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DOUNREAY STAKEHOLDER GROUP BUSINESS MEETING**Minutes of DSG Business Meeting held on Tuesday 23 June 2022 at 0930 via Microsoft Teams.**

Present:	Cllr Struan Mackie	DSG Chair
	Gillian Coghill	DSG Site Restoration sub group chair
	Cllr Willie Mackay	DSG Site Restoration sub group deputy chair
	June Love	DSG Secretariat, DSRL
	Dawn Clasper	DSG Minute Secretary, DSRL

MINUTES**1. WELCOME & APOLOGIES**

Cllr Struan Mackie welcomed everyone to the meeting.

Apologies have been received from and David Alexander, Peter Faccenda and Roger Saxon.

2. MINUTES OF LAST MEETING

Cllr Struan Mackie noted that the minutes of the last meeting – DSG/BM(2022)M025, 7 June 2022 – had been endorsed by Cllr Struan Mackie, there was no seconder. It was agreed this was a true reflection of the meeting. No issues from the minutes were raised. These would now be circulated to all DSG members for their information.

3. ACTION STATUS

June Love provided an update on the progress of actions. Discussion focused on:

- DSG(2022)M02/A06: June Love to request a site visit and meeting with the Dounreay Executive Team and DSG business reps. **Action ongoing:** new date has been identified for 25 August.
- DSG(2022)M02/A07: June Love to ask about progress in identifying a new DSG secretariat with Mark Rouse MD and Josh George Organisation Excellence Director. **Action ongoing:** this is being progressed with discussions on split of current postholders role and finalising job vacancy notice.
- DSG(2022)M02/A16: Stewart Ballantine to provide an update on PRAG(D) findings on comparison of systems for detecting particles. **Action Ongoing:** Stewart Ballantine will provide an update at the Site Restoration sub group.
- DSG(2022)M02/A18: DSG to write formally to Maree Todd to identify and request visits of appropriate SG Ministers to visit area. **Action Ongoing.**
- DSG(2022)M01/A017: DSG business group to consider membership of a new working group to focus on Vulcan decommissioning options and the joining of Dounreay/Magnox. **Action ongoing:** discussed, draft remit and membership provided, awaiting response.

June Love noted she was currently trying to organise a date for Cdr Ian Walker and Glen Dawkins (MOD project manager) to meet with the working group when Mr Dawkins visited Caithness. This was currently being looked at and she would get a date identified shortly.

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Cllr Struan Mackie agreed noting that the working group was set up to provide focus on both Magnox/Dounreay joining and Vulcan while the sub groups would continue to overview general issues of safety and environment.

Cllr Struan Mackie noted he had attended the James Fisher Nuclear open day at their Bower facilities. The visit had been interesting with the creation of a mini reactor that assembling and proto-typing. He felt that this would be a good opportunity to allow some of the Dounreay operatives to go and visit the facility. He also added that it would be useful for the DSG Business meeting members to visit. He noted that James Fisher Nuclear was a private company who hope to maximise work at Dounreay through the framework contracts but could see further opportunities across the NDA estate taking place.

ACTION - DSG/BM(2022)M026/A001: June Love to arrange a working group meeting and to invite Cdr Ian Walker and Glen Dawkins.

ACTION - DSG/BM(2022)M026/A002: June Love to co-ordinate the DSG business meeting members to visit James Fisher Nuclear facility at Bower.

Cllr Mackie thanked June Love for progressing the actions.

4. ANY OTHER BUSINESS

The following was raised:

- June Love noted that the questions for the Scottish Government Scottish Nuclear Sites Environment Minister had to be provided by 1 July. Following discussion on the potential questions it was agreed that June Love would draft these and circulate to the Business meeting for approval and then send out to all DSG members for their comment/input.

ACTION - DSG/BM(2022)M026/A003: June Love to draft questions for Scottish Government Scottish Nuclear Sites meeting (for Environment Minister) and issue to Business Meeting for final approval before circulating to DSG members.

- June Love noted that the Dounreay site have put at pause on recruitment for the next 3 months.
- June Love noted that the Scottish Government Radwaste team would be visiting site the week beginning 11 July. The Radwaste team were keen to meet with representatives of DSG when they were in the county and she would co-ordinate a suitable date as soon as the visit programme was finalised.
- Gillian Coghill asked when the Highland Council meeting would be held to provide clarity on attendance at meetings by Councillors. Cllr Struan Mackie responded that he was currently awaiting a date for this meeting to take place.
- Cllr Willie Mackay intimated that he would be standing down from the DSG and therefore would stand down as the deputy chair of the site restoration sub group. This was noted and would be taken forward at the next site restoration sub group meeting to identify a new deputy sub group chair.

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5. CLOSE

There being no further business, Cllr Struan Mackie thanked everyone their input and formally closed the meeting.

Cllr Struan Mackie
DSG chair
28th June 2022

ACTIONS ARISING FROM THIS MEETING

DSG/BM(2022)M026/A001: June Love to arrange a working group meeting and to invite Cdr Ian Walker and Glen Dawkins.

DSG/BM(2022)M026/A002: June Love to co-ordinate the DSG business meeting members to visit James Fisher Nuclear facility at Bower.

DSG/BM(2022)M026/A003: June Love to draft questions for Scottish Government Scottish Nuclear Sites meeting (for Environment Minister) and issue to Business Meeting for final approval before circulating to DSG members.