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## **DOUNREAY STAKEHOLDER GROUP BUSINESS MEETING**

### **Minutes of DSG Business Meeting held on Tuesday 23 February 2021 at 0930 via Microsoft Teams.**

<b>Present:</b>	Cllr Struan Mackie	DSG Chair
	Davie Alexander	DSG Vice-chair & Socio Economic sub group chair
	Gillian Coghill	DSG Site Restoration sub group chair
	Ron Gunn	DSG Deputy Socio Economic sub group chair
	Roger Saxon	DSG Honorary member
	June Love	DSG Secretariat, DSRL

## **MINUTES**

### **1. WELCOME**

Cllr Struan Mackie thanked everyone for their attendance.

### **2. APOLOGIES**

Apologies were received from Cllr Willie Mackay and Dawn Clasper, DSRL.

### **3. MINUTES OF LAST MEETING**

Cllr Struan Mackie noted that the minutes of the last meeting – DSG/BM(2021)M003, 9 Feb 2021 – had been endorsed by members via email. Members agreed this was a true reflection of the meeting. June Love noted she would now distribute these minutes of all DSG members for update. No issues from the minutes were raised.

### **4. ACTION STATUS**

Members then reviewed the action status and noted that actions continued to be closed out in a timely manner. June Love noted she would be progressing some of the outstanding actions to ensure these would be completed prior to the public meeting on the 24<sup>th</sup> March. Of note, discussions on the actions were focussed on:

- Progress with the Community Sports Hub and it was agreed that DSG Chairman would write to the CSH Chair asking for update and appetite to continue to take this forward.

**Action: DSG/BM(2021)M03/A01: DSG Chair to write to Community Sports Hub Chair to ask for progress update and appetite to continue to take this forward.**

- On HC boundary changes, Davie Alexander noted DSG had submitted a response to the Boundary commissioning consultation. He asked what the next steps in this process. Cllr Struan Mackie believed that the outcome required approval by September.

### **5. AGM PAPERWORK**

Cllr Struan Mackie noted the draft paperwork issued to Business Meeting members for the AGM scheduled on 24 March. There was a discussion around protocol especially in the light of pre-election period (25 March to 6 May).

The draft paperwork was reviewed in detail. June Love noted that the financial report would be updated at the end of February to reflect costs up to that date noting that the financials would be finalised at end of March.

The DSG Chairman also noted the draft annual review and members agreed to provide comment on this to ensure everything had been covered in this report.

June Love noted she was now looking at the logistics for the AGM and public meeting in terms of virtual meeting and paperwork. She expected to be in a position to confirm all details by 10<sup>th</sup> March at the latest. She added that she would send out an update email to all DSG members to reflect discussions regarding

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the AGM and the willingness of the current office bearers to continue in these posts pointing out that this would not negate other members being nominated or volunteer for an official post.

#### 6. ANY OTHER BUSINESS

The following was raised:

- Cllr Struan Mackie noted that Caithness Councillors had had a robust meeting with Peter Faccenda, CNSRP Programme Manager last week. A number of CNSRP updates had been provided and Caithness Councillors had requested sight of the CNSRP programme with those accountable for delivery identified from the various partners. Going forward there was a recognition of duplication of information from the CNSRP and DSG Socio economic sub group and further consideration of how to streamline these would be undertaken at some point. Davie Alexander agreed that there was some duplication and it would be useful to see how this plays out. It was further noted that, with DSRL funding, the additional resource into CNSRP had been a very positive one with the additional resource ensuring that progress on a number of projects were being pursued in a much quicker timescale than was previously seen.
- Roger Saxon asked what the current status was on Caithness Horizons. June Love noted she was in discussion with HC and HLH on how this was progressing. Covid-19 had meant the delay in re-opening but HLH were working actively behind the scenes to ensure they would be ready to re-open the facility as soon as the Covid restrictions were lifted. It was also noted that the tourism signage would need to be changed given the facility would be renamed. It was noted that signage was a topic of discussion already taking place in the Highland Council.
- June Love noted she had made contact with Women in Nuclear confirming its membership of the DSG and was currently waiting for contact details of those who would represent this group. She expected this would be in place prior to the AGM.
- Cllr Struan Mackie noted that he and Davie Alexander would be attending the NDA SSG chair's forum scheduled for 25<sup>th</sup> February 2021.
- June Love noted that Josh George, Organisational Excellence Director designate, had started at Dounreay and would look for a suitable date to invite him to the business meeting so introductions could be made.

There being no further business, Cllr Struan Mackie

**Cllr Struan Mackie**

**DSG Chair**

25 February 2021

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#### ACTIONS ARISING FROM THIS MEETING

DSG/BM(2021)M03/A01: DSG Chair to write to Community Sports Hub Chair to ask for progress update and appetite to continue to take this forward.