

**DOUNREAY STAKEHOLDER GROUP
ANNUAL GENERAL MEETING**

Minutes of the Dounreay Stakeholder Group, Annual General Meeting, held at 18:30 on Wednesday 22 March 2023 in Pentland Hotel (Ballroom), Thurso and via MS Teams.

Present:	Cllr Struan Mackie	DSG Chair (The Highland Council)
	David Alexander	DSG Vice-chair (Thurso and Wick Trade Union Council)
	Gillian Coghill	DSG Site Restoration SG chair (Buldoo Residents Group)
	Roger Saxon	DSG Honorary member
	Peter Faccenda	Focus North
	Trudy Morris	Caithness Chamber of Commerce
	Eann Sinclair	Highlands and Islands Enterprise
	Joanna Coghill	Association of Caithness Community Councils
	Niall Watson	Dounreay Trade Unions
	Ron Gunn	CHAT
	Tor Justad	HANP
	David Craig	Caithness West Community Council
	Thelma Mackenzie	Thurso Community Council
	Cllr Andrew Jarvie	Highland Council
	Tina Wrighton	Stakeholder & External Relations
	Caitlin Flavell	Minute secretary

MINUTES

1. WELCOME AND INTRODUCTIONS

Cllr Struan Mackie, DSG Chair welcomed everyone to the meeting, noting that this meeting was using a blended approach.

2. APOLOGIES

Apologies were received from:

- Debbie Murray, UHI Thurso
- David Broughton, Co-opted member of the public
- Cllr Stephen Clackson, Orkney Islands Council
- Christian Nicolson, NHS Highland
- Sandy Mackie, Scrabster Harbour Trust
- Brian Mutch, Scottish Government Rural Payments and Inspection Directorate

3. MINUTES OF AGM, MARCH 2022

Cllr Struan Mackie noted that the minutes of the last AGM held on 23 March 2022 – DSG/AGM(2022)M003 refers – had been circulated to members shortly after the AGM had been held.

There were no amendments requested and the minutes were taken as read. This was proposed by Cllr Struan Mackie and seconded by David Craig.

4. CHAIRMAN'S REPORT

Cllr Struan Mackie noted the chair's annual review – DSG(2022)C003 refers. He stated that he would take the paper as read.

He noted that the group was undergoing a perpetual series of uncertainties with regard to the Dounreay site, and he was proud that on every metric they were prioritising the issues that mattered to the community. Whilst there was some trepidation about the departure of the previous secretary, he thanked Tina Wrighton and Dawn Clasper for stepping in. He was also glad to see Focus North returned to meetings.

5. FINANCE REPORT

Cllr Struan Mackie noted the Finance report – DSG(2023)C004. Again, there was an underspend compared to the annual budget. He remarked that all expenditure was considered very carefully – for example, the hiring of a consultant. The finance report was approved.

6. FORWARD DIARY

Cllr Struan Mackie noted the forward diary – DSG(2023)C005 refers. The diary was approved, and publication on the website was approved.

7. WEBSITE REPORT

Cllr Struan Mackie drew members attention to the website report – DSG(2023)C006 refers. He was glad to see that people were accessing the website from as far afield as Nepal.

8. DSG TERMS OF REFERENCE

Cllr Struan Mackie proposed that, in light of the previous amendment to the ToRs allowing individuals to become full members of the group, co-opted membership for David Broughton continued. Gillian Coghill seconded this proposal.

There was some discussion around members of the group that regularly failed to attend meetings. It was noted that local authorities were entitled to appoint members to Site Stakeholder Groups, but it was felt that members should endeavour to send a replacement to meetings if they were unable to attend. The Chair took an action to write an open letter to the membership inviting them to consider their commitments to the group.

9. ELECTION OF CHAIR

Cllr Struan Mackie handed over to the Secretariat for the election of the office bearers. Tina Wrighton noted that nominations were being sought for four posts, these being the Chair, Vice-Chair, Socio Economic Sub- group Chair and Site Restoration Sub-Group chair.

Cllr Andrew Jarvie proposed Cllr Struan Mackie. This was seconded by Niall Watson. No further proposals were forthcoming and no objections were made.

10. ELECTION OF VICE-CHAIR

Thelma Mackenzie proposed Davie Alexander for Vice-Chair. This was seconded by Trudy Morris. No further proposals were forthcoming and no objections were made.

11. DSG SOCIO ECONOMIC SUB GROUP CHAIR

Ron Gunn proposed Davie Alexander for DSG Socio Economic Sub-Group Chair. This was seconded by Thelma Mackenzie. No further proposals were forthcoming and no objections made.

12. DSG SITE RESTORATION SUB GROUP CHAIR

David Craig proposed Gillian Coghill for DSG Site Restoration Sub-Group Chair. This was seconded by Peter Faccenda. No further proposals were forthcoming and no objections made.

Tina Wrighton then handed back the chair to Cllr Struan Mackie.

13. CLOSE OF AGM

Cllr Struan Mackie thanked members for returning him to the Chair and alongside the Vice-Chair and business meeting members he stated they would continue to work on behalf of all DSG members.

There being no further business, Cllr Struan Mackie thanked the members for their attendance and formally closed the AGM.

Cllr Struan Mackie
DSG Chair
22 March 2023