

At that same meeting there had been a discussion around the new performance plan and the staffing profile which members had felt was taking a long time to produce. He suggested that Martin Moore may wish to pick this up and provide a bit more detail during his update report.

Dounreay report: Martin Moore, Managing Director, Dounreay reported the following:

- In terms of safety the key message for the site teams was that, despite being the leading site in terms of safety statistics, there was no room for complacency. The site aims to achieve zero harm and there had been a good discussion with the workforce at recent staff talks as to what this means. He was delighted with the input from teams on this and the site was working progressively towards achieving zero harm.
- A good safety and environmental performance was a continuous journey and with construction work starting to increase on site there had been a small rise in the number of bumps and scrapes occurring. As the site becomes busier it was more

important to ensure that all members of the workforce remained vigilant.

- Three young people had recently taken on the role of safety reps. From a personal point of view, this warmed his heart to see young people keen to get involved with safety.
- Following the detection of a small amount of contamination on a person, the site management took the prudent decision to undertake a controlled evacuation of the Fuel Cycle Area (FCA). The location of contamination was identified and confirmed as surface contamination. As a precaution the area was cleared of personnel. The levels detected were insignificant however it should not have been there. The detection equipment had worked well with the team responding positively. The regulators were informed right away and an investigation was instigated. Initial findings were that there was a lack of due diligence around the monitoring equipment which amounted to human error.

On performance, good decommissioning progress was being made in a number of buildings, including:

- Removal of concrete blocks from structures, which was proving new decommissioning techniques.
- Work on the higher activity store was underway and was visible with a large crane on the site's skyline. This was part of the work to construction the DCP store extension. This project would see a small increase of traffic as the locally sourced concrete is delivered to support the project.
- On the performance plan, the site was still on track to deliver the new plan to NDA on 6th September. There was a lot of work going on, looking at key activities for the years ahead. The plan had been built bottom up and it was recognised by site management that quality information had gone into this plan by the project teams.
- The facilities of the Dounreay site were quite complex with a range of unique facilities and prototype buildings including the shaft and silo and some of the FCA plants. While a smaller site than Sellafield, Dounreay was unique in that there was a lot of different facilities on the site to deal with and there was growing recognition from NDA and various other forums within the nuclear community. This had been further recognised by Alan Cummings, NDA who recently stated that Dounreay was a mini Sellafield and that Dounreay could become a decommissioning research site to allow lessons learnt here to be transferred to Sellafield.

People from USA were very interested in the decommissioning of Dounreay and NDA had been instrumental in bringing Japanese delegates to the site to discuss

decommissioning. The Japanese visits had been very fruitful and further discussions would be ongoing with a view to looking to provide services into the Japanese nuclear industry. As an example, the JAEA Monju delegation who had visited site had been very impressed and as Dounreay proves innovative decommissioning techniques and becomes recognised globally there was the opportunity to capture other decommissioning work beyond Dounreay.

- The new performance plan would be submitted to the NDA on 6th September and NDA approval, along with feedback from BEIS, would be provided between September and April 2020 when it is hoped that this will be formally adopted.

On people and socio economics:

- It was pleasing to hear that High Life Highland (HLH) would be taking over the management of Caithness Horizons allowing the facility to re-open. DSRL had committed three years of funding commitment to allow a new operating model time to bed down.
- The Women in Nuclear Highland network was progressing very well with a range of events held and a programme of new events in the pipeline. – Win group real engine behind this. CEO of ONR took time to provide a video to the last Win network event.
- The site's STEM ambassadors were busy visiting 7 schools last week, talking to more than 1,000 pupils about science and engineering to mark International Women in Engineering Day.
- The Dounreay Socio Economic Board had recently approved funding to support the recruitment of a new Director of ETEC, North Highland College, UHI.

Donald MacBeath, Principal North Highland College, UHI responded that he was grateful to DSEB for their funding support. The advert had attracted over 40 applications and the interview panel, which had included a representative from Dounreay, were greatly encouraged by the level of interest in this post. The panel had a hard job narrowing the applications down to six and the unanimous decision of the board was to offer the post to Giles Huby who had now accepted the offer and would start at the college next month.

- As in previous years, support will be provided at the Halkirk Highland Games. This year, however it had been decided to maintain this support but not to set up a tent this year. The Games organisers have confirmed that this is not a significant issue for the games and means that the Games benefit more with direct sponsorship funding for the competitions. This has also allowed the site to support the Mey Games as well and both will receive a sponsorship of £2.5k to support these

worthwhile events.

Roger Saxon commented on the following:

- that it was good to hear that HC had committed three years' of funding to Caithness Horizons.
- In relation to the FCA contamination event he thanked Martin Moore for providing him with an update on the day that it had occurred.
- On the performance plan he recognised that while the site would complete the programme on 6th September the next steps would be dialogue with NDA before final approval which could take up to six months to gain final approval.
- A number of people had been contacted by local media regarding the under-spend of Dounreay's socio economic funding last financial year. Personally he felt that this had been a non-story given that the NDA had approved the accrual of the underspend last year because of the unusual circumstances. He placed on record that DSG's preference was to see funding being allocated to support the CNSRP priority projects and if that meant accruing funding from one year to the next this was preferable than funding any projects just to ensure the funding was spent. Having said that DSG members also understand that any accruals from one financial year to the next had to be found from the site's annual funding therefore any accrued funding was taking away funding from decommissioning activities.

It was felt that this was reasonable circumstances as to why the spend profile for last financial year was not realised, in particular the change of roles within CNSRP which had taken six months to complete. It was pleasing to see that Peter Faccenda was now in the post of CNSRP Programme Manager and emphasised the need to ensure that there is a steady stream of projects coming through CNSRP which would allow site's funding to be used in a responsible way in either supporting projects that had the capacity to deliver real sustainable jobs or by supporting enabling projects such as skills and connectivity.

Peter Faccenda, CNSRP Programme Manager responded that one of the first things he had looked at was to define a process to assess projects to agree whether these should be on the CNSRP programme. Some of the bigger projects were now taking off and it was a good time to consider how to adopt other priority projects.

Gillian Coghill commented that it was good to hear about the new Director of ETEC and congratulated Donald MacBeath for ensuring a good calibre of applicant.

Gillian Coghill stated that, with regards the innovation of site decommissioning, she noted that at previous DSG and Buldoo discussions it was recognised that Sam Usher

was coming up with good solutions and by working together lessons learnt at Dounreay could be transferred to other sites. She felt it was very important that this was shared learning. At the last site restoration sub group meeting there had been an update on the steel recycling trials and asked if rail transport had been considered. Martin Moore responded that the recycling trials were being carried out by EDF Cyclife in West Cumbria. These trials were to provide that the route was viable and the material that was transported for trial was with quantities in the region of 10-20 tonnes and was right for road transport. If these trials prove viable and more material is transported alternative transport routes would be considered including rail and sea. Gillian Coghill responded that she was glad to hear this was being considered.

Gillian Coghill asked whether it was certain that Highland Council were providing 3 years of funding to CH. Cllr Mackie confirmed this was the case. HLH have taken over the facility and funding was guaranteed for three years from the HC. It was noted that the signage on CH door stated that the facility was closed and it was suggested that it would be a positive move to change the sign to indicate that the facility would re-open. Cllr Mackie agreed to take this back to HC.

Action: DSG(2019)M002/A019: Cllr Mackie to speak with HC representative to ask for signage on door of Caithness Horizons to reflect the facility will be re-opening.

Cllr Mackie referred to the earlier discussion on the recycling of metal noting that materials were currently being transport by road. He asked whether it would be possible to liaise with other businesses in the area as one of the big issues is a real need to bring bits of kit up the A9 and this can be challenging. If there was a co-ordination of transport it would mean that lorries would be fully utilised for both ways of the journey. M Moore said this was something they could look at.

In a similar vein there had been a discussion with Scrabster Harbour Trust on the proposals to redevelop the St Ola Pier which would include dredging and there had been early discussions with the site (on a suggestion from SEPA) to explore whether Dounreay could utilise this material in terms of backfilling the site when buildings were fully decommissioned. While he cautioned that this was early days and at this time it was known whether this could be utilised or not it was a good example of things that should be discussed so that resources were maximised and utilised appropriately. He was working with Sam Usher in terms of forward strategy.

Action: DSG(2019)M002/A020: Martin Moore to consider if transport logistics for metal recycling (or other such activity) could support other businesses with transport solutions.

Trudy Morris noted that Highland Council had committed three years of funding for the Caithness Horizons facility and felt it was unfortunate that they could not afford the same commitment to the CH Board who were only provided funding on a yearly basis.

Cllr Mackie said HC had considered the spending profile of CH noting there was a liability on the HC with reference to the National Lottery funding. HC was the responsible body in terms of honouring conditions of National Lottery funding which included that if the museum did not remain open for 25 years HC as the lead body would be liable for the refunding of around £1.25m. Effectively the agreement for three years funding was a 'spend to save' decision. Prior to this it had always been a one year funding commitment as HC continued to review all funding of similar activities.

Cllr Willie Mackay thanked both NDA and Dounreay for their financial support for the Mey Games. Last year had seen the first of the Invictus games with people competing from as far away as Australia. This years' event would build on the success of last year. He suggested that it would be good to see a challenge between Dounreay and the NDA at the tug of war competition. Martin Moore felt that he may have a slight advantage over NDA given we had a 1000+ people he could call on to take part on behalf of Dounreay. Cllr Mackay noted that the Mey Games was one of two that had Royal patronage.

There being no further questions for Martin Moore, Roger Saxon thanked him for his input.

ONR: Ian Rogers, ONR Inspector reported:

- As per the written report (Jan to March 2019), ONR had undertaken three interventions. Overall, it had been pleasing to see improvement against DSRL's safety performance in a number of specific areas.
- Regular reviews continue on site progress against a number of improvement activities. Site has continued to make good progress in these improvement programmes and there was a clear commitment from senior management. All actions identified were on track to be completed on the dates agreed.
- A recent site inspection covered a review of the implementation of safety cases in support of operations and ONR were content with what they had seen.
- The Annual Review of Safety had recently been held and ONR considered that the site had shown a very open and honest approach in terms of safety and security. The site also outlined its focus for 2019/20 which met with ONR's expectations.

There being no questions for ONR, Roger Saxon thanked Ian Rogers for his report.

SEPA: Stewart Ballantine, SEPA Site Inspector reported:

- Ongoing investigation into D1203 contamination in February. An Information Notice had been issued requesting additional information to support SEPA's consideration of this incident. This had been the first time a note of this sort had been issued since the new regulations were implemented. SEPA expected a

response to this notice in the next few weeks (additional note: response due by End of July).

- John Kenny, SEPA Chief Officer had visited site recently and met with senior managers at DSRL, held discussions on the site end state and had visited Sandside beach and some site facilities. Stewart Ballantine thanked DSRL for hosting this visit.

There being no questions for SEPA, Roger Saxon thanked Stewart Ballantine for his report.

CNC update:

[Secretary's note: Superintendent Martin O'Kane had tendered apologies for this meeting but work commitments meant that this was not picked up until the morning of the 27th.] A short written update was provided since the sub group meeting update as follows:

- Two officers have joined the Unit following their successful graduation at the CNC Training School in Oxfordshire. Both are local to Caithness.
- Three new recruits have joined their initial foundation course at the CNC Training School.

6. UPDATES FROM VULCAN

Roger Saxon stated that before asking for updates it was useful to recap on the various correspondence relating to the future options for the Vulcan site. He stressed that DSG concerns were not with the site team. He invited Wendy Newton to provide an update.

Vulcan (MOD): Wendy Newton reported the following:

- Since the last written update at the sub group held on 8th May the site had been focussing on waste management on the site and 100% of staff had been put through waste management training.
- The emergency arrangements exercise had taken place earlier this month. A visit from the QA auditors was planned for this week and the outcome would be updated at the sub group once the formal report had been provided.
- With respect to Women in Nuclear, MOD were very supportive of this initiative and were pleased to have supported the setting up of the Highland network. MOD had been a corporate member of WiN for around 4 years and she had been instrumental in getting a South West branch up and running and had been very happy to support the Dounreay site in setting up the Highlands branch. A number of events were

being organised going forward and all organisations were working closely to support these.

- MOD were also involved with the Nuclear sector deal which was launched in 2018 which committed everyone in the nuclear industry to work collaboratively.
- A short presentation on the Nuclear sector deal was provided. See DSG(2019)C022.

Roger Saxon noted that the nuclear sector document provided showed that Vulcan would be undertaking Post operations clean out by 2022 with an end date of 2033, (although pointing out that earlier pages within the document state the end date would be 2030). He noted it told members nothing more than what was already known.

Ronnie Johnston stated that he did not have any confidence that MOD would do anything regarding clean-up of the Vulcan site as demonstrated by the lack of progress of decommissioning nuclear submarines that still sat at the Rosyth dockyard. It appeared that this had taken 18 years and nothing as yet had been done with these submarines. Wendy Newton responded that she was not at liberty to discuss other department projects.

Turning to the future options of the Vulcan site, Roger Saxon noted he have already made mention of the correspondence that had been received and all DSG members had been provided with the information requested from NDA under Freedom of Information.

Councillor Willie Mackay stated that it appeared that a lot of work was going on in 2017 and it would be useful to understand what exactly had been achieved in that 2 years given appraisals of the options were still to be undertaken. Wendy Newton responded that MOD had been working on understanding of what was required for the site and options were being appraised.

Davie Alexander commented that he had read the documents received from NDA in detail and while they had been heavily redacted it appeared to indicate that there is a workshop on 1st July this year to consider a strategic option. Therefore it appeared that little had happened in the two years that this had been discussed. In the same document there had been mention of benefits/dis-benefits and felt it would be useful to understand if socio economics would be part of the assessment criteria and if so would it have a weighting which could make a difference to the strategic option going forward.

Davie Alexander continued on the same note of benefits versus dis-benefits and asked if anyone had costed out what it would take to move the Vulcan site from what it was now into a decommissioning site. He imagined that this would change the regulatory regime of the site and would necessitate a site licence company to be developed as the company who would lead the site through its next phase of decommissioning after 2022. His question was had anyone costed out the requirements of setting up the equivalent of a

site licence company. In terms of tax payers money he assumed this was something that could be seriously considered given the SLC already in existence next door. He felt it could make good economic sense to consider this from a cost point of view to consider whether it would be better value for decommissioning to be undertaken under the ownership of the NDA with the Dounreay SLC integrating decommissioning activities into one programme. As an example, there was already a presence in the area of both MOD and CNC policing and he did not believe that there would not be economies of scale if both sites were under the same management.

Wendy Newton responded she could not commit to a specific option. As an organisation responsible to the taxpayer MOD would undertake an options appraisal on a number of options.

David Flear noted that within the nuclear sector plan it was indicated that the site would achieve end state in 2033 and therefore this would indicate that MOD know what the end state of the site was going to be. He added that one of the big concerns was that having looked around the country there were many examples of where MOD had simply abandoned facilities without any due thought to remediation. Most recently there had been a programme on BBC which had outlined where MOD had tested weapons and then abandoned the site. With examples like these, and Dalgetty Bay, it was no wonder that DSG had reservations that MOD would do the right thing at Vulcan.

Wendy Newton responded that MOD was a responsible nuclear operator and would deliver its' responsibility for decommissioning the site.

David Flear re-iterated that the indications were that site decommissioning would be complete by 2033 and if the date was known then it meant that MOD must know what the end state was. MOD had already identified a timeline and therefore it must mean that MOD know what the end state will be hence knows the option they are aiming to take forward.

Wendy Newton responded that she understood the question but re-iterated that option appraisals were still to be carried out on various options. These options had some common issues and as stated at the sub group meeting in January to provide further detail on these options would prejudice a fair procurement process later.

Roger Saxon added that this was the opposite that had happened at Dounreay when NDA had competed the site. They had been very open and honest about the process and DSG had been well aware of the options around site interim and end states well in advance of the site being competed.

Gillian Coghill stated that there had been a memo from the Submarine Delivery Agency dated 15 October referencing the Options Assessment and Analysis and this appeared to imply there was a change of approach to this ongoing work. It had stated that Vulcan planned to recommend an option in a Review Note to be submitted in March 2019. Her

question was that if MOD had known that a decision was not going to be forthcoming until March 2019 why did MOD proceed with the update in January 2019. Gillian Coghill felt it would have been more honest to have simply asked for a delay in providing the update.

Wendy Newton responded that she had felt some pressure to come to the January sub group and provide an update and had presented as much as she could at that particular time.

Roger Saxon noted that correspondence received had indicated that NDA would provide MOD with the necessary information on the level of risk and liability that NDA was willing to accept and the timescales that NDA would see as being feasible to accept these liabilities and take on responsibility for the Vulcan site. He asked NDA if this information had been provided to MOD.

Tony Perry responded that a decision had not yet been made with discussions ongoing between the two government departments.

Cllr Struan Mackie noted that there was a strong focus of working together within the nuclear sector deal which meant that a number of MOD entities would be working together going forward. He queried whether these decisions were being made between Government offices or were these decisions being made in isolation.

Wendy Newton responded that these decisions would not be made in isolation and that the different Government offices would work together to deliver an option that was agreeable to both organisations. Treasury would also be interested in the options going forward.

Alastair MacDonald re-emphasised the difficulty of providing confidence on anything that MOD said in relation to the Vulcan site given their track record of submarine storage/dismantling. David Broughton noted that he had been a member of CoRWM for a number of years and had visited Rosyth where the submarines were stored. He stressed that what was happening to the submarines was a good example of long term care and maintenance.

Member of the public, John Deighan asked what MOD would do to ensure the workforce was considered as the site closed down. Wendy Newton responded that she could not comment on this as the majority of the workforce was Rolls Royce staff and this was a matter for Rolls Royce. John Deighan felt that MOD should be considering some form of workforce transition and noted that this subject had come up time and again. Wendy Newton re-iterated that she was not here to comment on behalf of Rolls Royce.

ONR: Ian Rogers reported the following:

- Since the last written report (Jan to March 2019) no interventions had taken place at Vulcan site and there were no issues at this time.

David Flear asked whether ONR would be at liberty to tell DSG if something had happened. Ian Rogers replied that they were because ONR are accountable to the general public.

SEPA: Stewart Ballantine reported the following:

- One inspection had been carried out since the last sub group meeting and no issues had been identified.

7. CNSRP PROJECT UPDATES

Roger Saxon stated that the June DSG when traditionally updated were provided on the progress of socio economic support from NDA and Dounreay. As Peter Faccenda has only recently been appointed as CNSRP Programme Manager it was felt unfair to ask him to present at this meeting and therefore Simon Middlemas had been requested to provide an update on CDP Socio Economic Strategy and Roy Kirk to provide an update on the Space Hub Sutherland project.

CDP Socio Economic Strategy/Engineering Hub: Roger Saxon handed over to Simon Middlemas who provided a presentation on DCP socio economic strategy/engineering hub. See DSG(2019)C020. Following the presentation the following questions were raised:

- Sand Owsnett questioned the involvement of North Highland College noting a report that had been issued relating to funding difficulties. Donald MacBeath responded that there had been some press around the financial challenges faced by, not only the North Highland College, but colleges across the country. NHC had reacted by setting up a business development unit and a number of projects were in the pipeline to get more students in the door which would drive income up.
- Donald MacBeath added, relating to the mention of office accommodation for an engineering hub, if CDP required office accommodate he felt sure that the NHC could provide a good suitable option for them within the developing campus plans at competitive rates. He added that he took this and other priority projects very seriously and felt there were real opportunities for NHC to become a major player in these by providing the necessary training for future employment.
- Davie Alexander noted that the next phase would be a 2 year desktop exercise and enquired as to why it would take that long.

Simon Middlemas responded he had three very challenging (consortium) companies and a further three equally challenging stakeholders (DSRL, NDA and the Regulators) to ensure that as it this moves forward it does not cause issues for site decommissioning.

- Davie Alexander commented that it was important for the workforce and community to have better clarity on whether this was something that could be achieved or not. He further questioned whether this was dependent on a number of factors including whether the site contract remained with CDP or whether at some stage the site was taken back in-house by NDA. He added that he assumed if the contract went back in house it would be unlikely that CDP would be sticking around to honour commitments on jobs for all DSRL workforce let alone set up an engineering hub.

Simon Middlemas responded that the Engineering hub could be done no matter who the PBO was on the site.

- David Alexander re-iterated that it was important that people understood this would only happen if CDP remained under contract at Dounreay.

Simon Middlemas acknowledged that if CDP did not retain the contract it was possible that this could come off the table.

- Ron Gunn felt it would be very helpful if regular updates were provided to the DSG socio economic sub group meeting and that Simon be invited back in one year to provide a further update on how this project had progressed.

Simon Middlemas responded that he was happy to provide quarterly written updates noting that at times there may not be a lot of detail of add. He also noted that some information would be commercial and could not be reported but he was happy to provide an update on that basis.

Roger Saxon asked if members were happy with this proposal and it was agreed that quarterly updates would be useful with a further update on progress in June 2020.

Action: DSG(2019)M002/A021: Simon Middlemas to provide quarterly written updates on the CDP socio economic strategy and engineering hub project.

Action: DSG(2019)M002/A022: June Love to add on rolling list of topics an update presentation on CDP socio economic strategy/engineering hub project (for June 2020 meeting).

- Councillor Struan Mackie noted that the Engineering hub was one of the priority projects on the CNSRP programme and appeared to be a logical route to use skills from the site. He asked if demand had been considered, domestically and globally and wondered if the UK Government pause on new nuclear build would impact on this project. He wondered whether there was a bigger UK play here that should be discussed with BEIS.

Simon Middlemas responded that he did not believe that the UK nuclear strategy as it stood right now would affect demand for the sort of services that would be provided from an engineering hub.

No further questions were raised and Roger Saxon thanked Simon Middlemas for his presentation.

Space Hub Sutherland: Roger Saxon then invited Roy Kirk to provide an update on the Space Hub Sutherland project. Roy Kirk provided a presentation – see DSG(2019)C021. Following the presentation the following questions were raised:

- Sand Owsnett stated that it was recognised that the Sutherland site was the preferred site for vertical launch but there was at least two other sites within the Highlands and Islands that were proposing to undertake vertical launch. Sand asked how the local community ensured that it went ahead in Sutherland and how could benefits in the local area be assured and maximised.

Roy Kirk responded that the Sutherland site had received grant funding from the UK Space Agency along with its industry partners Lockheed Martin and Orbex. The HIE Board had also announced their backing for the Sutherland site. He added that he had taken on the role as project director for Space Hub Sutherland to ensure that the Sutherland site goes ahead and the community could help by getting behind the project noting his thanks to the support provided by the Dounreay Unions when the space hub was first announced.

As regards local benefits, Roy Kirk stated that there would be benefits across the UK, some jobs would be realised in Oxford as well as those just starting to come on stream in Forres. Having said that he recognised the need to ensure benefits to the local area and believed that the proximity to launch would attract others to the area and work was ongoing to ensure that local jobs would be available in the area. In addition it was believed that tourism would also be a factor in creating new/retained jobs in the area as it was estimated that a large number of people will wish to come to see the first launch carried out in the UK.

- Sand Owsnett asked whether the infrastructure was fit for purpose and it could cope with the potential additional traffic this project would bring to the NC500.

Roy Kirk responded that as part of the Environmental Impact Assessment report required for planning a transport management plan would be developed.

- Davie Alexander noted that Unite the Union had, in response to the academic report recently reported on, had just issued a press release in support of the Sutherland site and this had been sent to the local press.
- As an observation, Davie Alexander noted that the recent publicity from the Glasgow/Caledonian universities appeared to have started as an academic paper on

the economics of the project but in effect had turned into a paper that seemed to be saying that other sites were better placed to host this facility. He found it difficult to understand as if it is not economically viable for Sutherland it was unlikely that it would be economically viable for any other site. It did not appear to be a clever move by the academics that wrote the paper and he wondered who had funded this study. He had also read that there had been a so-called local stakeholder survey which was included in the paper. It appeared that this was rather bland, with no information on who was interviewed. He had heard that some people had been reluctant to take part. The survey appeared to be pretty vague and did not appear to be very representative of the community.

Roy Kirk noted that the CEO of Orbex had made some very strong comments on the survey. While he welcomed the fact that we lived in a democracy where people could voice their opinion it was a bit disappointing that no-one had reached out to HIE to explore how the economic figures had been derived. Nor had the authors reached out to the Launch Service Providers to understand job projections required by them at launch times.

- David Flear thanked Roy Kirk for a very interesting update. He added that he had sat here for many years and remembered ex Councillor George Farlow's comments that CNSRP project were concentrating in Caithness only and therefore it was pleasing to see a potential world changing project located in North Sutherland.
- David Flear added that at a meeting with John Mcnamara the space project had been discussed and it was hoped that the NDA would commit some funding towards this project as it was the right fit for potentially transferring skills from the Dounreay site. He had also attended a Public Value conference in Westlakes recently where he had met the representative from the European Space Agency who launch larger Ariane launchers and he had acknowledged that the Sutherland site had been chosen in the smaller satellite launch because of its' ability to access the orbits.

There being no further questions, Roger Saxon thanked Roy Kirk for his presentation.

8. QUESTIONS FROM MEMBERS OF THE PUBLIC

Roger Saxon noted that he had invited questions from members of the public throughout the meeting. He asked whether anyone wished to raise anything else. No questions were forthcoming.

9. ANY OTHER BUSINESS

Before opening up to the floor, Roger Saxon noted the following:

- A new DSG website was currently being developed. Members had been sent the link noting this was still work in progress.

- DSG Representatives had met with Tony Perry on 24th April. This was an introductory meeting and DSG was grateful to Tony for making the time to meet as early as possible.
- Representatives of DSG had met with Richard Leonard MSP while he visited the area at the end of April. The need for more joined-up government approaches to decision making was stressed and also the need to ensure that Caithness & North Sutherland remained a priority area in terms of socio economics to mitigate the rundown of the site.
- The following week, a small number of DSG representatives met with Richard White, Unite Senior officer to discuss the socio economics of the area and exploring what support they can provide.
- The NDA are holding their annual stakeholder summit in Anglesey at the beginning of July – myself, Struan and Davie Alexander will attend on behalf of DSG and two Dounreay apprentices were also attending to showcase some of the STEM resources used in the area.

Roger Saxon invited members to raise any other business.

- Thelma Mackenzie noted the successful second place awarded to Thurso High School in the Rock Challenge finals held recently in Dundee. She commented that this had been a remarkable achievement and the pupils had done extremely well. Roger Saxon noted that he was pleased that the Dounreay Community Fund had provided funding support to allow the pupils to get to Dundee. Members unanimously agreed that Thurso High School should be immensely proud of this achievement.
- Roger Saxon noted that David Flear had, on behalf of DSG, attended the Public Value conference held recently at Westlakes. David Flear stated that a number of presentations were delivered including the outcomes of the research initially carried out for the Dounreay site and laterally with Nucleus. The 2nd day of the conference focussed on Cumbria and it was useful to hear some of their values as it highlighted a number of anomalies between Dounreay and Sellafield when it came to funding socio economic activities. As an example, Sellafield supports a number of educational activities while in Caithness educational activities are clearly seen as a statutory requirement for the local authority to deliver.
- David Flear noted that the NDA were currently developing a consistent process for socio economic funding across the NDA estate. With this in mind, it would be useful to collect relevant socio economic google news headlines and bring these forward to

the DSG socio economic sub group so members could maintain an overview of what other NDA sites were doing in terms of financial support. This was agreed.

Action: DSG(2019)M002/A023: June to collate socio economic headline reports to table at DSG Socio Economic sub group for review.

- On heritage, David Flear noted that he and June Love had both been interviewed by a researcher, Dr Egle Rindzeviciute, on the subject of nuclear heritage and the local community. Dr Rindzeviciute is leading the international research network covering nuclear cultural heritage.

10. CLOSE

There being no further business, Roger Saxon thanked everyone for attending. He noted the next sub group meetings would take place on 31st July 2019. He wished everyone a safe journey home and formally closed the meeting.

Roger Saxon
DSG Chairman
28th June 2019

ACTIONS ARISING FROM THIS MEETING

DSG(2019)M002/A001: Roger Saxon, on behalf of DSG, to write to National Museum Scotland regarding the nuclear narrative around displays.

DSG(2019)M002/A002: : June Love to resend correspondence on Vulcan to the new Defence Minister Penny Mordaunt.

DSG(2019)M002/A003: Trudy Morris to speak to CNSRP Programme Manager regarding the tourism strategy.

DSG(2019)M002/A004: Anna MacConnell to ask JOG mill project whether the business plan could be shared with DSG members.

DSG(2019)M002/A005: Anna MacConnell to raise with CNSRP Programme Manager to consider how the CNSRP programme will be continually refreshed.

DSG(2019)M002/A006: Anna MacConnell to provide copies of the 'One NDA' handbook to distribute to DSG members.

DSG(2019)M002/A007: June Love to organise a meeting with Martin Moore, Dounreay MD to discuss supply chain concerns and staffing profiles.

DSG(2019)M002/A008: DSG Socio Economic sub group chair to write to Rolls Royce regarding issues with recruitment from local supply chain companies.

DSG(2019)M002/A009: June Love to distribute the Socio Economic sub group minutes to Site Restoration sub group members to provide information on the NDA SSG Chair's forum.

DSG(2019)M002/A010: DSG members to provide comments on ONR's consultation paper on the Approved Code of Practice for the Radiation (Emergency Preparedness and Public Information) Regulations 2019 to June Love before the 5th June 2019.

DSG(2019)M002/A011: Roger Saxon to raise the issue of the City Region Deal at the CNSRP Advisory Board.

DSG(2019)M002/A012: June Love to speak to John Mcnamara to arrange a meeting with DSG Officials prior to the DSG public meeting on 26th June 2019.

DSG(2019)M002/A013: Roger Saxon to circulate draft questions to DSG Business meeting for consideration before finalising in time for June public meeting.

DSG(2019)M002/A014: Roger Saxon to raise responses to DSG letters regarding future of Vulcan at the next Scottish Government Scottish Nuclear Sites Meeting due to be held at the end of October.

DSG(2019)M002/A015: June Love to email DSG members to outline new arrangements for endorsing sub group minutes.

DSG(2019)M002/A016: June Love to contact Dounreay Heritage Officer and provide the textual context around Dounreay which is displayed.

DSG(2019)M002/A017: June Love to finalise MOD letter taking on board all comments for DSG Chair's approval/sign off.

DSG(2019)M002/A018: Trudy Morris to notify DSG once a date for the DRS commercial freight trial is identified.

DSG(2019)M002/A019: Cllr Mackie to speak with HC representative to ask for signage on door of Caithness Horizons to reflect the facility will be re-opening.

DSG(2019)M002/A020: Martin Moore to consider if transport logistics for metal recycling (or other such activity) could support other businesses with transport solutions.

DSG(2019)M002/A021: Simon Middlemas to provide quarterly written updates on the CDP socio economic strategy and engineering hub project.

DSG(2019)M002/A022: June Love to add on rolling list of topics an update presentation on CDP socio economic strategy/engineering hub project (for June 2020 meeting).

DSG(2019)M002/A023: June Love to collate socio economic headline reports to table at DSG Socio Economic sub group for review.

ACTIONS ONGOING FROM PREVIOUS MEETINGS

DSG(2019)M001/A007: Roger Saxon to raise Japanese presentation and how momentum can continue at the next Scottish Sites meeting. **Action ongoing:** Scottish sites meeting is scheduled for 31st October 2019.

DSG(2019)M001/A009: Roger Saxon to raise Scottish Government's policy on nuclear at the next Scottish Government Scottish Nuclear Sites meeting. **Action ongoing:** Scottish Sites meeting is scheduled for 31st October 2019.

DSG(2019)M001/A015: Cllr Struan Mackie to contact the defence minister with a view to holding a meeting with DSG on MOD's plans to decommission the site. **Action ongoing:** Cllr Struan Mackie noted that he had not yet identified a date to meet with the new Defence Minister however he had held a meeting with Jamie Stone, MP who holds the defence portfolio. He agreed he would report back to the DSG Business meeting as soon as this meeting had been held.

DSG(2019)M001/A020: Cllr Struan Mackie and CNSRP programme manager to look at potential funding opportunities for Caithness and North Sutherland within the next

round of the City Region Deal funding. **Action ongoing:** Cllr Struan Mackie noted he had attended a recent conference in Edinburgh on the City Region Deal on behalf of DSG. He had also had discussion with civil servants afterwards on the future potential of a phase 2 and 3 deal. A 5 gate process was being used to review the existing projects that were granted funding in the first round to ensure these have met the funding criteria including delivery of project objectives (such as regional growth). Before any phase 2 funding was considered all the existing CRD projects had to be in place. Scottish Government would carry out a review of the first round of funding and decisions on whether this will be extended into a new phase of funding would follow.

ACTIONS COMPLETED SINCE LAST MEETING

DSG(2018)M003/A004: Cdr Shaun Southwood to find out whether MOD Vulcan would be offering support to the Vulcan workforce with regards future employment. **Action complete:** Cdr Shaun Southwood to find out whether MOD Vulcan would be offering support to the Vulcan workforce with regards future employment. Cdr Shaun Southwood noted that in the Rolls Royce update (DSG(2019)P005) it stated “These programmes remain key to the specific Future Business planning for our Capability, Skills and Personnel currently at Vulcan and longer term in Caithness. Immediate tactical focus is on safe delivery of the defueling and fuel movement programme – key to the overall site closure programme. We are continuing to progress at appropriate aligned pace our Business planning and development for utilisation and deployment of our nuclear skills in Caithness in 2022 and beyond. Our resource management activities at our Vulcan Business Unit including recruitment continue to align to our operational delivery requirements and demands in accordance with normal Business management and controls including transformation and structure.

DSG(2018)M003/A019: Wendy Newton to speak with June Love with regards payment for the logistics of next DSG public meeting in March 2019. **Action complete:** MOD paid for March DSG public meeting.

DSG(2019)M001/A001: Mark Raffle, NDA to provide a response as to whether there was a timeline for Sellafield Ltd to complete its’ investigation into the findings of low contaminated debris being found in the container that was transported to Dounreay and to also confirm whether this would be publicly available. **Action complete:** The investigation carried out by Sellafield Ltd is now complete. A summary report will be available in due course.

DSG(2019)M001/A002: Sam Usher, Waste Project Director, to provide an update on the recycling of large low level contaminated waste for the next DSG Site Restoration sub group meeting. **Action complete:** Sam Usher to attend sub group meeting on 8th May to update.

DSG(2019)M001/A003: Sam Usher to provide an update on the new LLW vaults at the next site restoration sub group meeting. **Action complete:** Sam Usher to attend sub group meeting on 8th May to update.

DSG(2019)M001/A004: Cllr Willie Mackay to raise City Region Deal at next Caithness Ward Business meeting. **Action complete:** Cllr Willie Mackay raised this at the Ward Business meeting and Councillors will be pursuing this.

DSG(2019)M001/A005: Roger Saxon to raise City Region Deal at the next CNSRP Advisory Board. **Action complete:** This was raised by the last CNSRP Advisory Board noting that Caithness appeared to have benefited by 1% of the total project funding realised by the Deal. It was highlighted that the Newton Room at NHC was an example of what was provided in Caithness.

DSG(2019)M001/A006: Roger Saxon to write to Ian Ross, CNSRP Independent Chairman regarding City Region Deal. **Action complete:** See DSG(2019)C016.

DSG(2019)M001/A008: June Love to write to Simon Middlemas requesting CDP presentation be presented at the DSG public meeting in June 2019. **Action complete:** this presentation has been confirmed for June public meeting.

DSG(2019)M001/A010: June Love to add plan on a page to the DSG forward look diary for September 2019. **Action complete:** included in related information to DSG.

DSG(2019)M001/A011: June Love to ask Cavendish Nuclear for a response to financial forecast and the potential effect for the Dounreay contract. **Action complete:** It was confirmed that the report published on CN's financial forecast will not affect the Dounreay contract.

DSG(2019)M001/A012: David Lowe to advise what contract was awarded to Nuvia. **Action complete:** The contract referred to in the report was the DFR Residual NaK Removal which was won by Nuvia.

DSG(2019)M001/A013: June Love to contact ONR for presentation at a DSG Public Meeting. **Action complete:** ONR presentation pencilled in for September public meeting.

DSG(2019)M001/A014: June Love to send an extract of the DSG December Minutes to Wendy Newton. **Action complete: extract sent on 23rd February 2019.**

DSG(2019)M001/A016: Wendy Newton to confirm that a presentation will be provided at the March DSG public meeting. **Action complete:** The presentation did not happen in March.

DSG(2019)M001/A017: DSG members to provide comments on the NDA Draft Business Plan to June Love by Friday 1st February. **Action complete:** See DSG(2019)C002.

DSG(2019)M001/A018: DSG members to provide comments to June Love before 15th February on SEPA's nuclear sector plan. **Action complete:** See DSG(2019)C003.

DSG(2019)M001/A019: Roger Saxon to raise City Region Deal at the CNSRP Advisory Board. **Action complete:** see Action M001/A005 (DSG(2019)C016).

DSG(2019)M001/A021: Cllr Struan Mackie to continue to update DSG on city region deal and the potential Caithness seminar/meeting. **Action complete:** see action DSG(2019)M001/A021.

DSG(2019)M001/A022: Councillor Matthew Reiss to provide information where the figures of depopulation had originated from. **Action complete:** The figures originated from the General Registers Office for Scotland.

DSG(2019)M001/A023: All DSG members to provide comments to June Love by Friday 1st February on the draft DSG response to the NDA Draft Business Plan. **Action complete:** See DSG(2019)C002.

DSG(2019)M001/A024: June Love to write to Rolls Royce to ask them about the future of Rolls Royce workforce in relation to the announcement of RR pulling out of nuclear. **Action complete:** At Vulcan NRTE all Rolls-Royce employees work for "Rolls-Royce - submarines" within our "Rolls-Royce Defence Business". We remain fully engaged on the UK submarines programme now and going forward.

DSG(2019)M001/A025: June Love to ask whether Caithness Horizons AGM minutes were made publicly available. **Action complete:** Due to the financial status of Caithness Horizons, the AGM for this year was postponed until it was clear whether there was long term financial viability; as such the AGM has not been held.