

DOUNREAY STAKEHOLDER GROUP BUSINESS MEETING**Minutes of DSG Business Meeting held on Tuesday 28 September 2021 at 0930 via Microsoft Teams.**

Present:	Cllr Struan Mackie	DSG Chair
	Davie Alexander	DSG Vice-chair & Socio Economic sub group chair
	Gillian Coghill	DSG Site Restoration sub group chair
	Cllr Willie Mackay	DSG Site Restoration sub group deputy chair
	Peter Faccenda	DSG Socio Economic sub group deputy chair
	Dawn Clasper	DSG Minute Secretary, DSRL
In Addition:	Frederic Stalin	DSRL Strategic Programme Director

MINUTES**1. WELCOME**

Cllr Struan Mackie welcomed everyone to the meeting. He welcomed Frederic Stalin, DSRL, Strategic Programme Director.

2. APOLOGIES

Apologies received from Roger Saxon.

3. INTRODUCTION WITH FREDERIC STALIN, DSRL STRATEGIC PROGRAMME MANAGER

Frederic Stalin thanked the Business meeting for asking him to attend. He noted that he had taken over the role of Strategic Programme Director from Sam Usher. He provided a brief background summary reflecting he was new to the decommissioning nuclear sector and his background was mostly in renewable energy. He looked forward to further engagement with the DSG and wider community in the future.

Cllr Mackie made introductions round the table.

June Love noted that the big interest for the subgroups was the Lifetime Plan. The DSG and socio economic group were interested in the staffing profile and how numbers would decline overtime. Peter Faccenda, in his role as CNSRP Programme Manager, led the agencies within an informal partnership to support projects that primarily would create jobs for the future. The Site Restoration sub group were interested in progress on key milestones and the end state of the site, alongside safety and environment.

Frederic Stalin noted that the site was taking more time with the LTP to ensure those taking up new roles and who would ultimately take the plan forward had an opportunity to consider the plan as it currently is.

Peter Faccenda noted that DSG and CNSRP was looking forward to seeing the new plan and understood there would be variables as with any technically challenging process and understood that there are certain milestones that could make significant change when they happen. He noted that people recognise that it is difficult to put a plan in place with specific dates and key milestones especially in the out years where things can change and plans need to be altered to reflect.

Frederic Stalin agreed, noting it was difficult to give specific dates as there would always be uncertainties. He noted that they should be able to have an ongoing discussion and be more flexible regarding updates on milestones. He added that the more robust plan will always be the near term workplan with the outer years of LTP under constant review.

Cllr Struan Mackie thanked Frederic for his time and for meeting in advance of the sub groups. Frederic Stalin left the meeting.

4. MINUTES OF LAST MEETING

Cllr Struan Mackie noted that the minutes of the last meeting – DSG/BM(2021)M0015, 7 September 2021 – had been endorsed by members via email. Members agreed this was a true reflection of the meeting.

David Alexander noted on page 3 item 7 CNSRP was misspelt, he also noted that he did not say 'CNSRP Advisory Board should be independent' this was Peter Faccenda, this would be rectified and circulated to all DSG members for their information.

5. ACTION STATUS

June Love provided an update on the progress of actions. Discussion focused on:

- DSG(2021)M02/A002: Diane Hamilton, Scottish Government Radwaste Team, to provide a more detailed organisation chart to provide background of those involved. **Action ongoing**

There was further discussion regarding the detailed organisation chart and the business meeting members agreed to invite David Broughton and David Craig to the next Business meeting.

Action: DSG/BM(2021)M015/A01: June Love to invite David Broughton on and David Craig to the next DSG Business meeting.

Cllr Struan Mackie noted that good progress has been made on other actions.

6. MATTERS ARISING FROM DSG PUBLIC MEETING

- **MOD Presentation:** Cllr Mackie noted that the MOD provided a presentation at the DSG Public meeting and elaborated on some of the points. He noted the next steps for the DSG would be market engagement and the approach to social value and having the best dialogue with potential bidders so they understand the expectations to give the best value to the community. He felt it would be useful if CNSRP/DSG could be included in activities happening with supply chain companies to give them a wider picture of the area.

Cllr Struan Mackie also noted that there had to be a degree of expectations to help with initiatives. From the perspective of the DSG, it was getting these aligned before going into the bidding process and could be along the lines of apprentices, graduates and training opportunities. He added it would be useful to set up regular meetings with the Caithness Chamber of Commerce and CNSRP to scope out pre-requisites to ensure readiness when MOD publish the marketing dates. It would be important to have the correct people available to meet the companies coming to Caithness so they know what the community requirements are.

It was noted that DSG would have to be clear that the social value elements had not yet been discussed in full and further discussions would be required on his aspect prior to engagement with the market.

Cllr Mackie, asked if there would be an expectation for the winning company/operator to be a partner in CNSRP which could go some way to demonstrating a long term commitment to the area.

Peter Faccenda agreed with Cllr Struan Mackie that we would need to encourage and support supply chain engagement and make potential connections with the companies. He also noted that this would be a long term contract for one business so unlike the short-term frameworks at Dounreay it would be a fixed contract that would not be easy to change. He agreed that there was an opportunity to do some long term initiatives and discuss with potential bidders what this may mean in terms of participating with CNSRP and other such bodies.

David Alexander agreed and noted that there should be an expectation for them to become partners of CNSRP. He noted that that it was likely that comparisons would be drawn with the experience of the Dounreay contract, however, these ideas should be put forward to MOD.

Gillian Coghill agreed in principle, that DSG would need to be forthright with MOD to ensure that expectations could be met. She felt it would be more useful to ask Companies to provide their thoughts on what social value they could deliver and how this could have a potential positive impact on the wider picture.

Peter Faccenda noted that a commercial business should want to understand what was going on in the area. There would also be an element of corporate social responsibility as well as contract activities. He asked for clarification on the next steps.

Action: DSG/BM(2021)M015/A02: Business Meeting member to write down key principles that we would like to see any bidders meet for MOD contract.

- **Announcement of Dounreay transitioning into Magnox** – June Love noted she had received some questions from DSG members following the announcement. Cllr Struan Mackie noted he would like to have a meeting with the DSRL/Magnox Chair and CEO of Magnox alongside Mark Rouse.. He felt there would be value in having dialogue with the top table to introduce themselves as this would be another change to the DSRL Board structure when it was subsumed into Magnox.

Action: DSG/BM(2021)M015/A03: June Love to write to DSG members requesting any additional questions of the Dounreay transition into Magnox.

Action: DSG/BM(2021)M015/A04: June Love to speak with DSRL Board Company Secretary to organise a discussion with DSG Business meeting.

7. UPDATE ON DISCUSSION WITH RAY KEMP

Cllr Mackie noted that Prof Ray Kemp had attended the public meeting and would be reaching out to members and observers to organise times for a discussion over Teams. Other members/observers would receive a questionnaire. June Love noted that she would be issuing an email out to those being invited to meet via Teams to ensure members were content with sharing their email contacts with Prof Kemp. She noted this was in hand.

8. ANY OTHER BUSINESS

The following was raised:

- Cllr Struan Mackie noted that the letter to Maree Todd (DSG(2021)C045 has been well received and noted it was a very good letter.
- David Alexander noted that he had received an invitation from Rick Wylie University of Central Lancashire inviting him to take part in a survey focusing on the contribution of the nuclear. This will take place next week in the Dounreay Public Information Office.
- Cllr Struan Mackie and David Alexander would be meeting with Paul Vallance, NDA Director of Communications on Thursday 30 October.
- Peter Faccenda asked if there had been an update for the joint meeting of CTF and DSG. He noted that Dave Calder would be in attendance from CNSRP. David Alexander noted that this had not been finalised but all Business Meeting member have been invited to attend.

9. CLOSE

There being no further business, Cllr Struan Mackie thanked everyone their input and formally closed the meeting.

Cllr Struan Mackie

DSG Chair

4th October 2021

ACTIONS ARISING FROM THIS MEETING

DSG/BM(2021)M015/A01: June Love to invite David Broughton and David Craig to DSG Business meeting.

DSG/BM(2021)M015/A02: Business Meeting member to write down key principles that we would like to see any bidders meet for MOD contract.

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