

**DOUNREAY STAKEHOLDER GROUP
BUSINESS MEETING**

**Minutes of the DSG Business meeting held on Friday 7th February 2020 at 1330 hrs in
Dounreay.com, Thurso.**

Present:	Roger Saxon	Chair
	ClIr Struan Mackie	Vice-chair
	David Alexander	DSG Socio Economic sub group chair
	ClIr Willie Mackay	DSG Site Restoration sub group chair
	Gillian Coghill	DSG Site Restoration sub group vice-chair
	Ron Gunn	DSG Socio Economic sub group vice-chair
	June Love	DSG Secretariat

MINUTES

1. WELCOME

Roger Saxon welcomed everyone to the meeting.

2. APOLOGIES

There were no apologies for this meeting.

3. MINUTES OF THE LAST MEETING

Roger Saxon noted that the minutes of the previous meeting had been endorsed via correspondence. DSG/BM(2019)M004 refers. No issues were raised from the minutes.

4. PROGRESS ON ACTIONS

Those present reviewed the actions and noted that the majority of these were complete. June Love noted that the actions raised at the sub groups on 29th January had been included and steady progress was being made to close these out.

5. ISSUES RAISED AT SUB GROUPS

June Love noted that the DSG response to the NDA's draft business plan had been submitted following discussions at the sub groups.

Roger Saxon noted that the focus at the sub groups included the increasing speculation around the Dounreay site contract, the site's performance plan/resource profile and the NDA's draft social impact strategy. He added that a further future topic would be around the options for the Vulcan site as it had been over a year since MOD had provided a short presentation around the options for the site.

6. PUBLIC MEETING

June Love noted that work had commenced on the paperwork for the AGM to be held on 11th March. She provided a draft agenda which was approved.

The logistics of the AGM were discussed and it was agreed that all DSG members would be provided with an update prior to the meeting to outline the potential office bearers for the coming year – this would include an invitation to eligible members to volunteer to take on one of the official roles if they chose to do so.

Roger Saxon noted that he would stand down as chair as he had completed three years in office. Discussion with those round the table indicated a general willingness to remain in post if members were agreeable noting however that eligible members of the DSG could volunteer or be nominated for a post. It was agreed for transparency that June Love would write to all DSG members setting out the appetite of those present to take on a new role or continue within their existing one while also encouraging other members to consider volunteering for a post or nominating others.

Action: DSG/BM(2020)M001/A001: June Love to write to all DSG members setting out vacant positions for DSG officials.

Roger Saxon noted the draft agenda for the public meeting. June Love noted that Linda Ross who had been scheduled to provide a presentation on her PhD on the heritage of Dounreay had cancelled due to unforeseen circumstances. She added that The Highland Council had requested some time at the meeting to outline the emergency planning zones for Vulcan and Dounreay. [Secretary's note: following the business meeting MOD had made contact to confirm that Cdre Prince would attend the meeting (he had been scheduled to attend the December meeting which had been postponed due to the UK government elections). Via correspondence the group agreed that this would be a useful addition to the agenda.]

7. ANY OTHER BUSINESS

The following was noted:

- Ron Gunn noted that he had now become the chair of the Thurso Community Council. He asked whether a DSG representative would be willing to attend a future TCC meeting to outline the work that the DSG did. It was noted that the Thurso CC had a representative on the DSG and it was there responsibility to feed back to members or solicit views to take forward at DSG. It was however agreed that a short presentation would be useful and Roger Saxon offered to do this.

Action: DSG/BM(2020)M001/A002: Ron Gunn to provide future Thurso Community Council meeting dates to Roger Saxon.

Action: DSG/BM(2020)M001/A003: Roger Saxon to provide a short presentation on DSG to the Thurso Community Council.

- Ron Gunn noted that he had attended the Community Sports Hub meeting and a new committee had been formed. However, it was apparent that capacity was required to support this project and he had stated at this meeting that the DSG had discussed this and had asked if DSRL would provide support. June Love noted that she would write to the chair of the Community Sports Hub to confirm what support was required and this would go through the socio economic process to consider whether this could be supported.
- June Love noted that there had been a discussion around one Dounreay Communities Fund application at the last socio economic sub group meeting and clarification was now required as to whether this application would be supported. This particular application had been awarded funding over a large number of consecutive years. June Love stated that there was likely to be other applicants who had also applied over a number of consecutive years and therefore if members felt that funding should be greatly reduced or refused it would need a consistent approach. Following a long discussion, it was agreed that the particular application discussed would be supported with a donation of £200.

It was also agreed that the Dounreay Communities Fund letters would be signed off by the DSG

socio economic sub group chair for all future letters to applicants.

A discussion then ensued on the criteria for applications coming through the Dounreay Communities Fund. June Love noted that the application process for all NDA (and site) funding was in the midst of being reviewed and revised, therefore there was an opportunity to revisit the Dounreay Communities Fund criteria and update for the coming financial year. This was agreed.

Action: DSG/BM(2020)M001/A004: Dawn Clasper (with Marie Mackay), DSRL Community Relations to develop new criteria and update guidance for the Dounreay Communities Fund for DSG members to consider.

- Roger Saxon noted that the CNSRP Programme Manager, Peter Faccenda had attended The Highland Council meeting to provide an update on CNSRP. He added that it was disappointing that following the presentation the meeting was stopped for lunch noting that if anyone wished to raise any questions the CNSRP programme manager would be available over lunch to speak to. Davie Alexander stated that this was disappointing as it would have been useful for all members to be afforded the opportunity to ask questions in a forum that allowed others to hear the responses. Roger Saxon stated he would like to write to The Highland Council to voice these concerns and this was agreed.

Action: DSG/BM(2020)M001/A005: Roger Saxon, DSG Chair to write to THC expressing disappointment about lack of open questioning in committee to the CNSRP Programme Manager.

- It was noted that Scottish Government had cut HIE's budget for the new financial year and this was the second reduction in two years. Members expressed their concerns about this given the CNSRP was set up to ensure priority was given to the area with the rundown of the Dounreay site. As Scottish Government were also part of the CNSRP (sitting on the Executive Board) it was more disappointing that this had not been recognised before funding was cut. It was agreed that a letter to Scottish Government regarding the reduction in HIE budget.

Action: DSG/BM(2020)M001/A006: Roger Saxon to write to Scottish Government with DSG concerns about HIE's reduction in annual funding.

- June Love noted that the NDA had published a draft NDA local economic and social impact strategy 2020 to 2026. This was out for consultation and feedback was due before the 13th March. It was agreed that June Love would circulate the draft document to all DSG members and invite comments for a DSG response.

Action: DSG/BM(2020)M001/A007: June Love to circulate NDA Local Economic and Social Impact Strategy 2020-20206 inviting DSG members comments for consultation response.

There being no further business, Roger Saxon thanked everyone for their input and formally closed the meeting.

Roger Saxon
DSG Chair
11th February 2020

ACTIONS ARISING FROM THIS MEETING

DSG/BM(2020)M001/A001: June Love to write to all DSG members setting out vacant positions for DSG officials.

DSG/BM(2020)M001/A002: Ron Gunn to provide future Thurso Community Council meeting dates to Roger Saxon.

DSG/BM(2020)M001/A003: Roger Saxon to provide a short presentation on DSG to the Thurso Community Council.

DSG/BM(2020)M001/A004: Dawn Clasper (with Marie Mackay), DSRL Community Relations to develop new criteria and update guidance for the Dounreay Communities Fund for DSG members to consider.

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