

DOUNREAY STAKEHOLDER GROUP BUSINESS MEETING

Minutes of DSG Business Meeting held on Tuesday 16th May 2023 at 0930 via Microsoft Teams.

Present:	Cllr Struan Mackie	DSG Chair
	Gillian Coghill	DSG Site Restoration sub group chair
	Peter Faccenda	DSG Socio Economic sub group deputy chair
	Dawn Clasper	DSG Minute Secretary

1. WELCOME & APOLOGIES

Cllr Struan Mackie welcomed everyone to the meeting.

Apologies received from Davie Alexander and Roger Saxon

2. MINUTES OF LAST MEETING

Cllr Struan Mackie noted that the minutes of the last meeting – DSG/BM(2023)M006, 25 April 2023 – these were endorsed by members. Members agreed this was a true reflection of the meeting. These would now be circulated to all DSG members for their information.

3. ACTION STATUS

Cllr Struan Mackie provided an update on the progress of actions. Discussion focused on:

- DSG/SESG(2023)M01/A001: Magnus Davidson and Dawn Clasper to look at the Community Fund application form. **Action Ongoing.**
- DSG/SESG(2023)M01/A002: Magnus Davidson to find out the number of Business and Construction apprentices.
- DSG/SRSG(2023)M01/A002: Provide details of engineering apprenticeships – and construction apprenticeships – and how this number compares to the level of work now in comparison to past apprenticeship numbers.

Dawn Clasper noted this was also brought up at the Site Restoration sub group meeting DSG/SRSG(2023)M01/A002. She noted that the apprentice number have been provided see correspondence DSG(2023)C022.

Peter Faccenda noted that there is a potential issue arising from lack of funding for apprenticeships.

Cllr Struan Mackie noted that given the current climate the number of apprenticeships is good and broadly this is a positive and there is a track of going up and becoming more specialised. He thought companies that would benefit from the various schemes will be under pressure, Developing the Young Workforce will also be under pressure. He thought it would be worth getting clarity from Dounreay

commitment to apprenticeships to know why that would not apply to Dounreay is it a commitment they are making or otherwise.

Gillian Coghill noted we could build an apprenticeship fund using windfarm money that would allow apprenticeships to continue to grow the skills.

Peter Faccenda noted that Focus North are looking at talent attraction retention and development and apprenticeships would fall in to this. He noted that Jacobs are completing some work on developing a skills agenda. He noted that we could feed into this as apprenticeships is now an urgent matter to increase the number of apprenticeships we bring this strand of activity forward and ask Jacobs to help put together a group on how to start this discussion.

Action: DSG/BM(2023)M007/A001: Peter Faccenda to explore with Jacobs how to progress the apprenticeship issue.

- DSG/SRSG(2023)M01/A001: Tina Wrighton to request a Dounreay/Magnox organisational chart. **Action Complete:**

Cllr Struan Mackie noted that the actions continue to be closed in a prompt manner.

4. DSG PUBLIC MEETING

Cllr Struan Mackie noted the public meeting will be held on 7 June 2023. It was suggested that the presentation on Dounreay Site Monitoring Programme. Cllr Struan Mackie noted that he would like to change the agenda to have the high level updates at the start of the meeting as a trial. This was agreed by the Business Meeting members.

Action: DSG/BM(2023)M007/A002: Cllr Struan Mackie to write to observers to ask them to provide a high level update that have not been provided in the written updated at the subgroup meetings.

5. CORRESPONDENCE

Cllr Struan Mackie noted the correspondence has been issued and was for noting.

- DSG(2023)C020: Response to DSG(2023)C017 Letter to M Rouse
- DSG(2023)C021: Magnox Dounreay Executive Staff
- DSG(2023)C022: Apprentice numbers

6. ANY OTHER BUSINESS

The following was raised:

- Dawn Clasper noted that the NDA socio economic team were visiting Caithness the week beginning 19 June. She noted they would like to meet with Cllr Struan Mackie, Davie Alexander, and Peter Faccenda on the afternoon of Wednesday 21 June, time to be confirmed.

7. CLOSE

Endorsed on 23rd May 2023

There being no further business, Cllr Struan Mackie thanked everyone their input and formally closed the meeting.

Cllr Struan Mackie
DSG Chair
18 May 2023

ACTIONS ARISING FROM THIS MEETING

DSG/BM(2023)M007/A001: Peter Faccenda to explore with Jacobs how to progress the apprenticeship issue.

DSG/BM(2023)M007/A001: Cllr Struan Mackie to write to observers to ask them to provide a high level update that have not been provided in the written updated at the subgroup meetings.