

**DOUNREAY STAKEHOLDER GROUP
SITE RESTORATION SUB GROUP**

Minutes of the DSG Socio Economic sub group meeting held on Wednesday 3rd November 2021 at 1900 hours as DSRL Ormlie Hub/Teams.

Present:	Gillian Coghill	DSG Site Restoration sub group chair (Buldoo Residents Chair)
	Cllr Willie Mackay	Highland Council (sub group deputy chairman)
	Cllr Struan Mackie	DSG Chair
	Bob Earnshaw	DSG honorary member
	David Alexander	Thurso and Wick Trade Union Council (DSG Vice-Chair)
	Brian Mutch	SGRPID
	Roger Saxon	DSG honorary member
	Thelma Mackenzie	Thurso Community Council
	Niall Watson	Dounreay Unions
	David Craig	Caithness West Community Council
	Tor Justad	DSG Co-opted Member of the Public
In addition:	Dawn Clasper	DSG Minute Secretary
	June Love	Dounreay Community Relations Manager (DSG Secretariat)
	Frederic Stalin	DSRL Strategic Director
	Cdr Mark Cleminson	MOD Vulcan
	Ian Rogers	ONR (Dounreay)
	Stewart Ballantine	SEPA
	Vik Winspear-Roberts	ONR (Vulcan)
	Ray Kemp	Consultant, DSG Review

MINUTES

1. WELCOME AND INTRODUCTIONS

Gillian Coghill welcomed everyone and thanked everyone for attending. She also welcomed Frederic Stalin who had taken over as Dounreay Strategic Programme Director and who has replaced Sam Usher at these meetings. She noted that Sam Usher has become the CEO of the Australian Radwaste Agency and wished him well in his new endeavour. She also welcomed Prof Ray Kemp who was currently undertaking the DSG review and was observing as part of that piece of work.

Gillian Coghill noted that, for this meeting DSG was trialling a blended meeting with some members sitting around a table in the Dounreay Ormlie Hub with others linking in via Teams. It was noted that some technical difficulties were encountered (Update: there was a problem with the system that has since been rectified.)

Gillian Coghill reminded members to put their microphones on mute and use the 'hands up' button if they wished to speak.

2. APOLOGIES

Apologies were received from:

- Joanna Coghill, Association of Community Council

- David Broughton
- James Bryson, DNSR (Vulcan)
- Samantha Arden, CNC
- Christian Nicholson, Health Service

3. MINUTES OF THE LAST MEETING

Gillian Coghill noted that the last meeting - DSG/SESG(2021)M02, held in July 2021 – had been circulated in advance to all members. These minutes had been endorsed at the DSG public meeting held in September 2021.

She invited members to raise anything from the minutes. No Issues were raised.

4. ACTION STATUS

Gillian Coghill noted that the status of actions has been circulated to members in advance of the meeting. Of note:

- **DSG(2021)M02/A002:** Diane Hamilton, Scottish Government Radwaste Team, to provide a more detailed organisation chart to provide background of those involved. This action continued to be open due to discussions at the September public meeting.

Gillian Coghill noted that an organisation chart had been received from Scottish Government Radioactive waste team. This had been discussed at the Business Meeting those DSG members who had raised the initial concerns and had resulted in a letter being drafted, currently out to members seeking comments.

Tor Justad noted that he did have comments on the letter and would send these through shortly.

- **DSG(2021)M02/A007:** Following on from the recent announcement on the NDA Review, can NDA/DSRL provide DSG with a one page diagram of what the current NDA plethora of Boards is to allow DSG to understand the oversight/sanctioning process. **Action ongoing.**
- **DSG(2021)M03/A025:** June Love to put options for site end state on agenda for a public presentation at the appropriate time. **Action ongoing:** likely to be available for March or June 2022 meeting.
- **DSG(2021)M03/A027:** June Love to co-ordinate a date for all interested DSG members to take part in the site's virtual tour.

Gillian Coghill noted dates for availability have been circulated and would be confirmed shortly.

- **DSG(2021)M03/A028:** Diane Hamilton to contact the Energy policy team to request clarity on dates for review and consultation. **Action ongoing.**

She invited members to raise anything from the actions. No issues were raised.

5. SEPA CONSULTATION: PERMIT VARIATION FOR DOUNREAY LOW LEVEL WASTE FACILITY

Gillian Coghill noted that we received correspondence from SEPA regarding the consultation on the permit variation for the low level waste facility. This was provided as an early briefing for DSG members and consultation will start in December.

DSG members had a robust conversation and questions asked. These questions have been collated into a note for the record and will be circulated to members for further input before the document is

finalised and submitted to SEPA prior to the full consultation commencing in December. [NB following the meeting further questions/comments were received in writing and therefore have been included in the note for the record also.] For details of the discussion and some responses see DSG(2021)C052.

6. DOUNREAY UPDATE

Gillian Coghill welcomed to Frederic Stalin, Strategic Programme Director to his first meeting. She noted that she had met with Frederic prior to the meeting to discuss the Site Restoration sub group and wider Buldoo issues. She also noted that Frederic has been considering how the DSRL report could be better represent information DSG members wished to see. He had started to look at this and had provided some milestone information but would be seeking views on the information that members would find useful.

Dounreay: (DSG(2021)P021 refers)

Frederic Stalin, Strategic Programme Director, Dounreay provided the following update:

- DCP Store Extension have now installed prefabricated concrete beams. This was an important milestone for managing waste on site. It had been a very complex lifting task and support had been provided from within the Caithness supply chain.
- A stakeholder workshop had been held in October on the options for the Interim End State. A number of views and opinions on the site end state had been sought, there had been a lot of positive feedback. The aim was to determine preferred options for various elements of the site end state. The Site End State Review reporting was on target for submission for March 2022.
- The site has had excellent safety performance in recent months but given a lot of change on the site some issues of concern had been raised. Mark Rouse, Managing Director had commissioned a Safety Review that is currently taking place. From that review an action plan will be developed and implemented. Some of these concerns had been raised by the TU Safety representatives and the review was a result of taking on board their comment along with other factors to ensure the site did not complacent. Coupled with that, site had also launched a Zero Harm campaign Looking at mental health and learning.
- Still on a safety topic but not related to nuclear safety, site had completed some Road Safety Awareness workshops to the apprentices and graduates and have engaged with Police Scotland and Highland Council to focus message on other road safety issues across the workforce.

Gillian Coghill thanked Frederic Stalin for his input and invited questions from members.

Tor Justad asked regarding the research that has been commissioned by Dounreay on the behaviour of radioactive particles and if there were any more details on how long this would take and what have they asked then to find out.

June Love responded that she had not requested an update from the Project Manager and would circulate further information on this when it had arrived.

ACTION: DSG/SRSG(2021)M003/A001: June Love to provide an update on the PhD particles study and circulate to members.

ACTION : DSG/SRSG(2021)M003/A002: June Love to seek comments and collate the information DSG members would like to see from the DSRL report.

David Craig noted that he would be attending a meeting with Caithness Roads Recovery and asked if it was appropriate to mention the initiative Dounreay had taken on training young drivers. Frederic Stalin responded that he did not have an issue with this being mentioned. If further information was required to contact June Love who could provide further detail.

Gillian Coghill noted that she was happy to hear that the Managing Director had instigated an independent safety review as continually reviewing safety on the site was an important thing to do.

Gillian Coghill also stated that she had attended the interim end state workshop and there was a lot of variables to take in to consideration such as what the site be used for in the future.

There being no further questions, Gillian thanked Frederic Stalin for his update.

SEPA: (DSG(2021)P026 refers) Stewart Ballantine, SEPA provided the following report:

- SEPA had published an update on the cyber-attack which could be found on their website.
- SEPA have withdrawn Regulatory Notice RN01 that was linked to a discharge of a ventilation system. This was an accumulation of a lot of work from DSRL and SEPA. Regulatory Notice RN02 was still ongoing but it as expected that this would not be closed out for some time due to the specified timescales set in the notice for completion of the actions.

Gillian Coghill thanked Stewart Ballantine for his input and invited questions from members.

Gillian Coghill asked if SEPA had been cyber attacked for a 2nd time. Stewart Ballantine noted that SEPA had reported a further attempted cyber-attack but the update was on the one that had taken out their systems last year.

There was no further questions for SEPA.

ONR: (DSG(2021)P028 refers) Ian Rogers, ONR provided the following report:

- ONR had completed two site regulatory visits to site. Topics covered included reporting of incidents and investigations on site, operating rules and instructions, safety systems, CDM, LOLER and control of asbestos.
- ONR had observed an off-site transport emergency exercise to assess DSRL's arrangements against the requirements of LC11 and CDG 2009. ONR were satisfied that DSRL had adequate arrangements in place to respond to an off-site transport emergency.
- ONR observed the site's annual safety demonstration emergency exercise Delta 56 on 15 September. This had been deemed an adequate demonstration of the site's emergency arrangements and their capability to deal with an emergency on site. ONR have agreed to observe a further demonstration of revised arrangements for casualty management and recovery as an area of potential improvement.
- ONR is satisfied that DSRL continues to adequately capture limits and conditions of safe operation identified within their safety justification in their operating instructions. We are also satisfied

that DSRL's maintenance arrangements for key safety systems maintain and assure continued delivery of their safety function.

- ONR continues to monitor progress of a number of improvement programmes in place associated with organisation capability. Specifically, justification of key safety roles, staffing levels, identification and management of vulnerabilities and, improvement in succession planning.
- ONR continued to undertake assessment activities to release the regulatory hold-point for the commencement of construction of the advance transition work for the shaft and silo. A recent readiness review undertaken by ONR has now released this hold-point.
- ONR attended DSRL's annual review of safety, security and safeguards. DSRL provided a summary of their performance over that past year and discussed their future programme. ONR are satisfied that the performance reported by DSRL aligned with that of the ONR inspectors.
- There were no matters of Regulatory Interest, Licence Instrument Enforcement Notices or Letters issued during this period.

Gillian Coghill thanked Ian Rogers for his input and invited questions from members.

Tor Justad asked whether, in relation to the off-site transport emergency exercise, there had been good co-operation from other services and whether or not the public had been informed as part of the exercise. Ian Rogers responded that the exercise had been concentrated around how DSRL supported the off-site emergency response. Therefore, other agencies who would support a full emergency exercise provided a simulated input only. That said, there was good support from external agencies with all appropriate agencies represented. With regards the requirement to inform the public, the local authority has the accountability to inform the public of a potential emergency but this had not been part of this exercise.

Tor Justad asked how they assessed what would be adequate in terms of minimum staffing levels and succession planning, noting that ONR appeared to be satisfied with the information DSRL had provided. Ian Rogers responded that it was up to DSRL to demonstrate the basis against which they considered staffing levels were adequate in order to hold the site licence. ONR then assess what DSRL consider is relevant against the guidance and relevant good practice within its own Technical Assessment Guides. Ian Rogers pointed out that the legal requirement within the Licence Condition is the demonstration of adequate arrangements; ONR are satisfied that DSRL meets this requirement, however, identified a number of opportunities for improvement against relevant good practice. DSRL has responded positively to this with the implementation of a number of improvement programmes to address justification for current staffing levels and, the implementation of a more effective succession planning regime.

Roger Saxon noted there seemed to be more inspections of licences conditions of late and queries whether this was a reflection of getting back to normal (since Covid) and accessing site more frequently or was this still a paper exercise. Ian Rogers responded that he had been visiting monthly since June 2020, part of which is to ensure that DSRL continue to comply with UK and Scottish Governments requirements and health and safety law to protect staff from the risk of infection from COVID-19. ONR is also keen to reinforce their position that DSRL's arrangement for protecting staff in relation to COVID -19 continue to be adequate and reflect good practice. ONR had been on site to observe the restart of operations coming out of COVID lockdown and had been content that the process has been systematic and robust. In response to the number of inspections, ONR will regularly make amendments to the baseline inspection schedule dependent on observations from

previous inspections; this may include additional inspections of licenced conditions. The current written report shows that ONR has identified a number of areas where follow up inspections will be undertaken.

There being no further questions, Gillian Coghill thanked Ian Rogers.

CNC: (DSG(2021)P027 refers)

Gillian Coghill noted that Sam Arden has resigned from the CNC and wished her all the best for the future. This was echoed by the rest of the members. Gillian Coghill noted that if any questions were raised from the CNC update these would be actions through and written response requested. No questions were raised.

7. VULCAN UPDATE

- DSG(2021)P029: Vulcan update
- DSG(2021)P025: Rolls Royce update
- DSG(2021)P026: SEPA
- DSG(2021)P024: DNSR

MOD Vulcan: (DSG(2021)P029 refers) Cdr Mark Cleminson highlighted the following:

- Defueling of the Shore Test Facility had begun.
- The site undertook the annual site security exercise on 3 November 2021. This was an external assessment and it was slightly limited in scope in order to ensure Covid compliance.
- MOD had been asked to do a Question and Answer session at the Dounreay public meeting in December.

Gillian Coghill thanked Cdr Mark Cleminson for his input and invited questions from members.

To Justad asked what they were assessing in their site exercise. Cdr Mark Cleminson responded that he could not advise the detailed threat the site were exercising against. He did note that they had picked a scenario in conjunction with the regulators that sufficiently tested the security presence and command and controls that are in place. This allows a number of agencies that are on site to work together in a simulated stressful situation. Gillian Coghill noted that she was glad to hear that the site exercise went well.

Rolls Royce Update: (DSG(2021)P025 refers)

Gillian Coghill noted that there was no Rolls Royce attendance at this meeting but noted that if any questions were raised from the Rolls Royce report these would be actioned through and a written response requested. No questions were raised.

Rolls Royce Update: (DSG(2021)P025 refers)

Gillian Coghill noted that there was no Rolls Royce attendance at this meeting but noted that if any questions were raised from the Rolls Royce report these would be actions through and written response requested. No questions were raised.

SEPA: (DSG(2021)P026 refers)

Stewart Ballantine noted there had been a SEPA visit to site with no non-compliances identified. No questions were raised.

DNSR: (DSG(2021)P024 refers)

Gillian Coghill noted that James Bryson, DNSR had tendered his apologies but noted that if any questions were raised from the report these would be actioned through and a written response requested. No questions were raised.

ONR: (DSG(2021)P028 refers): Vik Winspear-Roberts highlighted the following:

- ONR Vulcan report was updated twice a year in June and December. Therefore, there had been no written report for this meeting. The reasons for a bi-annual report was because Vulcan was not a licenced site and as a result ONR have fewer interactions with the site. She would be visiting the site at the end of November. She reported on the 'News from ONR'.
- ONR continue to obtain assurance from the nuclear site licensees and other duty holders that they remain adequately resourced to continue to deliver operations safely and securely. ONR had not identified any issues.
- ONR have measures in place for staff visiting a regulated site. They are required to have a PCR test and take a Lateral Flow Test (LFT) on the day of the planned site visit.
- Enforcement action has been served on Devonport Royal Dockyard Ltd for shortfalls in its health and safety arrangements.
- Morgan Sindall Infrastructure Ltd had now complied with an improvement notice served in January 2021. Devonport Royal Dockyard Ltd had also complied with an improvement notice.
- ONR were inviting stakeholder to submit comments on their updated reference paper for Coastal Flood Hazards and Meteoritical Hazards for Nuclear Sites. Comments were welcome until 16 November; the papers were available on the ONR website.
- The Chief Nuclear Officer Report had been published and consideration of how the industry had adapted to COVID-19 had been included. Three themes had been identified that the industry should take forward: Management of ageing facilities, Convention Health and Safety and leadership for safety and security culture.

Gillian Coghill thanked Vik Winspear-Roberts for her input and invited questions from members.

Tor Justad asked if there was an update on the submarines housed at Rosyth still to be defueled? Vik Winspear-Roberts responded that the ones at Rosyth have been defueled and asked if he meant Devonport. She noted this was an area of focus, but she did not have a further update.

8. CORRESPONDENCE

Gillian Coghill noted the correspondence since the last meeting had been circulated to members in advance of the meeting.

- DSG(2021)C043: Vulcan Social a Value Model Presentation. Gillian Coghill noted that this presentation had been provided at the September Public Meeting. Members had provided

follow up questions that were currently being collated and these would be the subject of the Q&A session at the next public meeting to be held in December.

Gillian Coghill noted that the December public meeting would focus on three topics, Q&As from MOD follow up to presentation provided in September, DSRL/Magnox and a presentation by the NDA Stakeholder Lead for Scotland. Those who normally provide verbal updates at this meeting had been asked to keep these very high level to ensure that the meeting focussed on the three topics above

9. ANY OTHER BUSINESS

Gillian Coghill invited Prof Ray Kemp to provide a short update on the progress of the DSG review that he was currently conducting.

- Professor Ray Kemp thanked the group for inviting him to the meeting and as part of his review observing the sub groups was useful to help him build his knowledge of the working of DSG. Of note:
 - 17 one to one interviews had now taken place
 - Next steps would be to send out a general survey to those not spoken to directly for feedback.

Prof Kemp made further observations of the meeting, and these would be reflected in his review document for DSG to reflect on. A draft of the report would be forthcoming following the December public meeting.

There was a brief discussion on the experience of the blended approach (due to IT difficulties this meeting did not reflect a useful trial of the blended approach). She noted that the business meeting would now need to take a view as to how to undertake the December public meeting to ensure all those involved had a positive experience.

Niall Watson noted that a blended approach was good from a sustainability perspective, although a degree of 'in person' meetings was important. However, as Ray Kemp had noted organisations needed to invest in good video conferencing equipment.

10. CLOSE

There being no further business, Gillian Coghill thank you everyone for their input and formally closed the meeting.

Gillian Coghill
DSG Site Restoration sub group chair
8th November 2021

Endorsed on 8th December 2021

ACTIONS ARISING FROM THIS MEETING

DSG/SRSG(2021)M003/A001: June Love to provide an update on the PhD particles study and circulate to members.

DSG/SRSG(2021)M003/A002: June Love to seek comments and collate the information DSG members would like to see from the DSRL report.