

## DOUNREAY STAKEHOLDER GROUP BUSINESS MEETING

**Minutes of DSG Business Meeting held on Tuesday 6 February 2024 at 0930 via MS Teams.**

**Present:**

Cllr Struan Mackie	DSG Chair
Davie Alexander	DSG Vice-chair & Socio Economic sub group chair
Peter Faccenda	DSG Socio Economic sub group deputy chair
Roger Saxon	DSG Site Restoration sub group deputy chair
Dawn Clasper	DSG Minute Secretary
Tina Wrighton	Stakeholder & External Relations Manager, NRS Dounreay

### 1. WELCOME & APOLOGIES

Cllr Struan Mackie welcomed everyone to the meeting.

Apologies have been received from Gillian Coghill.

### 2. MINUTES OF LAST MEETING

Cllr Struan Mackie noted that the minutes of the last meeting – DSG/BM(2023)M023, 23 January 2024 – were endorsed by members. Members agreed this was a true reflection of the meeting. These would now be circulated to all DSG members for their information.

### 3. ACTION STATUS

Dawn Clasper provided an update on the progress of actions. Discussion focused on:

- DSG/SESG(2023)M04/A001: Magnus Davidson to ask commercial for the spend for local SME's. Ongoing
- DSG/SESG(2023)M04/A002: Magnus Davidson, Jeremy Gilmour, and Tina Wrighton to breakdown the hotel costs and provide a definition. Ongoing - Tina Wrighton noted that Jeremy Gilmour will be doing an NDA independent audit.

Cllr Mackie noted that he would like to get a clearly defined reason where the hotel costs come from so we can compare this to future years, and we can have an informed discussion on this.

- DSG/SESG(2023)M04/A003: Cllr Michael Baird to share the open letter to be distributed to the DSG members. **Complete.** This was emailed to Socio Economic sub group members on 24 January 2024.

### 4. DSG AGM PUBLIC MEETING & ToR

Cllr Struan Mackie noted that the AGM and public meeting will be held on 20 March 2024. He noted that the ToR need to be reviewed as they were last updated in 2016. These can be amended through the business meeting and brought to the members at the AGM for endorsement.

Tina Wrighton noted that NRS are encouraging independent secretariat functions and have an external company taking the minutes, she asked if we can trial this for the public meeting which would be done virtually and there would be a fee. The business meeting members present had a further discussion, and the offer was declined with members citing concerns about maintaining local knowledge and capacity.

Tina pointed out that minutes were currently being done by various Dounreay staff members and Dounreay was covering the staff costs for this. We need to revisit the options around a community funded post with a socio economic benefit.

## **5. ANY OTHER BUSINESS**

The following was raised:

- Cllr Struan Mackie noted that the Scottish Government is hosting an online SSG presentation on 21 February on Technical Investigations of the Near-Surface Disposal of HAW from Sites in Scotland. It was agreed by the business meeting to extend this to all the DSG members.

**Action: DSG/BM(2023)M024/A001: Dawn Clasper to email all DSG members to invite them to the presentation.**

- Cllr Struan Mackie attended the online meeting with Transport Minister Fiona Hislop on 25 January, he noted there was a wide ranging discussion on transport issues and there was huge community support for the PSO.
- Cllr Struan Mackie noted that Helen Ross, Ward Manager, is the point of contact for Caithness. Cllr Struan Mackie noted he received a briefing and there are now 3 points of contact for Caithness. He noted that he would share this briefing with members as it is important that we know how the HC is interacting with different departments.

**Action: DSG/BM(2023)M024/A002: Cllr Struan Mackie to provide briefing to Dawn Clasper to distribute to DSG members.**

- Cllr Struan Mackie and David Alexander are meeting with Lawrie Haynes and Paul Valance for their quarterly meeting.
- Roger Saxon noted he has attended the NHS meeting last week to tell us the outcome of the funding cut of the Caithness redesign. He noted that the capital aspects are being placed on hold for 2 years. They are going ahead with the softer aspects of the redesign of services.
- David Alexander noted he, Cllr Struan Mackie and Gillian Coghill have received a letter from a DSG member about their frustration around what the subgroups are doing and being unable to scrutinise top level strategy on the various programs

Endorsed on 20 February 2024

from the site. Cllr Struan Mackie noted we are unable to do this as there is not a Life time Plan (LTP) to scrutinise. There was further discussion around the scrutiny of site, and it was agreed that once the LTP was available there would be a special meeting of the DSG to interrogate the plan. It was asked if NRS Dounreay could provide a timeline of the process for the release of the LTP.

**Action: DSG/BM(2023)M024/A003: Tina Wrighton to ask NRS Dounreay for a timeline for the process for the release of the LTP.**

## **6. CLOSE**

There being no further business, Cllr Struan Mackie thanked everyone for their input and formally closed the meeting.

**Cllr Struan Mackie  
DSG Chair  
8 February 2024**

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## **ACTIONS ARISING FROM THIS MEETING**

DSG/BM(2023)M024/A001: Dawn Clasper to email all DSG members to invite them to the presentation.

DSG/BM(2023)M024/A002: Cllr Struan Mackie to provide a briefing pack to Dawn Clasper to distribute to DSG members.

DSG/BM(2023)M024/A003: Tina Wrighton to ask NRS Dounreay for a timeline for the process for the release of the LTP.