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DOUNREAY STAKEHOLDER GROUP BUSINESS MEETING**Minutes of DSG Business Meeting held on Tuesday 6th April 2021 at 0930 via Microsoft Teams.**

Present:	Cllr Struan Mackie	DSG Chair
	Davie Alexander	DSG Vice-chair & Socio Economic sub group chair
	Gillian Coghill	DSG Site Restoration sub group chair
	Ron Gunn	DSG Deputy Socio Economic sub group chair
	Cllr Willie Mackay	DSG Site Restoration subgroup vice chair
	June Love	DSG Secretariat, DSRL
	Dawn Clasper	DSG Minute Secretary, DSRL

MINUTES**1. WELCOME**

Cllr Struan Mackie welcomed the returning chairs and vice chairs to the meeting. He noted that this year would be an important one for the DSG ensuring the group's remit and continued transitional arrangements of the Dounreay site.

2. APOLOGIES

Roger Saxon tendered his apologies.

3. MINUTES OF LAST MEETING

Cllr Struan Mackie noted that the minutes of the last meeting – DSG/BM(2021)M006, 23 March 2021 – had been endorsed by members via email. Members agreed this was a true reflection of the meeting. No issues from the minutes were raised.

Cllr Struan Mackie noted that the update from Hazel Blears had been really useful and as social value will be a subject that will be discussed on a frequent basis the minutes could be circulated to the wider DSG group to update them on the information provided. Gillian Coghill noted this had been an excellent update and felt that she had come across very knowledgeable in this subject matter.

Cllr Mackie agreed with Gillian's comments. He felt that DSG now needed to get to grips with what social value would mean for the local area and how this would be embedded into the NDA/site processes to ensure those measures identified were appropriate for the community. Going forward this would need a degree of scrutiny.

Cllr Willie Mackay thanked Gillian Coghill for bringing up a valid point regarding the deprivation in Wick he felt this was currently lacking attention.

Gillian Coghill noted that changing from Socio Economics to social value would allow a wider remit and had the advantage of investigating areas that would not have come under socio economic remit. She felt there was a greater need for collaboration to ensure other organisations were considering this as well to ensure a co-ordinated response.

Cllr Struan Mackie noted that DSG members would need to have a clear understanding and where opportunities were identified and ensure some overarching priorities were considered. Within the area of deprivation, this was something that Cumbria did well and it could become

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something that could be prioritised. He felt it would be useful to organise a social value workshop with DSG members to ensure everyone was informed.

Action: DSG/BM(2021)M007/A001: June Love to explore with NDA the potential to arrange a workshop for all DSG members on social value.

Ron Gunn noted that social value was a broad topic and that it could open up areas for the DSG to get involved in.

Cllr Struan Mackie questioned whether early engagement with MOD on the social value input for the market engagement/decommissioning programme would be useful. It was agreed that this would be explored.

Action: DSG/BM(2021)M007/A002: June Love to contact MOD to explore whether DSG members could discuss what social value impacts should be considered for MOD decommissioning contract.

4. ACTION STATUS

It was noted that actions continued to be progressed in a timely manner. The actions were taken as read.

Davie Alexander asked the current progress was on the NDA's Scottish Strategy and this was expected to have been produced at the end of January. Cllr Struan Mackie suggested this question be raised to David Peattie or Alan Cummings so that DSG could get an update and a proposed timeline of when this document would be made available for discussion.

Action: DSG/BM(2021)M007/A003: DSG Chair to write to David Pettie and Alan Cummings for an update on the Scottish Strategy.

David Alexander suggested that, when the Scottish Strategy was available, it would be useful to make contact with the other two Scottish Sites SSGs so that a discussion can be held prior to discussions with NDA.

5. ANY OTHER BUSINESS

The following was raised:

- Cllr Struan Mackie noted that the NDA had circulated guidance on the pre-election period. As a group the DSG was an independent body and could choose to continue to hold subgroup meetings while the pre-election period was in place. However, he noted that information from those who provided the update reports would be sparse if received at all during this period. Following a discussion, members agreed that the April sub groups should be cancelled.

Action: DSG/BM(2021)M007/A004: June Love to email DSG members and observers to cancel the April subgroup meeting and attach the NDA guidance.

- Cllr Struan Mackie provided an update from the SSG forum. He noted that they discussed the Holliday report in detail and how there are lessons to be learned for future contracts.

David Alexander agreed with Cllr Mackie and noted as the report was 165 pages there was a summary report which highlights the main points.

Action: DSG/BM(2021)M007/A005: June Love to circulate the Holliday summary report.

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- Cllr Struan Mackie noted there was a long standing action for a review of DSG and this should include the roles/remit of the DSG and its sub groups. June Love said she would draft a scope for a DSG review in time for the next business meeting to discuss in more detail.

Action: DSG/BM(2021)M007/A006: June Love to provide scope for DSG review.

There being no further business, Cllr Struan Mackie formally closed the meeting.

Cllr Struan Mackie
DSG Chair
8TH April 2021

ACTIONS ARISING FROM THIS MEETING

DSG/BM(2021)M007/A001: June Love to explore with NDA the potential to arrange a workshop for all DSG members on social value.

DSG/BM(2021)M007/A002: June Love to contact MOD to explore whether DSG members could discuss what social value impacts should be considered for MOD decommissioning contract.

DSG/BM(2021)M007/A003: DSG Chair to write to David Peattie and Alan Cummings for an update on the Scottish Strategy.

DSG/BM(2021)M007/A004: June Love to email DSG members and observers to cancel the April subgroup meeting and attach the NDA guidance.

DSG/BM(2021)M007/A005: June Love to circulate the Holliday summary report.

DSG/BM(2021)M007/A006: June Love to provide draft scope for DSG review.