

## **DOUNREAY STAKEHOLDER GROUP BUSINESS MEETING**

### **Minutes of DSG Business Meeting held on Tuesday 27 October 2020 at 0930 via Microsoft Teams.**

<b>Present:</b>	Cllr Struan Mackie	DSG Chair
	Davie Alexander	DSG Vice-chair & Socio Economic sub group chair
	Gillian Coghill	DSG Site Restoration sub group chair
	Ron Gunn	DSG Deputy Socio Economic sub group chair
	Cllr Willie Mackay	DSG Site Restoration sub group vice-chair
	June Love	DSG Secretariat, DSRL
	Dawn Clasper	DSG Minute Secretary, DSRL

## **MINUTES**

### **1. WELCOME**

Cllr Struan Mackie welcomed everyone to the meeting and thanked everyone for taking the time to join given these meetings were now on a fortnightly basis.

### **2. APOLOGIES**

Apologies were received from Roger Saxon.

### **3. MINUTES OF LAST MEETING / ACTIONS**

Cllr Mackie noted that the last minutes (DSG/BM(2020)M009 held on 13<sup>th</sup> October) had been endorsed by correspondence. June Love stated that these had now been circulated to all members for their information.

No issues were raised from the minutes.

### **4. STATUS OF ACTIONS**

June Love noted that the action status included all actions being raised at any DSG meetings (ie discussions with NDA, DSRL or business meetings). This allowed all actions to be kept in one place for ease of progressing these.

She added that there was still a number of actions outstanding but these were due to Covid restrictions and would continue to be ongoing until such times as restrictions were lifted and actual visits could take place. Members were content with the rate of progress of the actions noting some would now be longer term due to Covid.

Of note, progress on actions were discussed:

- DSG(2020)M01/A003: June Love to co-ordinate meeting with Chapelcross and Hunterston SSGs in April to coincide with the Scottish Government meeting. June Love advised a meeting has been arranged with Chapelcross and Hunterston SSGs.
- DSG(2020)M03/A022: June Love to ask Gillian Coghill and Dave Broughton if they would be available for a potential (virtual) stakeholder event on integrated waste strategy to be held in November (20<sup>th</sup> – to be confirmed). Action now complete invitations have been issued.

- DSG(2020)M03/A016: Struan Mackie to contact Gordon Calder re ongoing DSG engagement. Cllr Mackie noted that this is ongoing and would update once contact had been made.
- David Alexander asked if there was an update regarding action DSG(2020)M03/A018 and DSG(2020)M03/A021. June Love noted that Dave Wallace was progressing these and he would facilitate a meeting with Hazel Blears at a date to be confirmed.

Cllr Mackie noted that it was good to see the actions moving along and that the potential meeting with other NDA Scottish Sites was an important to ensure where there was commonality across the sites these were reflected in any discussions with Scottish Government.

## 5. UPDATE ON DSG REPORTING

June Love noted the DSG Virtual meeting minutes which had held on 14<sup>th</sup> October were out for comment and was awaiting feedback. She also noted that this was a very good meeting and the feedback received from Dave Wallace was very positive.

Cllr Mackie felt that the DSG meeting had gone well because of the targeted approach to discussing one topic. The questioning had been robust and the agreement to develop a programme with accountable people and dates was something that would be useful for DSG from a scrutiny point of view.

Cllr Willie Mackay noted that the minute was very detailed report of the meeting which would be useful to refer back to in future.

Cllr Mackie asked what progress was being made to complete the feedback paper from the July sub groups. June Love stated she was awaiting the last of the responses and was hopeful that the paper would be issued week beg 2<sup>nd</sup> November. This would draw a line under this report in time for the November sub group paperwork to be distributed.

Cllr Mackie asked is there a dedicated team for transition and how this is working virtually. June Love noted from a workforce point of view there was regular updates. From a workload point of view Mark Rouse, MD recognised that there was a number of competing deadlines and has repeatedly said that if delivering transition along with the day job was causing difficulties this had to be raised.

Cllr Mackie noted there was an SSG Chair of chairs meeting in November and asked if there was anything that required to be raised. David Alexander noted that there was nothing as present and would await the agenda.

Ron Gunn asked if there had been an updated regarding the Community Sports Hub. June Love responded that she had contacted Phil Cartwright a number of months ago but due to Covid meetings had not been taking place. June advised this was a long-standing action and she would take this forward in the coming weeks to explore what the current thinking was. Cllr Mackay noted that sport and activity was in high demand and this could be an asset for the community. David Alexander stated that once NDA transition was in place this may be an opportunity to gift this as a legacy project as there were examples of social clubs being provided in other areas. June Love stated that NDA already owned the land and had intimated their desire to gift this to the community as part of their support for this project.

Cllr Struan Mackie noted that we need to link these together, being mindful that in discussions with Jacq Longrigg, mention had been made about enabling people skills and therefore if this could be teased out it may be making the case for a development officer to provide groups with

professional support to help build the case. The Viewfirth was an obvious legacy and it is well understood that there was a need for the facility.

Gillian Coghill noted that this project had been discussed over the last 1-2 years and there had been talk about getting a dedicated person who could provide a business case support for the Community Sports Hub. June Love noted that there would be a need to consider who would employ the support as someone/organisation need to take ownership of the project.

**Action: DSG/BM(2020)M010/A001: June Love to speak with Phil Cartwright with reference to the Community Sports Hub to see if there is an appetite to take this forward.**

Gillian Coghill noted that she had asked about discharge of radiated water into the environment as this had been brought up by the residents of Buldoo. June Love noted that a written response had been received from SEPA and would be provided when the written update was distributed.

## 6. ANY OTHER BUSINESS

Before opening up to other members, Cllr Struan Mackie noted:

- Correspondence 046 -HIE Budget cuts. It was agreed that this was a disappointing response and that DSG would respond noting this.

**Action: DSG/BM(2020)M010/A002: DSG Chair to draft a letter of response to Scottish Government response on HIE budget cuts and distribute to Business Meeting member for comment (including an invite to host a virtual meeting with Kate Forbes (Finance Minister)).**

- Correspondence 047: Letter to DRS re freight trial. Cllr Mackie noted that this was a joint letter from the Caithness Transport Forum and DSG, asking them to look at alternative arrangements for the trial. June Love noted she has an action to discuss this with David Swanson to look at scopes for other options such as is the platform and equipment fit for commercial freight. David Alexander noted that with was raised with David Pettie at the virtual meeting on 14 October. [Secretary's note: The potential to carry out a study was on hold until the Caithness Transport Forum met in November.]
- Integrated Waste NDA workshop – 20<sup>th</sup> November 2020 – Invites had now been issued to Gillian Coghill, David Broughton and June Love.
- There was a discussion around local Xmas appeals and the potential that some charities will sadly suffer due to Covid restrictions. The CFM Toy Appeal was discussed and it was agreed that the Dounreay Communities Fund would provide £1k to the toy appeal to match that of the Dounreay Employee's Charity Fund and ensure that this good cause did not suffer due to current restrictions. This was agreed unanimously.
- Cllr Mackie asked what the process was organisations to apply to join the DSG. June Love advised that as long as the organisation was a formal constituted group they could apply to the DSG secretariat in writing and this would then be brought to the DSG Business meeting for a decision.
- David Alexander noted that they talk about Scottish Strategy and having a representative from Dounreay to help with this. He asked if it was possible to meet with this person to explore what remit they were working and explore areas where DSG would like to be involved. Cllr Mackie agreed it would be useful to have early insight into the scope of the work and to enable feedback from the stakeholder group. June Love noted that the

Endorsed by e-mail on 30 October 2020

representative was Roxana O'Hara and added that it would be useful to include Dave Wallace NDA in these discussions as well.

**Action: DSG/BM(2020)M010/A003: June Love to invite Roxanna O'Hara and Dave Wallace to a business meeting to discuss the Scottish Strategy.**

- Gillian Coghill asked about the Space Hub Sutherland (SHS) having heard the news about Lockheed Martin moving to Shetland. June Love noted that the Sutherland Space project was still going ahead and this move had not affected the plans going forward.

Cllr Struan Mackie thanked everyone for attending and formally closed the meeting.

**Cllr Struan Mackie  
DSG Chair  
29<sup>th</sup> October 2020**

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**ACTIONS ARISING FROM THIS MEETING**

DSG/BM(2020)M010/A001: June Love to speak with Phil Cartwright with reference to the Community Sports Hub to see if there is an appetite to take this forward.

DSG/BM(2020)M010/A002: DSG Chair to draft a letter of response to Scottish Government response on HIE budget cuts and distribute to Business Meeting member for comment (including an invite to host a virtual meeting with Kate Forbes (Finance Minister)).

DSG/BM(2020)M010/A003: June Love to invite the Roxanna O'Hara and Dave Wallace to a business meeting to discuss the Scottish Strategy.