

DOUNREAY STAKEHOLDER GROUP

DOUNREAY SOCIO ECONOMIC UPDATE, OCTOBER 2019

This paper sets out the activities carried out by Cavendish Dounreay Partnership and Dounreay Site Restoration Ltd in relation to socio economic activities.

Dounreay Socio Economic Funding commitments for 2019/20

Dounreay Socio Economic Budget for 2019/20

The Dounreay Socio Economic Board has agreed the following funding commitments for 2019/20 which is the last year of a 3 year rolling commitment with Caithness and North Sutherland Regeneration Partnership (CNSRP) projects.

Activity		2019/20
Dounreay Socio economic management		£31,000
CNSRP programme manager & support (part funding)		£40,000
CNSRP independent chairman (part funding)		£9,300
CNSRP: Space Hub Sutherland (secondment)		£35,000
CNSRP: Wick Harbour Authority A Tech review for high water gate.		£15,000
CNSRP: Business mentoring project (CoC)		£15,000
<i>CNSRP Project funding (uncommitted funding)</i>	<i>£424,906.42</i>	
CNSRP Enabling activities		
Caithness Transport Forum		£10,000
NHC ETEC Leadership support		£33,000
NHC School Link senior phase		£8,000
STEM co-ordination/activities (Dounreay activities)		£15,000
Other activities (non CNSRP commitments)		
Caithness Horizons operational costs		£75,000
Dounreay Community Fund		£25,000
Chamber of Commerce membership fees		£11,000
Carry over funding from 2018/19:	<i>£247,296.42</i>	
BUDGET (YEARLY)	<i>£500,000.00</i>	
GRAND TOTAL	<i>£747,296.42</i>	

Caithness Horizons: Discussions continue with The Highland Council to receive the dates for completion of the maintenance schedule for Caithness Horizons before HLH can take over the running of the facility. Given the opening of the facility has not yet happened the spend for this year will be less than the committed funding of £75k.

CNSRP Projects: The CNSRP Programme Manager attended the Dounreay Socio Economic Board on 19 September and outlined a number of priority projects that require funding this financial year. Work is now ongoing to develop application forms for DSRL funding for a number of CNSRP projects. The Dounreay Socio Economic Board indicated that, subject to reviewing complete applications, it would be minded to approve in principle DSRL funding for the following projects:

- **Battery North:** A bid to establish a Skills Development/Research centre to support the development of battery storage technology and the skills to implement and support this developing industry with a UK leading facility. If this bid is successful, then the match funding requested would allow drawdown of over £1m of ERDF funding. The funding request for this activity is £140k.
- **Wick John O’Groats Airport Public Service Obligation (PSO):** Following on from work already undertaken to develop a proposal for a PSO for Wick John O’Groats Airport, it is recognised that the next step is to support the development of a business model and potentially economic/environmental impact assessments. The funding request for this activity is £40k.
- **Space Hub Sutherland:** A proposal to consider funding to support this project in partnership with NDA. DSRL funding for this activity would offset the request made to NDA for £5m.

The activities listed above require further development in terms of applications for funding alongside other information and this will be progressed with CNSRP over the coming weeks. Following receipt of all information, a recommendation for endorsement by the Dounreay Socio Economic Board will be requested before funding commitments are agreed.

Dounreay direct support

CNSRP secondments

- **CNSRP secondment Space Hub Sutherland (SHS):** 0.5FTE is seconded to this project, mainly based around stakeholder engagement, updating website and producing community stakeholder activities for the coming year. Activity undertaken over the last three months have included:
 - Continued weekly presence in Tongue to allow anyone with an interest to drop in and ask questions about the project
 - Submission of a pre-planning application
 - A community engagement drop-in event held on 2 October (as part of the statutory requirements of planning)
 - Development of future community engagement drop-in events (1530 to 2000 hrs):
 - 4 Nov: Thurso (Boy Bridge Hall).
 - 5 Nov: Skerry Village Hall
 - 6 Nov: Kyle Centre, Tongue
 - 7 Nov: Durness Village Hall
 - Ongoing updates to the SHS website
 - Development of short films – community and business focused
 - Development of a community brochure providing information on the spaceport plans.

- **North Highland College (NHC) secondment:** This secondment has been reduced to one day per week for 2019/20. This is to allow a succession plan to be undertaken this year with a view to ceasing the secondment in March 2020. The succession planning is underway with the secondee now providing practical advice to ensure that a handover is complete by the end of March 2020.
- **CNSRP Programme Support:** Cavendish Nuclear, through its contractor, has supported the CNSRP programme activity throughout the year and has also provided support in the regulatory aspects of the space project.

Progress on projects (ongoing during 2019/20)

- **Cavendish Dounreay Partnership** continues to develop proposals to support DSRL staff transition into new employment at the end of their role in the site's decommissioning. Steve Young has recently been appointed Organisational Excellence Director at Dounreay and will be the site's lead in supporting this. Shona Kirk has been nominated as CDP project manager and will be working on a desktop exercise looking at the feasibility of developing a Caithness engineering hub.
- **SHS (Space Hub Sutherland):** Progress to support this project continues with local stakeholder activities including the preparation of a quarterly newsletter, several drop-in community sessions and the update of website information. The project has now submitted the pre-planning application which heralds the start of 12 week consultation. The planning application is on schedule to be submitted in mid-December 2019.

In addition, Simon Middlemas continues to support discussions from a safety and regulatory point of view and continues to work up some early drafts of safety documentation that will be required. Support has also been provided by the Dounreay Security team.

- **Staffing profile:** Following around a year of work, with input from multiple projects across the site, the production of an updated decommissioning programme has reached an important milestone with submission to NDA for review. The latest version of the programme, known as a performance plan, sets out the work required to reach the site's interim end state and reflects progress made so far, as well as the impact of changes to the programme that have previously been agreed. We expect this to be finalised next year following a period of detailed review and scrutiny. Production of this updated plan will allow a more accurate future staffing profile to be provided to CNSRP and DSG.

Progress on funding activities

The table below sets out the funding conditions of DSRL's funding support and progress against the delivery of these conditions.

Ref	Project	Funding	Deliverables	Due
001-2019	Caithness Transport Forum	£10K	Outcome indicators and targets	30-04-2019
			Annual summary	28-02-2019
002-2019	CoC: business mentoring	tba	Monthly progress report Apr	02-04-2019
			Monthly progress report May	02-05-2019
			Monthly progress report June	02-06-2019
			Monthly progress report Jul	02-07-2019
			Monthly progress report Aug	02-08-2019
			DSRL/CoC review of finances	02-09-2019
			Monthly progress report Sept	02-09-2019
			Monthly progress report Oct	02-10-2019
			Feedback from beneficiaries	02-10-2019
			Monthly progress report Nov	02-11-2019
			Monthly progress report Dec	02-12-2019
			Monthly progress report Jan	02-01-2020
			Feedback from beneficiaries	02-01-2020
			Monthly progress report Feb	02-02-2020
			Monthly progress report Mar	02-03-2020
Annual summary	01-03-2020			
003-2019	CNSRP Independent Chair	£9.3K	Confirmation of HIE part-funding	30-04-2019
			Objectives for 2019/20	30-07-2019
			Year end review of performance	28-03-2020
004-2019	CNSRP Programme Manager	£40K	Copy of CNSRP PM job description	28-04-2019
			Annual objectives agreed with DSRL.	28-04-2019
			Quarterly performance updates via HIE Area Manager	30-06-2019
			Article for The One (Dounreay in-house mag)	30-06-2019
			Quarterly performance updates via HIE Area Manager	30-09-2019
			Article for The One (Dounreay in-house mag)	30-09-2019
			Quarterly performance updates via HIE Area Manager	23-12-2019
			Article for The One (Dounreay in-house mag)	23-12-2019
			Quarterly performance updates via HIE Area Manager	28-03-2020
			Article for The One (Dounreay in-house mag)	28-03-2020
			Delivery of annual communications plan	28-03-2020
Impact Assessment Report for year end	28-03-2020			
005-2019	STEM co-ordination (Aberdeen Science Centre)	Nil	This is a memo of understanding to ensure that STEM activities are co-ordinated together with the DSRL STEM programme	
			Quarterly meetings held between Local STEM Learning contact and DSRL STEM co-ordinator	30-06-2019
			Half yearly report on impacts of activities	30-09-2019
			Quarterly meetings held between Local STEM Learning contact and DSRL STEM co-ordinator	30-09-2019
			Quarterly meetings held between Local STEM Learning contact and DSRL STEM co-ordinator	22-12-2019
			Quarterly meetings held between Local STEM Learning contact and DSRL STEM co-ordinator	28-03-2020

Ref	Project	Funding	Deliverables	Due
			Year end impact assessment report	28-03-2020
006-2019	Space Hub Sutherland – Secondment via CNSRP to HIE to support project	£40k	Job Description provided	28-04-2019
			Secondment arrangements changed to reflect change of focus from inward investment to SHS stakeholder relations	30-07-2019
			Half yearly review on secondee to DSEB	30-09-2019
			Year end review on secondee to DSEB	28-03-2020
007-2019	North Highland College	£8k	Copy of revised job description	28-04-2019
			Objectives received	28-04-2019
			Interim impact assessment report	30-11-2019
			Evidence of succession planning progress	30-11-2019
			Final impact assessment report	25-03-2020
008-2019	Caithness Horizons (old Board)	£15k	To support the closure of Caithness Horizons (with old Board). Financial report and accounts to be received. Accounts will not be finalised until year end therefore new date is end Dec for info	30-09-2019
008-2019	Caithness Horizons (under High Life Highland)	£60k	Awaiting receipt of new operating plan and new KPIs will be agreed in partnership with The Highland Council	To be determined
009-2019	NHC ETEC Manager	£26k	Evidence of a full transparent and open process to appoint	30-05-2019
			DSRL representative involvement in interview	05-06-2019
			Objectives for 2019/20 to be provided 6 weeks following candidate taking up post	30-08-2019
			Interim performance report	30-08-2019
			Year end performance report	24-03-2020
010-2019	Technical review for Wick harbour high water gate	£15k	HIE to confirm the date of all information required.	04-04-2019
			Technical review to be made available to CNSRP once completed.	To be determined
			HIE to undertake due diligence 12 weeks after receipt of technical report	To be determined
011-2019	Dounreay Community Fund	£25k	DCF report review at DSG	31-05-2019
			DCF report review at DSG	31-07-2019
			DCF report review at DSG	29-10-2019
			DCF report review at DSG	29-01-2020
			DSRL finance audit on annual spend	28-03-2020
012-2019	Scrabster Harbour Trust – St Ola Pier	£1.35m	Application closed – NDA recently announced a £5m funding package to support this project.	-
013-2019	John O’Groats Mill	-	Application rejection as CNSRP Programme Manager confirmed not on the CNSRP priority projects. Response to applicant to speak with CNSRP with a view to getting it on programme.	
014-2019	NC500 economic assessment report	£5.8k	Not approved by DSEB – further discussions with CNSRP has ensured that HIE fund this activity.	
015-2019	Goblin car final at Alford	£1k	Support from STEM budget towards travel and accommodation for pupils to attend Goblin Car Final at Alford. Provision of receipts on return of visit.	10-07-2019

Early funding enquiries

Two early enquiries have been received:

- Support for STEM (Space) activities - £30k over two financial years. This was discussed at the Dounreay Socio Economic Board held on 19 September. At this time the application was not approved.
- Potential school exchange support – Caithness/Monju (building on earlier meetings/presentations in Japan, re community partnerships, socio economics, community engagement). Discussions continue with Thurso High School and it is expected that an application for funding will be requested next financial year.

General

Staffing (end Sept 2019)

	FTE Target	FTE Actual
Current - DSRL	1,146	1,148.8
Current – ASW		138

13 new starters; 3 resignations

- At the beginning of August, 14 graduates started their 2 year development scheme. The group includes business, engineering and science graduates.
- Seven apprentices received their indenture certificates in August marking the completion of their training. All are now employed on site.
- Two new carpentry and joinery apprentices started work during September. They are the first apprentices in 46 years to be recruited for this discipline.
- Three Dounreay nominations were shortlisted for the NDA's first Safety and Wellbeing awards. Those shortlisted were the D1211 project team for the Achievement in Safety award, Denny Macdonald and Cameo Green jointly for Role Model and Denny Macdonald for Role Model. The award ceremony took place on 16 September and Dounreay was delighted that Denny Macdonald was named Role Model.
- Roxana O'Hara and Josh Owens were finalists in the Scotland branch of the Nuclear Institute Young Generation Network Speaking Competition which took place in early August. Roxana secured second place.



- Three employees have completed a Level 2 Diploma in Nuclear Decommissioning (NVQ).
- Dounreay apprentice, Lewis Fraser, came second in the electrical section of the Scottish Craft competition.
- A student from North Highland College began a work placement on 8 October and is providing support with the Environmental Sampling team.
- On 14 September the ambulance crew at Dounreay received a call requesting attendance to a female who had a medical condition. The caller was a taxi driver who was close to the site and had originally called Scottish Ambulance Service but at that time there was no ambulance availability. The Dounreay ambulance crew responded, treated and transferred the patient to Caithness General Hospital.

Heritage

- Linda Ross successfully obtained her PhD (from UHI) for her study about Dounreay entitled “Nuclear fission and social fusion: the impact of Dounreay experimental research establishment on the built environment and communities of Caithness, 1954 to 1966”. Linda started her studies in October 2015.
- James Gunn, Heritage Officer has delivered 3 presentations recently about the history of Dounreay – one on site for staff and public events in Thurso and Wick, which were well attended.
- Dr Egle Rindzeviciute, Associate Professor at Kingston University London, led an international workshop in Caithness in September focusing on capturing, preserving and presenting nuclear cultural heritage. It was held in the Pentland Hotel, Dounreay and Nucleus, and was attended by industrial heritage practitioners and leading academics from all over Europe and Russia.

Visits / events:

- Dounreay apprentices supported the NDA at the Mey Highland Games by providing STEM activities for young people to engage in. DSRL also supported this event.
- David Peattie, NDA Chief Executive, visited Caithness in August. He visited Nucleus and Scrabster Harbour in addition to a number of facilities at Dounreay.
- A group of Babcock graduates from Rosyth visited during August to get an insight into the work being carried out at Dounreay.



- Two technical leads from AWE visited to benchmark arrangements for licence conditions compliance.
- Representatives from the Monju reactor in Japan were on site at the end of August to take part in a workshop at PFR. This was aimed at promoting knowledge sharing and lessons learned, and was the first step in a request from Monju via the NDA for support in building their decommissioning strategies.
- Representatives of CoRWM (Committee on Radioactive Waste Management) and BEIS (Department for Business, Energy and Industrial Strategy) visited at the beginning of September. They were provided with a tour and an update on the site's waste management plan.
- Representatives of the International Atomic Energy Agency were on site in October for a technical workshop. DSG Chairman, Roger Saxon provided a presentation on the DSG's consultation on site end states as part of a stakeholder engagement session.



Dounreay Site Restoration Limited

9 October 2019