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DOUNREAY STAKEHOLDER GROUP BUSINESS MEETING**Minutes of DSG Business Meeting held on Tuesday 18th May 2021 at 0930 via Microsoft Teams.**

Present:	Cllr Struan Mackie	DSG Chair
	Davie Alexander	DSG Vice-chair & Socio Economic sub group chair
	Gillian Coghill	DSG Site Restoration sub group chair
	Ron Gunn	DSG Deputy Socio Economic sub group chair
	Cllr Willie Mackay	DSG Deputy Site Restoration sub group chair
	Roger Saxon	DSG Honorary Member
	June Love	DSG Secretariat, DSRL
	Dawn Clasper	DSG Minute Secretary, DSRL

MINUTES**1. WELCOME**

Cllr Struan Mackie was delayed therefore DSG Vice-chair, David Alexander welcomed everyone to the meeting.

2. APOLOGIES

There were no apologies for this meeting.

3. MINUTES OF LAST MEETING

David Alexander noted that the minutes of the last meeting – DSG/BM(2021)M009, 4 May 2021 – had been endorsed by members via email. Members agreed this was a true reflection of the meeting. No issues from the minutes were raised. These would now be circulated to all DSG members for their information.

4. ACTION STATUS

It was noted that actions continued to be progressed in a timely manner. Of note discussions centred on:

- DSG(2021)M01/A011: June Love to invite Dave Wallace to the next Business meeting 18th May to discuss the SSG's review.

June Love noted that Dave Wallace was not available to attend this meeting however a visit was being organised for wb 14 June for him and other NDA personnel to visit Caithness and meetings would be organised to explore various topics that could be included in the Scottish Strategy.

- DSG(2021)M01/A012: June Love to invite Pentland Offshore Wind representative to July socio economic sub group meeting and an invite would be extended to the wider DSG membership.

June Love noted she has contacted the Pentland Offshore Wind representative and they had indicated their availability for the July sub group. They were likely to provide a short presentation on the project via Teams.

5. DSG REVIEW

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David Alexander noted that the draft scope DSG review had been distributed. The comments received from members were discussed and it was noted that some comments included in the scope of work was more an output of the review.

June Love noted that the NDA were considering updating the SSG guidance and it would be useful to await this piece of work before embarking on a review of DSG to take on board any change in the guidance. David Alexander agreed it would make sense and asked if NDA had a timeline for completing their review of the guidance. June Love said she would progress this and come back to members.

Action: DSG/BM(2021)M010/A001: June Love to ask John McNamara whether he had a timeline for undertaking the review of the SSG guidance.

David Alexander stated that this could be raised at the next SSG Chair's forum to ensure other SSGs were aware of DSG's intention to carry out a review.

Cllr Struan Mackie then joined the call and Davie Alexander handed over the chair.

6. DSG SUBGROUP ROLES AND REMITS

Cllr Struan Mackie noted that there were two new members to DSG, Kirsty Strachan, Women in Nuclear Highland and Joanna Coghill Association of Community Councils. It was agreed that Kirsty Strachan be placed in the Site Restoration sub group and Joanna Coghill in the Socio Economic sub group.

June Love noted that it was important to ensure that the subgroups were balanced and it was worth taking note of the roles/remit document to consider whether changes to the sub group membership should be considered. Cllr Struan Mackie noted that there had been a good effort to get the correct balance of members and their expertise on these groups.

Cllr Struan Mackie asked that this be issued to all the DSG members, so all members can understand why people are on the groups.

ACTION: DSG/BM(2021)M010/A002: June Love to distribute the roles and remits to the DSG membership.

7. DSG PUBLIC MEETING

Cllr Struan Mackie noted that the DSG public meeting would take place on 9th June. June Love confirmed there will be a presentation on the review of end states. She had also contacted MOD to enquire as to whether they would be in a position to provide a presentation on the decommissioning contract. Wendy Newton had confirmed they were seeking approval to do this but at this time could not commit to providing the presentation on the 9th June.

Cllr Struan Mackie noted that there was a need to remind MOD of DSG's expectations and given that the presentation had been on the March meeting and was pulled at the last minute it would be disappointing if they were not in a position to provide this on the 9th June. The constant delays in providing this information did not instil confidence to the DSG member or the community that MOD took the stakeholder group seriously.

June Love noted preparations were now in hand to prepare the paperwork of the meeting and an advert was ready to go to the local press and published on the website to allow members of the public to register their attendance.

8. ANY OTHER BUSINESS

The following was raised:

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- Cllr Struan Mackie noted correspondence DSG(2021)C022 Caithness Transport Forum Follow up letter to DRS.

June Love noted that the CTF would be discussing this at their next meeting. It was agreed that through the DSG representative at the CTF joint working would continue to understand what the long term benefits (if any) from the crane could be delivered.

Cllr Mackie noted that the rail head was Network Rail and was leased by NDA through NTD (formerly DRS) and believed this was an 8 year lease. He stated he would be interested to find out what arrangements Network Rail had with NTD.

Roger Saxon noted that there may be a clause in the agreement that the platform and facilities had to be restored to something different or reverted back to Network Rail and if the information and it would be worthwhile understanding what, if any, conditions had been placed on NTD. He noted that the platform would not be suitable for passenger use but could be used for other things. He was glad to see that CTF had included these concerns in their letter

ACTION: DSG/BM(2021)M010/A003: Roger Saxon to take DSG views forward with the Caithness Transport Forum at their next meeting for progressing.

- June Love noted that Neil Smith and Dave Wallace would be visiting the area during week beginning 14 June. This visit was to primary explore ideas to include in the NDA Scottish Strategy and to visit a range of projects that NDA had invested in. A visit programme would be issued shortly.
- June Love noted she had started to look at the IT that would be required to allow the July socio economic sub group to be a blended meeting. Currently she was looking at what would be required to ensure that those who opted to link into the meeting by Teams would have the ability to see those who were sat in the room. Once the equipment was identified she would get costings prior to taking this any further.
- Ron Gunn noted that he had been part of a discussion with Highview Power who are planning to build a 5 acre plant that could deliver 6 hours of power to 120,000 homes and would bring 12 full time jobs (with many more required for construction). They would be going out to public consultation and were willing do presentation for local groups. He had asked if there would be a community fund and suggested that if this was the case they should consider a Caithness-wide fund. Those in attendance said they would take that question back to the head office for consideration.

David Alexander asked if CNSRP were aware of this. June Love noted that she would contact Peter Faccenda (CNSRP) to ensure they were aware of this and thought at there may be synergies with Georgemas due to its proximity.

There being no further business, Cllr Struan Mackie formally closed the meeting.

Cllr Struan Mackie
DSG Chair
21st May2021

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ACTIONS ARISING FROM THIS MEETING

DSG/BM(2021)M010/A001: June Love to ask John McNamara whether he had a timeline for undertaking the review of the SSG guidance.

DSG/BM(2021)M010/A002: June Love to distribute the roles and remits to the DSG membership.

DSG/BM(2021)M010/A003: Roger Saxon to take DSG views forward with the Caithness Transport Forum at their next meeting for progressing.