

Endorsed by e-correspondence

DOUNREAY STAKEHOLDER GROUP BUSINESS MEETING**Minutes of DSG Business Meeting held on Tuesday 1st March 2022 at 0930 via Microsoft Teams.**

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| Present: | Davie Alexander | DSG Vice-chair & Socio Economic sub group chair |
| | Gillian Coghill | DSG Site Restoration sub group chair |
| | Cllr Willie Mackay | DSG Site Restoration sub group deputy chair |
| | June Love | DSG Secretariat, DSRL |
| | Dawn Clasper | DSG Minute Secretary, DSRL |
| In addition: | Prof Ray Kemp | Consultant, DSG Review |

MINUTES**1. WELCOME & APOLOGIES**

David Alexander welcomed everyone and thanked Ray Kemp for attending to discuss the DSG review report.

Apologies have been received from Cllr Struan Mackie, Peter Faccenda and Roger Saxon.

2. MINUTES OF LAST MEETING

David Alexander noted that the minutes of the last meeting – DSG/BM(2022)M021, 15 February 2022 – had been endorsed by members via email. Members agreed this was a true reflection of the meeting. No issues from the minutes were raised. These would now be circulated to all DSG members for their information.

3. DSG REVIEW REPORT

Prof Ray Kemp thanked members for the comments and these had now been incorporated in the final DSG Review report. He noted that he had also included the DSG ToRs as an appendix. He also stated that he had tried to clarify the blended meetings and included a section about social media and the way the younger generation use social media for future reflection.

He asked how the DSG would like to take this forward and was happy to attend a meeting to provide and provide a brief overview. David Alexander noted that it would be useful for Prof Ray Kemp to attend the public meeting and provide a short overview of the review. June Love noted that she would circulate the final report to members and suggested that while Ray provided his comments at the public meeting further discussion amongst members could be left for a discrete meeting where this could be discussed in full. She was conscious that if this discussion on the report escalated the meeting may run on.

David Alexander noted that a number of recommendations had already been identified by DSG however it had been good to have an outside opinion to re-affirm some of these thoughts.

Cllr Willie Mackay thanked Prof Ray Kemp for his report noting he felt the recommendations made were very good.

ACTION: DSG/BM(2022)M022/A001: June Love to distribute the DSG Review Report to the wider DSG members.

Gillian Coghill agreed that the report be issued to members now to allow them to read prior to the meeting.

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David Alexander thanked Prof Ray Kemp for all his efforts in providing the report. This was echoed by the rest of the group members.

4. ACTION STATUS

June Love provided an update on the progress of actions. Discussion focused on:

- DSG(2021)M04/A001: DSRL to provide an update on the FIDDLER (related to particle monitoring) at the next site restoration sub group. **Action ongoing.**
- DSG(2021)M04/A003: DSRL to provide a project update on the shaft and silo at next Site Restoration sub group meeting. **Action ongoing:** This would be a presentation in the March public meeting.
- DSG(2021)M04/A016: Business Meeting member to write down key principles that we would like to see any bidders meet for MOD contract. **Action ongoing:** will be subject to meeting once organised outside regular DSG meetings.
- DSG/BM(2022)M021/A003: June Love to liaise with Caithness Chamber of Commerce regarding company hosting their meet the executive event. **Action complete:** June Love has spoken to Navertech who will provide technical support for blended meeting on 23 March.

Cllr Willie Mackay asked if there were a number of people attending in person or virtually. June Love noted that 5 who had requested to attend virtually. She stated that the advert would offer both in person and a MS Teams link to attend.

David Alexander noted that it was good to have a local company to support the blended meeting as they could be on hand if there were any technical hitches. He stated it would be good to have face to face meetings again which would allow for networking also.

- DSG/SRSG(2022)M004/A001: June Love to arrange a Teams meeting to discuss the Permit Variation for Dounreay Low Level Waste Facility once SEPA open up the consultation. **Action complete.** June Love noted that a date has been identified for 10 March and invitations have been issued.
- DSG/SESG(2022)M004/A002: Dawn Clasper to co-ordinate a date in February with all DSG members to discuss DSG review and key principles for engaging with contractors for Vulcan contract. **Action superseded** – new action to identify a date following the AGM and public meetings on 23 March.

5. AGM PAPERWORK FOR REVIEW

June Love noted that AGM and Public meeting would be held on 23 March 2022. An advert would be placed in the local papers with the option of in person or virtually. She had also asked if members require hard copies of the paperwork. She noted that she would re-issue the ToRs when the paperwork is issued.

There was further discussion on the membership of the sub group meetings, gaps in the membership and substitutes with these issues being picked up in the meeting to discuss the DSG Review.

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6. ANY OTHER BUSINESS

The following was raised:

- David Alexander noted that regarding the letter to Maree Todd on nuclear, further comments have been received. June Love noted that she would amend the letter and issue final draft to the business meeting for their approval.
- David Alexander and Gillian Coghill met with Mark Rouse, Managing Director on 28 February and discussed a new site initiative - Fit for Future (FFF), and the recruitment for site. Mark Rouse had quantified the recruitment levels. Gillian Coghill noted that the meeting was very useful, and Mark Rouse had been very open and honest.
- David Alexander stated that he had received an invitation to North West 2045 illuminating leadership festival. He asked if anyone had received an invitation. Cllr Willie Mackay noted he had found some information online (<https://www.northwest2045.scot/>) that this was an initiative in North West Sutherland and their aim is to make the North West Highlands an attractive place to live and work, build towards a diverse and sustainable local economy and Empower communities to shape their own future.
- There was a general discussion about the running of the Business meeting and how it had been effective over the past 2 years since meeting on a fortnightly basis.

7. CLOSE

There being no further business, David Alexander thanked everyone their input and formally closed the meeting.

David Alexander
DSG Chair
3rd March 2022

ACTIONS ARISING FROM THIS MEETING

DSG/BM(2022)M022/A001: June Love to distribute the DSG Review Report to the wider DSG members.