

**DOUNREAY STAKEHOLDER GROUP  
BUSINESS MEETING**

**Minutes of the DSG Business meeting held by teleconference on Wednesday 15<sup>th</sup> May 2020.**

<b>Present:</b>	Cllr Struan Mackie	Chair
	Davie Alexander	Vice-chair / Socio economic sub group chair
	Gillian Coghill	Site Restoration sub group chair
	Ron Gunn	Deputy Socio economic sub group chair
	Roger Saxon	Honorary member
	June Love	DSG Secretariat

**MINUTES**

**1. WELCOME AND INTRODUCTIONS**

Cllr Struan Mackie, DSG Chair thanked everyone for attending and noted these meetings were more frequent while the Covid-19 restrictions continued.

**2. APOLOGIES**

Apologies were received from Cllr Willie Mackay.

**3. MINUTES OF LAST MEETING**

Cllr Struan Mackie noted that the minutes of the previous meeting – DSG/BM(2020)M002 refers - had been endorsed by correspondence. There were no issues raised from these minutes.

**4. DSG SUB GROUP 'VIRTUAL' MEETING**

It was noted that DSG members had provided questions, comments and issues raised from the paperwork that was circulated to everyone electronically. Responses to the questions have been requested and the report was nearing completion. Once finalised this would be issued out to DSG members.

**5. ANY OTHER BUSINESS**

The following issues were raised:

- Davie Alexander noted the response from MOD Vulcan on questions raised about people travelling to work on the site. Members discussed the response and agreed that further clarity was required. Davie Alexander agreed to follow up with MOD to get further clarity.

**Action: DSG/BM(2020)M003/A001: Davie Alexander to respond to MOD asking for further clarity on questions raised regarding people travelling to work at the Vulcan site.**

[Secretary's note: An email was sent from Davie Alexander to MOD and a response provided. The questions and answers have been included in the DSG 'virtual' minutes that will be circulated to members shortly].

- Discussions moved to discuss DSRL's preparations for a return to work once the restrictions are lifted. It was agreed to request a meeting between Mark Rouse, Struan Mackie and Davie Alexander to discuss this.

**Action: DSG/BM(2020)M003/A002: June Love to organise a meeting between Mark Rouse, Struan Mackie and Davie Alexander to discuss site's preparations for a return to work once restrictions are lifted.**

[Secretary's note: A discussion between Mark Rouse, Struan Mackie and Davie Alexander was held on 20<sup>th</sup> May 2020. A note for the record is currently being drafted for circulation to all DSG members.]

- It was expected that the June public meeting would not be held and therefore the protocol set for the sub group meetings would continue for the June meeting. Once the sub group 'virtual' minutes had been issued work would commence to get updated information in time for the June meeting date.
- Struan Mackie noted a discussion between MOD, DSG, Chamber and CNSRP relating to the MOD market engagement day. This was expected to take place virtually and a presentation outlining DSG, CNSRP activities and information from the Chamber on the local supply chain capability would be included. The presentation has been drafted and a further follow up call with MOD is scheduled to discuss final arrangements for the market day which is expected to be held in early June. The question was raised as to whether socio economics will be part of the tender process. MOD responded that the UK Government had recently published new rules for procurement which includes social impact and this will be included in the tender documents.
- Struan Mackie noted he had received a phone call from Aled Jones, SSG Chair of Chairs to ask how DSG was managing during the restrictions noting there had been lots of different approaches to SSGs. He mentioned that as soon as it was practicable he was hoping to get all the SSG chairs together. It was noted that an email had also been sent from Aled Jones and this was replicated in the sub group 'virtual' minutes.
- Gillian Coghill noted that the support the site was providing had not gone un-noticed. Cllr Struan Mackie asked whether site was collating the man-hours and other data for the various strands of support that had been provided. June Love noted that there was a file on all the physical support provided and there was a discrete job number for those volunteering to book to that should provide the information required.

There being no further business, Cllr Struan Mackie thanked everyone for taking part. He felt that it was useful for the Business meeting to meet more regularly in the short term and this was agreed. There being no further business he formally closed the meeting.

**Cllr Struan Mackie**  
**DSG Chair**  
21 May 2020

### **ACTIONS ARISING FROM THIS MEETING**

DSG/BM(2020)M003/A001: Davie Alexander to respond to MOD asking for further clarity on questions raised regarding people travelling to work at the Vulcan site. **Action complete.**

DSG/BM(2020)M003/A002: June Love to organise a meeting between Mark Rouse, Struan Mackie and Davie Alexander to discuss site's preparations for a return to work once restrictions are lifted. **Action complete.**