

Endorsed by e-correspondence

DOUNREAY STAKEHOLDER GROUP BUSINESS MEETING**Minutes of DSG Business Meeting held on Tuesday 19 July 2022 at 0930 via Microsoft Teams.**

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| Present: | Cllr Struan Mackie | DSG Chair |
| | Davie Alexander | DSG Vice-chair & Socio Economic sub group chair |
| | Gillian Coghill | DSG Site Restoration sub group chair |
| | Peter Faccenda | DSG Socio Economic sub group deputy chair |
| | Roger Saxon | DSG Honorary member |
| | June Love | DSG Secretariat, DSRL |
| | Dawn Clasper | DSG Minute Secretary, DSRL |

MINUTES**1. WELCOME & APOLOGIES**

Cllr Struan Mackie welcomed everyone to the meeting. He noted that he would need to leave the meeting early to attend a Highland Council meeting.

No apologies were received.

2. MINUTES OF LAST MEETING

Cllr Struan Mackie noted that the minutes of the last meeting – DSG/BM(2022)M026, 23 June 2022 – had been endorsed by members via email. Members agreed this was a true reflection of the meeting. No issues from the minutes were raised. These would now be circulated to all DSG members for their information.

3. ACTION STATUS

June Love provided an update on the progress of actions. Discussion focused on:

- DSG(2022)M02/A07: June Love to ask about progress in identifying a new DSG secretariat with Mark Rouse MD and Josh George Organisation Excellence Director. **Action ongoing:** this is being progressed with discussions on split of current postholders role and finalising job vacancy notice. It is expected that a replacement will be identified by end of August.
- DSG(2022)M02/A16: Stewart Ballantine to provide an update on PRAG(D) findings on comparison of systems for detecting particles. **Action Ongoing:** Stewart Ballantine will provide an update at the Site Restoration sub group.
- DSG(2022)M02/A18: DSG to write formally to Maree Todd to identify and request visits of appropriate SG Ministers to visit area. **Action Ongoing.**
- DSG(2022)M02/A19: Maree Todd to research and respond to job creation in relation to renewables. **Action ongoing:** Information has been received from the Scottish Parliament Information Centre but does not allow access to area-focussed figures. Further investigations ongoing to get relevant information.
- DSG(2022)M02/A20: Maree Todd to encourage SG to paint the picture of future renewable opportunities including opportunities around green hydrogen production.

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- DSG(2022)M02/A21: Maree Todd to visit the Dounreay (and Vulcan) site at the earliest opportunity. **Action ongoing:** Diaries are currently being looked at with a view to setting a date for site visits.

June Love noted that the Just Transition Team had identified a date for a visit and was currently awaiting confirmation from Maree Todd.

- DSG/BM(2022)M026/A002: June Love to co-ordinate the DSG business meeting members to visit James Fisher Nuclear facility at Bower. **Action ongoing:** Request for DSG Business meeting to visit Bower facility was sent on 8 July 2022 – dates being looked at for visit.
- DSG(2021)M04/A001: DSRL to provide an update on the FIDLER (related to particle monitoring) at the next site restoration sub group. **Action ongoing:** Will continue to be updated via site restoration sub group.

Cllr Struan Mackie thanked June Love for progressing the actions, he noted the sub groups would be held tomorrow where the actions can be looked at in more details. He noted that the actions have increased due to a number of meetings and when we are closing these out that we are content that we have the answers that are required.

4. SUB GROUPS

Cllr Struan Mackie noted that the subgroups were being held tomorrow (20 July 2022). June Love noted that the briefings to members would include the MOD (Vulcan decommissioning) and Dounreay/Magnox joining discussions. The brief would also be updated after the chair and vice-chair had met with the DSRL Board Chair on Wed morning.

David Alexander noted that there were two new councillors who had been appointed to the DSG. He asked if they would be allocated to a subgroup tomorrow. June Love noted that they have been invited to attend both meetings and they will be required to do an induction and then a decision on the allocation of the sub groups could be made.

Cllr Struan Mackie noted that when he and Davie Alexander had attended the SSG's Chair of Chairs forum there was discussion around the socio economic funding around education. He felt that there was a real need to ensure that NDA levered other funding into projects such as this.

Cllr Struan Mackie left the meeting. David Alexander took over the chair for the remainder of the meeting.

5. DSG REVIEW

June Love noted that she had distributed the DSG Review recommendation document for comment. Following approval from the business meeting the next step would be to issue to all DSG members with a view to receiving responses by the end of August on their thoughts on the recommendations made by the business meeting going forward.

David Alexander asked if it was possible to issue the information to members in a questionnaire style format. Peter Faccenda suggested the use of a monkey survey.

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Roger Saxon asked that once the responses have been collated and there was a clear way forward would members be notified of the changes. June Love responded that members would be updated as soon as business meeting had reviewed member response and agreed the way forward.

ACTION - DSG/BM(2022)M027/A001: Dawn Clasper to look at using Survey Monkey/MS Forms to issue the questions to DSG Members.

ACTION - DSG/BM(2022)M027/A002: Business Meeting member to provide comments on the recommendations to June Love by Friday 22 July.

6. ANY OTHER BUSINESS

The following was raised:

- June Love noted that following the meeting with Cdr Ian walker and Glen Dawkins she has contacted Dale McQueen to understand NDA's governance and timelines for production of documents required to take option to a decision to go forward with a full business case.
- Cllr Struan Mackie and David Alexander would be meeting with Lawrie Haynes and Paul Vallance on 20 July 2022 to discuss the Magnox/DSRL joining.
- June Love confirmed she had written to Paul Vallance to identify a suitable time for Davie Peattie to meet with DSG Chair and vice chair on 5th August.
- David Alexander noted that he has a telephone survey with NDA shortly.

7. CLOSE

There being no further business, David Alexander thanked everyone their input and formally closed the meeting.

Struan Mackie David Alexander
DSG Chair DSG Vice-chair
20 July 2022

ACTIONS ARISING FROM THIS MEETING

DSG/BM(2022)M027/A001: Dawn Clasper to look at using Survey Monkey/MS Forms to issue the questions to DSG Members.

DSG/BM(2022)M027/A002: Business Meeting member to provide comments on the recommendations to June Love by Friday 22 July.