

## **DOUNREAY STAKEHOLDER GROUP BUSINESS MEETING**

**Minutes of DSG Business Meeting held on Tuesday 20 February 2024 at 1000 IN Dounreay Public Information Office, Hoy meeting room and MS Teams.**

<b>Present:</b>	Davie Alexander Gillian Coghill Roger Saxon Dawn Clasper Tina Wrighton	DSG Vice-chair & Socio Economic sub group chair DSG Site Restoration sub group chair DSG Site Restoration sub group deputy chair DSG Minute Secretary Stakeholder & External Relations Manager, NRS Dounreay
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### **1. WELCOME & APOLOGIES**

David Alexander welcomed everyone to the meeting.

Apologies have been received from Peter Faccenda and Struan Mackie.

### **2. MINUTES OF LAST MEETING**

David Alexander noted that the minutes of the last meeting – DSG/BM(2023)M024, 6 February 2024 – were endorsed by members. Members agreed this was a true reflection of the meeting. These would now be circulated to all DSG members for their information.

David Alexander noted that the ToR need to be discussed before the public meeting on 20 March.

Gillian Coghill noted that representation has been made from a member of the public who had worked for Dounreay to join the DSG. David Alexander noted that they could join as a co-opted member of the public with no voting rights however, this would need to be taken to the Business Meeting for discussion, to make sure this complies with the ToR.

David Alexander noted that the letters to members would need to be issued before the AGM and public meeting.

**ACTION: DSG/BM(2023)M025/A001: Cllr Struan Mackie to write letters to DSG members.**

### **3. ACTION STATUS**

Dawn Clasper provided an update on the progress of actions. Discussion focused on:

- DSG/BM(2023)M024/A003: Tina Wrighton to ask NRS Dounreay and ask for a timeline for the process for the LTP. **Complete.** This was shared to the Business Meeting.

Endorsed 12 March 2024

- DSG/SESG(2023)M04/A001: Magnus Davidson to ask commercial for the spend for local SME's. **Ongoing:** Tina Wrighton noted that Magnus Davidson was meeting the Commercial team this week and would provide an update.
- DSG/SESG(2023)M04/A002: Magnus Davidson, Jeremy Gilmour, and Tina Wrighton to breakdown the hotel costs and provide a definition. **Ongoing:** Tina Wrighton noted that Jeremy Gilmour will be doing an NDA independent audit.
- DSG/PM(2023)M04/A001: DSG to look into medical isotopes. **Ongoing:** DSG(2023)C042 - Vulcan response to DSG action.

#### 4. CORRESPONDENCE

David Alexander noted that correspondence DSG(2023)C042 had been circulated and noted. He noted that this would remain ongoing in the actions until the public meeting and would be circulated to the wider membership beforehand.

#### 5. ANY OTHER BUSINESS

The following was raised:

- Dawn Clasper noted that the business meeting on 19 March would need to be moved as it was on the same day as the Focus North Conference. It was agreed by members present to move this to 12 March.
- Tina Wrighton proposed a presentation from Mark Rouse, NRS Dounreay MD, for the DSG public meeting on the new organisation structure and Life Time Plan (LTP) – this will also be presented at the Focus North Conference. This was agreed by business members present.
- David Alexander noted that the Scottish Government is hosting an online SSG presentation on Technical Investigations of the Near Surface Disposal of HAW from sites in Scotland, tomorrow 21 February. Dawn Clasper noted she had emailed DSG members, and an invite has been issued to those that showed interest.
- David Alexander noted that the NDA SSG Chairs workshop is being held in Manchester on 6 March. Tina Wrighton noted the date is being reviewed, she responded that this was not suitable as it was the DSG AGM and Public Meeting. **(Secretariat note: NDA SSG Chairs workshop was cancelled on 6 March.)**
- Tina Wrighton noted that the DSG business meeting has been invited to site to meet the new NRS Dounreay executive team and receive a LTP briefing
- Tina Wrighton noted that PSO funding has been picked up by the media so details could appear in the public domain. She asked if members are approached for comment to let the secretariat know.

Endorsed 12 March 2024

**6. CLOSE**

There being no further business, David Alexander thanked everyone for their input and formally closed the meeting.

**David Alexander**  
**DSG Vice Chair**  
**20 February 2024**

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**ACTIONS ARISING FROM THIS MEETING**

DSG/BM(2023)M025/A001: Cllr Struan Mackie to write letters to DSG members.