

**DOUNREAY STAKEHOLDER GROUP
DSG SITE RESTORATION SUB GROUP**

DSG/SRSG(2020)M001

Minutes of the DSG Site Restoration sub group meeting held on Tuesday 29th January 2020 at 1900 hrs in the Pentland Hotel (Georgina suite), Thurso.

Present:	Gillian Coghill Roger Saxon Brian Mutch Thelma Mackenzie Sand Owsnett	Buldoe Residents Group (deputy chair) DSG Chairman SGRPID Thurso Community Council Dounreay Unions
In addition:	Dawn Clasper June Love Stuart Pyper Mick Moore Cdr Mark Cleminson Ian Rogers Stewart Ballantine James Bryson Pat Green Samantha Arden Adreain Gill Paul Dale	DSG Minute Secretary Dounreay Community Relations Manager (DSG Secretariat) NDA Project Controls Manager Operations Director, Dounreay MOD Vulcan ONR (Dounreay) SEPA DNSR (Vulcan) CNC CNC (observer) Interim End State Delivery Manager, Dounreay SEPA (observer)

MINUTES

1. WELCOME AND INTRODUCTIONS

Gillian Coghill welcomed everyone to the meeting. She noted that Cllr Willie Mackay (sub group chair) was unable to attend therefore she would be acting as chair for the meeting.

She introduced Mick Moore, Dounreay Operations Director, who was deputising on behalf of Sam Usher, Strategic Programme Director. Sam Usher had been confirmed as the Dounreay representative for these meetings but due to other commitments was unable to attend this particular meeting.

Gillian Coghill also welcomed Cdr Mark Cleminson who has now taken over from Shaun Southwood for MOD. She also welcomed Samantha Arden from CNC who would be taking over from Pat Green and welcomed Thelma Mackenzie who had been nominated to represent Thurso Community Council. She also noted that Dr Paul Dale was attending from SEPA alongside the SEPA site inspector. Introductions were made round the table.

Gillian Coghill wanted to express her condolences on the loss of Steve Beckitt. She noted he would be a great loss to the community and the Dounreay site. Her thoughts went out to the family of Steve at their sad loss.

2. APOLOGIES

Apologies were received from:

- Willie Mackay, Highland Council (sub group chairman)
- Roy Blackburn, DSG Co-opted Member of the Public
- Alistair Hillery, ONR (Vulcan)

- Cllr Stephen Clackson, Orkney Highland Council
- Cllr Malcolm Bell, Shetland Highland Council
- Bob Earnshaw, DSG honorary member
- Tor Justad, DSG Co-opted Member of the Public
- David Broughton, DSG Co-opted Member of the Public

3. MINUTES OF LAST MEETING

Gillian Coghill noted that the minutes – DSG/SRSG(2019)M004 – had been endorsed by correspondence as the DSG public meeting held in December was cancelled due to purdah. She invited members to raise any issues from the minutes. No issues were raised.

4. STATUS OF ACTIONS

Gillian Coghill noted that the status of actions had been circulated to members in advance of the meeting.

- **DSG(2019)M001/A009:** Roger Saxon to raise Scottish Government's policy on nuclear at the next Scottish Government Scottish Nuclear Sites meeting. **Action ongoing:** This was raised at Scottish Government Scottish Nuclear Sites meeting held on 31st October 2019. The chair of the meeting took an action to get clarity on the Energy team's policy on nuclear. Email requesting update on this had been sent on 15th January 2020.
- **DSG(2019)M001/A015:** Cllr Struan Mackie to contact the defence minister with a view to holding a meeting with DSG on MOD's plans to decommission the site. **This action is ongoing.**

5. DOUNREAY UPDATE

Gillian Coghill noted that a number of written papers had been distributed to members in advance of the meeting including would be taken as read:

- DSG(2020)P005: Dounreay report
- DSG(2020)P004: SEPA report
- DSG(2020)P001: ONR report

Gillian Coghill invited the following to provide updates:

NDA: Stuart Pyper, NDA reported the following:

- The sad loss of Steve Beckett who had been a stalwart of the site. Not only from a personal point of view Steve would be sorely missed for his depth and breadth of knowledge and experience of the site.
- Kenny Douglas, Cavendish Nuclear, had been appointed as interim Managing Director until such times a permanent MD had been recruited.
- In December, a statement had been released following the completion of the transfer of nuclear materials from Dounreay. There was a full statement on the Gov.uk website stating "The Dounreay stock of civil separated plutonium is now safely stored at Sellafield following completion of a phased transfer programme involving a range of organisations. This means that all significant UK stocks of this material are now held at Sellafield – the centre of excellence for plutonium management. The safe and secure management of civil separated plutonium is a priority for the UK government and an important part of the NDA's strategy. This is a major step forward in decommissioning and cleaning-up the Dounreay site in Caithness, the UK's former centre of fast reactor research and development.' The completion

of this work had been a credit to the site personnel along with many other organisations as it had been a complex piece of work. As the bulk of the material has now been removed from the Dounreay site it now allows the site to focus more on decommissioning activities.

- The NDA draft Business Plan 2022-2023 was out for consultation. The Dounreay section outlined the dates that were identified in the contract arrangements recognising that the recently submitted performance plan was still being reviewed by NDA.
- To clarify a point made at the last meeting, with the departure of Anna MacConnell, the current point of contact for all socio economic and stakeholder activities would be John McNamara. Recruitment was underway to appoint someone to the socio economic and stakeholder role and would cover the whole of Scotland. That meant that it was not necessarily the case that the person would be based in Caithness. Recruitment was currently ongoing.

June Love noted that she was working closely with John McNamara until the new recruit was in place.

- There had been a visit from Atomic Energy Canada (AECL) from Canadian Nuclear Laboratories who are a major contractor in the Canadian supply chain.
- A proposed visit from parties associated with the Monju facility in Japan is expected in March. They had expressed interest in the work undertaken in Stakeholder engagement and especially within the community.

June Love noted that DSG continued to link with Tsuruga and a Thurso High School project had been developed to look at various aspects of Japanese life. A programme of activity was underway and it expected that a display outlining this project would be provided to Japan at the end of March. There was also an opportunity for local companies to provide samples of local produce to include within the display. The Chamber of Commerce had agreed to speak with local companies to see who had an appetite to provide some local produce samples. Gillian Coghill noted that Princess Anne had been taking an interest in this exchange and had recognised that the Japanese were interested in that was happening at Dounreay.

Gillian Coghill thanked Stuart Pyper for his input and invited questions from members. There were no questions from members.

Dounreay updates:

Gillian Coghill introduced Adreain Gill, Interim End State Delivery Manager to provide a short update on beach monitoring and the work to develop an unconstrained site end state.

Beach Monitoring: DSRL had undertaken a review of the particle data from 2012 to present. This will include an update to the Wallingford wave model data which will build on the data set from 2012. DSRL had attended the latest PRAGD ERMTT (Particles expert group) to discuss this work and the site would be liaising with SEPA on the way forward with this data.

End State: Adreain Gill noted that, at a previous DSG meeting, he had presented a briefing on the new GRR regulations. In parallel with the new regulations, the NDA had requested that the site take an unconstrained review of the current End State. This was now complete and 12 options have been identified. These options range from 'NDA Estate to pre-MOD state' to the opposite end of the spectrum which would be 'abandonment'. From the initial 12 options the site has taken a number of central options forward as credible options and these range from the 'Remediation of

the site to no danger levels, Early Release, slow closure of site and include other options such as 'Radioactive Decay Storage'.

The next phase of work will be to take those options through an options assessment. The options assessment would be a tiered approach and will be applied to the Key component and how they interact with the site zones and to the site as a whole. A series of workshops would be held with all the key stakeholders, including; Regulators, Dounreay Stakeholder Group and The Highland Council to get a broad consensus.

Following agreement of the final option (or options) coming forward the site would trial these within a couple of zones (Zone 1B, Zone E and the Pits) on the site. As Dounreay has its complexities with a number of legacy issues the trial would be looking at developing the new processes to reach the end state option. The lessons learnt from this will be shared across the NDA estate. The aim is to have the assessment of the end state options completed by the end of 2021.

Gillian Coghill noted that it would be useful to know the results of the trials for the Buldoo residents who would take a keen interest in this work. She was surprised that there were 12 options and asked if all options would be taken forward with the Highland Council and other stakeholders. Adrain Gill responded that the 12 options was the output for 'some blue sky thinking' at workshops held with NDA and others in terms of no constraints to reach end state. However some of these options were not credible and therefore did not make the list of credible options.

Sand Onswett asked once the preferred option was agreed would this detail feed into the performance plan that is currently being looked at and wondered how this work would impact on the interim end state date. Adrain Gill responded that that preferred option to take to interim end state was the condition of what was left while the performance plan would outline all the decommissioning activities that would be required to get to interim end state. Stuart Pyper responded that the performance plan, for the later years, would contain the amount of time, money and tasks that were broadly scoped out and as the work that Adrain and his team were undertaking matures there would be a review of the performance plan to determine what the end state looks like with more clarity on how this would play out in terms of schedule and cost. NDA believe that the end state options would not have a massive impact on the programme but if something radical did come out of this work then it would be reviewed.

Sand asked whether there a similar activity taking place on the Vulcan site given that Dounreay supports the Vulcan site through services that is provided. Stuart Pyper responded that there was ongoing dialogue with Vulcan who are kept up to date with the Dounreay programme and he expected that this would continue as a two way dialogue. Adrain Gill confirmed that he also had regular discussions with Vulcan.

Roger Saxon noted that he thought they had a good handle on what the end state was going to be and what was going to be done. He stated that DSG had been asking for the last three years for the performance plan and, linked to that, the people plan. It appeared to him that there were so many uncertainties around the decommissioning programme that this could cause another potential delay in reaching interim end state. June Love responded that DSG had been updated on why the unconstrained end state options were being reviewed and that was also aligned to reviewing the end state against the new regulations. She added that the stakeholder group has undertaken a consultation on site end states back in 2006 and members should be very proud of that

consultation. However, time had moved on and with the publication of the Regulators Guidance on Requirements for Release of Nuclear Sites from Radioactive Substances Regulation' (the GRR), relooking at the credible options allowed the opportunity to consider potential new technology etc. She commented that if the end state was going to radically change from the original consultation DSG would get a full update on the reasons for change.

There being no further questions for Adreain, Gillian Coghill thanked him for his update and introduced Mick Moore to provide the Dounreay site update.

Dounreay: (DSG(2020)P005 refers)

Mick Moore, Operations Director, Dounreay provided the following update:

- The site management team would like to express their thanks to all those DSG members who had been in touch following the announcement of Steve Beckitt's untimely death. The good wishes expressed had been gratefully received.
- Sam Usher, Strategic Programme Director, would become the DSRL representative at future DSG Site Restoration sub group meetings.
- Kenny Douglas, who was the chair of the DSRL Board, has been appointed Managing Director on an interim basis until longer term arrangements are in place.
- The team remains focused on Safety and the topic of the month was situational awareness.
- The TRIR has increased to 0.23 in December 2019.
 - An operator hurt their back during construction work on the DCP store extension.
 - Another individual slipped on a wet area and received some tendon damage.
 - There had been an incident with a crane of the DCP store extension the banksmen had caught their ankle on the tagline which resulted in the person being briefly lifted off the ground albeit that he was uninjured. The STOP work procedure was enacted and an investigation completed and work has now resumed.
- DSRL had received a regulatory notice from SEPA following a compliance inspection that found some of the sites engineering standards were not being fully implemented. An action plan is now in place and a dedicated team have been identified to focus on these actions.
- The latest particle information has been updated on website.
- NDA was continuing to review the performance plan and DSRL were providing clarity on queries being received. While this work was ongoing, parallel working on a 12-month plan for the start of the financial year (April 2020) was being developed which will allow clarity for the workforce on the work to be carried out during the year until such times the performance plan was completed. The performance plan review was not now expected to be complete until summer 2020.
- The Dounreay Exotics Consolidation Programme had been successfully completed. This had been very challenging in logistics and technology.
- Removal of two airlock housings at DMTR, weighing 4 tonnes, had been replaced with roller shutter doors.

- PFR Sodium inventory disposal plant had now completed the clean-up of all 155 loads of sodium wetted items and was now being prepared for decommissioning work. This equates to over 1000 drums and 43,000 kg of liquid metal and primarily pipework.
- Disposal had restarted in the Low-Level Waste Vaults using a new container (yellow box) which has replaced the original red HHISO. This was different in design and had the advantage of saving over £4,000 per container while ensuring the robustness was comparable to the original HHISOs.
- In D1211, 85 tonnes of bricks had now been removed from the pits.
- The Dounreay Decommissioning awards were held in December. A reward had been provided to various categories linking into the site values. The decision had been taken to implement a 'Steve Beckett award' which has gone to OCS cleaners.
- Dounreay is now the first site in the NDA group to receive full membership of the Lifting Equipment Engineering Association (LEEA).
- Graham Cameron, Head of Human Resources and Barrie Cran, Assurance Director, have been invited to join the DSRL Board as executive members.
- Dounreay expects to award the first contract from the decommissioning service framework contract next month to support enabling activities in the Shaft and Silo.
- Dounreay Women's Network and the Women in Nuclear (WiN) Highland Regional branch were jointly nominated for the Regional Heroes award at the annual WIN Conference in London. News just received was that the team had won this award.

Gillian Coghill thanked Mick Moore for his input and invited questions from members.

June Love, on the behalf of David Broughton, asked what the difference was between the new yellow containers compared to the containers previously used. Mick Moore responded that there was a slight difference in construction methodology and the thickness of the steel. Stuart Ballantine noted these were in line with what is in the environmental safety case adding that the containers were fundamentally the same and did not impact or challenge anything in the safety case.

June Love asked, on the behalf of David Broughton, if the recycled material had gone to non-nuclear uses. Mick Moore responded that he did not have that detail to hand but would take an action to respond.

Action: DSG/SRSG(2020)M001/A001: Mick Moore to find out whether the 173 tonnes of waste metal that has been recycled had this gone to non-nuclear uses.

June Love asked, on the behalf of David Broughton, asked ATOM stood for. Ian Rogers responded that ATOM was the management system that is used to record the location and quantity of atomic material to meet the obligations of EURATOM.

June Love asked, on the behalf of David Broughton, whether the Project Definition Rating Index (PDRI) for the Shaft and Silo project completed in December had resulted in a good or bad rating. Stuart Pyper stated that PDRI was a tool that was used across several industries particularly construction and was a formal structured way of assessing the maturity of a project. The NDA are

exploring whether to introduce this across the NDA estate and the Shaft and Silo project was used as a test to run through the process to see how well it worked in relation to the challenges of the nuclear industry. Therefore this was not a formal review of this process but the outcome was consistent with other gateway reviews that have been completed and there was some useful lessons learnt to take forward. It will be rolled out across the NDA estate at some point.

Gillian Coghill noted that the removal of 155 loads of sodium wetted items and over 1000 drums and asked whether this waste would be disposed on in the low level waste vaults or would it be recycled. Mick Moore responded that the waste would be characterised and would be sentenced to the appropriate waste stream.

Gillian Coghill asked if it was economically viable to do more recycling. Mick Moore responded that consideration of recycling was undertaken on a case by case basis taking in account the BPM (best practical means) and a cost benefit analysis to ensure value for money.

Gillian Coghill felt that, as long as the yellow containers were up to standard, it was good to see the site making substantial savings on this activity.

Roger Saxon asked about the exotics noting the recent reporting that 'the next phase of the Dounreay Exotics Consolidation Programme has been successfully completed'. In the NDA Monthly Update there was an item noting that nuclear material continued to be removed from Dounreay. Mick Moore responded that there are still nuclear material to be removed but these were not termed as exotics.

There being no further questions, Gillian Coghill thanked Mick Moore for his input.

SEPA: (DSG(2020)P004 refers).

Stewart Ballantine, SEPA provided the following report:

- SEPA had issued a second Regulatory Notice to DSRL following on from the compliance inspection undertaken in September which identified failing in implementation of site standards. DSRL are required to complete review work by June the end point of implementation of identified changes being December 2020. This work is running in parallel with the earlier regulatory notice issued by SEPA. SEPA will continue to look at how DSRL are addressing the requirements of the notices throughout the year. To date the work that has been carried out is being seen as positive with dedicated resources identified by DSRL to addressing these.
- The end of year compliance assessment has been undertaken and the output of that will feed into the end of year score.

Gillian Coghill thanked Stewart Ballantine for his input. There were no questions from members.

ONR: (DSG (2020) P001 refers).

Ian Rogers, ONR provided the following report:

- Inspection of resilience had been undertaken following the loss of power due to a lightning storm. This was a detailed inspection undertaken jointly by ONR's safety and security site inspection teams. This Inspection concluded there is clear evidence that DSRL have adequate provision of arrangements in place to support the required resilience of the site and had demonstrated the current arrangements were robust. ONR had sampled maintenance records associated with the systems alongside the training and qualification of people who provide resilience support. ONR inspectors were happy that these provide adequate arrangements to

meet the nuclear, radiological and industrial safety requirements from the nuclear safety and safeguards perspective.

Gillian Coghill thanked Ian Rogers for his input and invited questions from members.

Roger Saxon noted that DSRL have procured a new backup diesel generator to provide additional back up capability. Ian Rogers responded that there was no safety or security requirements to provide this but DSRL had decided to comply with 'Relevant Good Practice' to provide additional support for welfare arrangements and general site adequacy arrangements. This is not something that DSRL had done because of any concern of the resilience of the existing arrangements.

Gillian Coghill asked what the outcome of the review of fire risk assessment had been and how often were the fire risk assessments reviewed. Ian Rogers responded that this was done annually and was carried out by an ONR Fire Safety Specialist Inspector who visits site to carry out inspections against the Fire (Scotland) Act 2005.

There being no further questions, Gillian Coghill thanked Ian Rogers for his input.

CNC: Pat Green reported the following:

- Samantha Arden had taken over as new Chief Inspector at Dounreay and this would be Pat Green's last meeting.
- Representatives of CNC had attended Farr nursery to get the children used to seeing the police.
- CNC worked with Police Scotland on the 'make a wish society' who had reached out to do some activity with a little boy who is not very well.
- CNC continued to support Police Scotland with the Servator project and this continued to be featured as part of the security and resilience initiative to raise awareness.
- CNC continued to work with site on the removal of nuclear materials to Sellafield. CNC had built a lot of collaboration relationships with different departments in Dounreay and as the site moves forward with decommissioning CNC would be refining the new policy model with the intent of keeping these links with Civilian guard Force through to the people working in the different departments in Dounreay.
- Representatives from CNC would be attending the recruitment fares in Wick and Inverness.
- The Assistant Chief Constable had now been recruited. Louise Harrison would be taking this post at the end of next month and it was expected that she would visit the Dounreay unit in March.
- Sam Arden thanked Pat Green for all his hard work and dedication and supporting SI O'Kane and SI Peden. She was looking forward to being part of the Dounreay team and working with the community.

Gillian Coghill thanked Pat Green for his input and wished him all the best for the future. This was echoed by DSG members present.

Gillian Coghill thanked Pat Green for his input and invited questions from members. There were no questions from members.

As there were no further questions relating to the Dounreay activities, Gillian Coghill thanked everyone for their input.

6. VULCAN UPDATE

Gillian Coghill noted the following written updates had been provided.

- DSG(2020)P002: Vulcan update
- DSG(2020)P003: Rolls Royce update
- DSG(2020)P004: SEPA report
- DSG(2020)P008: DNSR
- DSG(2020)P009: ONR Report

MOD Vulcan: Cdr Mark Cleminson highlighted the following:

- There had been no environmental non-compliances.
- There are no Health and Safety issues.
- DNSR inspection programme for 2020 has not been published however there are some planned external audits for the next 6 months.

Mark Cleminson indicated he was extremely pleased to be back in Caithness. He had been located here previously as the Deputy Naval Superintendent between 2008 and 2011 and was pleased to be back. He was looking forward to continuing the hard work that Cdr Shaun Southwood had started.

Gillian Coghill thanked Cdr Mark Cleminson for his input. There were no questions from members.

Rolls Royce update: (DSG(2020)P003 refers).

The paper was taken as read and no questions were raised.

Gillian Coghill noted that she was pleased to read that 16 Rolls Royce apprentices were continuing their training at Vulcan and had been delighted to see the recruitment of 4 new apprentices for 2020.

SEPA: (DSG(2020)P004 refers).

Stewart Ballantine noted there were no issues. No questions were raised.

DNSR: (DSG(2020)P008 refers).

James Bryson highlighted the following:

- There was no reportable events this quarter to report this quarter.
- DNSR had carried out an Operational Readiness Inspection which had been an adequate demonstration.

Gillian Coghill thanked James Bryson for his input and invited questions from members.

Roger Saxon asked why inspections took place for Operational Readiness when the site was no longer operating. James Bryson responded that the site was deemed operational because it was still handling fissile material even though the reactor had been shut down. DNSR continue to inspect the site to the highest standards and compliance within the authorisation conditions.

There being no further questions, Gillian Coghill thanked James Bryson for his input.

ONR: (DSG(2020)P009 refers).

Ian Rogers highlighted the following

- There had been no on-site inspections during this period.

While not related to Vulcan, Ian Rogers highlighted:

- Two improvement notices raised by ONR against EDF energy had now been complied with. These had been associated with the steam leaks at Heysham 1 which had caused injury to personnel on site.
- ONR's Chief Nuclear Inspector Mark Foy had published his view on the performance of Great Britain's nuclear industry during 2018/19 the first report of its kind. This provides an independent authoritative view of safety, security, and safeguards performance across the nuclear industry.
- In November ONR held their second NGO Forum, and welcome 18 NGO attendees from 14 different organisations. Agenda items included their work at Sellafield, ageing management of reactors and their relationship with the Defence Nuclear Safety Regulator. He noted that if DSG members were interested they could register to attend this forum.

Gillian Coghill asked what the progress was in recruiting a new head of security for Vulcan. Cdr Mark Cleminson responded that the recruitment process was ongoing.

Gillian Coghill thanked Ian Rogers for his input. There were no questions from members

7. CORRESPONDENCE

Gillian Coghill noted the correspondence received since the last meeting. These were:

- DSG(2020)C001: NDA SSG Brief December
- DSG(2020)C005: NDA SSG Brief January

These were noted with no issues raised.

8. ANY OTHER BUSINESS

Before opening up to members, Gillian Coghill noted the following:

- The NDA has published its Socio Economic Report for 2018/19. This had discussed at the Socio-Economic Subgroup held today during the afternoon meeting. She invited members to provide any comments on the report to June Love by end of February.

Action: DSG/SRSG(2020)M001/A002: All members to provide comments to June Love by 28th February on the NDA Social Impact report 2018/19.

- The NDA had issued its Draft Business Plan inviting comments. The DSG response was in its final draft and would be approved shortly in time for submission.
- A joint letter from The Caithness Transport Forum and DSG had been sent to DRS asking whether the commercial freight trial was planned this year. A response had been received. Gillian Coghill noted that this had been meant to take place in March 2019 and it was

disappointing how long it was taking to carry out such a trial. She added that this had been discussed at the socio economic sub group and an action has been placed on Caithness Transport Forum to go back to them ask DRS for a timeline.

- Members should be aware that Anna MacConnell has left the NDA and a replacement was currently being recruited. The new recruit would have a wider Scottish remit and would cover all Scottish Sites as well as being the NDA interface with Scottish Government. At the socio economic meeting there was an action to set up a meeting with Chaplecross and Hunterston SSG's to look at the logistics for meetings once this person is in post.

June Love noted that she has provided John McNamara with a list of all the meetings and activities that Anna MacConnell had been involved with and there would be agreement as to how the new person once identified would interface with the SLC to ensure attendance. Gillian Coghill hoped that there would still be a NDA presence at the CNS Fund meetings.

- June Love noted that The Highland Council had requested to be included in the DSG March meeting to discuss the implementation of REPPiR 2019. This information would include the offsite nuclear emergency planning arrangements for both Dounreay and Vulcan and determine the emergency planning zones.
- June Love reminded members that the March meeting also includes the AGM which would start at 1830 hrs. She noted that if any member wished to be considered for an official post it would be useful if they could alert her as soon as possible.

Action: DSG/SRSG(2020)M001/A003: Any member who wish to be nominated for an official post to let June Love know as soon as possible.

9. CLOSE

There being no further business, Gillian Coghill thanked everyone for their input and formally closed the meeting.

Gillian Coghill
DSG Site Restoration Sub Group Vice Chair
5th February 2020

ACTIONS ARISING FROM THIS MEETING

DSG/SRSG(2020)M001/A001: Mick Moore to find out whether the 173 tonnes of waste metal that has been recycled had this gone to non-nuclear uses.

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