

**DOUNREAY STAKEHOLDER GROUP
ANNUAL GENERAL MEETING**

Minutes of the Dounreay Stakeholder Group, Annual General Meeting, held at 630pm on Wednesday 23 March 2022 in Pentland Hotel (Ballroom), Thurso and via MS Teams.

Present:	Cllr Struan Mackie	DSG Chair (The Highland Council)
	David Alexander	DSG Vice-chair (Thurso and Wick Trade Union Council)
	Gillian Coghill	DSG Site Restoration SG chair (Buldoo Residents Group)
	Cllr Willie Mackay	The Highland Council
	Cllr Matthew Reiss	The Highland Council
	Eann Sinclair	Highlands and Islands Enterprise
	Joanna Coghill	Association of Caithness Community Councils
	Niall Watson	Dounreay Unions
	Sandy Mackie	Scrabster Harbour Trust
	Brian Mutch	SG Agriculture and Rural Economy
	Ron Gunn	CHAT
	Tor Justad	Co-opted member of the public
	David Craig	Caithness West Community Council
	Peter Faccenda	CNSRP
	Thelma Mackenzie	Thurso Community Council
	June Love	DSG Secretariat, DSRL

MINUTES

1. WELCOME AND INTRODUCTIONS

Cllr Struan Mackie, DSG Chair welcomed everyone to the meeting, noting that this meeting was using a blended approach. He thanked Navertech Ltd for providing support to allow a blended meeting to take place and asked for members' patience as this would be a learning curve for everyone.

Cllr Mackie noted that there had been one resignation. Bob Earnshaw (a past DSG chair and in recent times an honorary member) had decided to tender his resignation from the group. Bob had intimated that he had enjoyed being part of the DSG and hoped he had made some positive contribution to its success but felt that this was the right time for him to step down. Cllr Mackie placed on record DSG's thanks to Bob for his commitment to DSG over many years both as a member as a past chair.

2. APOLOGIES

Apologies were received from:

- Roger Saxon DSG Honorary member
- Debbie Murray North Highland College, UHI
- Murray Lamont Tourism
- Trudy Morris Caithness Chamber of Commerce
- David Broughton Co-opted member of the public

- Cllr Stephen Clackson Orkney Islands Council

3. MINUTES OF AGM, MARCH 2022

Cllr Struan Mackie noted that the minutes of the last AGM held on 24 March 2021 – DSG/AGM(2021)M001 refers – had been circulated to members shortly after the AGM had been held.

Cllr Mackie noted there had been one action raised at the last AGM and that was to provide more information on the types of information that had been viewed on the website. This had been addressed shortly after the AGM and DSG92021)C009 refers.

There were no amendments requested and the minutes were taken as read. This was proposed by Gillian Coghill and seconded by Cllr Willie Mackay.

4. CHAIRMAN'S REPORT

Cllr Struan Mackie noted the chair's annual review – DSG(2022)C002 refers. He stated that he would take the paper as read.

He thanked everyone for their continued support during the year, especially in terms of holding meetings via Teams and for their patience during the restrictions in meeting in person.

Looking forward, he added there was still much to do in relation to Dounreay joining with Magnox and the MOD procurement for decommissioning activities. These would be a continued focus over the next year.

Without going into further detail he invited any comments or questions from the annual report.

No issues were raised.

5. FINANCE REPORT

Cllr Struan Mackie noted the Finance report – DSG(2022)C003. He stated that Covid had had an impact on the spend and the reduced costs in the finance report reflected that. However, it had been a good opportunity to carry out the DSG independent review and the costs of this work was reflected in the accounts.

He added that the report would be updated at the end of this financial year and would be passed to the Dounreay Finance for auditing purposes.

Sandy Mackie noted that there was an error in the reporting year with projected funding relating to March 2021 when it should be March 2022. [Secretary's note: this was amended following the meeting.]

Tor Justad asked what the total budget for DSG was. June Love stated the annual budget for £30k and it was expected that costs would increase next financial year given meetings were starting to happen in person. She also noted that if there was an underspend in DSG budget then it went back into the site and was diverted to decommissioning activities. Cllr Struan Mackie noted he had an ambition that MOD would perhaps contribute to these meetings in the future.

6. FORWARD DIARY

Cllr Struan Mackie noted the forward diary – DSG(2022)C004 refers. He invited members to note the dates of the sub groups and public meeting and to ensure these were added to diaries. He also reminded members that dates were set a year in advance which allowed members to ensure deputies were organised in plenty of time when a member could not attend.

It was likely that where possible, a blended approach for these meetings would continue.

Tor Justad asked when the NDA Stakeholder Summit was due to be held. June Love noted they were awaiting confirmation of the date but believed it would be sometime in September. [Secretary's note: at the public meeting NDA announced that the NDA Stakeholder Summit would take place in Edinburgh on 7/8th September. Therefore an alternative date would be considered for the September DSG public meeting as this clashed.]

7. WEBSITE REPORT

Cllr Struan Mackie drew members attention to the website report – DSG(2022)C005 refers. He added he was always surprised at the number of different countries that appeared to be accessing the website and it was good to see that countries like Japan continued to view documents on the website as following visits to Japan there was an interest in how engagement between nuclear sites and communities were carried out elsewhere. No further issues were raised.

8. DSG TERMS OF REFERENCE

Cllr Struan Mackie noted there was no amendments to discuss or agree within the Terms of Reference. He did however note that a question from the last AGM regarding the roles and responsibility of co-opted members of the public had been raised. At that time it had been hoped that the independent DSG review would have started earlier but this had been delayed because of Covid.

Cllr Mackie stated that the co-opted members of public role and responsibility would be taken under the auspices of the DSG review and it was hoped to set up a meeting shortly with all members to consider the recommendations of the review and agree what actions were required. The business meeting had felt it appropriate to wait until after the AGM to hold this meeting to allow any change in DSG officials to take this forward.

9. ELECTION OF CHAIR

Cllr Struan Mackie handed over to the Secretariat for the election of the office bearers. June Love noted that nominations were being sought for four posts, these being the Chair, vice-chair, Socio Economic sub group chair and Site Restoration sub group chair. She added that deputy chairs for sub groups would be agreed at the next sub group meetings.

She also noted that the co-opted members of the public had one year remaining prior to consideration of their roles going forward

Ron Gunn proposed Cllr Struan Mackie. This was seconded by David Craig. No further proposals were forthcoming and no objections were made.

10. ELECTION OF VICE-CHAIR

Thelma Mackenzie proposed Davie Alexander for Vice-Chair. This was seconded by Eann Sinclair. No further proposals were forthcoming and no objections were made.

11. DSG SOCIO ECONOMIC SUB GROUP CHAIR

Thelma Mackenzie proposed Davie Alexander for DSG Socio Economic Sub Group Chair. This was seconded by Gillian Coghill. No further proposals were forthcoming and no objections made.

12. DSG SITE RESTORATION SUB GROUP CHAIR

Cllr Willie Mackay proposed Gillian Coghill for DSG Site Restoration Sub Group Chair. This was seconded by Struan Mackie. No further proposals were forthcoming and no objections made.

June Love then handed back the chair to Cllr Struan Mackie.

13. CLOSE OF AGM

Cllr Struan Mackie thanked members for returning him to the chair and alongside the vice-chair and business meeting members he stated they would continue to work on behalf of all DSG members.

He then invited members to raise any other business. Of note:

- Davie Alexander also thanked members for their continued support throughout the year and for the vote of confidence to re-elect him to the role of vice-chair and socio economic sub group chair.

There being no further business, Cllr Struan Mackie thanked the members for their attendance and formally closed the AGM.

Cllr Struan Mackie
DSG Chair
24 March 2022